

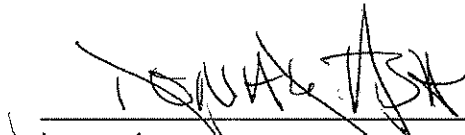
KANSAS CITY KANSAS COMMUNITY COLLEGE

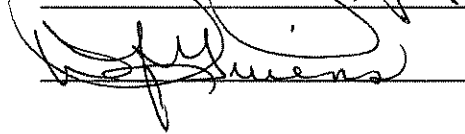
Public Budget Hearing and Board of Trustees Meeting
August 14, 2012

The annual Budget meeting of the Board of Trustees was called to order at 8:00 a.m. in the Upper Jewell of the college by Chairman Don Ash. Roll call indicated the following Trustees present: Don Ash, Cathy Breidenthal, Ray Daniels, Mary Ann Flunder, Wendell Maddox, J.D. Rios, and Clyde Townsend.

1. Mr. Brian Bode, Dean of Student and Administrative Services referred to the **2012-2013 Budget**. Chairman Ash asked for comments or discussion regarding the budget. As there were no remarks or questions, Chairman Ash called for a motion to accept the 2012-2013 Budget. Trustee Maddox made a motion to accept the budget. Trustee Townsend seconded. There being no further discussion, the motion carried and the 2012-2013 Budget was approved.
2. Chairman Ash thanked everyone who participated in preparing the budget and asked for a motion to adjourn. Trustee Maddox motioned to adjourn the Budget portion of the meeting. Trustee Breidenthal seconded and the motion carried. Budget portion of the meeting adjourned at 8:05 a.m.
3. The Chairman adjourned the budget meeting at 8:05 a.m.

ATTEST:





Chairman

Secretary

Board of Trustees Meeting

August 14, 2012

1. The Regular Meeting of the Board of Trustees was called to order at 8:06 a.m. by Chairman Ash. Roll call indicated the following Trustees present: Don Ash, Cathy Breidenthal, Ray Daniels, Mary Ann Flunder, Wendell Maddox, J.D. Rios, and Clyde Townsend.
2. Chairman Ash asked for approval of the Agenda with the Amendments. Trustee Rios requested to approve the Agenda with the Amendments and added an additional amendment, in the form of a request, to adjourn for 15 minutes to Executive Session for the purpose of *discussion requiring attorney-client privilege*. Trustee Daniels made a motion to accept the Agenda with the Amendments. Trustee Townsend seconded and the motion carried.
3. Trustee Rios made a motion to move to Executive Session for 15 minutes. Trustee Daniels seconded and the motion carried. Executive session began at 8:06 a.m. in room 3396.
4. At 8:24 a.m. the Board of Trustees reconvened from Executive Session.
5. Chairman Ash asked for approval of the minutes of the August 1, 2012 Special Meeting of the Board of Trustees. Trustee Daniels made a motion to approve the minutes. Trustee Breidenthal seconded and the motion carried.
6. Chairman Ash asked for approval of the minutes of the July 17, 2012 Regular Meeting of the Board of Trustees. Chairman Ash noted the correction to Section IX – Personnel, correcting the wording for Brian Bode’s contract to read *effective July 1, 2012 for a period of two years – to July 1, 2014*. Trustee Breidenthal made a motion to approve the minutes of the July 17, 2012 meeting. Trustee Maddox seconded and the motion carried.
7. Chairman Ash asked for Patrons and Petitioners. There was no one who wished to address the Board.
8. Chairman Ash asked for Communications. Dr. Givens spoke of the NAACP Freedom Fund Celebration Banquet scheduled for September 8, 2012 and asked if any of the Board members would be attending. The Banquet reception is at 5:00 p.m. with dinner beginning at 6:00 p.m.
9. Chairman Ash asked for the President’s Report. Dr. Givens addressed the Overview Fact Sheet regarding Kansas Community Colleges. The sheet addresses the economic impact of students completing their education at community colleges and compares the ratio of skills learned to their potential earnings. “*College skills translate to higher earnings for students and increased output for businesses. The added income attributable to the accumulation of credits from Kansas Community Colleges in the workforce amounts to approximately \$3.3 billion each year.*” Chairman Ash asked if there was any further discussion or questions. There being no further discussion, Dr. Givens introduced Dr. Cherilee Walker,

