

KANSAS CITY KANSAS COMMUNITY COLLEGE



Recruit/Enroll/Retain/Goal Attainment * Institutional Vibe * Communication * Person-to-Person Services

KANSAS CITY KANSAS COMMUNITY COLLEGE Board of Trustees Meeting AGENDA December 18, 2018 – 5:00 P.M.

Upper Level Jewell

1. Call to Order & Pledge of Allegiance
2. Roll Call
3. Approval of Agenda
4. Audience to Patrons and Petitioners
5. Board Committee Reports
6. Consent Agenda:
 - (Item A) Approval of Minutes of the November 13, 2018 Meeting
+ Approval of Minutes of October 16, 2018 (correction # 17 on Minutes)
 - (Item B) Approval of Recommendations for payment
 - (Item C) Items for Ratification
 - (Item D) Approval of Personnel Items (H.R.)
7. **Student Senate** – Aliyah Shaw, President
8. **President's Report** – Dr. Greg Mosier
9. **Marketing & Community Outreach Officer Report** – Ms. Tami Bartunek
10. **VP-Academic Affairs Report** – Interim VP, Dr. Ed Kremer
 - Presentation of The Standard's trip to New York and Carnegie Hall.

11. **VP-Student Affairs Report** – Dr. Delfi Wilson
12. **Information Services Report** – Interim CIO, Mr. Peter Gabriel
13. **Human Resources Officer Report** – Ms. Christina McGee
14. **Finance & Administrative Services CFO Report** – Mr. Mike Beach
15. **Unfinished Business** – Child Care Facility Update
16. **New Business** – Presentation of draft KCKCC Mission, Vision, Strategic Priorities
17. **Executive Session** – To discuss nonelected personnel matters to protect the privacy interests of the individual(s) to be discussed. There are four possible discussion items falling under personnel matters.
18. **Adjournment**

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Recommendations for Payment December 18, 2018

CONSENT AGENDA – Item # B.

1. Approval in the amount of \$118,300.00 to **KC Mechanical** – Replace Science cooling tower - HAVAC repairs/upgrades. Requested by Mike Beach, CFO
2. Approval in the amount of \$101,360.00 to **KC Mechanical** – Replace Science cooling tower/basin heaters, heat trace, pipe insulation. Requested by Mike Beach, CFO
3. Approval in the amount of \$32,614.91 to **Santa Fe Glass Co, Inc.** – doors and frames for Student Success Center. Requested by Mike Beach, CFO
4. Approval in the amount of \$32,044.02 to **USD 500 Transportation Dept.** – daily bus transportation through USD 500 for Kids on Campus Summer 2018 and for transportation - golf and swimming. Requested by Dean Cheryl Runnebaum, TEC.
5. Approval in the amount of \$246,817.12 to **Security Benefit Group** – payment for those who retired under the Early Retirement Benefit from the college. There will be one more payment – January, 2020. Requested by Mike Beach, CFO
6. Approval in the amount of \$55,872.00 to **XS Lighting, LLC** – for Theatre Dept., Source 4 LED Lustr Series 2 Light Engine upgrade. Requested by Gary Mosby, Theatre Dept. Coordinator
7. Approval in the amount of \$129,567.46 to **Blackbaud** for software in Foundation Office. (1st Year = \$129,567.46 / 2nd year = \$54,110.29 / 3rd year = \$54,110.29). Requested by Sharon Clay, Foundation Office.
8. Approval in the amount of \$253,301.65 to **SKC Communications** for KCKCC Nursing Sim Lab Upgrade (Display Tech-11,195.84 / Routing Equipment-26,737.50 / Audio Reinforcement-17,209.79 / Control-16,387.50 / Learning Space Recording-128,184.10 / Miscellaneous supply-6,773.09 / Room support-17,287.03.....Subtotal-223,774.85 + Labor 29,526.80 = TOTAL: 253,301.65). Requested by Peter Gabriel, Dean IT

9. Approval in the amount of \$327,766.90 to **Gaumard** (Simulators for Health Care Education) for purchase of mannequins (newborn, pediatric, adult plus software license, training services and installation for multiple simulators) to be used in Nursing. Requested by Peter Gabriel, Dean IT

10. Approval in the amount of \$29,950.00 to **C & C Group** for service support agreement SSA controls, Maintenance Renewal. Provides preventative maintenance software/subscription service to database back-up telephone/modem. Requested by Sandra Becker, Building & Grounds.

11. Approval in the amount of \$61,800.00 to **Watermark Insights, LLC** for assessment software/VP-AA office. The annual site license includes customized implementation services, unlimited faculty, staff and administrator access, as well as telephone and email tech support to all users. There is no charge for technical hardware or service cost for maintenance of equipment. Year 1 - \$20,000, Year 2 - \$20,600, Year 3 - \$21,200 Requested by Dr. Ed Kremer, Interim VP-AA.

12. **November bills totaling \$2,194,322.72 includes October VISA bills of \$242,499.38.**

BOARD OF TRUSTEES REPORT

HUMAN RESOURCES

DECEMBER 2018

The HR Department does not have any new items to report for the month of December. We continue to review and update our HR process in an effort to function in a more efficient and effective manner.

SEPARATION/ RETIREMENT INFORMATION

ACTION	NAME	JOB TITLE	DEPT	DIV	EFF. DATE
Separation	Ayauf, Afiqah	PT Lab Assistant	Chemistry	Vice President of Academic Affairs	11/30/18
Separation	Fernandez, Irene	Part-Time Food Prep Assistant	TEC-Operations	Chief Financial Officer	11/16/18
Separation	Roland, Ronald C.	Adjunct Faculty Math & Science Technology	Mathematics	Vice President of Academic Affairs	4/9/18
Separation	Watson, Deron	Part-Time Food Prep Assistant	TEC-Operations	Chief Financial Officer	11/16/18

RECOMMENDATIONS/APPROVALS

ACTION	NAME	JOB TITLE	DEPT	DIV	EFF. DATE	RATE OF PAY
Correction	Arzola, Electra	Executive Administrative Assistant	Human Resources	President	07/01/2018	\$39,015 annually
New Hire	Baumli, Robert	Campus Police Officer	Campus Police	Chief Financial Officer	11/26/18	\$45,000 annually
Correction	Bruner, Nela	Staff Development Specialist	Human Resources	President	07/01/2018	\$44,217 annually
New Hire	Byrum, Lawrence E.	Motorcycle Instructor	Continuing Education	Health Professions	12/10/18	\$20.00 per hour
Correction	Egnatic, Megan	Administrative Assistant- Enrollment Management	Admissions	Vice President of Student Affairs	07/01/2018	\$36,414 annually
Rehire	Pate III, Joe C.	Campus Police Officer	Campus Police	Chief Financial Officer	11/26/18	\$45,000 annually
Promotion	Piercey, Valerie	Assistant Director-Adult Education	Continuing Education	Health Professions	11/26/18	\$55,000 annually