

KANSAS CITY KANSAS COMMUNITY COLLEGE

Board of Trustees Meeting

July 17, 2012

The regular monthly meeting of the Board of Trustees was called to order at 8:00 A.M. in the Upper Jewell at the College by Trustee Ray Daniels. Roll call indicated the following Trustees present: Donald Ash, Cathy Breidenthal, Ray Daniels, Mary Ann Flunder, Wendell Maddox, and Clyde Townsend. Trustee J.D. Rios was absent.

1. Following the roll call, Trustee Townsend moved to approve the agenda with the amendments presented. Trustee Breidenthal seconded and the motion carried.
2. Chairman Daniels reminded everyone this was the organizational meeting for the year and, in so doing, turned the gavel over to Dr. Givens who called for nominations for Chairman of the Board of Trustees for 2012-2013. Trustee Townsend nominated Trustee Don Ash. Trustee Breidenthal seconded. As there were no further nominations, a vote was taken in favor of Trustee Ash as Chairman, and the motion carried. Dr. Givens handed the gavel over to Chairman Ash to continue the meeting.
3. Chairman Ash called for nominations for Vice-Chairman of the Board of Trustees. Trustee Townsend nominated Trustee Wendell Maddox. Trustee Breidenthal seconded. The vote was taken in favor of Trustee Maddox as Vice-Chairman for 2012-2013, and the motion carried.
4. Chairman Ash called for nominations for Board Secretary. Trustee Daniels made the motion for Dr. Givens to continue in the roll of Secretary. Trustee Townsend seconded. The vote was taken in favor of Dr. Givens continuing as Board Secretary for 2012-2013, and the motion carried.
5. Chairman Ash called for nominations for Treasurer. As there were no other nominations, Trustee Daniels made the motion for Brian Bode to continue as Treasurer. Trustee Breidenthal seconded. The vote was taken in favor of Brian Bode continuing as Board Treasurer for 2012-2013, and the motion carried.
6. Chairman Ash asked those members, currently serving on an existing committee, to communicate with him as to whether or not they wanted to continue. Chairman Ash also mentioned the Academics Committee and said he hoped the Board members involved, Trustees Breidenthal and Maddox, would continue. There was no further discussion.

7. Chairman Ash called for approval of the list of Bank Depositories (IV – first bulleted item - Attachment A). Trustee Daniels, referring to Attachment A, made the motion to accept the list of Bank Depositories for 2012-2013. Trustee Townsend seconded. The vote was taken in favor of accepting the current bank depositories (Attachment A) and the motion carried.
8. Chairman Ash called for nominations for college newspaper. Trustee Daniels stated the current official college newspaper was the Wyandotte Daily News and made a motion to keep the Wyandotte Daily News as the official college newspaper for the 2012-2013 year. Trustee Townsend seconded. A vote was taken for all those in favor of continuing with the Wyandotte Daily News and the motion carried.
9. Chairman Ash stated the current college legal counsel was McAnaney, Van Cleave & Phillips Law Firm. As there were no other nominations, Trustee Townsend made a motion to continue with the current legal counsel. Trustee Daniels seconded. The vote was taken to continue with McAnaney, Van Cleave & Phillips Law Firm for 2012-2013 and the motion carried.
10. Chairman Ash called for nominations for the Freedom of Information Officer. Chairman Ash said the current officer was Dr. Sangki Min. As there were no other nominations, Trustee Maddox made a motion for Dr. Min to continue in this capacity. Trustee Breidenthal seconded. The vote was taken and the motion carried.
11. Chairman Ash asked to set the dates for the 2012-2013 Board of Trustee meetings. It was noted there was one correction to be made on one of the meeting dates on the Agenda:

Correction:

IV. August 19, 2012 meeting date corrected to read **August 14, 2012.**

Chairman Ash referenced Dr. Givens' letter to the Board. The first item addressed was the August 14th Board meeting. Historically, the KCKCC Deans meet the second day the faculty return at 8:00 A.M. In order to attend the BOT meeting for at least two hours, Deans have been asked to schedule their meetings to begin at 10:00 A.M. The second date addressed was the December 18th meeting. Dr. Givens suggested that, due to the usually light agenda and activities during the holiday season, the meeting be moved up one week to December 11th. The other date addressed was the March meeting, which was suggested be moved up one week to March 12th due to Spring Break,. Chairman Ash reiterated that, with the exception of the dates discussed, the Board of Trustee meetings would continue to be held the third Tuesday of the month beginning at 8:00 A.M. in the Upper Jewell of KCKCC. Hearing no further discussion, Chairman Ash asked for a motion to approve the BOT meeting dates. Trustee Townsend motioned to approve the calendar. Trustee Breidenthal seconded and the motion carried.

12. Chairman Ash called for approval of the minutes of the June 19, 2012 Board Meeting. Trustee Townsend made a motion to approve the minutes. Trustee Breidenthal seconded and the motion carried.

13. Chairman Ash called for approval of the minutes of the July 12, 2012 Special Board Meeting. Trustee Daniels made a motion to approve the minutes of the Special Board Meeting. Trustee Townsend seconded and the motion carried.
14. Chairman Ash asked for any Communications. Dr. Givens said she wanted to share the Proclamation, bestowed on the KCKCC Debate and Forensics Team, by the Unified Government of Wyandotte County and Mayor Joe Reardon, during Champions' Day, June 28, 2012. The special recognition was to all members of the Debate Team: Thomas Garvey, Ryan McFarland, Joshua Miller, Justin Parks, David Bowers, Evan Johnson, Tyler Gillett, and Maren Lokin. Darren Elliott, Debate Team Head Coach, was recognized as well as the assistant coaches: Scott Elliott, Candace Moore, Mike Krueger, Clay Crockett, and John Bretthauer. Cherilee Walker, as Dean of the Humanities Division, and Dr. Givens, KCKCC President, were also recognized. This concluded the Committee Reports.
15. Chairman Ash asked for the President's Report. Dr. Givens introduced Barbara Clark-Evans, Intercultural Center liaison, who then introduced Janet McIntyre. Janet McIntyre spoke about the American Association of University Women and the goals set for AAUW. She said one of the goals was to have an association on the KCKCC campus to assist with mentoring women in the community. Ms. McIntyre then introduced Ramona Nelson, who attended the National Conference of AAUW in Washington D.C. Ms. Nelson reported on the 500 plus women who attended the National Conference and the collaboration between AAUW and the National AAUW. She also made reference to Lily Ledbetter and her fight, at the Supreme Court level, to gain equality in pay for women in the workplace. She said one of the items discussed was to set-up collective registration in AAUW for women across the country. Trustee Breidenthal asked about the possibility of coordination, metro-wide, between AAUW and involvement in Women's Equality Day. Trustee Daniels asked how they recruited, and the response was, "word of mouth." It was also suggested they work with Linda Sutton to possibly set-up a booth during the Job Fair. Trustee Daniels asked about working with high school students. Ms. McIntyre said one of the goals of the AAUW was to include or instate associations in high schools. Chairman Ash congratulated the ladies for their report as well as their passion and said he knows it will be successful and grow. He asked that they keep the BOT informed as to their progress.
16. Chairman Ash called for the Personnel Report. Leota Marks, Dean of Human Resources, asked for approval of the Personnel Report. Trustee Daniels made reference to #2, in the Personnel section, for Adjunct Faculty Pay Increase and the approval (#4) to hire Adjunct Faculty Members and wondered about the pay at which they were being hired, compared to the pay increase in #2. Leota said their pay increase is contingent upon approval, by the BOT, of the salary increase. Chairman Ash asked for further discussion. There being no further discussion, Chairman Daniels made a motion to approve the Personnel Report. Trustee Townsend seconded and the motion carried.
17. Chairman Ash called for the Provost's Report. Dr. Agha-Jaffar said, before beginning her report, she wanted to introduce two of the representatives from the Teaching Academy, held on the KCKCC campus, Kathleen Boyle-Dalen with Prep KC and Lori Hewitt from USD

