

KANSAS CITY KANSAS COMMUNITY COLLEGE

Board of Trustees Meeting

September 20, 2011

The regular monthly meeting of the Board of Trustees was called to order at 4:00 p.m. in the Board Conference Room at the College by Trustee Ray Daniels. Roll call indicated the following Trustees present: Cathy Breidenthal, Ray Daniels, Wendell Maddox, J.D. Rios, and Clyde Townsend. Trustees Donald Ash and Mary Ann Flunder were not present at this time.

1. Trustee Rios moved to approve the Agenda as presented with the following amendments:

**DELETION(S):**

**IX. Personnel Recommendations (Due to duplication from August Agenda)**

3. Approval to employ Elizabeth L. Holloway as ESOL Coord./Instructor in the Humanities Division effective August 8, 2011 at the annual salary of \$41,753.33
6. Approval to employ Scott M. Elliott as Asst. Professor of Speech & Debate in the Humanities Division effective August 8, 2011 at the annual salary of \$51,073.27
8. Approval to employ Stacie J. Beebe as the FT Administrative Assistant to the Dean of the Humanities & Fine Arts Division effective August 8, 2011 at the annual salary of \$27,158.12
9. Approval to employ Mary E. Bruno as the FT Head Volleyball Coach in the Athletics Dept. effective July 27, 2011 effective \$34,692.60
12. Approval to employ the following Adjunct Instructors at the rate of \$722.00 per credit hour:

Andrew J. Clemmons	Fire Science	August 11, 2011
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**ADDITION(S):**

**VII. Provost's Report**

- A. Master Contract approval (**Change** in sequential numbering of items following "A" under Provost's Report to **B, C & D**)

**IX. Personnel**

A. Information:

7. Resignation of Cynthia D. Bruno as Assistant Women's Volleyball Coach effective September 16, 2011

B. Recommendations

26. Approval to uphold the termination of Tyler D. Ballard as Maintenance Work in the Buildings & Grounds Dept. effective September 16, 2011
27. Approval of early retirement of Judy A. Johnson as Technical Assistant in the Duplicating in the College Advancement Dept. effective December 31, 2011
28. Approval of early retirement of Karen L. Atchley as Secretary in the Endowment Office of College Advancement Dept. effective December 31, 2011
29. Approval to employ Hans P. Stephenson as PT Lab Assistant in the EMT program effective September 6, 2011 at the hourly rate of \$10.68

Trustee Townsend seconded and the motion carried.

## **Board of Trustees--Journal of Proceedings – September 20, 2011--Page 2**

2. Trustee Townsend moved to approve the minutes of the Regular Meeting & Annual Budget Hearing of the Board of Trustees on August 9, 2011. Trustee Breidenthal seconded and the motion carried.
3. Trustee Townsend moved to approve the minutes of the Special Meeting of the Board of Trustees on August 31, 2011. Trustee Rios seconded and the motion carried.
4. There were no Patrons or Petitioners wishing to address the Board.
5. Under communications, Dr. Givens read a letter from the organization Maryland Online.org commending Staff Member Becky Giger on the work she had done with them in serving on a countrywide committee whose purpose it was to review and revise the Rubric for Higher Education of the Quality Matters Program. The Board applauded Ms. Giger's work.
6. Under the President's Report, Dr. Givens introduced Dr. Cindy Lane, Superintendent of USD 500. Dr. Lane spoke briefly on the upcoming changes to the district's assessment program. Following discussion the Board thanked Dr. Lane for her presentation.
7. Under the Provost's Report, Dr. Agha-Jaffar noted that line 21B had been left off of the table and handed out that correction of the Master Contract for 2011-2012. She stated that the Faculty Association had ratified the Master Contract for 2011-2012 with this correction, and introduced Jerry Pope, the present President of KNEA to say a few words. Mr. Pope spoke briefly on behalf of the Faculty Association by saying that the approval of the contract was by overwhelming majority vote and thanked the Board for their efforts in this negotiation process. Trustee Rios moved that the Board approve the Faculty Contract as ratified by the Faculty Association. Trustee Maddox seconded and the motion carried. The Board Chairman, Dr. Ray Daniels and Faculty Association President, Jerry Pope signed the contract at this time.
8. Dr. Agha-Jaffar then introduced Tiffany Bohm, Director of the Physical Therapy Assistant program to say a few words regarding \$50,000 award to the program. Following the presentation, Chairman Daniels commended them on this achievement.

