

Minutes of the Board of Trustees Meeting March 12, 2013

1. The meeting of the Board of Trustees was called to order at 8:00 a.m. by Chairman Don Ash who then asked everyone to stand for the Pledge of Allegiance.
2. Chairman Ash asked for **Roll Call**. Roll Call indicated the following trustees present: Don Ash, Cathy Breidenthal, Ray Daniels, Wendell Maddox, J.D. Rios and Clyde Townsend. Roll Call indicated Trustee Mary Ann Flunder absent.
3. Chairman Ash asked for **Approval of the Agenda**. Trustee Maddox made a motion to approve the Agenda. Trustee Townsend seconded and the motion carried.
4. Chairman Ash asked for **Approval of the Minutes of the February 19, 2013** Board of Trustees meeting. Trustee Rios made a motion to approve the Minutes of the February 19, 2013 BOT meeting. Trustee Daniels seconded and the motion carried.

*Immediately following the approval of the Minutes, Chairman Ash asked Jeff Sixta (in Brian Bode's absence) to introduce the members of the Buildings & Grounds crew. The crew was recognized for their tireless work during the recent heavy snows. They removed and shoveled snow from the parking lot and walkways. The group averaged about 510 hours clearing the snow. Those recognized were: Wade Bronson, Cris Buenrostro, Tom Fehlhafer, Bob Fletchall, Justin Longoria, Robert Maloney, Robert Page, Scott Parsley, Matt Peterson, Matthew Powell, Tony Sambol, Shawn Schavee, Bob Schwarz, Michael Smith, Gabe Snowden, Adrian Welch, Billy Sharp and furry, four-legged, goose chasing, faithful side-kick, Carly!

5. Chairman Ash asked for **Audience to Patrons and Petitioners**. Mr. Hershel Martin, 1917 N. 83rd Terrace, Kansas City, KS, Wyandotte Co, KCKCC mathematics adjunct professor, came to address the Board of Trustees. Mr. Martin voiced his concern about the recent changes in the employment of adjunct professors. Mr. Martin said the recent process of taking away hours from adjuncts and adding those hours to full-time instructors will cause problems, i.e. limiting tutorial hours and the ratio of tutoring to teaching hours. Mr. Martin also emphasized the discrepancy in pay from that of JCCC's to KCKCC. Mr. Martin felt the change will impact those adjuncts, many of whom have retired but have returned to the workforce to teach, tutor, and qualify for their Medicare insurance. Chairman Ash thanked Mr. Martin for addressing his concerns and said he appreciated his comments especially the last item.
6. Chairman Ash asked for **Communication**. As an Amendment to the Agenda, Dr. Givens read a Resolution regarding the consumption of alcoholic liquor, in accordance with K.S.A. 41-719(i), and asked approval for the consumption of alcoholic liquor at the Advancement Council's Reception, Thursday, April 25, 2013 from 4:00-6:30 p.m. in

Upper Jewell. Trustee Daniels made a motion to approve the Resolution. Trustee Rios seconded and the motion carried.

7. Chairman Ash asked for the **President's Report**. Dr. Givens addressed the following issues:

- The 8.1 million dollar “brutal hit” from the legislators of tech and non-tier tech will affect technical education programs. This will necessitate another 5.6 million dollars in state budget cuts. Chairman Ash said this is out of House Approval. Trustee Daniels asked, “Is this statewide?” Dr. Givens said, “Yes, this affects all colleges, universities and community colleges.”
- The next item Dr. Givens addressed was the Conceal Weapon SB21 bill. She said we need to see the effect the decision will have on community colleges as we deal with the carrying of weapons and security on campuses.
- Dr. Givens introduced Dr. Denise McDowell to present the Strategic Plan Report along with Dr. Sangki Min, Karalin Alsdurf McKain, and Jessie Johnson. Dr. McDowell introduced the other members of the committee: Dr. Doris Givens, Dr. Tamara Agha-Jaffar, Karalin Alsdurf, Brian Bode, Shawn Derritt, Darren Elliott, Dr. Marvin Hunt, Jessie Johnson, Anita Krondak, Cliff Smith, Dr. Curtis V. Smith, Tanya Townsend, Karisse Whyte. Dr. McDowell explained the committee met and went through different phases, the first of which was the “awareness phase,” of initial meetings with the committee. The second was “engaging the community” which became the campus-wide request for participants to create action steps for implementing the plan. Dr. Sangki Min reported that as a result, 450 action steps were developed. Dr. Min took those 450 action steps and minimized them into a manageable plan. Themes began to emerge. Jessie Johnson reported that once the 450 steps had been minimized to single action items, they went back to the full committee requesting they edit, make suggestions and make sure nothing was missing. Karalin Alsdurf reported that once this was presented to the faculty, it was met with “enthusiasm...eventually!” They were a bit skeptical at first. As long as faculty could provide feedback, the talk continued back and forth and then “the floodgates opened!” The draft was to have been presented February 25th but due to the snow days, the plan was presented March 6th. Dr. McDowell said of the 450 action steps, none were considered “non-incidental.” The committee will continue to “refine and tweak” as they work on the “balcony view” of what must be accomplished. The committee plans to market and launch the plan in fall 2013. Trustee Rios said he “appreciates the time and effort on the part of the committee and the number of people who have participated.” However, he said, “I didn’t hear anything about budget which is significant to enable the document to become ‘live.’” “Money is where the action is.” Trustee Rios said he was “concerned about student input....so diverse...should be geared around student success.” Dr. McDowell said the SPDG didn’t want to impede the progress of the plan by stopping to figure costs. The next report (phase) will include a column marked ‘capital’ both