Dean of Humanities and Fine Arts. Dr. Walker began with, “It takes a village to raise a child, but it also takes a tremendous amount of support for a military service member.” Speaking as a member of the U.S. Navy Reserve, Dr. Walker said she has been most impressed by the amount of support KCKCC offers its staff, who are current service members, more so than any other place she has worked. She spoke of staff members, as well as students, currently serving in the military. Dr. Walker spoke of the difficulties students have when trying to finish their education but are suddenly deployed into active service. Saying what impresses her most, is the support those students receive from the KCKCC staff during their time away, still trying to complete their education. Because of these qualities, Dr. Walker said Kansas City Kansas Community College was nominated for, and received, the “Patriot Award.” She then introduced Pam Spencer of the Department of Defense’s Employer Support of the Guard and Reserve (ESGR). Ms. Spencer made the presentation to Dr. Givens and Dr. Walker; however, Dr. Givens acknowledged many employees, specifically, Dr. Agha-Jaffar and Brian Bode. She also commended Dr. Walker for her participation as well as for singing the National Anthem at the Chicago Cubs game on Memorial Day and thanked her for being a “patriotic employee!” Chairman Ash thanked and congratulated the entire KCKCC community for the award and Dr. Givens said it was an opportunity for “KCKCC to shine one more time.” Dr. Givens also spoke of welcoming the staff Monday, August 13th and of the camaraderie and good conversation. She also thanked Dr. Agha-Jaffar and Brian Bode.

10. Chairman Ash asked for the Personnel Report. Dean Leota Marks asked approval for Section VII items 1-5 and for Section B items 1-26. Trustee Rios made a motion to accept the Personnel Report. Trustee Townsend seconded and the motion carried.
11. Chairman Ash asked for the Vice-President of Academic Affairs report. Dr. Agha-Jaffar introduced Dr. Sangki Min who presented a power-point presentation of the CCSE Report (Community College Survey of Student Engagement). The CCSE survey was administered in spring 2012 to randomly selected classes. The primary purpose is to ask KCKCC students about their college experience overall and determine their degree of engagement. The conclusion of the presentation was that KCKCC students work more hours compared to other community college respondents, the students are somewhat less engaged than other similar sized community college students, and spend more time caring for dependents living with them compared to other community college respondents. It was felt that more in-depth analyses and presentations of this quality were needed for the faculty and staff; that it would need to be determined, in priority order, the areas that KCKCC values most; and identify areas in which staff can make a difference. The level of student engagement is one of the KPIs in our Strategic Plan. One of the comments made by Trustee Rios was that, according to the cohort, “our students come for a refresher and a job, however, the mission of the community college is for completion of their academics. Trustee Flunder’s concern is that, according to the survey, many of our students with children, who are working and attending school, do not make use of the child-care facilities while they are at work...only while they are “in school.” Dr. Agha-Jaffar said the KCKCC staff needs to determine the areas of most importance and focus on students while they are on campus...”if collaborative learning is to take place in class, we need to engage students while they are in class. We need to understand the nature of the student body.” Trustee Breidenthal asked Dr. Agha-Jaffar, “as we’re comparing education, what about developmental education?” Per Dr. Min, “there are more, older, students and not students

coming directly from high school.” Dr. Agha-Jaffar said we need to assist the students as much as possible. Brian Bode noted that, of the top five areas addressed, students are telling us “we’re meeting their expectations.” Chairman Ash thanked Dr. Min for the “comprehensive report” and that “we need to look at the next two years as this is a base-line report.”

