

KANSAS CITY KANSAS COMMUNITY COLLEGE

Board of Trustees Meeting

October 14, 2008

The regular monthly meeting of the Board of Trustees was called to order at 9:00 a.m. in the Board Conference Room at the College by Chairman J.D. Rios. Roll call indicated the following Trustees present: Donald Ash, Ray Daniels, Nolen Ellison, Karen Hernandez, J.D. Rios, and Clyde Townsend. Mary Ann Flunder was absent.

1. Trustee Daniels moved to approve the Agenda with the following amendments:

Addition(s):

VIII. Personnel

B. Recommendations:

18. Approval of change in status of employment for Mariam Hernandez from 12 Hrs. to 27 Hrs. part time Custodian in the Buildings & Grounds Dept. effective September 28, 2008 at the hourly rate of \$10.05

XII. Miscellaneous Business

C. Consider Statement of Conduct

D. Executive session (moved to item D)

Trustee Hernandez seconded. There was brief discussion and Trustee Ellison requested that the motion be amended to include that the following item be removed and acted upon after executive session:

XII. Personnel

B. Recommendations

1. Approval to rescind the early retirement of Dr. Morteza Ardebili as Provost effective January 1, 2008

Trustee Daniels agreed to amend his motion, as well as Trustee Hernandez her second. The vote was taken and the motion carried.

2. Trustee Townsend moved to approve the minutes of the Special Meeting of the Board of Trustees on September 8, 2008. Trustee Ash seconded and the motion carried.
3. Trustee Townsend moved to approve the minutes of the Meeting of the Board of Trustees on September 9, 2008. Trustee Daniels seconded and the motion carried.
4. The Chairman called for any Patron's or Petitioners wishing to address the Board at this time. There were none.
5. Under Communications Dr. Burke read a letter from the Kansas Board of Regents following up on and closing the Civil Rights on-site review with the KCKCC Human Resources Dept. Dr. Burke commended Leota Marks on their handling with the review. Dr. Burke also mentioned a letter from the NAACP thanking KCKCC for their participation in the recently held Freedom Fund Banquet.

6. Under the President's Report, Dr. Burke gave updates on the following subjects:
- The Technical Education Authority – Curriculum alignment among Technical Education Institutions
 - Funding Questions discussed – Was the funding to follow the student or the course of study? In either case the legislature still has to appropriate the funds.
 - Kansas Board of Regents – Adopting legislative agenda about property ownership
 - NAACP – Freedom Fund Banquet success and congratulations to Trustee Hernandez on her award of Lifetime Membership
 - Carl Perkins Grant - \$67,949 received for technical education welding equipment pkgs.
 - North Central Association/Higher Learning Commission Report received from Dr. Taylor to be copied to Cindy Cash, Rich Ayers and Scott Englemeyer of the TEAM
 - Datatel User Feedback –Other user institutions that KCKCC will be in dialogue with regarding Datatel systems and processes

7. Under the Provost's Report, Dr. Ardebili reviewed the following subjects:
- KCKCC Technical Education
 - Roy Bhaskar speaking at KCKCC campuses on Oct. 21, 1-5 p.m. in Lower Jewell
 - Board of Trustees Calendar – Strategic Planning, Long Range Planning & Annual Budget planning
 - Noel Levitz Student Satisfaction Surveys comparison on a national level
- There was discussion regarding the timeline of the Trustees Calendar and questions on Branding and what is required.

Dr. Hasan Naima gave a presentation on the recent "Futures in Technology" event held on our campus on October 13, 2008 from 8:00 a.m. – 2:00 p.m. targeting students in grades 9-12 in the fields of Animal Health, Green Technology and Biotechnology. Dr. Naima noted that there were approximately 175 students in attendance and considered it an extremely successful program worth following up on. The Board thanked him for his work with this project and commended him on this work.

