

KANSAS CITY KANSAS COMMUNITY COLLEGE

Board of Trustees Meeting

February 15, 2011

The regular monthly meeting of the Board of Trustees was called to order at 8:00 a.m. in the Board Conference Room at the College by Trustee Ray Daniels. Roll call indicated the following Trustees present: Cathy Breidenthal, Ray Daniels, Wendell Maddox, J.D. Rios, and Clyde Townsend. Donald Ash and Mary Ann Flunder were absent due to their attendance at the 2011 ACCT Legislative Summit in Washington, D.C.

1. Chairman Daniels called for the approval of the Agenda. Dr. Burke, President, presented the following two amendments to the agenda:
 - To take item XIII B. “Review of the Trustee Handbook” off of this month’s agenda and place it on the March agenda
 - Add to item XIII C. Executive Session the wording “. . .**and to discuss faculty negotiations**”Trustee Rios moved to approve the agenda with the stated amendments. Trustee Townsend seconded and the motion carried.
2. The minutes of the January 18, 2011 Board of Trustees meeting were presented for approval. Trustee Townsend moved to approve the minutes of the January 18, 2011 Board of Trustees meeting as presented. Trustee Rios seconded and the motion carried.
3. There were no Patrons or Petitioners wishing to address the Board.
4. There were no communications.
5. Under the President’s Report, Dr. Burke provided an update on the following items:
 - The Phi Theta Kappa Luncheon to be held on Feb. 17th in Topeka, KS
 - Chamber of Commerce Annual Luncheon Meeting on Feb. 17th at the Reardon Ctr.
 - The next meeting of the College Advancement Council on March 7th at the Conf. Ctr.
 - USD 500 Open House to be held on Feb. 22nd at 400 p.m. at the Administrative Ctr.
 - KCKCC student Brianna Reynolds being accepted to the Fund for American Studies at Georgetown University in Washington, D.C. for study and an internship
 - Legislative items SB 13, SB 143 and HB 2006
6. Mr. Brian Bode, Vice President for Finance & Student Services, introduced Volleyball Coach Christopher Wagner and player Elizabeth Stephenson who was named to the All-American Volleyball Team. The Volleyball season record was 28-11 and the team made it to the Regional Finals. Coach Wagner spoke briefly along with Elizabeth regarding her experience at KCKCC in academics as well as her athletic activities. The Board congratulated the Coach

and Elizabeth and noted that they looked forward to her playing in her sophomore year as well.

7. Mr. Bode introduced the auditors, William Schmidt and Joe Globoke, who then reviewed the 2010 Annual Audit Reports. In conclusion it was noted that there were no findings or material issues of non-compliance. Trustee Rios moved to accept the audit as presented. Trustee Maddox seconded and the motion carried.
8. Mr. Bode gave his report on the following items:
 - Dr. McDowell's participation on the Chancellor's Advisory Board at the UMKC Women's Center
 - In January and February 847 student applications were processed through Datatel which is a definite sign of the growth of the computing system operations
 - Bookmarks produced as reminders of cutoff dates for FAFSA applications
 - So far 50 families have used the new program to assist students in completing their FAFSA applications
 - 17,018 address changes were made in January through Datatel system
 - MyDotte Portal open to students at present with over 7,000 students set up with email accounts.
 - Spanish class set up for February 24th for employees for conversational Spanish to better assist Spanish speaking students in the individual areas of the college
 - Biz Fest recently held with 6 colleges represented and approx. 140 students participating
 - Intercultural Center is taking reservations for tables for the UG Black History Banquet on February 19th
 - AARP Tax preparation assistance being offered at present on Tuesday and Thursday evenings in the Upper Level of the Jewell Bldg.
 - Upcoming Basketball games on Feb. 16th & 19th
 - Childcare Center thanks the Wyandotte County United Way for the \$11,400 Grant for Compensation Enhancement for Teachers
 - Career Center hosting today, the second in a series of workshops entitled "Industry Speaks". Today's speaker is Cerner Corp.
 - Next month there will be an update presented on the Tech Center remodeling and renovation projects.
 - KCKCC has been approached by Kansas Missions of Mercy to be able to use the Tech Ctr. to run a free dental program in Feb. 2012 which would use approx. 40,000 sq. ft. not yet built out for classroom space.
9. Dr. Agha-Jaffar, Provost made her report on the following:
 - Forensics has ranked 3rd in two major tournaments and is the only community college ranked in the top twenty Forensics Teams in the nation. Debate team won Top Honors at the Berkley, CA and UMKC tournaments.