500. Kathleen Boyle-Dalen explained that Prep KC is a non-profit organization that partners with six school districts in the Kansas City area as well as with KCKCC. The purpose of the Academy is to bring together a cohort of high school students, mostly 9th grade, to introduce them to Biology, Engineering and Teaching. The hope is that these students will gain experience taking these courses and become interested in pursuing a 2-year and 4-year degree and, ultimately, enter the workforce in these areas. The academies also give students the opportunity to gain college credit once they have graduated from high school. Lori Hewitt spoke of the partnership, through the Academies, between Prep-KC, KCKCC and USD 500. She then introduced Dr. Ed Kremer. Dr. Kremer spoke of the Biology Academy and the experience students have gained in the labs comparable to that gained in graduate school. One of the students, in the Biology Academy, spoke of his positive experience as well as being able to work with college instructors. Dean Charles Wilson briefly spoke and thanked Dr. Ray Daniels for attending the closing ceremony. He thanked Dr. Agha-Jaffar for her coordination efforts on the part of the Academy. Dr. Wilson spoke of the experience students gained at the academy and was impressed at the variety of courses offered. He also talked about the commitment made by the teachers at the academy and the collaboration to make sure they were well prepared. Dr. Wilson introduced Dr. Hira Nair, Coordinator of Elementary and Secondary Education, to speak about the Teaching Academy. Upon completion of his remarks, Chairman Ash asked if there were any other comments. Trustee Daniels recognized Prep KC and was inspired with what he observed. He said the students, who spoke, were well versed in what they had learned and congratulated everyone involved. Chairman Ash thanked everyone from the Academy for their presentation. Several of the teachers, from the Teaching Academy, spoke of the students in attendance and the opportunities afforded them through the Academy. Students earned 2-credit hours for the course they took. Trustee Daniels spoke of how impressed he was by the caliber of students and how each was able to convey exactly what they had learned. Chairman Ash also mentioned the NCI rating for KU Med and said “that’s huge!” Dr. Agha-Jaffar again introduced Dr. Ed Kremer to speak about the NSF Atoms Grant. The Atoms Grant is a two-year program that provides the opportunity for KCKCC instructors to work with USD 500 teachers helping them learn a better way to teach math and science to their high school students. Dr. Kremer introduced two of the instructors from his department...Enis Alpakin from the Math Dept. and James Lyle from the Science Dept. Both instructors gave an overview of what they wanted to accomplish and what they had accomplished working with the high school teachers in attendance. Dr. Kremer said he will apply for “a much larger grant” next time! He also spoke of the positive partnership with existing teachers and the fact they were able to make so many resources available to several of the teachers for their classrooms. Dr. Kremer also mentioned that NSF Atoms Grant, typically, is awarded to four-year colleges so for KCKCC to receive the grant was very special. Before he concluded, Dr. Daniels asked how much the Grant was for. Dr. Kremer said it was a two-year Grant for a total of \$288,000.00. Chairman Ash thanked Dr. Kremer, and the instructors, for the presentation.

Chairman Ash asked for Dr. Agha-Jaffar’s Provost’s Annual Report. Dr. Agha-Jaffar first made a special announcement regarding a report from Dean Shirley Wendel that 91.49% of the KCKCC nursing graduates had a first-time pass rate with the Kansas State Board for their

Nursing License. She then asked approval for the Provost's Annual Report. Dr. Agha-Jaffar commented that she hoped all the Board members would take the opportunity to read the report "cover-to-cover" as it reflects the amazing progress and hard work on the part of all the KCKCC Departments. Trustee Daniels made a request for each department, in future reports, to add "this is what we need" or "this is what we're working on." Trustee Daniels then made a motion to accept the Provost's Annual Report. Trustee Breidenthal seconded. Chairman Ash called for the vote and the motion carried with Trustee Flunder abstaining. Trustee Flunder made known her concern that she had received her BOT Binder too late and didn't have time to read all of such a "lengthy report."