8. Under Personnel Report, Dean Leota Marks presented the following Personnel Information items:
- Resignation of Dewey Brumfield as Instructor for the On-Track program in the continuing Education Div. effective September 8, 2008
 - Resignation of Harry Keith, Jr. as Campus Police Officer effective October 8, 2008
 - Resignation of Shara Spilker as Consultant for Continuing Nursing Education in the Continuing Education Div. effective September 30, 2008
 - Resignation of Kim Hummerickhouse as Director of Honors Education effective October 13, 2008

9. Dean Marks then presented the following Personnel Recommendations for approval:

- Approval of early retirement for JoAnne Davis as Administrative Assistant in the Nursing Division effective December 31, 2008
- Approval to employ Tracy E. Hennig as Bookstore Technical Assistant in the Campus Bookstore effective October 6, 2008 at the annual salary of \$23,297.00
- Approval to employ Sarah E. Rogers as full time Nursing Instructor in the Nursing & Allied Health Division effective October 2, 2008 at the annual salary of \$35,637.87
- Approval to employ Christy M. Fornal as full time Nursing Instructor in the Nursing & Allied Health Division effective October 20, 2008 at the annual salary of \$37,092.47
- Approval to employ Louis Hall as General Laborer in the Buildings & Grounds Division effective September 15, 2008 at the annual salary of \$25,738.00
- Approval to employ Sheila C. Battin as part time Library Circulation Clerk in the Campus Library effective October 2, 2008 at the hourly rate of \$10.05
- Approval to employ Eric W. Theel as part time Welding Instructor in the Tech. Ed. Center effective August 11, 2008 at the hourly rate of \$20.72
- Approval to employ Jocelyn L. Shively as part time Practical Nursing Instructor in the Tech. Ed. Center effective September 15, 2008 at the hourly rate of \$20.72
- Approval to employ Paige D. Darby as Adjunct Instructor of Math in the Math & Science Division effective August 18, 2008 at the rate of \$715.00 per credit hour
- Approval to employ Araina N. Swinton as On-Track Instructor in the Continuing Education Div. effective September 15, 2008 at the hourly rate of \$18.00
- Approval to employ the following part time Instructors for Continuing Education non-credit classes:

Tasha Haas	Knowing Your Characters	\$ 105.00
Tasha Haas	Plot & Time in Fiction Writing	\$ 105.00
Tasha Haas	Voice, Style & Point of View	\$ 105.00
Tasha Haas	Writing Great Dialogue	\$ 105.00
Jim Hathaway	Defensive Driving	\$ 80.00
Craig Kubic	Power Point	\$ 120.00
Craig (Greg) Kubic	Word – GM	\$ 240.00
Craig (Greg) Kubic	Excel – GM	\$ 240.00
Craig Kubic	Access – GM	\$ 240.00
Donna Kubic	Power Point	\$ 120.00
Donna Kubic	Word – GM	\$ 240.00
Donna Kubic	Excel – GM	\$ 240.00
Donna Kubic	Access – GM	\$ 240.00
Stephanie Marquez	DEW Asst.	\$2,400.00
Stephanie Marquez	Community Spanish I	\$ 640.00
Stephanie Marquez	Asst. – DEW	\$2,400.00
Kaoutar Yartaoui	Conversational Iraqi Arabic	\$2,052.00

- Approval to employ the following federal work study students:

Velma Carson	Leav. Ctr.
Ian Chandler	Concessions
Xavier Credit	Concessions
Frantarous Edwards	Track & Field
Travis Fairley	Men’s Basketball

Linda Fritz	Foreign Language
Robert Gardner	Track & Field
Brittany Hartmen	Softball
Christina Hernandez	Allied Health (Wanda Peresic)
Marissa Herring	Student Services
Jessi Hillard	Women's Basketball
Derrick Howard	Men's Basketball
Hannah Jackson	Volleyball
Kamilah Jackson	Admissions
Stanley Luke	Soccer
Farhad Malikzada	Student Activities
Debra Michel	Social Science
Leanna Morris	Counseling
Kathryn Myers	Theatre
Colten Rhoades	Baseball
Joseph Santoyo	Baseball
Daniel Segalo	Concessions
Latasha Taylor	Tutor (Community Schools) KCKS
Sasha Thompkins	Wellness Ctr.
Meagan Wilson	Women's Basketball
• Approval to employ the following college funded students:	
Travis Baker	Audio Eng Intern
Allen Barnes	Bookstore
Christina Beltz	Child Care
Jared Berman	Baseball
Caitlin Bowlin	Softball
Michael Burnworth	Tutor
Shannon Carlin	Women's Basketball
Sarah Craft	Women's Basketball
Kristian Dodds	Women's Basketball
Felicia Druy	Art Dept.
Victoria Fort	Humanities (Dale Shetler)
Robert Gardner	Track & Field
Dana Gibson	Respiratory Therapy
Michael Gonzalez	Leav. Ctr.
Partice Gonzalez	Tutor
Richer Grayes	Weight Room
Joshua Grayson	Men's Basketball
Michael Harper	Golf
Patricia Hays	Concessions
Lester Herbert	Child Care Ctr.
Amanda Hernandez	Nursing Lab
Seon Holmes	Media
Demalion Horton	Media
Kirby Kay Johnson	Honors
Jong Jun	Library

