

KANSAS CITY KANSAS COMMUNITY COLLEGE

Board of Trustees Meeting

October 19, 2010

The regular monthly meeting of the Board of Trustees was called to order at 8:00 a.m. in the Board Conference Room at the College by Trustee Ray Daniels. Roll call indicated the following Trustees present: Donald Ash, Cathy Breidenthal, Ray Daniels, Wendell Maddox, J.D. Rios, and Clyde Townsend. Mary Ann Flunder was absent due to her attendance of an ACCT conference.

1. Dr. Burke noted the following amendments to the agenda:

Addition(s):

IX. Personnel

B. Recommendations

14. Approval of reclassification of status of Marcia Irvine from Coordinator to Assistant Director, Leavenworth Service Center effective July 1, 2010 with an annual salary adjustment of \$2,000.00
15. Approval of reclassification of status for Theresa Holliday from Assistant Registrar (Coordinator) to Assistant Registrar (Assistant Director) effective July 1, 2010 with an annual salary adjustment of \$2,000.00
16. Approval of change in title for Sherri Neff from Assistant Director to Director of Admissions effective July 1, 2010 with no change in salary

X. Finance

C. Recommendations:

10. Approval of Resolution No. 10-2 Authorizing the Offering for Sale of Lease Purchase Agreement Certification of Participation, series 2010-B, of Kansas City Kansas Community College, Wyandotte County, Kansas
(Attachment A)

Trustee Rios moved to approve the agenda with the amendments as presented. Trustee Townsend seconded and the motion carried.

2. Trustee Townsend moved to approve the minutes of the September 21, 2010 Board of Trustees meeting. Trustee Maddox seconded and the motion carried.
3. There were no patrons or petitioners.
4. There were no communications.
5. Under the President's Report, Dr. Burke reported on the KBOR meeting to be held on Oct. 20 & 21 at which there would be a dinner meeting with only the community college presidents. Some of the issues being discussed were Tech. Ed. funding and possible general education funding. He then noted the following upcoming events:

- Groundbreaking Ceremony for the Police Academy would start at 11:00 a.m. today at the old YMCA property
 - Candidate Forum scheduled for this evening at 6:30 p.m. (Cancelled)
 - Midwest Education Hall of Fame on Saturday, November 6th
 - Possible joint meeting with Legislators in November or early December
6. The next report was from the Provost, Dr. Tamara Agha-Jaffar. She introduced Dr. Marvin Hunt who introduced Marisa Gray to speak about the H.E.A.R.T. graduation at the Leavenworth Penitentiary. Other updates included:
- Distribution of the October 2010 Deans Council Newsletter
 - Articulation agreement with American Public University
 - Approval for the AAS Degree in Technical Studies and the Hybrid Vehicle Certificate Program. (Follow up at Nov. BOT meeting)
 - Grant application for KBOR Innovative Tech. Grant being worked on by Cliff Smith, Susan Turner and Dr. Agha-Jaffar
 - Jim Mair's invitation to direct the Winnipeg Jazz Orchestra on November 7
 - Recognition of the KCKCC Forensics Club on October 29 for its contributions of civic engagement and community support of the Friends of Yates Foundation
 - National Family Day Carnival held on campus on September 24th sponsored by the Regional Prevention Center and Tom Hall and the Addiction Counseling program
 - National Recovery Month activities on campus on September 30th co-sponsored by Tom Hall and Karisse Whyte (Victim Service program)
 - Kris Hearn will be a keynote speaker and facilitate a breakout session at the annual conference of the Kansas Chapter of the Child and Adult Food Care Program.
 - The Economics Club will sponsor a forum with Mayor Joe Reardon on November 3rd in the Upper Jewell area.
7. The next report was from Brian Bode, Vice President for Student and Administrative Services. He gave updates on the following areas:
- Student Services – women's volleyball record is 23-7, and men's soccer was 3-1 of the last 4 games
 - Nurse's Office – 23 Women screened on campus on September 22 by St. Luke's Cancer Center's Mobile Mammography program
 - Student Senate – Hosted a successful Fall Blood Drive on campus through the Community Blood Center on October 13 with approx. 65 units of blood drawn
 - Campus Childcare Center – celebrated the first annual "Celebrate Family Day" on Monday, September 29 which included 24 students and allowed KCKCC students and parents to tour classrooms, meet teachers and enjoy a family meal lunch
 - Career Center – Recently held "Opportunities 2010 Job and Resource Fair" co-sponsored with the Unified Government and Workforce Partnership which hosted approx. 1,300 job seekers, along with upcoming Oct. 13th workshop "Hot Job

