

## Board of Trustees Meeting

October 16, 2012

1. The meeting of the Board of Trustees was called to order at 8:00 a.m. by Chairman Ash. He asked everyone to stand for the Pledge of Allegiance. **Roll Call** indicated the following trustees present: Don Ash, Cathy Breidenthal, Ray Daniels, Wendel Maddox, J.D. Rios and Clyde Townsend. Trustee Mary Ann Flunder was not present.
2. Chairman Ash asked for **Approval of the Agenda**. Trustee Breidenthal made a motion to approve the Agenda. Trustee Townsend seconded and, being no further comments or questions, the motion carried.
3. Chairman Ash asked for **Approval of the Minutes of the September 18, 2012** Board of Trustees meeting. Trustee Rios made a motion to accept the Minutes. Trustee Daniels seconded and, being no further comments or questions, the motion carried.
4. Chairman Ash asked for **Audience to Patrons and Petitioners**. Being none, Chairman Ash moved to the next order of business.
5. Chairman Ash asked for **Communications**. Being none, Chairman Ash moved to the next order of business.
6. Chairman Ash asked for the **President's Report**. Dr. Givens talked about the recent ACCT Congress in Boston, MA. The ACCT Congress was attended by Dr. Givens and Trustees Daniels, Maddox, and Townsend. Dr. Givens said the sessions were “great!” and that we would hear more from the trustees who attended, later in the meeting.
7. Chairman Ash asked for the **Personnel Report**. Dean Leota Marks said she wanted to draw their attention to item VII. A 1-3 and asked approval of item VII. B 1-20. Trustee Rios made a motion to approve item VII B 1-20. Trustee Townsend seconded and, being no further comments or questions, the motion carried.
8. Chairman Ash asked for the **Vice-President for Academic Affairs Report**. Dr. Agha-Jaffar presented a power-point of the recently awarded TAACCCT Grant to KCKCC, funded by the Department of Labor, in the amount of \$2,966.045. Each member of the team presented an overview of the Grant consisting of Goals, Timeframe, Highlights, Areas of Training, Supportive and Extension Training, Stacking and Latticing Programs, Industry Partners, Public Partners, Personnel, Other Contracted Services, Facilities, Equipment, Outcomes, T4E Grant Team, and Training for Employment (T4E). Dr. Agha-Jaffar explained that the Dept. of Labor would assign a Federal Grant Officer to oversee

the Grant and, as of the Board Meeting, they were waiting as to who would be assigned. Dr. Agha-Jaffar explained that support staff would soon be hired, i.e. coordinator, project manager, to assist with Grant management. Trustee Rios asked how the training center would be set-up. Dr. Agha-Jaffar responded the grant does not pay for “bricks and mortar but personnel.” Grant funds would also include soft skill as well as credential training. Trustee Daniels inquired about the cost to the college once the Grant funds ran out. Dr. Agha-Jaffar explained that, after the three year term of the Grant, the college would then pick up the salaries for the tech faculty hired under the Grant. Those personnel hired under the Grant, i.e. project manager and coordinator would no longer be involved. Trustee Breidenthal asked how the Grant would integrate with the development emphasis. Dr. Agha-Jaffar said that the Grant funds would cover expenses for training faculty to teach specific math, reading and writing to those students enrolled in the T4E program. Dean Cliff Smith said the Grant funds would coordinate with “green technology.” Dean Marvin Hunt explained about the credentials students would receive upon completion of the program. He explained “fleet training,” combining employability skills, i.e. financial literacy training, OSHA credentials, interviewing skills, etc. and said the more credentials students achieve, the more employable they become. Dean Hunt also explained that once students had earned their associate’s degree they could transfer those credits to Pittsburgh State or K-State for their four-year degree. Dr. Agha-Jaffar thanked Kaaren Fife for developing the diagram that highlights the stacking and latticing of certificates and degrees available within the Grant. Dean Cliff Smith explained partnerships, with businesses in the area, and their letters of commitment to hire students once they have become certified. Dean Hunt addressed businesses and the engagement of public partners and explained that the government is very interested in tying together the workforce and community college certified students. In explaining salaries, Trustee Breidenthal asked Dr. Agha-Jaffar if the Grant funds could assist with existing staff as well as staff to be hired. Dr. Agha-Jaffar responded, “Absolutely.” Dr. Sanghki Min explained that the Grant covers 100% of the cost of staff salaries the first year, the college covers 33% the second year and 66% the third year. Beyond that, as the grant is only for three years, the college would assume the cost of staff salaries. Dr. Min explained the emphasis for course development in online as well as multi-media. Dean Cliff Smith gave an overall explanation of the equipment and the staffing at the Tech Center. Dr. Min stated that, of the Grant, \$850,000 was allocated for laser and welder expenses. Trustee Rios asked what the life expectancy was for equipment as he was concerned about sustainability. Dean Smith said the robotic laser had a life expectancy of 10-15 years and the pulse welder about 10-15 years. Dr. Agha-Jaffar introduced the T4E Grant Team and explained that team members possessed a variety of strengths. The team members are: Dr. Agha-Jaffar, Brian Bode, Brennan Crawford, Kaaren Fife, Dr. Marvin Hunt, Jay Matlack, Dr. Sangki Min, Rich Piper, Dean Cliff Smith and Susan Turner, Grant Writer. She also introduced the outside evaluator for the Grant, Dr. Gwen Martin, founder and owner of Evolytics, a web analytics