Trustee Mary Ann Flunder arrived at 4:30 p.m.

9. Dr. Agha-Jaffar noted that the next item was the report on the "Accelerating Opportunities for Kansans" Grant and introduced Dr. Marvin Hunt, Dean of Continuing Education and Business Division to give that update. The Board thanked him for his work with the grant.
10. Dr. Agha-Jaffar then introduced Dr. Sangki Min to give an update on the Strategic Plan. Following Dr. Min's brief presentation, Chairman Daniels asked that Dr. Min report more completely at the October Board meeting.

11. In conclusion, Dr. Agha-Jaffar submitted her written report for acceptance. Trustee Townsend moved to accept the written report as presented. Trustee Maddox seconded and the motion carried. **(Attachment 1)**
  
12. Under the Vice President's Report, Brian Bode gave a brief construction update on the sidewalks, and the public meeting about the athletic field with the architects and the Athletic Dept. set for September 21<sup>st</sup> at 5:30 p.m. in the Upper Jewell Bldg. Mr. Bode updated the Board on the Fine Arts recommendations for additional construction for Performing Arts Center. The bids were more expensive than expected. Mr. Bode explained that an additional 375-425 square ft. structure to the existing PAC was suggested. If this would be acceptable for consideration, he would need to take bids from specialized builders. Following discussion, it was the consensus of the Board that it be discussed further at the October Board meeting. The Facilities & Finance Committees did review some of this information and wished to move forward with discussion with the full board to see what other alternatives were available along with finance packages.
  
13. Mr. Bode spoke briefly that the TEC 1 and Plaza locations would not be available for occupation until 2013-2014. Trustee Rios moved to approve the written Vice President's Report as submitted in the packet. Trustee Maddox seconded and the motion carried. **(Attachment 2)**
  
14. Dean Marks noted the amendments to the agenda, and presented the following information items:
  - Resignation of Willie J. Reed, IV as Coordinator in the Financial Aid Dept. effective September 15, 2011
  - Resignation of Shirley Aikens as PT Technical Assistant in the Financial Aid Office effective August 18, 2011
  - Resignation of Dana Combs as PT Instructor for Adult Education Family Literacy program effective May 25, 2011
  - Resignation of Gayle Goudy as Adjunct Instructor in the Humanities & Fine Arts Division effective July 17, 2011
  - Resignation of John L. Coakley as Adjunct Instructor in the Humanities & Fine Arts Division effective July 20, 2011
  - Resignation of Krista L. Jobson as Adjunct Instructor in the Music Dept. of the Humanities & Fine Arts Division effective August 27, 2011
  - Resignation of Cynthia D. Bruno as Assistant Women's Volleyball Coach effective September 16, 2011
  
15. Dean Marks then requested approval of the following personnel recommendations:
  - Approval of early retirement for Patricia F. Harris as Supervisor in the College Advancement Office effective December 31, 2011
  - Approval of early retirement for Jerry N. Toney as Director of College Advancement effective November 30, 2011

**Board of Trustees--Journal of Proceedings – September 20, 2011--Page 4**

- Approval to employ Michele A. Gerdes as FT Practical Nursing Instructor in the Nursing & Allied Health Division effective September 19, 2011 at the annual salary of \$39,889.34
- Approval to employ Kimberly L. Clabaugh as FT Nursing Instructor in the Nursing & Allied Health Division effective August 8, 2011 at the annual salary of \$41,753.33
- Approval to employ Bryan D. Compton as Auto Technology Instructor at the Tech. Ed. Center effective August 8, 2011 at the annual salary of \$38,398.15
- Approval to employ Jeffrey S. Terry as FT Custodian/Floor Technician in the Buildings & Grounds Dept. effective August 15, 2011 at the annual salary of \$23,331.98
- Approval to employ Anne E. Gazaway as FT Receptionist in the Auto Collision Dept. of the Tech. Ed. Center effective August 8, 2011 at the annual salary of \$22,107.99
- Approval to employ the following Adjunct Instructors at the rate of \$722.00 per credit hour:

Cassandra A. Pennington	English	August 11, 2011
Daudi K. Langat	Biology	August 11, 2011
Andrew S. Cole	Music	August 11, 2011
William H. Thomas	Biology	August 11, 2011
David A. Huddleston	Nursing Lab.	August 11, 2011
Richard Siecrist	HVAC Prog.	August 11, 2011
Shirley Fessel	Speech	August 11, 2011
Stephanie Kirk	ESOL	August 8, 2011
Gwynne R. McGraw	Psychology	August 11, 2011
Ann M. Ingala	Psychology	August 11, 2011
Donald J. Priour	Physics	August 11, 2011
Sally Merriam	Biology	August 11, 2011
Sook H. Choi	Mathematics	August 11, 2011
Carrie L. Boorem	Human Dev.	August 11, 2011
Nicholas J. Hart	English	August 11, 2011
Daniel J. Murtaugh	English	August 17, 2011
William C. Beaty	Biology	August 18, 2011
Anny C. Fung	ESOL	August 16, 2011
Martin C. Harris	Speech	August 15, 2011
Stacy E. Rodgers	Chemistry	August 18, 2011
Angela D. Culver	Bus. Com.	August 18, 2011
Rachel L. Reed	Speech	August 11, 2011

- Approval to employ Nicole R. Peterson as PT Evening Technical Asst. in the Admissions Office effective August 31, 2011 at the hourly rate of \$10.68
- Approval to employ the following PT Lab Assistants in the EMT program effective August 18, 2011 at the hourly rate of \$10.68:

Sally F. Hostetler	\$10.68	August 18, 2011
Monica N. Meyer	\$10.68	August 18, 2011
Kyle D. Cochran	\$10.68	August 18, 2011
Misty L. Sargent	\$10.68	August 29, 2011

- Approval to employ the following PT Lab Assistants in the MICT program:

**Board of Trustees--Journal of Proceedings – September 20, 2011--Page 5**

Michael Hueston (Rehire)     \$13.64 Per Hr.     August 18, 2011  
 Kevin J. McGinnis     \$12.64 Per Hr.     August 29, 2011  
 Cody W. Smith     \$12.64 Per Hr.     August 29, 2011

- Approval to employ William J. McNamee as PT Auto Tech. Substitute Instr. in the Tech. Ed. Center effective August 17, 2011 at the hourly rate of \$37.27
- Approval to employ the following part time Instructors for Continuing Education non-credit classes:

<b>INSTRUCTOR</b>	<b>CLASS</b>	<b>START/END DATE</b>	<b>SALARY</b>
<b>Mary Hunt</b>	<b>Club 45 Consultant (Consultant Fee)</b>	<b>July, 2011</b>	<b>\$180.00</b>
<b>Maya Zahira School Of Belly Dance</b>	<b>Belly Dance Techniques Belly Dance Aerobics</b>	<b>6/20 – 7/25/11</b>	<b>\$210.00 \$210.00</b>

- Approval of change in status of employment for Mansoor A. Ansari from Adjunct Instructor to Assistant Professor of Chemistry in the Math, Science & Computer Technology Division effective August 8, 2011 at the annual salary of \$51,073.27
- Approval of change in status of employment for Janie J. Ballard from Admin. Asst. in Human Resources to FT Receptionist in the Automotive Technology Dept. of the Tech. Ed. Center effective August 15, 2011 at the annual salary of \$22,107.99
- Approval of change in status of employment for Deborah C. Broil from Adjunct Instructor to Director of the Forensics Lab in the Math, Science & Computer Technology Division effective August 23, 2011 at the annual salary of \$59,398.52
- Approval of change in status of employment for Robin M. Torez from Admin. Asst. to the Dean of Institutional Svcs. to the Admin. Asst. to the Dean of Human Resources & Affirmative Action effective September 6, 2011 at the annual salary of \$44,783.93
- Approval of change in status of employment for Annette Rodriguez from Adjunct Nursing Instructor & PT Asst. Director for Nursing Retention to FT Nursing Instructor in the Nursing & Allied Health Division effective August 8, 2011 at the annual salary of \$39,889.34
- Approval of change in status of employment for Shelley D. Cetin from PT Adult Ed. Instructor to FT Adult Ed. Instructor in the Parent Literacy program
- Approval to employ the following Federal Work Study Students at the rate of \$7.25 per hour:

Alexius Baesl	Leav Center
Schiantel Blackman	Services
Zachory Bush	Athletics(Men’s Basketball)
Lakeisha Carney	EarlyChildhood Education
Kaitlin Cothran	Athletics(Softball)
Walter Davis	Library
Shalita Durham	Campus Nurse
Jessica Ecord	Faculty & Staff Dev
Walzel Evans	Wellness
James Fulton	Theatre

Jennifer Gilmore	Respiratory Therapy
Mikenna Greathouse	Athletics(Women’s Basketball)
Diamond Johnson	Student Activities
Justin Johnson	Duplicating
Tiara Jones	Wellness
Anietra Knox	Career Center
Shenicka Lowe	Nursing Div
Farhad Malikzada	Student Activities
Kellie McCaskill	Library
Audrey Mendiza	Honors
Tiana Miller	Student Services
Zamaya Mills	Music(Jim Mair)
Shalisha Morgan	Wy Reg Prev Center
Brent Penman	Leav Center
Andre Powell	American Red Cross
Kia Price	American Red Cross
Heather Rabior	Child Care Ctr
Ciara Robinson	Counseling
Jessica Rodas	Biology Lab(Pegg Denton)
Lacey Santiago	Athletics(Softball)
Deborah Scarlett	Fin Aid
Codi Schierbaum	Athletics(D Pratt)
Rashad Singleton	Choir(Jon Stafford)
Henry Stallings	Media Services
Claire Sylvara	Athletics(Volleyball)
Venus Viglini	CEB
Marshon Watson	Academic Resource Center
Shaun Williams	Athletics(Baseball)

- Approval to employ the following College Funded Students at the rate of \$7.25 per hour (unless otherwise indicated):

Kalvin Balque	Athletics
Ronald Barnes	Athletics(Baseball)
Sandra Barnes	Academic Resource Center
Jennifer Bragdon	IT(\$10.00/hr) Intern
Gabriel Brown	Chemistry
Brittany Clement	Athletics(Secretary)
Kayla Crowley	Campus Police
Craig Dobson	Theatre
Ashley Doffoney	Counseling
James Elliott	Audio Engineering(\$10.00/hr) Intern
Lalluita English	Academic Resource Center
Cathy Francisco	Student Services
Shawna Fuller	Art Dept
Tammy Fuller	Humanities(\$10.00/hr)Intern
Heather Gattshall	Wellness

Megan Glotzbach	Audio Engineering(\$10.00/hr) Intern
Leigh Grinter	Nursing
Douglas Gritzan	Library
Brandy Hoover	Theatre
Lakeisha Jackdon	Athletics(Track)
Megan Jaramillo	Athletics(Softball)
Malcom Jefferson	Business Office
Sharmaine Jones	Wellness
Nesaydeh Kohn	Child Care
Mayra Lara	ESOL
Ricardo Lattibeaudire	Athletics(Track)
Cortez Liggins	IT(\$10.00/hr) Intern
Liliana Martines	Social Science
Maria Martinez	Intercultural Ctr
Marlesha McClendon	Wellness
Renee Medina	Nursing
Kyle Moore	Media
Brandon Morris	Athletics(Basketball)
Kija Neal	CEB
Maranda Neely	Admissions
Kyle Oatney	IT(\$10.00/hr) Intern
Kendra Patterson	Early Childhood Educ
Justin Patrick	Business Division
Missy Rome	Respiatory Therapy
Jull Salinas	MAC Lab (\$10.00/hr) Intern
Addison Sauvan	Audio Engineering (\$10.00/hr) Intern
Maria Segura-Middleton	Language
Adam Shirley	Honors
Holly Smith	Campus Nurse
Cassey Sobaski	Athletics( Women’s Basketball)
Elizabeth Stevenson	Athletics(Concessions)
Vivian Thomas	Social Sci Div
Jessica Thompson	Athletics(Training Room)
Jasmine Villamar	Athletics(Softball)
Leneise Watts	Research(\$10.00/hr) Intern
Brenna Wilson	Athletics(Women’s Basketball)