Dr. Agha-Jaffar then asked approval for the Provost Regular Monthly Report. Chairman Ash congratulated Dr. Agha-Jaffar and the involved faculty for the incredible amount of work on behalf of all faculty members. He said it speaks well of the college and it's competencies for leadership. Trustee Daniels made a motion to accept the report. Trustee Maddox seconded and the motion carried.

18. Chairman Ash then asked for the Vice-President's Report. Brian Bode directed the Board's attention to a couple of items on the report...one item at the bottom of page 10 regarding Financial Aid. \$25 million worth of financial aid disbursed – significant increase due to many changes at the national level. Pell Grant is no longer offered. Growing concern for funds available. Second item is bottom of page 9 regarding textbooks...changes in alternative formats...more requests for textbooks in braille and larger font. Keeping pace with the demands continues to be a challenge. Mr. Bode said we are most fortunate to have one of the leading experts on the subject on our campus, Robert Beach, Assistant Tech Specialist, and are "blessed to have him." Mr. Bode asked for approval of the Vice-President's Report. Trustee Breidenthal made a motion to approve the report. Trustee Townsend seconded and the motion carried. Trustee Flunder then asked if we would meet the soccer deadline for games/practices. Brian Bode responded, "No. We lost three weeks due to water issues and because of the configuration of the field during hot weather. We're dealing with mostly sandy soil as opposed to clay. We still do not have electricity to the field and continue to wait on BPU, as there have been many delays." Mr. Bode said we would "not have soccer at home this season." Trustee Flunder asked where the team practices. Mr. Bode said the team practices at "various fields" and will play their games at schools such as "Swope, Piper and other local high schools." Trustee Flunder then asked how the team was being transported. Brian Bode responded via the 12-passenger vans at the campus and the band, via bus.

19. Brian Bode asked for approval for, and to publish, the **2012-2013 Budget** <[Attachment 1](#)> with either a flat mil levy, and no increase in capital or general fund, or half mil levy. Trustee Daniels moved to approve the 2012-2013 Budget with the flat mil levy and no increase in capital or general fund. Trustee Breidenthal seconded and the motion carried.

20. Brian Bode asked for approval for Payment of the Bills. Brian reported that June had the highest kilowatt usage he could remember since working at KCKCC. He said we will see an increase of 50% in the next three years due to the "green technology" per BPU. This will affect homeowners as well as the college. Mr. Bode also said there are "little things" we can

all do to help save energy, i.e. turn off lights when leaving a room. Trustee Maddox made the motion to approve payment of the bills. Trustee Townsend seconded and the motion carried.

21. Brian Bode asked for approval of items 1-6 under Recommendations. There being no further questions or discussion, Trustee Maddox made the motion to approve Recommendation Items 1-6 of the Financial Report. Trustee Townsend seconded and the motion carried.
22. Chairman Ash asked for any Committee Reports. There were none.
23. Chairman Ash asked if there was any Unfinished Business. There was none.
24. Chairman Ash called to approve the two Addendum items on the Agenda regarding the approval of the contracts for Dr. Doris Givens and Brian Bode. Chairman Ash asked Deryl Wynn, college legal counsel, if this had to be decided in Executive Session. Mr. Wynn said the Board could approve each independently or move to approve both contracts identified as necessary to complete the Boards' directive. Trustee Daniels moved to accept the Addendum approving both contracts indicated. Trustee Townsend seconded and the motion carried.
25. Chairman Ash called for Miscellaneous Business. Trustee Daniels addressed the Board's Self-Evaluation and thanked the Board Members for completing and returning their forms. He also suggested the Board schedule a retreat to discuss goals or directives of what to implement with regard to the Evaluation. Trustee Breidenthal said the Evaluation truly was a "road map" of obvious items on which to focus and thought the idea of a retreat to discuss these items would be a good. There was discussion to work on scheduling dates for some time mid-August. There being no further discussion, Chairman Ash called for a motion for Adjournment. Trustee Daniels made the motion to adjourn. Trustee Townsend seconded and the motion passed.

July 17, 2012 Board of Trustees Meeting Adjourned at 9:34 A.M.

Attest: _____
Board Chairman – Don Ash

KCKCC President – Dr. Doris Givens