

KANSAS CITY KANSAS COMMUNITY COLLEGE

Board of Trustees Meeting

October 18, 2011

The regular monthly meeting of the Board of Trustees was called to order at 8:00 a.m. in the Multipurpose Room of the Technical Education Center Bldg. at 2220 N. 59th St., Kansas City, Kansas by Chairman Trustee Ray Daniels. Roll call indicated the following Trustees present: Donald Ash, Cathy Breidenthal, Ray Daniels, Mary Ann Flunder, Wendell Maddox, J.D. Rios, and Clyde Townsend.

1. The Chairman noted the following amendments to the agenda for approval with the agenda:

ADDITION(S):

IX. Personnel

B. Recommendations

16. Approval to uphold the termination of Randal E. Mlika as Community Prevention Specialist in the Regional Prevention Center, due to reduction in force, effective October 31, 2011
17. Approval to uphold the termination of Jeanette Haynes-Green as Secretary in the Regional Prevention Center, due to reduction in force, effective October 31, 2011

Trustee Rios moved approve the agenda with the amendments as presented and to table Personnel Recommendation items IX. B. 1, 2 16 & 17 until after they could be discussed in executive session under Miscellaneous Business. Trustee Ash seconded and the motion carried.

2. Trustee Townsend moved to approve the minutes of the regular Board of Trustees meeting on September 20, 2011 as presented. Trustee Rios seconded and the motion carried.
3. Trustee Maddox moved to approve the minutes of the Special Board of Trustees meeting on September 20, 2011 as presented. Trustee Breidenthal seconded and the motion carried.
4. The Chairman called for Patrons & Petitioners wishing to address the Board at this time. There were none.
5. Under Communications Dr. Givens referred to letters on from the following:
 - Commission on Accreditation for Respiratory Care regarding the reaccreditation of the Respiratory Care Program
 - Emporia State University reporting on the standing of our students transferring from KCKCC to their university in comparison to ESU under graduate students and the average of all community college transfer students
 - Judge Bruns from the Kansas Court of Appeals for KCKCC hosting the Constitution Day and location for the hearings that were held on our campus

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- Certificate for “Member in Good Standing” with the Assn. of Community College Trustees for the renewal of our membership for July 1, 2011 – June 30, 2012
6. The Chairman called for the President’s Report at this time. Dr. Givens responded that due to the report on the TEC that she did not have any report at this time.
 7. The Chairman called for the Vice President’s report. Mr. Bode noted that he would answer any questions regarding the written report he had submitted to the Board at this time. Following discussion on several items, the question was raised if a motion was being requested at this time to approve the extension of the finishing date of the main TEC Building (aka: Wal-Mart Bldg.) Mr. Bode responded that it would be helpful to attend to the planning at this time. Trustee Townsend moved to amend the agenda to add an item under Mr. Bode’s Report to take action to accept the Administration’s recommendation to extend the completion date for the TEC (Wal-Mart Bldg.) to Fall 2013. Trustee Maddox seconded and the motion carried with one “no” vote to add the item to the agenda.
 8. Trustee Townsend moved to accept the Administration’s recommendation to extend the completion date for the TEC (Wal-Mart Bldg.) to Fall 2013. Trustee Rios seconded and the motion carried with one “no” vote to accept the Administration’s recommendation to extend the completion date for the TEC (Wal-Mart Bldg.) to Fall 2013.
 9. Mr. Bode introduced Ms. Carla Green, Director of the Regional Prevention Center who gave an update on the recent federal funding changes affecting the Center. Ms. Green stated that the Regional Prevention Center’s Focus would be more institutionally oriented compared to the past community and external centered.
 10. Mr. Eric Kirkwood spoke briefly as a Resident Assistant regarding the status of the newly occupied student housing. He noted that things were going well and that it was a positive addition for the college.
 11. Trustee Rios moved to accept the written and oral reports of the Vice President for Student & Administrative Services and the Provost. (**Attachment 1 & 2**) Trustee Townsend seconded and the motion carried.
 12. The Chairman called for the Personnel Report. Ms. Leota Marks presented the following Information Items:
 - Retirement of William E. Calvin as Campus Police Sergeant in the Campus Police Dept. effective November 30, 2011
 - Resignation of Garon Ashby as Network Specialist in the Information Services Division effective October 18, 2011
 - Resignation of Everett L. Fletcher as PT Evening Information Center Specialist in the Enrollment Management Dept. effective October 31, 2011
 - Resignation of Sheila C. Battin as PT Clerk in the Campus Library effective October 6, 2011

