

KANSAS CITY KANSAS COMMUNITY COLLEGE

Board of Trustees Meeting

February 21, 2012

The regular monthly meeting of the Board of Trustees was called to order at 8:00 a.m. in the Board Conference Room at the College by Trustee Ray Daniels. Roll call indicated the following Trustees present: Donald Ash, Cathy Breidenthal, Ray Daniels, Mary Ann Flunder, J.D. Rios, and Clyde Townsend. Wendell Maddox was absent due to a loss of family member.

- 1. The Chairman noted the following amendments to the agenda:

ADDITION(S):

IX. Personnel

B. Recommendations

- 22. Approval to employ the following part time Instructors for Continuing Education non-credit classes:

INSTRUCTOR	CLASS	START/END DATE	SALARY
Mary Mair	Club 45 Consultant Hours for January, 2012	1/11 – 1/27/12	\$590.00

X. Finance

C. Recommendations

- 3. Approval to amend the approved athletic complex contract with Nemaha construction from \$2,810,268 to \$3,009,127. The \$198,859 difference is the result of double deductions that the College took during the Value Engineering drill to reduce the cost of the project. We took a double deduction on reducing the quality of the track surface and on the savings by leaving the tennis court. We also decided to keep the 8 foot exterior fence versus the 6 foot we had changed to. The bid from Nemaha remains the low bid.

XIII. Miscellaneous Business

- B. Executive session to discuss matters deemed privilege in the attorney-client relationship

Trustee Rios moved to approve the agenda with the amendments as presented. Trustee Townsend seconded and the motion carried.

- 2. Trustee Townsend moved to approve the minutes of the Board of Trustees meeting on January 17, 2012. Trustee Breidenthal seconded and the motion carried.
- 3. Trustee Rios moved to approve the minutes of the Special Board of Trustees meeting on January 31, 2012. Trustee Breidenthal seconded and the motion carried.
- 4. The Chairman asked if there were any Patrons or Petitioners wishing to address the Board at this time. Mr. James Moore on behalf of Wyandotte Coalition Foundation spoke briefly

about the “Saving Kids One Block At A Time” program. He distributed information and a media packet for the college with a request to come back to the Board at a later date to make a presentation.

5. Under the communications portion of the meeting, the chairman announced that Mrs. Faye Maddox, mother of Wendell Maddox had passed away and gave the details for the funeral arrangements.
6. Under the President’s Report Dr. Givens reported on the recently held Unified Government Black History Banquet and that she had received an award for being the first African American and First Woman President of KCKCC. She reported on the recent meeting in Topeka with the other college presidents and on the issue of guns on campus which was discussed. Dr. Givens noted that Chief Greg Schneider had written a well-received letter concerning the issue.
7. Under the Provost’s Report, Dr. Agha-Jaffar introduced Tasha Haas and Greg Ventello of the Humanities Division, to speak briefly to summarize their requests for sabbaticals for the Fall 2012 and Spring 2013 semesters. Following these presentations, Trustee Rios moved to approve the Sabbaticals as presented for Tasha Haas for the Fall 2012 semester and Greg Ventello for Spring 2013 semester. Trustee Ash seconded and the motion carried.
8. The Board reviewed various items on the Provost’s written report. **(Attachment A)** Upon completion Trustee Rios moved to approve the Provost’s Report as presented. Trustee Breidenthal seconded.
9. Dr. Agha-Jaffar noted that the Phi Theta Kappa Luncheon was a wonderful event which highlighted the two Phi Theta Kappa honor students chosen from each Kansas community college to be honored with scholarships.
10. Vice President Brian Bode introduced Police Chief Greg Schneider to give a brief presentation of the 2011-2012 Campus Crime Statistics. The Board thanked Chief Schneider for his report.
11. Mr. Bode then reported on the Kansas Mission of Mercy Project recently held at the TEC 1 building and thanked everyone involved. Chairman Daniels requested that Mr. Bode relay thanks from the Board as well. Following further discussion regarding the Vice President’s Report Trustee Rios moved to approve the Vice President’s Report as presented. **(Attachment B)** Trustee Townsend seconded and the motion carried.
12. The next item was the Personnel Items. Dean Leota Marks presented the following Personnel Information Items:
 - Retirement of Lucy F. Jamison as Professor of Nursing in the Nursing & Allied Health Division effective June 30, 2012
 - Resignation of Alex R. Sixta as Groundsworker in the Buildings & Grounds Dept. effective January 23, 2012