- Faculty member Tasha Haas is having her short stories published and is giving a symposium today at which she will be reading some of her newly published works from her collection *Certain Dawn, Inevitable Dawn*
- Ruth Dreher of the English faculty will be having a book signing in the campus Library on Feb. 17th at 2:00 p.m.
- The process for approval through the KBOR for the Automotive Hybrid and Electric Vehicle Certificate Program should be complete by mid March
- Dr. Agha-Jaffar will be attending KCIA Kansas Council of Instructional Administrators meeting on Feb. 16th at Washburn Institute of Technology
- Phi Theta Kappa Academic Team members selected are Chelsea Harrington and Sandy Gomez. They will be recognized on the House floor of the State Capitol before the luncheon.

Chairman Daniels requested that they consider the request for Sabbatical for Dr. Bryan Whitehead at this time. Dr. Whitehead made his presentation regarding his goal of his sabbatical and answered questions afterward. There was discussion regarding rights to intellectual property. It was stated that those rights belonged to the author. Having no further questions, the chairman called for the motion. Trustee Rios moved to approve the request for Sabbatical Leave for Fall Semester 2011. Trustee Townsend seconded and the motion carried.

10. The next item was the Personnel Report by Dean Leota Marks. Dean Marks noted the following Personnel Information items:
 - Resignation of Christian Stimetz as Campus Police Officer effective January 13, 2011
 - Resignation of Terry L. Green as PT Custodian in the Buildings & Grounds Dept. effective January 16, 2011
 - Resignation of Megan D. Gier as PT Wellness Staff/Lifeguard in the Allied Health Div. effective January 19, 2011
11. Dean Marks presented the following personnel recommendations for approval:
 - Approval to employ Rodney A. Cole as Campus Police Officer effective February 1, 2011 at the annual salary of \$31,573.58
 - Approval to employ Jane E. Harris as FT Nursing Instructor in the Nursing Division effective January 31, 2011 at the annual salary of \$49,889.34
 - Approval to employ Annette Rodriguez as PT Assistant Director of Nursing Retention effective January 1, 2011 at the hourly rate of \$19.59 (Grant Funded position ending May 15, 2011)
 - Approval to employ the following Adjunct Instructors at the rate of \$722.00 per credit hour:

June M. Klingler	Biology	January 10, 2011
Jacob a. Hanson	Human Development	March 16, 2011
Alma Manning	ESL	January 18, 2011
Kerilyn R. Barstow	Personal Finance	January 24, 2011
Jack O. Stow, Jr.	Automotive	January 24, 2011
Jeffrey S. Smith	EMT	January 18, 2011

- Approval to employ the following Adjunct Instructors at the rate of \$778.00 per credit hour:
Michael J. Kimbrough Marketing January 18, 2011
- Approval to employ Vincent E. Davis as PT EMT Lab Assistant in the Allied Health Division effective January 25, 2011 at the hourly rate of \$10.10
- Approval to employ Joshua D. Levin as PT EMT Lab Assistant in the Allied Health Division effective February 21, 2011 at the hourly rate of \$10.10
- Approval to employ Phillip D. Osner as PT MICT Lab Assistant in the Allied Health Division effective February 21, 2011 at the hourly rate of \$12.06
- Approval to employ Steve D. Schmidt as PT Substitute Instructor for Technical Education at the Tech. Ed. Center effective January 27, 2011 at the hourly rate of \$37.27
- Approval to employ Kassandra L. Thomas as PT Substitute Instructor for Technical Education at the Tech. Ed. Center effective February 8, 2011 at the hourly rate of \$37.27
- Approval to employ Christopher L. Wagner as PT Personal Trainer in the Wellness Center/Allied Health Division effective February 9, 2011 at the hourly rate of \$10.10
- Approval to employ William P. Sharp as PT Groundswoker in the Buildings & Grounds Dept. effective January 31, 2011 at the hourly rate of \$10.10

Trustee Rios moved to approve the personnel recommendations as presented. Trustee Breidenthal seconded and the motion carried.