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- Resignation of Sherry C. Gibbs as PT Lab Assistant for the EMT program in the Nursing & Allied Health Division effective September 26, 2011
 - Resignation of Julia “Kay” Walden as Professional Assistant/Bookkeeper in the Business Office effective October 21, 2011
13. Dean Marks recommended the following items for approval (excluding 1, 2 16 & 17 which were tabled):
- Approval of early retirement for Kevin R. Herndon as Custodian in the Buildings & Grounds Dept. effective December 31, 2011
 - Approval to employ the following Adjunct Instructors at the rate of \$722.00 per credit hour:
 Sally J. Lemmon Reading October 11, 2011
 - Approval to employ Erin M. Candela as PT Lab Assistant/MICT Program effective September 28, 2011 at the hourly rate of \$12.64
 - Approval to employ Kevin J. Pavlich as PT Lab Assistant/EMT Program effective September 16, 2011 at the hourly rate of \$10.68
 - Approval to employ Christopher Zeko as PT Lab Assistant in the Buildings & Property Maintenance Program at the TEC effective October 6, 2011 at the hourly rate of \$21.40
 - Approval to employ Jennifer R. Oakley as PT Technical Assistant in the Business Office effective September 19, 2011 at the hourly rate of \$10.68
 - Approval to employ Pamela G. Roberts as PT Custodian in the Buildings & Grounds Dept. effective September 19, 2011 at the hourly rate of \$10.68
 - Approval to employ the following PT Instructors for Continuing Education non-credit classes:

INSTRUCTOR	CLASS	START/END DATE	SALARY
Mary Hunt	Club 45 Consultant Consultant Fee	August, 2011	\$180.00
James Hathaway	Driver’s Education (Processed through Payroll)	8/4 – 9/1/11	\$3400.00
Kristina Juarez	Orientation for GED Prep in Spanish	9/10/11	\$75.00
Mary Hunt	Club 45 Consultant Consultant Fee	September, 2011	\$90.00
Shari Augustine	Zumba (Processed through Payroll)	9/6 – 9/29/11	\$73.50
		9/6 – 9/27/11	\$84.00
		9/6 – 9/29/11	\$28.00

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- Approval to employ the following Federal Work Study Students at the rate of \$7.25 per hour:

Cameron Carter	Athletics(Trainer)
Marco Fumagalli	Athletics(Track)
Ruth Garcia	Tutor(CIS)
Brionna Harrison	Athletics(Track)
Evan Johnson	Debate
Jennifer Kinseller	Athletics(Volleyball)
Samuel Laney	Concessions
Marin Loken	Debate
Stacy McGhee	American Red Cross
Alexandria McKinney	Nursing(LPN)
Lauren McNeely	Admissions(Transcripts)
Chelsea Sheldon-Medina	Campus Police
Essence Neely	Admissions(Transcripts)
Robin Pearman	Fire Science
Matthew Peterson	Social Science
Veltrea Poindexter	Media Services
Jessica Powell	Professional Cooking(TEC)
Nakiya Smith	Athletics(Track)
Mitchell Stice	Humanities
Landon Teal	Athletics(Baseball)
Terrell Thomas	Campus Police
Latosha Ware	Child Care Center
- Approval to employ the following College Funded Students at the rate of \$7.25 per hour (unless otherwise indicated):

Cynthia Barnes	Humanities
Eva Bett	Tutor & Intercultural Center
Lisa Bloom	Music
Cherika Boyd	Physical Therapy
William Clay	Leavenworth Center
Emily Cradic	Tutor
Jerae David	Media Services
Mark Davis	Admissions (\$10.00 per hr. Intern)
Joseph DeBella Jr	E-Journal (Dr. Unoke)
Lorrie Folsom	Ambassador
Jesse Foulk	Athletics(Baseball)
Jillian Frick	Tutor
Cornelius Gasway	Athletics(Track)
Tyler Gillett	Debate
Michale Gonzalez	Leavenworth Ctr
Kenneth Herrington	Tutor(Leav Ctr)
Meghan Howell	Ambassador
Phuong Huynh	Child Care Ctr
Megan Hyde	Tutor(Leave Ctr)

Christopher Johnson	Athletics(Mens Basketball)
Bobbie Jones	E-Journal
Nolan Jones	Library
Erica Keehn	Volleyball
Dean Long	Athletics(Baseball)
Kylie Lyle	Tutor
Corbin Lytch	Media Services(\$10.00 per hr. Intern)
Kayla Martin	Tutor
Parker McDaniel	Athletics(Baseball)
Sarah Mertens	Volleyball
Luis Mascote	Athletics(Track)
Jherica Montgomery	Athletics(Women's Basketball)
Yolanda Peoples	Child Care Center
Julio Ramirez	Ambassador
Kathleen Reynolds	Tutor
Chandelyn Robinson	Ambassador
Teresa Seaton	Tutor
Quincy Sharp	Library
Erica Tillman	Tutor
Tiffany Torneden	Professional Cooking
Nagihan Umutlu	Athletics (Women's Basketball)
Kenneth Watson	Music (Jim Mair)
Brittany Tucker	Tutor

- Approval of change in status of employment for Carrie L. Boorem from Technical Assistant in the Academic Resource Center to Technical Assistant in the Bookstore at the TEC effective October 3, 2011 at the annual salary of \$25,475.35
- Approval of change in status of employment for Robert J. Maloney from PT to FT Grounds Worker in the Buildings & Grounds Dept. effective September 26, 2011 at the annual salary of \$24,552.15
- Approval for \$500.00 per month increase in salary for David Root for additional duties of management of student housing (retroactive effective July 1, 2011)

Trustee Rios moved to approve the Personnel Recommendations IX B 3-15 as recommended. Trustee Townsend seconded and the motion carried.