Opportunities in Wyandotte CO.” and Chamber of Commerce and Workforce Development Networking Opportunity on Nov. 10th

- Regional Prevention Center – Hosted Family Day Carnival had 3,500 community members
- Buildings & Grounds – LED lights project progressing on parking lot lights.
- Mill Levy – We requested 23.502 county assessment came back at 23.456
- Progress at 65th & 67th and State, architectural / We will fill about 80 percent, strip mall portion and dealership spaces will be filled. WYCO very supportive with the exception of outside changes.
- Intercultural Center – Hosting “Critical Issues” forum today with speaker Anya Kamynsk
- Candidate Forums with Mrs. Moore and Karen Bass
- Sumner Story on 27th
- KCKCC Intercultural Center Artwork displayed at KU recently
- Human Resources – KCKCC United Way Campaign raised \$12,383.00 with special thanks to Cheryl Coleman
- Info Technologies – WYCO Museum program about the Kansas Constitution will start taping will be taped downstairs next week with media support
 - Hired new Webmaster. Stats of web site showed from Sep. 11 – Oct. 11, 2010 there were 193,000 visitors to website of which, 60,000 unique visitors, 43,000 new hits 27% from search engines.
 - Email archiving to comply with federal rules of civil procedures
 - Expanded service hours to 7:00 a.m. to 7:00 p.m.
 - 8 New apple computers in Audio Engineering dept.
- ARC – Tracking of progress to help with identification of those needing tutoring
- 18,000 Student Loans made to students in September , 225 Veterans had their benefits certified for their classes
- Financial Aid – Mary Dorr to serve on task force through KC Prep to prompt students to make their FAFSA applicant well before the first day of
- Admissions Office – 700 transcripts, 2100 information updates, 1,100 Web Adviser contacts
 - Nov. 1 starts Spring Enrollment
- Leavenworth Center participating in United Way Campaign for the Leavenworth County United Way

Trustee Ash thanked Brian Bode, Cliff Smith, Alan Hoskins for the coverage and story about Bill Zimmer who just turned 90 years old and long-time student at the Tech. Ed. Center

8. In the absence of Leota Marks, Dean for Human Resources, Mr. Bode gave the Personnel Report. He presented the following Personnel Information items:
 - Resignation of Carla Buchheit as On-Track Full Time Instructor effective September 30, 2010
 - Resignation of Nicholas J. Briscoe as Medica Services Classroom Technician effective October 8, 2010

- Resignation of Hendrik Rijfkogel as Campus Police Officer effective October 16, 2010
- Resignation of Everett Flectcher as PT Secretary at the Tech Ed. Center effective September 27, 2010
- Resignation of Shawn Lampson as PT Wellness Center Worker & Lifeguard effective September 29, 2010

9. Mr. Bode then presented the following Personnel Recommendations for approval:

- Approval to uphold the termination of Michael Lund as Adjunct Instructor in the Humanities & Fine Arts Division effective October 4, 2010
- Approval to employ John P. Krueger as Part Time Adult Education Instructor in the Family Literacy Program effective September 27, 2010
- Approval to employ the following Adjunct Instructors at the rate of \$722.00 per credit hour:

Michael L. Walter History January 18, 2011

- Approval to employ Shirley A. Graves as Part Time technical Assistant (Evening) in the Financial Aid Office effective October 6, 2010 at the hourly rate of \$10.10
- Approval to employ Jeffrey S. Smith as Part Time Lab Assistant for the MICT program in the Allied Health Division effective September 23, 2010 at the hourly rate of \$15.06
- Approval to employ the following Part Time Instructors for Continuing Education Non-Credit classes:

Maya Zahira School of Belly Dance	Belly Dance and Belly Dance Conditioning Workout	\$224.00
James Hathaway	Driver's Education	\$3480.00
James Hathaway	Driver's Education	\$1800.00
Kristina Juarez	GED Prep in Spanish Orientation	\$75.00
Professional Appraisal Group	Statistics, Modeling and Finance USPAP Update	\$700.00 \$350.00
Sue Marler	Introduction to Excel (Club 45)	\$120.00
Shari Augustine	Zumba Classes (x 3)	\$112.00 \$196.00 \$112.00

- Approval to employ the following Federal Work Study students at the hourly rate of \$7.50:

Kyle Bragdon	Media Services
Vantazia Jackson	Athletics(Track)
Nesaydeh Kohn	Child Care
Brent Penman	Leavenworth Center
Mya Thomas	Admissions

- Approval to employ the following College Funded students (Interns) at the hourly rate of \$10.00:

Linda Fritz	ESOL
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- Approval of reclassification of status for Theresa Holliday from Assistant Registrar (Coordinator) to Assistant Registrar (Assistant Director) effective July 1, 2010 with an annual salary adjustment of \$2,000.00
- Approval of change in title for Sherri Neff from Assistant Director to Director of Admissions effective July 1, 2010 with no change in salary

Following some discussion, Trustee Rios moved to approve the Personnel Recommendations as presented. Trustee Townsend seconded and the motion carried.