human and monetary. Dr. McDowell also said that once the report is done, they will get on the agenda of the Student Senate to make a presentation to them. She also added that once this report is on MyDotte, they hope to receive additional feedback. Trustee Breidenthal asked if it was too soon to present the Strategic Plan to the Advancement Council. Dr. McDowell said it definitely was not premature to present the document to the Advancement Council and that they would appreciate the feedback. Dr. McDowell said the members of the Advancement Council were welcome to participate in the Campus Forum, March 13th from 2:00-4:00 p.m. in room 2325. Trustee Daniels commended the committee and commented that it must have been difficult, after receiving 450 action steps, to have to eliminate some.” Trustee Daniels said he was very impressed on the personalization of the plan, to focus on student success. Dr. McDowell said one important matter was getting the document reduced to the most important steps that will help individual students succeed. Trustee Daniels said he was happy to hear what they will do next and was happy it was a “living document.” He congratulated Dr. Givens and the Committee. Chairman Ash thanked the Strategic Plan Committee for their presentation and asked approval of the President’s Report. Trustee Maddox made a motion to accept the President’s Report. Trustee Townsend seconded and the motion carried.

8. Chairman Ash asked for the **Personnel Report**. Dean Leota Marks brought attention to items **8A #s 1 & 2** and asked approval of items **8B #s 1-16** with the correction to **#14** on the Amendment to the Agenda. Trustee Rios made a motion to approve the Personnel Report. Trustee Breidenthal seconded and the motion carried. Trustee Rios asked when the new Director of Athletics will be introduced to the Board of Trustees and Dean Marks responded, “at the next Board Meeting.” Dr. Givens said they will have him give his vision for the athletic program at that time.
9. Chairman Ash asked for the **Vice President for Academic Affairs Report**. Dr. Tamara Agha-Jaffar introduced Darren Elliott, KCKCC Debate Team Coach. Darren said he had been waiting to hear if his team would be included in the National Debate Tournament. He said the schools, that were not chosen, were to be notified by e-mail. When he received an e-mail from the commissioner, he thought it was notification that KCKCC didn’t qualify. The commissioner told Darren he couldn’t find his phone number but he was calling to say, “Congratulations on your team’s selection.” The National Debate Tournament will be held at Weber State University in Ogden, Utah, March 28-April 1. The two students participating are Ryan McFarland a sophomore from Hutchinson, KS and Kristyn Russell, also a sophomore, from Lansing. This will be the second year in a row that KCKCC will have a team in the National Debate Tournament. Darren said, “This is debate’s equivalent of the NCAA basketball tournament!” Trustee Rios commented, “Outstanding, we’re very proud of you.”