Euijeong Kim	Tutor
Keatramy Knighten	Counseling
Kayla Kruse	Physical Therapy
Alexa Mcgrory	Women's Basketball
Andre Metoyer	Men's Basketball
Chad Mirza	Tutor
Olivia Oliphant	Library
Laura Pack	Advocate
Malcolm Pennix	Track & Field
Ian Ramirez	Leav. Tutor
Jamie Shurtz	Digital Imaging
Gilbert Tohouya	Chemistry Lab
Trevor Turner	Audio Engineering
Konov Vang	Tutor
George Wah	Soccer
Nate Wilder	Concessions
William Wilson	Campus Police
Kathleen Wolf	Tutor
Elizabeth Woods	Early Childhood Ed.
Michael Young	Music (Jim Mair)
Nicholas Zimmerman	ESL

- Approval of change in status of employment for Maria L. Hernandez-Scott from part time to full time Custodian in the Buildings & Grounds Dept. effective September 21, 2008 at the annual salary of \$23,196.00
- Approval of change in status of employment for Lee Tigue from Technical Specialist to Network Supervisor in the Information Services Division effective September 22, 2008 at the annual salary of \$60,000.00
- Approval of change in status of employment for Michael Maslak from Bookstore Technical Assistant to Bookstore Operations Supervisor effective September 22, 2008 at the annual salary of \$44,000.00
- Approval of change in status of employment for Mariam Hernandez from 12 Hrs. to 27 Hrs. part time Custodian in the Buildings & Grounds Dept. effective September 28, 2008 at the hourly rate of \$10.05

Trustee Townsend moved to approve the Personnel Recommendations as presented. Trustee Daniels seconded. There was brief discussion regarding Board's compliance in these actions with policy on Early Retirement. Following this discussion the vote was taken and the motion carried.

10. Under the Financial Report, Dean Brian Bode referred to the Financial Report and requested payment of the bills. Trustee Ash moved to approve payment of the bills as presented. Trustee Daniels seconded and the motion carried.
11. Dean Bode presented the Financial Report for approval. Following discussion regarding utility charges and the deposit to Liberty Bank, Trustee Townsend moved to approve the Financial Report as presented. Trustee Ellison seconded and the motion carried.

12. Dean Bode presented the following recommendations for approval:

- Approval of payment of \$264,028.84 to Commerce Bank for Visa credit card purchases for August 2008 (Various Funds)
- Approval of payment of \$13,291.00 to ATI for Comprehensive Assessment Testing for Registered Nurses (General Fund)
- Approval of payment of \$17,114.89 to McAnany, Van Cleave & Phillips, P.A. for legal services for July and August 2008 (General Fund)
- Approval of payment of \$34,675.00 to Ramona Munsell & Associates for Title III consulting services for FY 08-09 (General Fund)
- Approval of payment of \$17,972.00 to Ice Systems for renewal of Kaspersky security software maintenance for 42 months for Information Services (General Fund)
- Approval of payment of \$12,789.75 to Condensed Curriculum International for salaries, supplies, and curriculum for Summer 2008 Phlebotomy and Pharmacy Technician courses (Community Services Fund)
- Approval of payment of \$57,102.12 to Kansas City Kansas Public Schools, USD 500 for utilities, personnel, and maintenance services at the KCKCC Technical Education Center for July & August 2008 (TEC Fund)
- Approval of payment of \$12,000 to Lowe’s Real Estate Development for 2005-08 (4 years @ \$3,000 per year) per the October 31, 2003 Shared Driveway Easements and Agreement contract (General Fund)
- Approval to purchase renewal of Property/Liability/Crime/Equipment/Auto insurance (per attached) for 2008-09 for \$148,486.00 from EMC Insurance Co. (Effective November 15, 2008) (General Fund) (**Attachment A**)
- Approval to purchase auto collision repair equipment and supplies for \$11,978.72 from O’Reilly Auto Parts for the Auto Collision program at the Technical Education Center (TEC Fund)
- Approval to purchase 15 Dell OptiPlex 755 desktop computers for \$20,469.45 from Dell Computers for Information Services (General Fund) (State of Kansas contract)
- Approval to purchase renewal of Greater Kansas City Yellow & White Page advertising for 2009 for \$11,856.00 from AT&T Yellow Pages (General Fund)
- Approval to accept the low bid of \$40,995.00 from Bell Flooring, Inc. for providing and installing new carpet and cove base on the lower levels of the Math, Science, and Humanities buildings (Capital Outlay)