10. Mr. Bode presented the bills for payment. Trustee Townsend moved to pay the bills as presented. Trustee Maddox seconded and the motion carried.
11. Mr. Bode presented the Financial Report for acceptance. Trustee Ash moved to accept the Financial Report as presented. Trustee Townsend seconded. There was brief discussion before the vote was taken and the motion carried.
12. Mr. Bode presented the following Finance Recommendations 1-9:
 - Approval of payment of \$255,535.81 to Commerce Bank for Visa credit card purchases for September 2010. (Various Funds)
 - Approval of payment of \$11,829.50 to McAnany, VanCleave and Phillips, PA for legal services for August 2010. (General fund)
 - Approval of payment for \$18,810.00 to Syncsort Incorporated for the license renewal on gold level maintenance/support service and Backup Express software for the Information Services Department(General Fund)
 - Approval to purchase for an Alignment machine from Myers Brothers for \$28,991.00 that will be placed in the Auto Technology Department (Perkins Fund)
 - Approval to purchase a Solar Photovoltaic Trainer from Hampden Engineering Corp for \$39,780.00 that will provide the necessary training in completing a fully functioning, grid-tied solar electric system for the Technology Center. (Perkins and Capital Outlay Fund)
 - Approval to purchase a Wind Turbine Cut-a-way from Hampden Engineering Corp for \$27,400.00 that will provide wind energy technology for the Electrical Technology (TEC) Center. (Perkins and Capital Outlay)
 - Approval to dispose of an Atomic Absorption Spectrophotometer and an ICP Spectrometer from the Chemistry Department. We have been unable to dedicate the space and make the necessary facility upgrades to operate this donated equipment. We anticipate selling the equipment.
 - Approval to purchase a compressor from C&C Supply for a York Chiller located in the Performing Arts Center for \$13,526.00. This compressor is ½ of the pair that are required to cool the PAC. It is over 20 years old and parts to keep it operational are getting harder to find and more expensive. The other compressor is 12 years old. (Capital Outlay Fund)
 - Approval to pay Bovard Insurance Group \$152,612 for the 2010-2011 Property, General Liability, Crime, Inland Marine, Auto, Umbrella, Linebacker policies.

Trustee Rios moved to approve Finance Recommendations numbered 1-9. Trustee Townsend seconded and the motion carried.

13. Trustee Rios moved to approve the following Finance Recommendation number 10:
- Approval of Resolution No. 10-2 Authorizing the Offering for Sale of Lease Purchase Agreement Certification of Participation, series 2010-B, of Kansas City Kansas Community College, Wyandotte County, Kansas

RESOLUTION NO. 10-2

RESOLUTION AUTHORIZING THE OFFERING FOR SALE OF LEASE PURCHASE AGREEMENT CERTIFICATES OF PARTICIPATION, SERIES 2010-B, OF KANSAS CITY KANSAS COMMUNITY COLLEGE, WYANDOTTE COUNTY, KANSAS.

WHEREAS, Kansas City Kansas Community College, Wyandotte County, Kansas (the "College") hereby selects the firm of Piper Jaffray & Co., Leawood, Kansas (the "Purchaser"), as underwriter for one or more series of certificates of participation in a lease purchase agreement of the College in order to provide funds to permanently finance certain building improvements (the "Improvements"); and

WHEREAS, the College desires to authorize the Purchaser to proceed with the offering for sale of said certificates of participation and related activities; and

WHEREAS, one of the duties and responsibilities of the College is to prepare and distribute a preliminary official statement relating to said certificates of participation; and

WHEREAS, the College desires to authorize the Purchaser to proceed with the distribution of a preliminary official statement and all other preliminary action necessary to sell said certificates of participation; and

WHEREAS, due to the volatile nature of the municipal bond market and the desire of the College to achieve maximum benefit of timing of the sale of said certificates of participation, the governing body desires to authorize the Chairman to confirm the sale of such certificates of participation, if necessary, prior to the next meeting of the governing body to adopt the necessary resolution providing for the execution of the underlying lease purchase agreement and related documents.