- Resignation of Kelly L. Vogel as Adjunct Instructor in the Humanities Division effective December 21, 2011

13. Dean Marks then presented the following Personnel Recommendations:

- Approval to uphold termination of Michele L. Davis as Nursing Instructor in the Nursing & Allied Health Division effective January 19, 2012
- Approval of early retirement of Joyce M. Griffin as Professor of Business in the Business Division effective June 30, 2012
- Approval to employ Brooke N. Lutz as a Nursing Instructor in the Nursing & Allied Health Division effective January 18, 2012 at the annual salary of \$40,288.24
- Approval to employ Michele L. Davis as FT Practical Nursing Instructor in the Nursing & Allied Health Division effective January 18, 2012 at the annual salary of \$40,288.24
- Approval to employ Theresa A. Murray as Simulation Lab Specialist in the Nursing & Allied Health Division effective January 9, 2012 at the annual salary of \$35,000.00
- Approval to employ Danielle N. Williams as FT Technical Assistant – Awarding/Financial Aid in the Enrollment Management Dept. effective February 6, 2012 at the annual salary of \$23,413.49
- Approval to employ Brennan M. Crawford as PT Construction Green-Up Project Coordinator effective January 30, 2012 at the monthly salary of \$2,375.00 for the grant period of 15 months (total \$35,625.00 thru 4/30/2013)
- Approval to employ Ruben Raygoza, Jr. as PT EMT Lab Assistant in the Nursing & Allied Health Division effective February 1, 2012 at the hourly rate of \$10.68
- Approval to employ Richard T. Chaney as PT EMT Lab Assistant in the Nursing & Allied Health Division effective February 6, 2012 at the hourly rate of \$10.68
- Approval to employ Jon D. Root as PT EMT Lab Assistant in the Nursing & Allied Health Division effective February 1, 2012 at the hourly rate of \$10.68
- Approval to employ Adrian E. Lopez as PT EMT Lab Assistant in the Nursing & Allied Health Division effective February 1, 2012 at the hourly rate of \$10.68
- Approval to employ Courtney L. Hale as PT Paramedic Lab Assistant in the Nursing & Allied Health Division effective February 7, 2012 at the hourly rate of \$12.64
- Approval to employ James P. VonTersch as PT Paramedic Lab Assistant in the Nursing & Allied Health Division effective February 7, 2012 at the hourly rate of \$12.64
- Approval to employ Wayman C. Spencer as PT Lab Assistant in the Auto Collision Repair program at the TEC effective January 23, 2012 at the hourly rate of \$21.40
- Approval to employ the following Adjunct Instructors at the rate of \$778.00 per credit hour:

Marvin L. Hunt	Business	January 18, 2012
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- Approval to employ the following Adjunct Instructors at the rate of \$722.00 per credit hour:

Liza M. Bonilla	Nursing	January 30, 2012
Veronica D. Woodford	Nursing	January 17, 2012
Janet L. Richardson	Fine Arts	January 11, 2012
Melissa A. Nead	Fine Arts	January 9, 2012
Deirdre Y. Wood	ESOL	January 9, 2012
Thomas R. O’Leary	Biology	January 9, 2012

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Robert M. Bartholow	Chemistry	January 9, 2012
Zachary R. Brown	Speech	January 9, 2012
Glenn A. Lester	English	January 9, 2012
Jason R. Smith	Theatre	January 9, 2012
Robert K. Mikulan	Sociology	January 17, 2012
Breanna Danielle Swatzell	Theatre	January 11, 2012
Valerie A. Bashaw	Fine Arts	January 9, 2012
Clayton D. Pixton	Audio Eng.	January 9, 2012
Terri L. Schwager	Nursing	January 18, 2012