Bids:

Bell Flooring	KCK	\$40,995.00
Mo-Can Flooring	Shawnee, KS	\$49,655.00
Weber Carpet	Lenexa, KS	\$49,437.00

- Approval to accept the low bid of \$12,186.45 from Troxell Communications for 15 Hitachi LCD projectors for Information/Media Services. (General Fund)

Bids:

KC Audio Visual	KC,MO	\$15,540.00
Mission Electronics	Lenexa,KS	\$14,075.00
Troxell Communications	Festus, MO	\$12,186.45

- Approval to accept the qualified bid of \$44,980.00 from Design Mechanical, LLC for providing and installing two 3-ton York air cooled condensing units in Information Services and one 2-ton unit in Campus Police (Capital Outlay Fund)

Bids:

Design Mechanical	KCK	\$44,980
Fagan	KCK	\$31,900 *
York	KC,MO	No Bid

*(Bid deadline September 23. Bid received Oct 6, dated Oct 3.)

- Approval to dispose of 12 fully depreciated electronic keyboard pianos. Request authority to solicit requests from students, then faculty/staff, and then non-profit organizations who might want/need the keyboards in “good or ok” condition and to dispose of the 2 labeled bad or junk.

Following discussion Trustee Daniels affirmed the recommendation regarding Design Mechanical’s installation of condensing units by noting that this was the recommendation of the Finance & Audit Committee. Trustee Ash moved to accept the recommendations as presented. Trustee Townsend seconded and the motion carried.

13. The following Committees gave their reports:

Site Planning Committee – Trustee Ash
Finance & Audit Committee – Trustee Daniels
Workforce Development Committee – Trustee Ellison
Policy Committee – Trustee Hernandez

Under the Finance & Audit Committee Report, Trustee Daniels distributed the following policy for first reading:

Policy 7.0 Purchasing Policy
Section V. Special Procurement Policies
Add 5.9 Acceptance of Gifts to the College

Gifts of real or personal property with an estimated value equal to or greater than \$1,000 will be accepted by the Board of Trustees. Gifts valued at less than \$1,000.00 may be accepted by the President or his designated representative and will be reported to the Board of Trustees each quarter.

There was a request by Trustee Ellison requesting reconsideration of the Trustee Handbook with the understanding that the Trustee Handbook does not preempt the College Policy Handbook. Trustee Ellison also requested that the Policy Committee review the Personnel Record Keeping Procedures for Early Retirement with Legal Counsel and bring back a recommendation to the Full Board.

Trustee Ellison then raised the question regarding the document of the Joint Working Draft of the Resolution of Partnership with the Unified Government on the “Dotte Promise”, Police Academy, and workforce Development Institute as a non-binding expression of intent. Discussion followed.

14. Under Unfinished Business Trustee Daniels moved to adopt the Pet Policy as written and submitted for first reading at the September board meeting. Trustee Townsend seconded and the motion carried. The policy as adopted as follows:

Policy: 1.02a

Pet Policy

Animals kept for pleasure or companionship, are not permitted inside Kansas City Kansas Community College buildings or on sports fields/complexes. However, "Service Animals" as defined under Kansas law and the Americans with Disabilities Act are permitted on college grounds. Students using Service Animals should contact the Academic Resource Center. Employees using Service Animals should contact Human Resources. Requests for exceptions to this policy must be submitted, in writing, to the Provost or the College President.

15. Trustee Townsend moved to approve the following policy revision submitted for first reading at the September board meeting:

**Article III, Section II-Duties of the President, page 12
Handbook of Policies and Procedures**

The President shall be the Chief Executive Officer of the Board of Trustees in all matters pertaining to the conduct and management of the educational work of the College, all financial and business matters, maintenance, security and safety, and operation of the buildings, grounds and equipment. The President shall use discretion in determining which legal document/contracts he/she must personally sign and which can be delegated to others, but will maintain ultimate responsibility for those decisions.

**Article III, Section III- Duties of Specified Administrative Positions
page 13, Handbook of Policies and Procedures**

The Provost is the Chief Academic and the Chief Operating Officer of the College, reporting directly to the President. As the academic leader and key management officer in the office of the President, the Provost is responsible to the College President for all academic, academic support, institutional services, financial, and management operations of the College. The Provost is also responsible for signing all legally binding documents pertaining to his/her responsibilities.