Dr. Agha-Jaffar then presented the report for the Vice-President of Academic Affairs. She spoke of the “positive and up-beat” Staff Welcome on Monday, August 13th. The Strategic Plan was presented and Dr. Agha-Jaffar said it went very well. Trustee Rios commended Dr. Agha-Jaffar for “gearing up for our accreditation” and said it was very significant and prudent on her part to begin the process and appreciated her for doing so. Trustee Breidenthal thanked Dr. Agha-Jaffar for participating in the Women’s Equality Week. Trustee Breidenthal spoke of the events taking place with AAUW and, especially, at KCKCC. She mentioned that voter registration would also take place at these events. Trustee Daniels made a motion to accept Dr. Agha-Jaffar’s report. Trustee Maddox seconded and the motion carried.

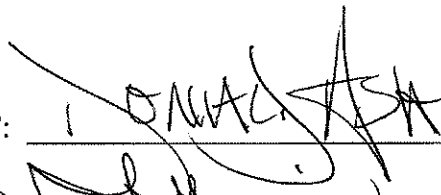
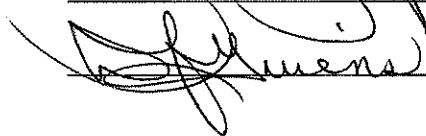
12. Chairman Ash asked for the Vice-President of Student and Administrative Services report. Mr. Bode began by first apologizing for, inadvertently, omitting the Student Services Report from the Annual Report at the July 17th Board Meeting. Mr. Bode asked approval for the 2012-2013 fee increase for the Child Care Center. The Enrollment fee increased from \$30.00 to \$35.00 plus a .50 increase from \$2.25 to \$2.75, per child, for potty-trained children and from \$3.25 to \$3.75, per child, for children not potty-trained. There is also a set fee of \$4.75 per hour for children from 18 months to two years of age. Trustee Rios questioned the increase in fees without prior approval of the Board of Trustees. Mr. Bode said he had made a mistake, that this was something that had previously been taken care of by the Dean of Student Services. Trustee Rios asked what would have been the ramifications if this was not approved. Mr. Bode said the fees would be reversed and that the college would suffer losses. The prices, for providing child care, are still very low compared to private day care centers. Trustee Maddox asked if any of the children, in the child care center, are subsidized by SRS. Mr. Bode responded that he didn’t know, but that the college receives subsidies from SRS. Trustee Flunder commented that the Child Care Center isn’t in the business to make money. Chairman Ash asked for a motion to approve the change in fees for the Child Care Center. Trustee Daniels made a motion to approve the change. Trustee Breidenthal seconded and the motion carried.
13. Mr. Bode then continued with the rest of his report. Trustee Daniels questioned the Counseling and Advising section on page 2 of Brian Bode’s report. Trustee Daniels asked if the September 6th Advising Workshop was open to all faculty or just to the KCKCC counselors. Brian said it was open to all faculty. Dr. Daniels asked if this was something done very often and Brian responded it was done “quarterly!” Trustee Daniels questioned the student tuition rate referenced on page 3 of the report. Trustee Daniels asked how many high school students KCKCC had picked up for the tier (tech) courses as a result of S.B.155. Mr. Bode said he would have a report on that at the September Board of Trustees meeting. Trustee Flunder asked about the state bill and needed clarification. Brian said that as a result of the S.B.155 (Senate Bill) passing, high school students may take, and receive credit for, tech classes taken and not be charged by the college. Upon a student’s completion of his/her course, the bill is sent to KBOR (Kansas Board of Regents) for reimbursement. The reimbursement is at the state tiered rate for tech courses, not the

college rate. If, at the end of the year, the high school student receives certification in the course taken, his/her high school receives a \$1,000 “congratulatory” reward from KBOR. Mr. Bode said the complicated part of this is the “cash flow” to the college from KBOR. There was question as to how quickly KBOR will reimburse community colleges upon the students’ completion and receiving certification. Chairman Ash commented that the governor was holding a press conference that afternoon...that Governor Brownback has a “fondness for the program.”

