

KANSAS CITY KANSAS COMMUNITY COLLEGE

Board of Trustees Meeting

February 16, 2010

The regular monthly meeting of the Board of Trustees was called to order at 9:00 a.m. in the Board Conference Room at the College by Trustee Ray Daniels. Roll call indicated the following Trustees present: Donald Ash, Cathy Breidenthal, Ray Daniels, Wendell Maddox, J.D. Rios, and Clyde Townsend. Mary Ann Flunder was absent at this time.

1. Trustee Townsend moved to approve the Agenda with the amendments as presented:

Additions:

IX. Personnel

B. Recommendations:

8. Approval to employ the following part time Instructors for Continuing Education non-credit classes:

Maya Zahira	Zills, Drills, and Drums (Belly Dancing)	\$63.00
Sue Marler	Intro. to Personal Computers (Club 45)	\$120.00

Deletions:

XIII. Miscellaneous Business

Enter executive session for the purpose of hearing a Level V Grievance and to protect the privacy of the personnel involved

Trustee Ash seconded and the motion carried.

2. Trustee Maddox moved to approve the minutes of the January 19, 2010 Board of Trustees meeting as presented. Trustee Rios seconded and the motion carried.
3. Under Communications Dr. Burke read a letter from Barbara & David Palcher of 8214 Everett Ave., KC, KS,66112. They thanked the Board of Trustees for the college's hosting of the recently held "Birthday Party for Kansas" sponsored by the Cooper-Foreman Heirloom Garden volunteers on January 23rd.
4. Under the President's Report Dr. Burke reported that Trustee Mary Ann Flunder had received the award of one of KC Business Magazine's Most Influential Woman of 2010. The celebration will be held at the National WWI Museum at the Liberty Memorial on March 11, 2010 at 5:30 p.m. – 7:30 p.m.
5. Dr. Burke also noted that Ken Mark had been given the City of Tonganoxie's Citizen of the Year Award for 2009. The board congratulated both honorees.

6. Dr. Burke reported on the following as part of his report:
- Workforce Development Center
 - Kansas Board of Regents meetings on Wednesday & Thursday, and Thursday's Phi Theta Kappa Luncheon honoring PTK Students of the State
 - Legislative Issues including HB 2624 – Cost Study for Energy Effectiveness for any building used for K-12 or Post Secondary education
 - Reggie Robinson's departure from the KBOR to teach at Washburn University
 - The book given to the Board members entitled *How the Mighty Fall* by Jim Collins
- The Chairman recommended that the Board meet and discuss the book after reading it. It was determined that Dr. Burke would arrange for an appropriate time.

Trustee Flunder arrived at the meeting at 9:27 a.m.

7. The Assoc. Provost for Academic Services, Dr. Tamara Agha-Jaffar, introduced the Dean of Business & Continuing Education, Dr. Sue Courtney, who in turn introduced Ms. Mary Kobe-Peterson to speak briefly regarding the High Schools & Concurrent Enrollment programs of the college with the local high school. Following discussion the Chairman requested a follow-up on the success of the students in the programs.

8. Dr. Agha-Jaffar reported on the following:

- Report on Boot Camp explaining challenges with transportation
- Faculty Accomplishments:

James Starshak, Adjunct instructor in Allied Health has been approved as a continuing education provider by both the Kansas Physical Therapy Association and the Arkansas State Board of Physical Therapy. They approved his 8-hour Yang Tai Chi workshop for continuing education. He also spent two weeks in Sydney, Australia, completing the Master Trainer in Tai Chi for Arthritis Program. He will work closely with the Arthritis Foundation to be a "train-the-trainer" for their new Tai Chi for Arthritis instructors. There are only 52 such qualified Master trainers worldwide, with only 20 (including James) in the USA.

Allyson McNitt, adjunct in English has had chapter 1 of her thesis accepted for presentation at the Mid-America Medieval Association conference in February. She will be representing KCKCC.

Elizabeth Banks, adjunct in Theatre was awarded the Barbizon Award for Theatrical Design Excellence. She will be provided with feedback on her work from professionals in the field, will receive national recognition for her work, and will exhibit her work at the Kennedy Center.

Wiley Wright, KCKCC Mortuary Science Coordinator, has been the swimming coach for 25 years at Shawnee Mission East. In honor of his service, the Shawnee Mission East Swimming Pool has been renamed the Wiley Wright Pool. Wiley was honored in a special awards ceremony in January.

Dr. Mehdi Shariati has published two articles and a book review in a journal in Iran.

Dr. Mario Ramos-Reyes will be on a panel presentation at the Bi-annual Conference of the Sela-Yale Law School in June. He will be presenting on the topic of Imprisonment, Ethics, and Human Rights.

His paper on the subject is being published this July by Yale Press.

- Upcoming events:

The Political Science Dept. and Students for Global Peace will be hosting a showing of the CNN special, “Black in America 2.” This will be followed by a forum discussion: “What it means to be black in America in the 21st Century.” The event will be held on February 18 from 9:00-1:00 p.m. in Room 2325.

The Economics club and Teachers of Tomorrow are co-sponsoring a forum on Haiti at the ICC on February 23 at 11:00 a.m. entitled “Colonial Violence and the Impact on Haiti”

The Tec hosted HOT Careers Day on January 27 and 28. Students from the area high schools were given the opportunity to explore the training associated with careers of interest.

TEC has formed a support group for the non-traditional female students who are enrolled in programs that are traditionally male-dominated. The support group meets once a month. Its goal is to help in the retention of the non-traditional student.

The Auto Collision Repair program has earned the I-CAR Industry Training Alliance Member certification. Our TEC is the only Auto Collision program that is certified on all four levels of I-CAR training, as well as the only Level One I-CAR school in the state of Kansas.

