

KANSAS CITY KANSAS COMMUNITY COLLEGE

Board of Trustees Meeting

May 15, 2012

The regular monthly meeting of the Board of Trustees was called to order at 8:00 a.m. in the Upper Jewell of the College by Trustee Ray Daniels. Roll call indicated the following Trustees present: Cathy Breidenthal, Ray Daniels, Mary Ann Flunder, Wendell Maddox, J.D. Rios, and Clyde Townsend. Trustee Donald Ash was absent.

1. Following the roll call, Dr. Daniels thanked everyone for coming and for being flexible to the change of location from Board Room to the Upper Jewell to accommodate the expected audience for the Strategic Plan Presentation. Trustee Rios moved to approve the agenda with the amendments presented. Trustee Townsend seconded and the motion carried.
2. Trustee Rios moved to approve the minutes of the Board of Trustees meeting of April 17, 2012. Trustee Breidenthal seconded and the motion carried.
3. The Chairman asked for any Patrons or Petitioners wishing to address the Board. At this time James W. Moore, President WCCF, 2039 N. 42nd St., Kansas City, KS, addressed the Board to ask consideration from KCKCC for support of the Saving Our Kids Program and scholarship program, which supports and assists underprivileged children to be a success in life. Next Patron was Rodney Bland, 1100 Main St., Ste. 2890, Kansas City, MO, of McDaniel Hazley Group, a full service Insurance Agency. Mr. Bland distributed health insurance information and said he would like “the possibility to work with the college.” Dr. Daniels said he would look over information and contact Mr. Bland should he have any questions.
4. The chairman asked for any communications. Dr. Givens responded “I have none.”
5. Under the President’s Report, Dr. Givens asked Dr. Agha-Jaffar to introduce Dr. Ewa Unoke, KCKCC Associate Professor of Political Science. Dr. Unoke introduced five of his students who participated in a trip to Washington D.C. February 23-26, 2012: Eva Bett, Frank Dominguez, Lawrence Smith, Matthew Peterson, and Alhussain Yusuf. The students spoke of their appreciation to KCKCC for the trip and their experience learning and participating in “conflict resolution” as well as the program Global Transitional Justice.org. All five expressed learning the philosophy of “act locally while thinking globally” and thanked Dean Chuck Wilson for his support. Dr. Unoke spoke of civil rights and also told of having been a child soldier. Dr. Daniels thanked them for their thoughtful presentation and asked what field of study each wanted to pursue. Trustee Flunder asked about the HIV workshop. Ms. Bett told of attending a workshop where they had to learn ways of combatting HIV, AIDS, malaria, etc. and ways to educate the population in a Muslim country. Trustee Breidenthal inquired about taking this program into the high schools as it was a wonderful program...would be beneficial at the high school level. At the

end of the presentation, Dr. Daniels, again, thanked them for “representing Kansas City Kansas Community College in such a fine way.”

6. Under the President’s Report, Dr. Givens next introduced the KCKCC Strategic Plan (**Attachment A**) for the Summer 2012-Spring 2015. The Strategic Planning Committee was introduced and each was asked to come to the podium to present specific sections/goals of the powerpoint presentation. The Strategic Planning Committee is comprised of a 14-member team: Dr. Givens-President, Dr. Agha-Jaffar-Provost, Ms. Karalin Alsdurf-Staff Senate, Mr. Brian Bode-Vice President, Dr. Marvin Hunt-Dean, Ms. Jessie Johnson-Faculty, Dr. Denise McDowell-Dean, Dr. Sangki Min-Dean, Ms. Lesley Monarres-Student Senate, Dr. Curtis V. Smith-College Senate, Ms. Tanya Townsend-Faculty, Mrs. Karisse Whyte-Faculty Senate, Mr. Cliff Smith-Dean, and Mr. John Cosgrove-Cosgrove & Assoc., professional consultant. Dr. Givens reported the plan was developed in six weeks with an “end in mind.” Entitled Foresight 2020, the plan sets long-range achievement goals that are measurable, reportable and ensures the state’s higher education system meets Kansans’ expectations. The plan was referred to as a “living document” that satisfies local, national, as well as state agenda, and would always be a “source of resource.” Trustee Rios questioned the instructional strategies with Dr. Min responding they were looking at strategy. Trustee Rios also asked what practices, within the community college, work best based on research. Dr. Min again said the committee would be reporting to the Board of Trustees in June and Dr. Agha-Jaffar also reiterated they would be reporting with the HLC Pilot Project information and how they are doing with assessment. Dr. Daniels commented that there was a lot of work, steps, and strategies to accomplish the outcomes not particularly addressed in the Strategic Plan. Brian Bode, “We will be introducing intrusive advising.” “The bottom line is we want our students to be successful.” “...we will be taking an aggressive approach to help our students. We will identify issues they might be having early in the semester and assist them with heading off any problems.” Dean McDowell spoke of how this generation uses technology for communication. We may need to “leverage technology” to reach our students. Dean McDowell also spoke of the emphasis on graduation, and transition to a four-year college, as students enter KCKCC. Trustee Rios expressed concern for the term “intrusive.” Dean McDowell said that this is, in fact, a legitimate term as a “best-practiced” term. Dr. Givens said that this is also a term being used nationally. Mr. Rios expressed concern for such emphasis on “graduation.” Many community college students aren’t enrolled to “graduate” but, in some cases, “skill enhancement.” Dean McDowell said “the measure of our success, at the national level, is our graduation rate.”