- Approval to employ the following PT Instructors for non-credit classes in the Continuing Education & Community Svcs. Div. :

INSTRUCTOR	CLASS	START/END DATE	SALARY
Shelle Dietrick-Werner	Assistive Technology in the Schools	10/31 – 12/16/11	\$180.00
James Hathaway	Driver’s Education (Driving Instruction) Processed through Payroll	11/7 – 12/14/11	\$1440.00
Marlin Cooper	Jazz and Java	2/3/12	\$60.00

- Approval to employ the following students under the Federal Work Study program at the rate of \$7.25 per hour:

Lisa Angello	Athletics
Stephanie Blazek	Athletics
Tyuania Dodds	Career Center
Cathy Francisco	Regional Prevention Center
Melissa Garnett	Counseling and Advising
Lashayla Griddine	Child Care Center
Katie Hale	Library
Jawanda King	Athletics
Van Ling	ESOL
Sean McGraw	Media Services
Chalena Minor	Red Cross
Helen Morlan	Red Cross
Terrie Morris	Professional Cooking(Cafeteria Aide)
Rhiannon Pennington	Cafeteria Aide
Chandelyn Robinson	Student Activities
Nakiya Smith	Wellness Center
Dwana Spurlock	Admissions(Transcripts)
Asenath Watts	Athletics
Pamela Wyatt	CEB

- Approval to employ the following College Funded students at the rate of \$7.25 per hour:

Alicia Alaniz	Athletics
Jerry Botts	Tutor(ARC)
Jonquill Christopher	Athletics
Michael Civitate	Athletics
Bobby Crump	Phys Therapy
Brittany Dampier	Athletics
Matt Downing	Athletics
Lanique Gilbert	Business Division
Luke Gordon	CEB
Susan Grant	Leav Tutor
Talesia Greene	ARC Tutor
Tiffany Jennings	Athletics
Kimberley Kenny	ARC Tutor
Heather Kirby	Social Science
Tabbitha Lake	TECC Culinary Arts Lab Aide
Reba Lillich	ARC Tutor
Adolph Moreno	ESOL(Intern \$10.00 per hr)
Justin Patrick	Media Services
Andre Powell	Student Activities
Scott Reynolds	Media Servises
Araceli Gilmore-Rios	Foreign Language
Amanda Robertson	College Nurse(Intern \$10.00 per hr)
Elizabeth Sasnett	Leav Center Tutor
Scottie Sheets	ARC
Rasha Abdul Aziz	ARC (Tutor)
Lauren Cannon	ARC (Tutor)
Amanda Gass	Leav. Ctr. (Tutor)
Joseph Long	ARC (Tutor)

- Approval of change in status of employment for Yvonne Jackson from PT CNA Instructor at the TEC to FT CNA Instructor in the Nursing & Allied Health Division effective February 6, 2012 at the annual salary of \$36,522.98
- Approval of change in status of employment of Eric H. Scruggs from PT EMT Lab Assist. to PT Fire Science Lab Assist. at the hourly rate of \$21.40
- Approval to employ the following part time Instructors for Continuing Education non-credit classes:

INSTRUCTOR	CLASS	START/END DATE	SALARY
Mary Mair	Club 45 Consultant Hours for January, 2012	1/11 – 1/27/12	\$590.00

Following discussion Trustee Rios moved to approve the Personnel Recommendation items 2-22 with item IX. B. 1. to be discussed in executive session to protect the privacy of the individual involved. Trustee Townsend seconded and the motion carried.

14. Mr. Bode requested approval to pay the bills as presented. Trustee Rios moved to approve payment of the bills. Trustee Townsend seconded and the motion carried.

15. Mr. Bode presented the Finance Report. Following discussion, Trustee Rios moved to accept the Finance Report as presented.