14. Mr. Bode gave a construction update and shared slides explaining roof reinforcement, floor repair, and overall progress being made on the old Walmart building. Mr. Bode also gave an update on the baseball field and track. After showing the slides, Trustee Flunder asked, “When will the soccer fields be finished?” Mr. Bode responded, “October or November,” and added that intercollegiate play would not begin until next year. Trustee Flunder then asked about softball with Mr. Bode’s response, “February or March of 2013.” Chairman Ash asked for a motion to approve Mr. Bode’s Annual Report if there were no further questions. Trustee Rios made a motion to approve the Annual Report. Trustee Townsend seconded and the motion carried.
15. Chairman Ash asked for approval of Brian’s monthly report. Trustee Rios made a motion to approve the monthly report. Trustee Maddox seconded and the motion carried.
16. Trustee Rios made a motion to approve the payment of the bills. Trustee Daniels seconded and the motion carried.
17. Mr. Bode addressed the Financial Report and the electrical usage. He said it seemed to be on track in comparison to last year. Trustee Rios spoke of the energy efficiency, even with the extreme temperatures, the kilowatt usage was the second lowest to date. He said it seemed to him that everyone was doing their part in trying to be “energy efficient.” Trustee Rios spoke of recent discussion regarding the possibility of future facilities and the necessity to look at the financing for, possible, future facilities and projects. Trustee Rios said it seemed to be an opportune time as interest rates are currently low. Brian asked for approval of items 1-5 (#5 being an Amendment to the Agenda) of the Recommendations. Trustee Rios moved to approve items 1-5. Trustee Townsend seconded and the motion carried.
18. Chairman Ash asked for Committee reports. Trustee Breidenthal spoke of the Advancement Council and their upcoming meeting September 10th with a reception to welcome new members. Trustee Breidenthal said the Council would like Dr. Givens, and the Strategic Plan Committee, to do a presentation of the Strategic Plan and the Budget at one of the future Advancement Council meetings. Meetings are held at the Conference Center from 4:30-6:00 p.m. once a month. Chairman Ash said since he had not heard further, from other committee members, he assumed they wanted to continue serving on their existing committees. Chairman Ash mentioned the upcoming KACCT meeting September 7 & 8 at Butler Community College and that he, Trustee Flunder and Dr. Givens would be attending. He also said the KACCT president had recently retired so he would be “ascending” into the Presidency in that area. A new Vice-President for KACCT would need to be elected.

19. Chairman Ash asked for any Unfinished Business. There was none.
20. Chairman Ash asked for Miscellaneous Business. Before continuing with the Miscellaneous report, Chairman Ash wanted to make everyone aware of the upcoming conference presented by Kansas Attorney General, Derek Smith, Wednesday, August 22nd at 9:00 a.m. in the Performing Arts Center, entitled “Gang Free Kansas.” Chairman Ash called for Trustee Daniels and his presentation regarding the Google hook-ups (*Amendment to the Agenda*). Trustee Daniels reported that KCKCC would be eligible for free fiber hook-up if 10% of the surrounding neighborhoods agreed to subscribe to the Google services. Trustee Daniels said the Google truck would be at the college parking lot Wednesday, August 15th to hand-out information regarding subscribing and hook-ups and to answer questions. Trustee Daniels suggested we assist with handing out flyers regarding Google services and high-speed fiber. Trustee Daniels said we currently have two neighborhood associations located within “fiber-hoods.” If there is enough interest and subscriptions, the Tech Center is located within one of the “fiber-hoods” and would be eligible for free service.
21. Trustee Rios made a motion to move into Executive Session for 15 minutes. Trustee Daniels seconded and the motion carried. After a brief break, the Trustees moved into Executive Session at 9:55 a.m.
22. Upon return, Chairman Ash called for a motion for Adjournment. Trustee Breidenthal made a motion for Adjournment. Trustee Rios seconded and the motion carried.

Meeting of the Board of Trustees Adjourned at 10:10 a.m.

ATTEST:  Chairman
 Secretary