Dean Marvin Hunt addressed the Board and explained how Workforce Development Group would be instrumental in incorporating the Strategic Plan. Spoke of goals and working on employability and earning potential of students and the coordination between Workforce Development Group and employees. The subject of “green technology” was also addressed by Dean Cliff Smith and said they were working on a partnership with green technology businesses and construction classes. We will continue partnership with Honeywell. Trustee Maddox questioned “green job initiative” and short course energy programs. Trustee Maddox questioned continuing courses without benefit of grant money. Trustee Flunder asked, “Besides exploring green job training, what else is new?” Dean Hunt, “The market helps determine what is needed.” Karalin Alsdurf addressed the origin of culture, beliefs, and aspects of interaction among people. How do corporations/businesses handle – organizational culture? Everything from how people

dress to how they act. The current year Campus Climate Survey was addressed and the results will be compared with previous year's survey. Dr. Daniels wanted to know if there was also a student climate survey. Ms. Alsdurf responded, with qualifications, in the affirmative. Dr. Daniels asked about changing the climate survey for the future.

Curtis Smith talked about "certification / sustainability of the environment." Karisse Whyte talked about reduction in the number of paper forms with the automation of workflow processes for the future. This not only applies to administrative/faculty but also to student use, building and grounds, etc.

Lastly, college image was discussed...developing a marketing plan and positive images of KCKCC. Trustee Flunder spoke of the non-use of the campus television station...how it could be incorporated into image/use for the college. Trustee Breidenthal talked about the Listening Project through College Advancement Council and chair-person, Pat Brune and the recent partnership with KCKCC. Trustee Breidenthal also wanted to know about a marketing department. Brian Bode said there was discussion for a video production in June about KCKCC. Dr. Givens discussed that, in the fall with Board approval, there would be an annual update each year and the Strategic Plan will be presented at the fall in-service. Trustee Rios questioned whether annually would be often enough. Consider, since the Strategic Plan is a "living document," maybe more often than annually. " Dr. Daniels thought maybe every six months...at the end of each semester. At the end of the presentation, Dr. Daniels thanked and congratulated the team and Dr. Givens on their work and leadership. Think we have a "quality document." Following the presentation, Trustee Rios moved to accept the President's Report as presented. Trustee Townsend seconded and the motion carried.