16. Mr. Bode presented the following Financial Recommendations and requested approval of items X.C. 1 & 2 with X.C.3. being handled separately after possible discussion:

- Approval of payment for \$ 239,554.92 to Commerce Bank for Visa credit card purchases for January 2012. (Various Funds)
- Approval of payment for \$40,000.00 to Gateway Building Systems of Fargo, North Dakota for a 118'x108' sports dome for athletic department practice facility. (Capital Fund)
 - The Fieldhouse hosts practice for all of our sports each day. This vinyl sports dome would shift baseball and softball, and limited men's and women's soccer, out of the fieldhouse and into the dome. Current plans are to place the dome on 2 of the tennis courts. An anchoring system will be incorporated into the new soccer field design so that in subsequent years the dome could be placed there.
 - Bids were sought for a new dome and run in the \$150,000 to \$175,000 range. The dome requested is used, in very good condition, and the price includes transport from North Dakota.
- Approval to amend the approved athletic complex contract with Nemaha construction from \$2,810,268 to \$3,009,127. The \$198,859 difference is the result of double deductions that the College took during the Value Engineering drill to reduce the cost of the project. We took a double deduction on reducing the quality of the track surface and on the savings by leaving the tennis court. We also decided to keep the 8 foot exterior fence versus the 6 foot we had changed to. The bid from Nemaha remains the low bid.

Trustee Rios moved to approve items X.C. 1 & 2 as presented. Trustee Townsend seconded and the motion carried.

17. Following discussion regarding Item X.C.3. Mr. Kirk Grego of Mid-America Golf asked to speak regarding this issue. Under advice of the college attorney it was suggested that this item be tabled and addressed at a later meeting. Trustee Rios moved to table item X.C.3. until after executive session. Trustee Townsend seconded and the motion carried.

18. The next item was the report of Committees.

- Trustee Flunder reported on her recent trip to Washington, D.C. for the AACC Legislative Summit. Some of the issues discussed at the Summit were Pell Grants, Workforce Development, Carl Perkins funding, the Dream Act and No Child Left Behind.
- Trustee Ash reported on the KACCT/COP meetings and PTK Luncheon. He noted that the summer meeting of the KACCT/COP meetings were changed from Colby Community College to Johnson County Community College in June.

19. There was no Unfinished Business.

20. Under Miscellaneous Business the consensus of the Board was that the Board Retreat be held at 5:30 p.m. on Wednesday, March 7th at the offices of McAnany, Van Cleave & Phillips Law Firm.
21. The next order of business was executive session. Trustee Rios moved to enter executive session for a period of 30 minutes to discuss personnel matters deemed privileged by the attorney-client relationship and to discuss personnel item IX.B.1. to protect the privacy of the individual involved. Trustee Ash seconded and the motion carried. At this time the chairman allowed for a five minute break before beginning the executive session.
22. At 9:25 a.m. executive session commenced.
23. At 9:55 a.m. the board reconvened in regular session at which time Trustee Rios moved to approve item IX.B.1. as follows:
 - Approval to uphold termination of Michele L. Davis as Nursing Instructor in the Nursing & Allied Health Division effective January 19, 2012Trustee Ash seconded and the motion carried.
24. Trustee Rios moved to reconsider the following item #17 from the minutes of the January 31st Special Board of Trustees meeting regarding the bid from Sunflower Restaurant for kitchen equipment for the TEC 1 buildings. at the March 7th Special Board of Trustees Meeting. Trustee Townsend seconded and the motion carried.
25. Trustee Ash moved to take final action on following reconsideration of item #17 of the minutes of the January 31st Special Board of Trustees meeting. Trustee Breidenthal seconded and the motion carried.
26. It was determined that the special meeting on March 7th would be for the following purposes:
 - Reconsideration of item X. C. 3. which was tabled at the February 21st Board of Trustees meeting, to amend the approved athletic complex contract with Nemaha construction.
 - Enter executive session to discuss matters deemed privileged to the attorney-client relationship.
 - Enter executive session to discuss faculty negotiations to protect the public interest in negotiating a fair and equitable contract.
 - Enter executive session to conduct the Board of Trustees Retreat.
27. The chairman called for a motion to adjourn. Trustee Rios moved to adjourn. Trustee Townsend seconded and the motion carried.

ATTEST: _____ Chairman

_____ Secretary