

KANSAS CITY KANSAS COMMUNITY COLLEGE

Special Board of Trustees Meeting

Friday, August 15, 2008

A special meeting of the Kansas City Kansas Community College Board of Trustees was held on August 15, 2008 for the following purposes:

- **To meet with the College President, Provost, and Auditor to discuss the findings of the external audit and to assess fiscal policies and protocols;**
- **To consider and approve the 2008-2009 budget; and**
- **To recess into executive session to discuss personnel matters of a personal nature to protect the privacy interests of the individuals involved and to discuss a matter deemed privileged within the attorney client relationship.**

The meeting was called to order by Chairman Rios at 3:00 p.m. The following trustees were in attendance: Mr. Don Ash, , Dr. Nolen Ellison, Mrs. Mary Ann Flunder, Mrs. Karen Hernandez, Mr. J. D. Rios and Mr. Clyde Townsend. Dr. Ray Daniels was absent.

1. The chairman addressed items of discussion regarding the external audit and to access policies of protocol. Chairman Rios deferred to Dr. Burke. Dr. Burke noted that there were questions that the auditor and staff were requested to answer. Trustee Ellison distributed the questions to Chairman Rios, Trustee Townsend, College Auditor, and Treasurer Dean Bode. Trustee Ellison requested a description of the scope of work that would be done in 2008-2009. Dean Bode gave his response to what he thought were the questions. Trustee Ellison requested from the auditor in writing what the issues were that there were no explanations to, if the issues had since been explained and whether the auditor agrees with them. Mr. Schmidt responded that he would provide that in the next week or so.
2. Chairman Rios addressed the trustees asking them, in order, to ask any questions they have regarding the budget and process. Trustee Townsend had no questions. Trustee Flunder asked about the budget amounts reported in the newspaper and budget before the Board. Dean Bode explained that the State of Kansas process was different than the Operating budget because the it includes monies carried forward from previous years. Trustee Flunder then asked how much and where was the TEC budget reflected in these numbers. Dean Bode responded that TEC budget was included in the General Fund expenditures and capital expenditures in the public budget because they are now a part of KCKCC. All state monies allocated for the TEC are then run through the general fund and taken out and put in a special fund for tracking purposes. He was asked to confirm which bank those funds were in. The Chairman said that he could do that later.
3. Trustee Hernandez had no questions.

4. Trustee Ash asked Mr. Schmidt if the process described for the former ATS funds presented a problem. Mr. Schmidt said he would answer that item also in his written response, but after having met with TEC and KCKCC personnel on the issues, he felt comfortable that they had been done. However, he could not speak for the audit information because he did not audit it himself and could only speak to the procedures.
5. Questions came back to Trustee Flunder and she asked about the \$185,000 line item for the ESL program. Dean Bode explained that the \$150,000 was for the lease for tentative expansion space and instructors that Donnelly and El Centro have stopped providing, and the \$35,000 increase was needed for the straight Adult Education program expansion.
6. Trustee Ellison noted that all of his questions were given to the treasurer and auditor prior to the meeting and he requested a written response to these but did not want to disrupt the budget approval process today to have that explanation given. He said that he would wait for the auditor to review the systems and policies in place and explain the system/process to the Board in writing. Trustee Ellison noted that he would be recommending a reduction of .25 in the mill levy based upon his analysis of the budget and Mr. Bode's statement that if there was a reduction in the mill levy, the expenditures would not change. Following Dr. Ellison's further explanation, he referred to the four recommendations he will be making. The Chair also referred to and noted Trustee Daniels letter of input to this meeting for consideration, in his absence.
7. At this time Trustee Rios explained the budget committee's recommendation to not approve the proposed budget with a .25 reduction in the mill levy. Trustee Ellison moved to approve proposed FY 2008-2009 budget option #2 presented by the Treasurer, with a mill levy reduction of .25. Trustee Hernandez seconded. There was brief discussion. A roll call vote was taken and resulted as follows:

Trustee Ash	Yes
Trustee Ellison	Yes
Trustee Flunder	Yes
Trustee Hernandez	Yes
Trustee Rios	No
Trustee Townsend	Yes

The motion carried with 5 yes and 1 no votes.
8. Trustee Ellison requested that the Treasurer provide the actual impact figures of the .25 mill levy reduction on the homeowners of Wyandotte County. It was agreed that the treasurer would provide this information to the Board members.
9. Chairman Rios then recessed the meeting at 4:35 p.m. for a period of 5 minutes to enter executive session at 4:40 p.m. for a period of 15 minutes to discuss personnel matters of a personal nature to protect the privacy interests of the individuals involved and to discuss a matter deemed privileged within the attorney client relationship.

10. The Board reconvened in regular session at 4:55 p.m. at which time Trustee Ash moved to extend the executive session for 5 minutes. Trustee Hernandez seconded and the motion carried.
11. The Board reconvened in regular session at 5:12 p.m. at which time Trustee Hernandez moved to adjourn the meeting. Trustee Ash seconded and the motion carried.

The meeting adjourned at 5:12 p.m.

ATTEST: _____ Chairman

_____ Secretary