7. ** The next item was the Personnel Report presented by the Dean of Human Resources, Leota Marks. At this time, there was a motion by Trustee Rios to put the report ON HOLD until after Executive Session (room 3397) which would be for 30 minutes to discuss confidential financial data or trade secrets of a business in order to protect the interest of the business to be discussed plus 10 minutes for college bargaining for a total of 40 minutes with action to follow. Trustee Breidenthal seconded and the motion carried.
8. Dr. Agha-Jaffar presented the Provost's Report and introduced Jay Matlack, Workforce Development Coordinator. Jay also introduced Dean Marvin Hunt and they both spoke about the Innovation Summit, held in the KCKCC Performing Arts Center, May 2, 2012. The speaker at the Innovation Summit was Dr. Teng-KeeTan, from UMKC, who spoke on "The Future and Disruptive Innovation." The purpose of the Summit was to Inspire entrepreneurs, Connect people and organizations with new ideas, Mentor the next generation, Promote KC's entrepreneurial spirit, and Engage and facilitate our community leaders so they can promote entrepreneurship as a vital part of our culture and economic health. Dean Hunt also thanked Marisa Gray and Jay Matlack for their effort in assisting with the planning/organizing of a very successful event. Trustee Rios expressed his appreciation to the Provost, President and the BOT for a great experience and the undertaking of such a quality event! Curtis Smith was also thanked for his work and leadership for a successful Wyandotte Ethnic Festival and noted that he was presented with the Leadership Award during the Festival Ceremony. Trustee Townsend commented on the Dean's Council Newsletter and wanted to personally meet and thank Susan Turner, the grant writer. The Provost called for the KCKCC webmaster, Lisa Cline, and both were able to come

for a few minutes. Trustee Townsend personally thanked and congratulated Ms. Turner on the exceptional job she did as the grant writer. Trustee Townsend moved to approve the report of the Provost. Trustee Maddox seconded and the motion carried.

9. Under Vice President's Report, Dr. Daniels addressed the Academic Challenge Team and congratulated them and asked Brian Bode "Do we have elementary students at our campus childcare Center?" Bode responded, "Yes, we have our after-school program." "Our program is recognized as the only Nationally Accredited After-School Program in the state of Kansas" commented Trustee Maddox. Trustee Rios made a motion to accept the Vice-President's report. Trustee Breidenthal seconded and the motion carried.
10. Brian Bode presented (A. – payment of bills) of the Financial Report saying we are "using less energy than the previous year." Trustee Rios responded, "But we are paying more." Brian Bode also spoke of the Pell Grant – 2nd distribution of student loan...Pell cut back. There will be some Pell Grant disbursement during the summer. Trustee Rios moved to approve **Part A – Payment of Bills** of the Finance Report. Trustee Townsend seconded and the motion carried.
11. Brian Bode presented (C. – Recommendation) of the Finance Report for approval of items #1– 6 and (**items #7–11Amendment to the Agenda**). Trustee Rios commented "the roof is in bad shape" after Brian held up a part of the rusted roof. (#7) Approval of increase of \$314, 370.00 to the contract of Diamond Everlay Roofing for roof decking replacement at the TEC Plaza. Discussed (#10) approval to purchase a used highway patrol vehicle for \$16,800. The current 2004 Ford Taurus being used by Campus Police has a blown engine and beyond repair (funds from Capital Fund). Approval (#5) to purchase and install 6 ICU sliding doors for \$12,650.00. Need to update nursing area to meet current standards...same as other institutions. Discussion regarding (#6) approval of payment of \$24,005.00 to Datatel for software maintenance. Continued update on Datatel...receiving positive feedback. Working with the Endowment Association within Datatel to update our institution. Trustee Rios moved to approve items 1 – 11 of **Part C. – Recommendations** of the Finance Report. Trustee Townsend seconded and the motion carried.
12. Committee Reports. Trustee Breidenthal commented on the Advancement Council and its successful leadership under Chairperson Pat Brune. Trustee Breidenthal handed out information on the Advancement Council and its recent meeting. Trustee Rios talked about the Endowment Committee and commented on the professionalism of newly hired Patrick McCartney as Executive Director of the Endowment Association. Trustee Rios was impressed by what he had accomplished in the short time he has been on board and that he had been working diligently. There was a suggestion that there be more community engagement, with Trustee Rios expressing need for engagement with Metropolitan Community College and Johnson County Community College. There was discussion of the planning of the Hall of Fame dinner. There was mention that the upcoming budget would be similar as in the past but that further down the road changes would need to be made. Trustee Breidenthal suggested that perhaps Patrick McCartney might attend the next state meeting. Also suggested/questioned marketing meeting through the Endowment Association. Dr. Daniels reminded everyone of Graduation Tuesday, May 22nd and suggested all Board members be present to congratulate and shake the graduates' hands as they

crossed the stage. Brian Bode also reminded everyone of the upcoming GED Graduation on the 21st of May and the Nurses' Pinning Ceremony that same evening. Dr. Daniels asked if there was any Unfinished or Miscellaneous Business. There was none.

