



## KCKCC is a family.

We are brought together by our passion to see our students succeed. Your contribution – no matter how big or how small – says you want to help our students achieve their goals and are part of the KCKCC family. The foundation wants to provide all employees an opportunity to give in a gratifying and simple way to support KCKCC student scholarships.

## FAQ's

### What is the KCKCC Family Fund?

The KCKCC Family Fund is an annual giving campaign the foundation provides for all employees to have the opportunity to give in a gratifying and simple way to support KCKCC student scholarships.

### Why should I participate in the KCKCC Family Fund?

Every day at KCKCC, each one of us shares our talent, expertise, ideas, and skills to make a difference in our students' lives. The faculty and staff are the core of the college, the heart of our family. Participating in the KCKCC Family Fund is another great way to show students you support their college, their education, and goals. Joining the fund also helps the college with grant applications that require information on the percentage of faculty and staff who contribute back to their institutions. Joining the KCKCC Family Fund is a vote of confidence in your students and your college.

### Will others know the amount of my gift or that I even participated?

No, no one will know the amount you gave. You will be listed only as a contributor to the KCKCC Family Fund by name, or we can list you anonymous if you prefer.

### Is my gift tax-deductible?

Yes! You will be sent a year-end tax receipt every January for filing purposes.

### How much should I give?

What you choose to give is completely up to you, the goal of the KCKCC Family Fund is participation. We do ask that any payroll deductions be a minimum of \$5.00 per pay period. Here is a table to break down what your annual gift could equal based on a per-pay period deduction:

Your Gift	Bi-Monthly Deduction
\$120	\$5.00
\$250	\$10.42
\$360	\$15.00
\$500	\$20.84
\$750	\$31.25
\$1,000	\$41.67

### Where does my donation go exactly?

Your gift goes into the KCKCC Foundation Scholarship Fund. If there is a specific scholarship you would like to contribute to, it can be designated. A list of scholarships can be found here:

<http://www.kckcc.edu/foundation/scholarships/>

### How do I contribute to the KCKCC Family Fund?

There are a few ways you can make your gift. The easiest is to have it taken out through payroll deduction. We do ask your deduction be a minimum of \$5.00 per pay period. You may also make a donation with check, cash, or credit card in our office. Please fill out the contribution form and contact the foundation with any questions you might have.

# KCKCC Family Fund Contribution Form

_____ Name	_____ Department	_____ Employee ID
_____ Home Address	_____ Campus Phone Number	
_____ KCKCC Email Address	_____ Signature (Required)	_____ Date

By signing this form, I am confirming my intentions to make the gift(s)/pledge(s) indicated below

Please make the gift(s) indicated below ongoing/sustaining. Please deduct the amounts each pay period until I notify you to terminate or change the gift(s).

**OR**

Please deduct the amount(s) below for ONE pay period (not ongoing/sustaining)

**PLEASE CHOOSE ONE OF THE FOLLOWING THREE WAYS TO MAKE YOUR GIFT/PLEDGE**

## Option #1 | PAYROLL DEDUCTION

Payroll deduction is available to most employees. Your deduction will begin on the next pay period after your form is processed and will continue for the number of pay periods that you indicate

Amount Per Pay Period  
\$ \_\_\_\_\_

Number of Payments or End Date  
\_\_\_\_\_

## Option #2 | DIRECT GIFT (CASH/CHECK/CREDIT CARD)

Total Amount  
\$ \_\_\_\_\_

I wish to make my gift(s) via:

Cash Check     American Express     Discover     MasterCard     Visa

Credit Card Number \_\_\_\_\_ Expiration Date \_\_\_\_/\_\_\_\_ CVC Code \_\_\_\_\_

## Option #3 PLEDGE – All pledges must be received by June 15th of the current fiscal year.

Amount  
\$ \_\_\_\_\_

Total amount to pledge: \$ \_\_\_\_\_ to be paid in  Monthly     Quarterly     Annual installments of \$ \_\_\_\_\_

Please return your completed form to the Foundation Office (Math Building, 3500). Any questions regarding donation forms or the campaign can be directed to Sharon Clay, 913-288-7353 or sclay@kckcc.edu.