Trustee Hernandez seconded and the motion carried.

16. Under Miscellaneous Business Dr. Burke noted that the first item was to consider reorganization of the College, and he referred to a revised organizational chart. Trustee Ellison requested a statistical analysis of the number of positions and new costs associated. Following discussion Trustee Ellison also requested comparisons of the management teams for institutions with similar enrollment numbers. He also requested the description of the Treasurer to which Trustee Daniels responded that the Finance Committee would work on. The Organizational Chart was referred to the Policy Committee. Dr. Burke concluded that

there were many more possible configurations for the organization chart when the Board wished to discuss it.

17. The next item was to set the date for the quarterly retreat. Following discussion it was the consensus that the retreat would be held on November 21st from 4:00 p.m. – 8:00 p.m. with dinner served. For right now the location would be the Board Room.
18. At 11:35 a.m. Trustee Hernandez moved to recess the meeting for five minutes. Trustee Daniels seconded and the motion carried.
19. The meeting reconvened at 11:40 a.m. at which time Trustee Daniels referred to a Statement of Conduct to be adopted by the Board to be placed in the Trustee Handbook, not the College Policy Handbook. Trustee Daniels moved to approve the Statement of Conduct as proposed. Trustee Hernandez seconded. Trustee Ellison commented that he would support the statement being linked to the Code of Ethics in the Trustee Handbook. The vote was taken and the motion carried.
20. Dr. Burke revisited the subject of the Board Retreat now scheduled for November 21st 4:00 p.m. – 8:00 p.m. and asked if the topic would still be “Board Self-Evaluation” and if Susan Lindahl would still be facilitating this retreat as well. It was decided that the retreat subject would remain the same and that Susan Lindahl would be facilitating the retreat if her schedule allows it.
21. Trustee Townsend moved to enter executive session for a period of 35 minutes to discuss the possible acquisition of real estate and to discuss matters subject to attorney-client privilege to protect the privacy of the parties involved with possible action to follow. Trustee Hernandez seconded and the motion carried.
22. Executive session commenced at 12:00 p.m. At 12:35 p.m. Trustee Daniels moved to extend executive session until 1:00 p.m. to discuss personnel matters subject to attorney-client privilege with possible action to follow. Trustee Ellison seconded and the motion carried. At 1:00 p.m. Trustee Hernandez moved to extend executive session until 1:15 p.m. Trustee Ash seconded and the motion carried.
23. Regular session reconvened at 1:15 p.m. at which time Trustee Daniels moved to approve the following personnel recommendation:
 - B. Recommendations:
 1. Approval to rescind the early retirement of Dr. Morteza Ardebili as Provost effective January 1, 2008Trustee Ellison seconded and the motion carried.
24. Trustee Daniels moved to approve the following recommendation of the Ad-Hoc Committee:

RECOMMENDATIONS OF THE AD HOC COMMITTEE

1. That the Board give due consideration to the following budget and fiscal comments contained in the Trustee Handbook.

Board review and approval

In evaluating the proposed budget the Board should carefully review all projected income and expenditures to make sure that they are realistic. The Board should compare the projections against the criteria and assumptions that they discussed earlier. Examples of questions that may be asked are:

- How does the budget support the vision, mission, goals, strategic plan, annual plan, and long range plan of the college?
- What are the assumptions used to build this budget? Have circumstances changed that would change the assumptions?
- Is the budget balanced? How is it balanced (with projected income, prior year ending balance, one-time funds)?
- Are there significant changes from last year? What are they? Why are they proposed?
- What is the projected ending balance? Is it realistic?
- How large are the reserves? Are reserves being used to balance the budget? Are they adequate to cover long-term liabilities? Will they cover fiscal extremes or unforeseen emergencies?

Compensation and Employee Agreements

Boards approve compensation levels, including salary schedules and benefits. They depend on the CEO to recommend salaries and benefits that are fair, equitable, competitive, and which can be supported by projected revenues. Illustrations of possible parameters or targets for salaries and benefits are:

- Faculty and administrative salaries shall be in the top half of the salary schedules at comparative colleges (or some other criterion)
- Classified salaries shall be comparable to public agencies in the region served by the college
- Administrative salary and benefit increases shall be similar to those negotiated for faculty unions.