13. Dr. Daniels asked Mr. Wynn how long for the Executive Session. Mr. Wynn suggested 30 minutes to go over Personnel agenda and 10 minutes for collective bargaining, for the college, for a total of 40 minutes. A 10 minute break would precede the Executive Session, taking place in room 3397 and would start at approximately 10:25 a.m. (**Purpose & Justification under #7**) Trustee Rios moved to accept the 10 minute break followed by 40 minute Executive Session to commence at approximately 10:25 a.m. Trustee Townsend seconded and the motion carried.
14. Upon reconvening, Dr. Daniels asked for a motion to move back into "open session." Trustee Rios made the motion, Trustee Townsend seconded and the motion carried.
15. Dr. Daniels asked for a motion to approve part **VII- B** of the (following) Personnel Report presented by the Dean of Human Resources, Leota Marks. Trustee Rios made a motion to approve the Personnel Report. Trustee Townsend seconded and the motion carried.

B. Recommendations:

1. Approval for Change in Status of **Richard W. McPeake** from Adjunct Faculty-Professional Cooking to FT Instructor-Professional Cooking, at the annual salary of \$36,522.98, effective August 13, 2012.
2. Approval to rehire **Liberty A. Usera** as Adjunct Instructor-English in the Humanities & Fine Arts Division, at the hourly rate of \$722.00/per credit hour, effective August 13, 2012.
3. Approval to hire **Jamie L. Crispin** as an Adjunct Instructor-Sociology in the Social & Behavioral Sciences Division, at the hourly rate of \$722.00/per credit hour, effective August 13, 2012.
4. Approval to hire **Hadley B. Belcher** as an Adjunct Faculty-English in the Humanities & Fine Arts Division, at the hourly rate of \$722.00/per credit hour, effective August 13, 2012.
5. Approval to hire **David W. Bennett** as a Part-Time Adult Education Instructor (Grant Funded position ending 6/30/2012) in Business & Continuing Education, at the monthly rate of \$882.00, effective April 16, 2012.
6. Approval to rehire **Everett L. Fletcher** as Administrative Assistant to Dean in Social & Behavioral Sciences Division, at the annual salary of \$27,158.12, effective April 30, 2012.
7. Approval to rehire **Charles M. Bond** as a PT Substitute teacher – welding, in the Technical Education Center, at the hourly rate of \$37.27/per hour.
8. Approval to non-renew the faculty contract for the academic year 2012-2013 for **Stephen Scott** as resolved on April 17, 2012 by the Board of Trustees.
9. Approval to non-renew the faculty contract for the academic year 2012-2013 for **Diane Banks** as resolved on April 17, 2012 by the Board of Trustees.

10. Approval to employ the following part-time instructors for Continuing Education non-credit classes:

RFP DATE	INSTRUCTOR	CLASS	START/END DATE	SALARY
4/5/12	Shari Augustine	Zumba (3 Classes) (Processed through Payroll)	3/6 – 4/5/12	\$192.50
4/10/12	Joyce McMahon	A Review of the Shoulder for Healthcare Professionals (Processed through Payroll)	2/27 – 4/8/12	\$360.00
4/17/12	Maya Zahira School of Belly Dance	Belly Dance Technique Belly Dance Aerobics	3/5 – 4/16/12	\$231.00 \$184.80
4/17/12	Joseph Gilman	ARC Pet First Aid Training	4/14/12	\$391.65
4/17/12	Bryan Whitehead	Digital Photography	4/14/12	\$536.25
4/19/12	Stephanie Marquez	Community Spanish II (Processed through Payroll)	4/2 – 4/18/12	\$600.00
4/24/12	Chester Owens	Where We Came From: A Historic Look at Wyandotte County	4/3 – 4/24/12	\$200.00
4/26/12	Amber Smith	Quilting	2/16 – 4/26/12	\$750.00
5/3/12	Amy Neidig	Belly Dance Fitness	4/12 – 5/3/12	\$100.00

16. At this time Dr. Daniels asked for a motion to adjourn the Board of Trustees meeting. Trustee Townsend made the motion for adjournment. Trustee Breidenthal seconded and the motion carried.

The meeting of the Board of Trustees ended at 11:15 a.m.

ATTEST: _____ Chairman
 _____ Secretary