BE IT RESOLVED BY THE GOVERNING BODY OF KANSAS CITY KANSAS COMMUNITY COLLEGE, WYANDOTTE COUNTY, KANSAS, AS FOLLOWS:

Section 1. The Purchaser is hereby authorized to offer at competitive public sale approximately \$25,525,000* principal amount of "Certificates of Participation, Series 2010-B, Evidencing Proportionate Interests In and Rights to Receive Payments Under a Lease Purchase Agreement" (the "Series 2010-B Certificates") as described in the Preliminary Official Statement referenced herein. The offering for sale of the Series 2010-B Certificates shall be accomplished in consultation with the Vice President for Student and Administrative Services, Gilmore & Bell, P.C. ("Special Tax Counsel"), Ranson Financial Consultants, LLC (the "Financial Advisor") and the Purchaser. The confirmation of the sale of the Series 2010-B Certificates shall be subject to the execution of a certificate purchase agreement between the Purchaser and the College (the "Certificate Purchase Agreement") in a form approved by Special Tax Counsel and the College's legal counsel, the adoption of a resolution by the governing body of the College authorizing the

execution of the underlying lease purchase agreement and the execution of various documents necessary to deliver the Series 2010-B Certificates. The Chairman is hereby authorized to execute the Certificate Purchase Agreement subject to the following parameters: (a) principal amount not to exceed \$26,000,000; and (b) a true interest cost ("TIC") of not to exceed 3.75%.

Section 2. The Preliminary Official Statement for the Series 2010-B Certificates is hereby approved in substantially the form presented to the governing body this date, with such changes or additions as the Chairman and Vice President for Student and Administrative Services shall deem necessary and appropriate, and such officials and other representatives of the College are hereby authorized to use such document in connection with the public sale of the Series 2010-B Certificates.

Section 3. For the purpose of enabling the Purchaser to comply with the requirements of Rule 15c2-12 of the Securities Exchange Commission (the "Rule"), the Vice President for Student and Administrative Services or other appropriate officers of the College are hereby authorized: (a) to provide the Purchaser a letter or certification to the effect that the College deems the information contained in the Preliminary Official Statement to be "final" as of its date, except for the omission of such information as is permitted by the Rule; (b) covenant to provide continuous secondary market disclosure by annually transmitting certain financial information and operating data and other information necessary to comply with the Rule to certain national repositories and the Municipal Securities Rulemaking Board, as applicable; and (c) take such other actions or execute such other documents as such officers in their reasonable judgment deem necessary; to enable the Purchaser to comply with the requirement of the Rule.

Section 4. The College agrees to provide to the Purchaser within seven business days of the date of the sale of Series 2010-B Certificates or within sufficient time to accompany any confirmation that requests payment from any customer of the Purchaser, whichever is earlier, sufficient copies of a final Official Statement for the Series 2010-B Certificates to enable the Purchaser to comply with the requirements of Rule 15c2-12(3) and (4) of the Securities and Exchange Commission and with the requirements of Rule G-32 of the Municipal Securities Rulemaking Board.

Section 5. The Chairman, Secretary of the Board, Vice President for Student and Administrative Services and the other officers and representatives of the College, the Financial Advisor and Special Tax Counsel are hereby authorized and directed to take such other action as may be necessary to carry out the sale of the Series 2010-B Certificates.

Section 6. This Resolution shall be in full force and effect from and after its adoption.

ADOPTED by the governing body on October 19, 2010.

(SEAL)

Chairman

ATTEST:

Secretary of the Board

Trustee Breidenthal seconded and the motion carried.

14. There were no Committee Reports
15. There was no Unfinished Business
16. Under Miscellaneous Business, Dr. Burke noted that a date, time and place needed to be set for the Board Retreat. Following much discussion it was the consensus to hold the Board Retreat on November 11th at 5:00 p.m. in the Conference Room by Deli area (Room 2335).
17. Trustee Maddox moved to enter executive session for 15 minutes to discuss confidential data relating to financial affairs of an individual proprietorship. Trustee Townsend seconded and the motion carried. The Chairman noted that the executive session would begin at 9:15 a.m.
18. Executive session began at 9:15 a.m. and ended at 9:30 a.m. at which time Trustee Townsend moved to adjourn the meeting. Trustee Maddox seconded and the motion carried.

The meeting adjourned at 9:30 a.m.

ATTEST: _____ Chairman
_____ Secretary