Financial statements

In addition to locally developed fiscal monitoring reports from the Provost and the Treasurer/Dean of Financial and Administrative Services, the Kansas Board of Regents might provide helpful assistance in this important area. The Board should be briefed as part of the annual planning and budget cycle on the KBOR information related to this area. Key questions the Board might ask are:

- Are there any significant changes in the assumptions upon which the budget was built? What unanticipated problems or issues have cropped up?
- Are there major differences between projected and actual amounts of revenues and expenditures? Why?
- Are the reserves still adequate? Have greater-than-anticipated transfers been required? Why?

- Are revenues adequate to meet the projected expenditures?
- Are the different types of funds being managed appropriately, according to their purposes?
- In multi-campus colleges are there significant issues at any of the campuses or differences between campuses?
- Are debts and bills being paid in a timely manner? Are receivables being collected in a timely manner?
- Does the college have sufficient cash on hand to meet its obligations?

The external audit

A Board of Trustees helps assure good practices in fiscal management by contracting with an independent firm to audit the fiscal operations of the college. Independent local audits are required annually. The Board selects and appoints the external auditor, expects the President/CEO, administration and staff to cooperate with the audit process, reviews the audit findings, and ensures that appropriate corrective action, where required, is taken by the college and executive management.

Hiring an auditor

Boards generally establish criteria for the selection of the audit firm and ask the President/CEO to solicit proposals from a number of auditing firms to conduct the external audit. The responsibilities of the auditor are to:

- Report on financial statements
- Prepare a management letter highlighting weaknesses in internal control and ways to increase efficiency and effectiveness, and report on compliance with federal and state requirements
- Comment on the college's financial management system and team.

The Board selects the auditing firm, the CEO manages the audit process, and the Board has final authority to review the audit findings. Boards often follow the practice of changing the audit firm every few years in order to ensure fresh, objective perspectives. They monitor that corrective actions recommended in the management letter are implemented.

- 2. That the Board give due consideration to working with an outside consultant until such time as the Board believes it has achieved a maximum level of operational functionality. Particular attention must be given to reaching an understanding of the Board's duties and responsibilities.**
- 3. That the Board, working with an outside consultant, devote the necessary time to reach an understanding of the role of its committees and to prevent the Board or individual trustees intrusion into the administration of the college.**
- 4. That the Board declare, in some detail, its preferences concerning the supremacy of the Policy Manual and Trustee Handbook.**

5. That the Board discuss specific rules of protocol to govern business meetings and interaction with community, faculty and staff.
6. The Board of Trustees will endorse the Kansas Board of Regents' approach to Sarbanes-Oxley (Sox) and Kansas' colleges and universities. The focus will be on "trustee and institutional accountability", improved fiscal controls and internal audit matters for FY 08, FY 09 and FY 10.

The Board of Trustees will monitor and guide the KCKCC Sarbanes-Oxley, initiative. The Board will monitor the special initiative in line with Section IV and VII of the *Trustee Handbook*. Board legal counsel and the special consultant will support the Board of Trustees to develop the two-year strategy and plan.

The Board of Trustees will use the *NCA-HLC Merger Visit, Report and Recommendations* as a tool to focus priority attention on the Sarbanes-Oxley initiative.

The Sarbanes-Oxley Voluntary Compliance Project will be launched not later than January 1, 2009. The project will utilize the NACUBO guidelines and will focus on board accountability, fiduciary role, annual audit and internal financial controls. The ACCT, AGB, Independent Sector-Non-Profit Organizations and the KBOR models of Sarbanes-Oxley will be used to shape the KCKCC Sox initiative.

The Kansas H.B. 2556 "merger" of the USD 500 ATS with KCKCC in 2008 thru 2010 will be completed in the context of the Sarbanes-Oxley initiative. The Provost of the College, working with legal counsel and the special consultant, will ensure the Sox Trustee improvement strategy encompasses this major accreditation affirmation process.

The committee strongly recommends a series of Board retreats facilitated by an outside consultant to address Recommendations 2, 3, 4, and 5 along with other issues to be identified particularly the Board self evaluation process.

Trustee Ash seconded and the motion carried.

25. Trustee Ash moved to approve the acquisition of property located at 5601 Leavenworth Rd., Kansas City, KS for the Technical Education Center for the amount of \$15,000.00. Trustee Hernandez seconded and the motion carried.
26. Trustee Ash moved to adjourn the meeting. Trustee Hernandez seconded and the motion carried.

The meeting adjourned at 1:25 p.m.

ATTEST:_____ Chairman

_____ Secretary