- Approval to uphold the termination of Tyler D. Ballard as Maintenance Work in the Buildings & Grounds Dept. effective September 16, 2011
- Approval of early retirement of Judy A. Johnson as Technical Assistant in the Duplicating in the College Advancement Dept. effective December 31, 2011
- Approval of early retirement of Karen L. Atchley as Secretary in the Endowment Office of College Advancement Dept. effective December 31, 2011
- Approval to employ Hans P. Stephenson as PT Lab Assistant in the EMT program effective September 6, 2011 at the hourly rate of \$10.68

- Approval to employ Sherry C. Gibbs as PT Lab Assistant in the EMT program effective September 8, 2011 at the hourly rate of \$10.68
- Approval to employ Rashanda R. Rhodes as PT Instructor of Adult Basic Education Transition/Career Coach in the Continuing Education Division effective September 9, 2011 at the annual salary of \$10,584.00
- Approval to employ Sara J. Bender as PT Assistant Volleyball Coach in the Athletics Dept. effective September 13, 2011 at the annual salary of \$11,500.00
- Approval of change in status of employment for Rachel Haynes from Secretary to Academic Support Coordinator in the Information Services Division effective December 1, 2011 at the annual salary of \$44,000.00

Trustee Maddox moved to approve the Personnel Recommendations as presented. Trustee Rios seconded and the motion carried.

16. Mr. Bode presented the bills for payment. Trustee Rios moved to pay the bills as presented. Trustee Townsend seconded and the motion carried.

17. Mr. Bode presented the Finance Report for acceptance. Following discussion, Trustee Rios moved to approve the Finance Report as presented, making note that the Finance Committee had reviewed both the bills and finance report. Trustee Maddox seconded and the motion carried.

18. Mr. Bode presented the following Finance recommendations for approval:

- Approval of payment for \$255,721.47 to Commerce Bank for Visa credit card purchases for August 2011. (Various Funds)
- Approval to accept bid of \$63,494.20 from MeMa's Deli for furnishing meals to Campus Child Care Center for 2011-2012. (Child Care Center Fund)  
Ross Catering \$64,185.00  
TMC, Services \$100,946.00
- Approval for payment of \$11,918.50 for the relocation of 2 Sorbent paint/prep stations from current location (Schlagel) to new location (TEC 3). (TEC Fund)
- Approval for payment to Syncsort, Inc for \$26,764.50 for renewal of one year of gold level support. This is a renewal for continued back up support. (General Fund)
- Approval of payment of \$10,565.62 to North American Communications Resource for a one year renewal of SSU CM R5.X software Licensing for the Avaya S8500 Telephone Switch (General Fund)
- Approval to pay Carolina Biological Supply \$13,307.93 for the purchase of additional Anatomy Models for expansion of Anatomy and Anatomy and Physiology course offerings (Perkins Funds)
- Approval to pay Denoyer-Geppert Science Co. \$30,777.86 for the purchase of additional Anatomy Models for expansion of Anatomy and Anatomy and Physiology course offerings (Perkins Funds)
- Approval to pay Conrad Fire Equipment Inc. \$ 52,000.00 for the purchase of 10 Air Packs, harnesses and cylinders for the Fire Science Department (Perkins Funds)

Trustee Townsend moved to approve the Financial Recommendations as presented. Trustee Rios seconded and the motion carried.