The program has also earned recertification in Automotive Service Excellence (ASE) from the National Automotive Technicians Educational Foundation (NATEF)

Richard Gravelle, Auto Collision Repair Instructor, participated in the World of Wheels show at Bartle Hall on February 12-14.

As part of Eve Ensler’s V Day event (women against violence), the theatre dept. presented “A Monologue, A Memory, A Rant, and a Prayer” on Feb. 12 and 13 at 8:00 and Feb. 14 at 2:30. Proceeds will go to the Friends of Yates shelter for battered women at KCKCC.

9. The next report was from the Assoc. Provost for Finance & Administrative Services, Brian Bode. He reported on the following:

- Thanked the Board for their support of the Fun Art Event on February 4, 2010
- 1098-T forms being mailed out
- New employee orientation in HR
- Focus groups with Students
- February 25th College Development Day
- Veteran’s Administration certification relocation to Kansas City, KS from Leavenworth
- Business Office processing approximately 6,400 refunds for Fall 2009
- Tracking program
- Servicing of 67 Child Care Students in Smart Start Impact of Quality Pre-K
- Women’s Softball starts in March
- 6 Students participating in College Bowl Event
- Student carpooling program “E-Ride”
- Upcoming Job Fair

- Men’s Basketball record of 16-6
- Women’s Basketball record of 12-9
- Women’s Volleyball season starts on February 16, 2010
- KCKCC being the winner of Melrose Games
- Enrollment increase of 12% over 2009, Spring 2010 Enrollment of 7,200 Headcount unduplicated students

Questions and discussion ensued regarding report.

10. The next report was Personnel by Dean Leota Marks. Dean Marks presented the following Personnel Information items:

- Resignation of Allison Malicoat as Pediatric Nursing Instructor in the Allied Health Division effective January 4, 2010

11. Dean Marks then presented the following Personnel Recommendations for approval:

- Approval to employ Janice Spillman as Class II Secretary in the Leavenworth Center effective February 16, 2010 at the annual salary of \$23,297.00
- Approval to employ Lexia C. Eades as Campus Police Officer effective January 19, 2010 at the annual salary of \$25,468.00
- Approval to employ Christian M. Stimetz as Campus Police Officer effective January 19, 2010 at the annual salary of \$25,468.00
- Approval to employ the following Adjunct Instructors at the rate of \$715.00 per credit hour:

Annette Rodriguez	Nursing Lab	February 1, 2010
Elizabeth A. Banks	Theatre Dept.	January 25, 2010
John L. Coakley	Public Speaking	January 20, 2010
Ericka R. Peoples-Howard	Strategies	January 19, 2010
Katee A. Schimming	EMT Program	January 19, 2010

- Approval to employ Stefan G. Cook as Part Time Lifeguard in the Wellness Center effective January 6, 2010 at the hourly rate of \$10.05
- Approval of change in status of employment for Julia K. Walden from PT Secretary at the Leavenworth Ctr. to Professional Asst./Bookkeeper-Cashier in the Business Office effective February 10, 2010 at the annual salary of \$25,665.00
- Approval of change in status of employment for Frankie M. Davis from Full Time to Part Time Asst. Director of Nursing Retention effective January 1, 2010 at the hourly rate of \$19.59
- Approval to employ the following part time Instructors for Continuing Education non-credit classes:

Maya Zahira	Zills, Drills, and Drums (Belly Dancing)	\$63.00
Sue Marler	Intro. to Personal Computers (Club 45)	\$120.00

Trustee Townsend moved to approve the personnel recommendations as presented. Trustee Breidenthal seconded and the motion carried.

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12. Assoc. Provost Bode presented the bills for payment. Trustee Townsend moved to pay the bills as presented. Trustee Maddox seconded and the motion carried.
13. Assoc. Provost Bode presented the Finance Report. Trustee Maddox moved to accept the Finance Report as presented. Trustee Breidenthal seconded and the motion carried.
14. Assoc. Provost Bode presented the following financial recommendations for approval:
 - Approval of payment of \$170,679.92 to Commerce Bank for Visa credit card purchases for January 2010 (Various Funds)
 - Approval of payment of \$22,918.00 to Assessment Technologies Institute for RN Comprehensive Assessment and Review Program fees for Nursing (General Fund)
 - Approval to lease a Risograph RZ390 digital duplicator from DeLage Landen for 60 months at \$359.00 per month for the Printshop (General Fund)Trustee Townsend moved to approve the recommendations as presented. Trustee Rios seconded and the motion carried.
15. The next item was second reading and approval of the Policy Revisions in the Handbook of Policies & Procedures. Trustee Maddox moved to approve the recommended policy revisions to the Handbook of Policies & Procedures as presented. Trustee Rios seconded and the motion carried.
16. Under Committee Reports, Trustee Breidenthal reported that the Focus Groups with the Civic Group and Neighborhood Group went well and that they were still trying to coordinate the Small Business and Large Employers. There was discussion.
17. Dr. Burke announced that the Board Retreat to take place in St. Louis was in May, not March so they would continue with the February 26th Board Retreat with the topic “Organization & Succession Plan”. The February retreat will be held in the Board room at 3:00 p.m. until 7:00 p.m. with a working meal to be delivered.
18. Dr. Burke reminded the Board of the Annual Chamber Luncheon on February 25th at the Reardon Center. Governor Parkinson will be the speaker.
19. Trustee Townsend moved to adjourn the meeting. Trustee Maddox seconded and the motion carried.

The meeting adjourned at 10:30 a.m.

ATTEST: _____ Chairman

_____ Secretary