consulting company. Trustee Daniels asked Dr. Martin on what was the evaluation based. Dr. Martin responded that it was an extensive process based on how and what the college committed to do. It is also based on student feed-back and program evolution. In response to Trustee Daniels question as to how often evaluations would take place, Dr. Martin said the evaluating will be on-going. Trustee Daniels also said he looks forward to the evaluations. Trustee Rios asked what role the Board of Trustees could play with regard to this Grant and how often will they receive an update. Dr. Agha-Jaffar said it would take them a couple of months to “get everything going” and asked “would Spring Semester” be sufficient to give an update. She also said she didn’t want to start anything without the outside federal coordinator’s full knowledge.

At this point Chairman Ash asked Dr. Agha-Jaffar to talk about the visit from Secretary of Labor, Hilda Solis. Dr. Agha-Jaffar talked about the role everyone assumed in preparation for Secretary Solis’ visit, including students in the culinary classes who prepared lunch for the Secretary. Dr. Agha-Jaffar said Secretary Solis was very engaged with the students and quite impressed with the tech facility. Chairman Ash said it certainly was a “fine hour” for the college. He also explained that while this event was taking place, campus life still went on! He congratulated everyone involved. Rich Piper, one of the team members, said, other than the Grant being awarded, there were only a few days in his life bigger....when he got married, the birth of his children and the invitation to try-out for the Cincinnati Reds and New York Yankees! Mr. Piper said advanced manufacturing is “popping” right now. He has received many calls, from manufacturing companies, about the laser and wanting to make the college aware of the opportunities available for these students once they have completed their certification. Dr. Givens commented on the team work involved and on the excitement Dr. Agha-Jaffar exhibited at hearing about receiving the Grant!! Dr. Givens said based on our vision for the college, KCKCC IS “The most progressive, forward thinking, forward looking” college in the state of Kansas. I say, “Congratulations to us!”

Chairman Ash asked for approval of Dr. Agha-Jaffar’s report. Trustee Townsend made a motion to approve Dr. Agha-Jaffar’s report. Trustee Rios seconded and, being no further comments or questions, the motion carried.

9. Chairman Ash asked the **Vice President for Student and Administrative Services Report**. Brian Bode introduced Jeanne Crane-Smith and Barbara Clark-Evans. Ms. Clark-Evans spoke of the recent article in the Kansas City Star regarding the “My Shelf to Yours” event. Barbara said this was an idea, born out of care, compassion and mothering, from Jeanne Crane-Smith. She also said that, since Jeanne was due to retire soon, this would be her legacy. Jeanne Crane-Smith said she was overwhelmed by the support from Dr. Marvin Hunt and Brian Bode...her number one supporter! Jeanne said that, beside the article in the Kansas City Star, one of the students she would be introducing was featured in an e-Bay article about recycling. Jeanne then introduced the following students: Ana

Romero, Eva Bett, Maria Martinez, and Phoung Huynh. Each student spoke of their involvement in the My Shelf to Yours project, and of the appreciation for and the support they have from Jeanne Crane-Smith. “My Shelf to Yours” supports students in need of scholarship assistance, as well as those in need of books. Students involved with running the program also gain “micro-business” knowledge. Brian Bode said some of the money raised through the sale of books is used to buy other books for the college. Chairman Ash thanked each of the student presenters as well as Jeanne Crane-Smith for being responsible for developing the program. Instructor, Alan LeNoir said he was very proud of the students involved.

10. Brian Bode asked approval for:

- a) **Payment of the Bills.** Trustee Rios made a motion to approve the payment of the bills. Trustee Breidenthal seconded and, being no further comments or questions, the motion carried. Trustee Maddox asked about the job description for Coach Dan Pratt, who would be retiring at the end of November, 2012. Brian Bode responded that there will be a nation-wide search, and we will have an interim until we hire a permanent replacement.
- b) **Financial Report.** Trustee Rios made a motion to approve the Financial Report (sent electronically). Trustee Townsend seconded and, being no further comments or questions, the motion carried.
- c) **Recommendations section 10-C, items 1-3.** Trustee Maddox made a motion to approve items 1-3 under section C. Trustee Townsend seconded and, being no further comments or questions, the motion carried.

Chairman Ash said that he had driven by the track and soccer fields recently, after the heavy rain, and the drainage “was working...just as Brian said it would!” Mr. Bode said that, in the next two weeks, the sod would be put down in the outfield and they were working on the turf. Mr. Bode also noted that there were now roofs on the buildings, at the soccer fields, allowing work to go on inside. Mr. Bode also mentioned the progress being made at the Tech Center.