14. Mr. Bode requested payment of the bills as presented. Trustee Rios moved to pay the bill as presented. Trustee Maddox seconded and the motion carried.
15. Mr. Bode presented the Financial Report for acceptance. Trustee Rios moved to accept the Financial Report as presented. Trustee Maddox seconded and the motion carried.
16. Mr. Bode requested approval of the following Financial Recommendations:
 - Approval of payment for \$353,068.08 to Commerce Bank for Visa credit card purchases for September 2011. (Various Funds)
 - Approval for payment of \$16,661.40 for two auto scrubbers with extended batteries to Hillyard Cleaning Resources for the Tech Center 2 and 3 (TEC Fund)

- Approval to contract with JA Lillig of Belton, MO at their base bid of \$72,472.00 for the earthwork at TEC 1 to prepare the building for tuckpointing. (Construction Bond Fund) (Full bid sheet attached)

<u>Contractor</u>	<u>Location</u>	<u>Base Bid</u>
JA Lillig	Belton, MO	\$72,472.00
Blue Moon	Smithville	\$85,000.00
Amino Bros	KCK	\$113,262.74
RL Duncan	DeSoto, KS	\$129,600.00

- Approval to contract with Larkin of Buckner, MO at their base bid of \$231,200.00 for tuckpoint work at TEC 1. (Construction Bond Fund) (Full bid sheet attached)

<u>Contractor</u>	<u>Location</u>	<u>Base Bid</u>
Chamberlain	KCMO	\$125,990.00 (Bid withdrawn)
Larkin	Buchner, MO	\$231,200.00
S&W Waterproofing	KCMO	\$233,257.00
DH Restoration	Grandview, MO	\$278,718.00

- Approval to publish a Request for Qualifications to local architect firms to begin the process of selecting an architect for the design of the new Performing Arts Center project.

Following brief discussion, Trustee Townsend moved to approve the Financial Recommendations as presented. Trustee Rios seconded and the motion carried.

- Under Committee Reports the following reports were made:
 - Trustee Flunder said that she would be reporting on some workshops from the AACC Leadership Conference she attended recently and that she would be getting some information from the Retention Workshop to the Board Members.
 - Trustee Breidenthal noted that the committee for the President’s Community Reception was working on taking bids for the catering, organizing music from the KCKCC Music Dept. and décor for the event.
 - Trustee Ash noted that he would be attending the KBOR Dinner event on Oct. 19th and meeting on the KACCT Executive Committee and a presentation by the college presidents.
- At this time the Chairman called for a motion to move into executive session at 9:00 a.m. to allow for 5 minute break. Trustee Rios moved to enter executive session for the purpose of discussing personnel issues to protect the privacy of those involved for a period of 30 minutes with possible action to follow at 9:00 a.m. Trustee Breidenthal seconded and the motion carried. The Board took a five minute break at 8:55 a.m.
- The Board entered executive session at 9:00 a.m.
- The Board reconvened in regular session at 9:30 a.m. at which time Trustee Rios moved to extend executive session to continue discussing personnel issues to protect the privacy of those involved for a period of 30 minutes with possible action to follow. Trustee Townsend seconded and the motion carried.

21. The Board reconvened in regular session at 10:00 a.m. at which time Trustee Rios moved to approve the following Personnel Recommendation:

IX. B. 2. Approval to uphold the termination of Alda S. Preston as the Director of Counseling & Advising in the Student Services Division effective September 29, 2011

Trustee Townsend seconded and the motion carried.

22. At 10:01 a.m. Trustee Rios moved to re-enter executive session to continue discussing personnel issues to protect the privacy of those involved for a period of 15 minutes with possible action to follow. Trustee Townsend seconded and the motion carried. The Board entered executive session at that time.

23. At 10:13 a.m. the Board reconvened out of executive session and Trustee Breidenthal moved to enter regular session. Trustee Maddox seconded and the motion carried. Trustee Townsend moved to approve the following Personnel Recommendations

IX. B. Recommendations

- 1. Approval to uphold termination of Telisa Gilkey as PT Custodian in the Buildings & Grounds Dept. effective October 7, 2011**
- 2. 16. Approval to uphold the termination of Randal E. Mlika as Community Prevewntion Specialist in the Regional Prevention Center, due to reduction in force, effective October 31, 2011**
- 3. 17. Approval to uphold the termination of Jeanette Haynes-Green as Secretary in the Regional Prevention Center, due to reduction in force, effective October 31, 2011**

Trustee Maddox seconded and the motion carried.

24. Trustee Townsend moved to adjourn the meeting. Trustee Rios seconded and the motion carried.

The meeting adjourned at 10:15 a.m.

ATTEST: _____ Chairman

_____ Secretary