12. Mr. Bode requested approval for payment of the bills as presented. Trustee Townsend moved to approve payment of the bills as presented. Trustee Rios seconded and the motion carried.
13. Mr. Bode presented the Financial Report for approval. Trustee Townsend and the motion carried.
14. Mr. Bode presented the following Financial Recommendations for approval:
 - Approval of payment for \$227,964.60 to Commerce Bank for Visa credit card purchases for December 2010. (Various Funds)
 - Approval of payment for \$23,011.28 to McAnany, VanCleave and Phillips, PA for legal services for December 2010. (General fund)
 - Approval of payment for \$19,268.00 to METI for extended warranties. This payment will provide the continuation of the simulation program with repair of modules and software upgrade services for the Nursing Department. (General Fund)
 - Approval of payment for \$24,232.00 to Assessment Technologies Institute, LLC for RN Comprehensive Assessment and Review Programs for Nursing. (General Fund)
 - Approval of payment for \$18,343.00 to L1 Identity Solutions for TouchPrint TM 5100 1000ppi high definition desktop live scan finger print system with extended warranty, printer, 9-5 customer service, installation and training for the nursing department. (Continuing Education Fund)

- Approval of payment for \$10,146.20 to iParadigms, LLC for TurnItIn Online Education Software for Higher Ed Campus Fee for our Online Education Services Department. (General Fund)
- Approval to dispose of the following items of capital equipment no longer meeting the needs of the Audio Engineering Program:
 - Seven (7) Yamaha synthesizer keyboards
 - Korg synthesizer keyboard
 - Alesis synthesizer keyboard
 - Quantum audio processor
 - Three (3) Alexis ADT machines
 - Kursweil rack module sampler
 - EMU rack module sampler
 - Yamaha rack module synthesizer
 - ET-ST120 consumer amplifier

This equipment has been replaced and no user of the old equipment has been found. Trustee Townsend moved to approve the recommendations as presented. Trustee Maddox seconded and the motion carried.

15. Under the report of committees, Trustee Breidenthal reported on the College Advancement Council meeting held on February 7th and noted that there were 18 members in attendance and that the next meeting would be held on March 7th at 4:30 p.m. at the Conference Center by the pond.

Trustee Maddox reported on the National Association Workforce Board Conference held on February 3-7 in Washington, D.C. and said that he would report further with Dean Marvin Hunt who also attended at the March Board meeting.

16. Next, Mr. Baz Abouelenein, Dean of Information Services, made a requested presentation regarding the possible use of iPad devices by the board members. Following this presentation, Chairman Daniels requested that Dean Abouelenein present other possibilities at next month's meeting.
17. At this time Trustee Townsend moved to enter executive session for a period of 15 minutes to discuss a personnel matter to protect the privacy rights of the individual to be discussed, to discuss a matter subject to attorney-client privilege and to discuss faculty negotiations with possible action to follow. Trustee Breidenthal seconded and the motion carried. The Chairman allowed 6 minutes to clear the room and noted that executive session would commence at 9:55 a.m.
18. Executive session extended at 10:10 a.m. for a period of 10 minutes.
19. The Board reconvened in regular session at 10:20 a.m. at which time President Dr. Burke announced his retirement effective July 1, 2011. He thanked all of his colleagues present and several board members stated their thanks and congratulations for his service and noted that he would be missed immensely. Trustee Rios moved to accept the retirement of

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President Dr. Tom Burke with high regard and regret. Trustee Townsend seconded and the motion carried.

20. The next item was to set a special meeting of the Board for the purpose of discussing a personnel matter. Trustee Townsend moved to set the date of the special meeting for Friday, February 18th at 4:30 p.m. in the Board Room. Trustee Breidenthal seconded and the motion carried.
21. Trustee Townsend moved to adjourn the meeting. Trustee Rios seconded and the motion carried.

The meeting was adjourned at 10:30 a.m.

ATTEST: _____ Chairman

_____ Secretary