Trustee Daniels directed a question to attorney Deryl Wynn asking, since the BOT received Brian Bode’s, Vice-President for Student & Academic Services Report electronically, is it considered a public record and can it be approved? Mr. Wynn said since it is being brought up it is now an open record and becomes part of the agenda. Trustee Daniels made a motion to approve the electronic version of Brian Bode’s Report. Trustee Breidenthal seconded and, being no further comments or questions, the motion carried. Chairman Ash asked Trustee Townsend if he had received the report from Mr. Bode and he responded that he had.

11. Chairman Ash asked for **Committee Reports**.

- a) Trustee Breidenthal reported that Patrick McCartney and Rich Rasdall, of the Endowment Association, spoke to the Advancement Council giving a history of the Endowment Association. As a result, the Advancement Council requested to be on the agenda of the next Board of Trustees Meeting in November.
- b) Brian Bode reminded everyone, if they have not already done so, to request their tickets for the Education Hall of Fame Dinner, November 3, 2012.
- c) Trustee Daniels talked about the recent ACCT Boston Leadership Congress. He said it differed from previous years in the subjects discussed. He said there was discussion about “outcomes” and defining “completion” for students...their long-range goals. Dr. Daniels gave an overview of the Boston ACCT Congress and said they were shown a video on student success and their relationship with faculty. Dr. Daniels said it was very “enlightening.” He said community colleges are being encouraged to have a positive impact on 18-24 year olds. It was a “good conference.” Chairman Ash said he would be in Topeka on Wednesday, October 17<sup>th</sup> for the KACCT meeting and expected many of the topics from the ACCT Conference to carry over to the KACCT conference in Topeka. Chairman Ash said he would be giving a follow-up report at the next Board of Trustees meeting. Trustee Rios spoke, in reference to Trustee Daniels report from the ACCT Conference, saying that in some instances, community colleges are more about life enhancement. Some students who come just want to enhance their skills. Trustee Rios felt that politicians are more about the “dollar/political system.” He said he felt that community colleges are not a “one size fits all” system...it is also about enhancement. Trustee Rios said he worries that we’re trying to make community colleges “mini universities.” Trustee Daniels said, “I respectfully disagree with Trustee Rios.” He said he thought it was incumbent upon community colleges to improve the economy of the community. We don’t have enough students who complete their post-secondary education. He said it was “our job to make students successful.” Dr. Agha-Jaffar said the BOT is to be commended for their support of developmental education. However, she did say the trend, nationwide, is going in the other direction. Community colleges are rejecting students testing into developmental levels. Colleges are beginning to allocate resources for higher achieving students...to help them become successful.

12. Chairman Ash called for **Miscellaneous Business**:

1. Approval of Resolution authorizing for *Consumption of Alcohol at Mid America Education Hall of Fame Banquet, November 3, 2012*. Trustee Rios made a motion to accept the resolution. Trustee Maddox seconded and, being no further comments or questions, the motion carried.
2. Approval of Resolution authorizing *Adoption of VALIC Retirement Services Company Governmental Volume Submittal Plan for Dr. Doris Givens, KCKCC*

*President.* Trustee Daniels made a motion to accept the resolution. Trustee Breidenthal seconded and, being no further comments or questions the motion carried.

3. <Attachment C> Approval of Petition for the Creation of a Community Improvement District. This is to promote the redevelopment and revitalization of the properties along the State Ave. corridor...from 64<sup>th</sup> to 94<sup>th</sup> St. and 78<sup>th</sup> Street from Riverview Ave. to State Ave. Chairman Ash explained this was the project previously presented by Mr. Murrel Bland. Trustee Daniels made a motion to approve the Petition. Trustee Breidenthal seconded and, being no further comments or questions, the motion carried. Chairman Ash congratulated Mr. Bland
  4. Leota Marks, Dean of Human Resources, requested that the Personnel Committee be reactivated with two BOT representatives. Chairman Ash requested he be contacted with the names of those interested in serving on the committee.
13. Chairman Ash asked for **Unfinished Business**.
- The Board of Trustees was reminded of the BOT Retreat, 4:30-6:00 p.m. October 30<sup>th</sup> at Deryl Wynn’s law firm, McAnany, Van Cleave & Phillips. Dinner will be served. The topic for discussion will be the recent Self-Evaluation of the Board of Trustees.
  - Trustee Maddox asked if the subject of issuing iPads, to the Board of Trustees to receive their meeting information electronically, could again be discussed. Trustee Daniels said, “We need to look at a plan and come back with a decision.” He asked Dean Baz Abouelenein to look into feasibility and costs.
14. Chairman Ash asked for a motion for **Adjournment**. Trustee Maddox made a motion for Adjournment. Trustee Townsend seconded and, being no further comments or questions, the motion carried.

The October 16, 2012 meeting of the Board of Trustees adjourned at: 9:40 A.M.

**Attest**

**Chairman:** \_\_\_\_\_

**Secretary:** \_\_\_\_\_