Dr. Agha-Jaffar said she and Dr. Sangki Min had a phone interview with the Higher Learning Commission (HLC) regarding their Degree Qualifications Profile (DQP) report which is due June 16, 2013. She said since this is a two-year profile, they were at the end of the first year and gave an update for the Lumina Foundation. Dr. Agha-Jaffar said they have completed the first draft of their report. Dr. Agha-Jaffar said she had been contacted by NILA, (National Institute for Learning Assessment) about featuring KCKCC on their website. Dr. Min and Dr. Agha-Jaffar will be attending the National Convocation April 7, 2013 as well as the day for assessment at Johnson County Community College, April 19, 2013. Trustee Rios said he saw we had received the Reverse Transfer Agreement from Pittsburgh State and asked what our goal was. Dr. Agha-Jaffar said it allows us to track students who begin their course work at KCKCC, transfer to a college where we have a transfer agreement, and get the qualifying number of credit hours at that institution, those credit hours transfer back to KCKCC allowing the student to receive their two year degree. Dr. Agha-Jaffar asked approval for her report. Trustee Rios made a motion to accept the VP for Academic Affairs report. Trustee Maddox seconded and the motion carried.

10. Chairman Ash asked for the **Vice President for Student and Administrative Services Report**. Dr. Denise McDowell presented the report, in Brian Bode's absence, and introduced two new KCKCC employees: John Olson, Transcript Services and Pam Sikes, Graduation Specialist. Dr. McDowell said both were coming at a "peak time." Trustee Rios asked John Olson what his background was. Mr. Olson responded that he had, "been working in the metro area but always had a passion to help students." He also said he, "has a great feeling" about this new job. Trustee Rios asked Pam Sikes for her background. Ms. Sikes said she had spent eight years as a community police officer then went to the U.S. Postal Service. She retired from the U.S. Postal Service after nine years but still wanted to work so she was very happy when she saw the posting for the Graduation Specialist. Trustee Ash welcomed and thanked them both. Trustee Daniels made a motion to approve the VP for Student and Administrative Services Report. Trustee Rios seconded and the motion carried.

11. A Trustee Rios, in Brian Bode's absence, asked for approval for **Payment of the Bills** and made a motion to approve same. Trustee Maddox seconded and the motion carried.

11. B Trustee Rios, referring to the **Financial Report**, said, "In February the college was at 37% of the remaining budget. We should be at 33%, but this seems to be a trend since it has been the same since November, 2012." Trustee Maddox made a motion to approve the Financial Report. Trustee Breidenthal seconded and the motion carried.

11. C Trustee Rios, in Brian Bode's absence, asked for approval for Recommendations 1-4 as well as 5 - Amendment to the Agenda. Trustee Rios said it was "a great crew here this morning," referring to the recognition of the Building & Grounds crew. He said

it was good to “get another loader and love getting it with no interest.” Trustee Rios, in referring to #2 in Recommendations, said it was necessary to approve the payment for the patrol car for Chief Schneider and an additional patrol car for the campus police. Trustee Rios made a motion to approve Recommendations 1-4 and 5, the Amendment to the Agenda. Trustee Maddox seconded and the motion carried.

12. Chairman Ash asked for **Committee Reports**. Trustee Rios reported on the joint meeting of the Faculty and Finance Committee. There will be a follow-up report to the Board of Trustees at the April 16, 2013 BOT meeting. Trustee Breidenthal reported on the Advancement Council Reception that will be held Thursday, April 25, 2013 from 4:00-6:30 p.m. in the Upper Jewell. Trustee Breidenthal said the Advancement Council is looking forward to supporting KCKCC and presenting the Strategic Plan to the community. Chairman Ash reported on the KACCT meeting and the issues community colleges are currently facing. He also reported on the “conceal carry” legislation. Trustee Breidenthal asked why the “opt out” clause was not included. Chairman Ash said it’s the same amendment and that the “opt out” clause applies to all universities and community colleges but if they choose to “opt out” they need to reapply every four years.

13. Chairman Ash asked for **Miscellaneous** business. Before continuing, Trustee Daniels publicly thanked Valerie Stammersky for her work as the “interim” Athletic Director. Chairman Ash asked Deryl Wynn how long they would need for Executive Session with the response, 15 minutes and 5 minutes for transition...with “no action to follow.” Executive session began at 9:10 a.m. At 9:45 a.m., Trustee Breidenthal made a motion to extend Executive Session another 20 minutes. Trustee Maddox seconded and the motion carried. At 10:05, Trustee Rios made a motion to return to regular session. Trustee Daniels seconded and the motion carried. At 10:05 a.m., the members of the BOT returned to regular session. Chairman Ash asked for a motion to adjourn. Trustee Maddox made a motion to adjourn. Trustee Townsend seconded and the motion carried. The meeting of the BOT adjourned at 10:06 a.m.

ATTEST:

Chairman

Secretary