

KANSAS CITY KANSAS COMMUNITY COLLEGE

Board of Trustees Meeting

April 14, 2009

The regular monthly meeting of the Board of Trustees was called to order at 9:30 a.m. in the Board Conference Room at the College by Chairman J.D. Rios. Roll call indicated the following Trustees present: Donald Ash, Ray Daniels, Karen Hernandez, J.D. Rios, and Clyde Townsend. Trustees Nolen Ellison and Mary Ann Flunder were absent.

1. Following roll call, Chairman Rios requested any amendments to the agenda. Dr. Burke responded with the following amendments to be made:

Corrections:

VIII. Personnel

- B. 5. Approval to employ Veronica L. Knight as Director to Title III in Institutional Services Dept. effective April 6, 2009 at the annual salary of \$59,103.00 (**Grant Funded**) *Added wording*
11. Approval of change in status of employment for Jeremiah McCluney from Admissions & Records Technical Assistant to Admissions Specialist **effective April 5, 2009** at the annual salary of \$29,500.00 (*added effective date*)

Additions:

II. Approval or Amendments to the Agenda

Resignation of Board Member Dr. Nolen Ellison effective April 8, 2009

Trustee Hernandez requested that the following be added to the executive session purpose:

XII. Miscellaneous Business

Executive session to discuss faculty negotiations and to discuss the possible acquisition of real estate **and to discuss matters subject to attorney-client privilege.**

Trustee Townsend moved to approve the agenda with the amendments as presented. Trustee Daniels seconded and the motion carried.

2. Trustee Townsend moved to approve the minutes of the March 10th Board of Trustees Meeting. Trustee Ash seconded and the motion carried.
3. The Chairman of the Board requested action under the Amended Agenda items for the resignation of Trustee Nolen Ellison effective April 8, 2009. Trustee Townsend moved to accept the resignation of Trustee Ellison effective April 8, 2009. Trustee Ash seconded and the motion carried with one abstention vote by Trustee Hernandez.
4. There were no patrons or petitioners wishing to address the Board at this time.

5. There were no communications.
6. The next item was the President's Report in which Dr. Burke reported on the following:
 - Recent Articulation Agreement signed between Pittsburg State University and KCKCC
 - The legislative recess until 4/29/09, Funding for community colleges not looking very good at this time
 - SB 11 has been sent to the Governor for signature
 - Recent Phi Theta Kappa Awards to **Wally Rachford** – Honorable Mention for Member of the Year, **Sally Sack** – Honorable Mention for Officer of the Year, **Stacy Tucker** – New Horizon Award for Continued Excellence within all levels of Phi Theta Kappa
 - KCKCC Debate Team's winning of the 6th National Debate Championship
 - Special well wishes to retirees and reminder of the Employee Recognition Dinner on May 1, 2009
 - William Jewell College's recognition of Team World Class acknowledgement for the Human Family Reunion
7. Under the Provost's Report, Dr. Morteza Ardebili referred to the Attachment A which was the revision of Policy #6.00, Item D, page 117 of the KCKCC Handbook of Policies and Procedures and requested that this be accepted for first reading. Dean Leota Marks explained what the revisions were. There was discussion by the Board concerning the rationale of the policy change. It was concluded that this policy would need to be further reviewed and rationale explained more clearly to the Board before they could approve it.
8. Under the Personnel Report Dean Marks presented the following personnel information items:
 - Resignation of Michelle Septer as Nursing Instructor effective June 30, 2009
 - Resignation of Jeff Farmer as PT EMT Lab Instructor effective March 27, 2009
 - Resignation of Debra Brosius as Custodian in the Buildings & Grounds Dept. effective March 3, 2009
9. Dean Marks then presented the following personnel recommendations for approval:
 - Approval of early retirement for Dr. Janice McIntyre as Instructor/Coordinator of Developmental Reading & Writing effective June 30, 2009
 - Approval of early retirement for Mavourneen Wiseman as Secretary to the Honors, Assessment & Service Learning Programs effective July 31, 2009
 - Approval of early retirement for Jaleh Ardebili as Professor of English as a Second Language in the Humanities & Fine Arts Div. effective June 30, 2009
 - Approval of early retirement for Anita Reach as Professor of Psychology in the Social Science Division effective June 30, 2009
 - Approval to employ Veronica L. Knight as Director to Title III in Institutional Services Dept. effective April 6, 2009 at the annual salary of \$59,103.00 (Grant Funded)
 - Approval to employ the following Adjunct Instructors effective March 23, 2009 at the rate of \$715.00 per credit hour:

Michael J. Murray Economics
Jeremy J. O'Connor Economics

- Approval to employ Joseph Catrett as Part Time Evening Information Specialist in the Admissions Office effective March 30, 2009 at the hourly rate of \$10.05
 - Approval to employ Timothy T. Akpolughe as full time Campus Police Officer effective March 16, 2009 at the annual salary of \$25,468.00
 - Approval to employ Scott E. Bailie as full time Campus Police Officer effective March 16, 2009 at the annual salary of \$25,468.00
 - Approval to employ Steven E. Phipps as full time Campus Police Officer effective March 30, 2009 at the annual salary of \$25,468.00
 - Approval of change in status of employment for Jeremiah McCluney from Admissions & Records Technical Assistant to Admissions Specialist at the annual salary of \$29,500.00
- Dean Marks noted that the date for Jeremiah McCluney's status change would be changing due to his absence and illness and that the date of that change would be forthcoming. Trustee Townsend moved to approve the personnel changes as presented with changes. Trustee Daniels seconded and the motion carried.

10. At this time Dr. Burke noted that he would be moving the presentation by the Architects up next on the agenda. Mr. Rick Kuhl of Williams, Spurgeon, Kuhl & Freshnock gave a presentation on the overview of the Facilities Master Plan including some considerations offered by the Campus Sustainability Committee. Following discussion the Board thanked the Architects and concluded that when the Board met in May that the Board would be given input from the sustainability and the site planning committees to review the priorities.
11. The next order of business was the payment of bills. Trustee Ash moved to approve the bills as presented. Trustee Daniels seconded. The motion carried.
12. Mr. Bode, acting Asst. Provost for Financial & Administrative Svcs. presented the Financial Report for acceptance. Trustee Townsend moved to accept the Financial Report. Trustee Hernandez seconded and the motion carried.
13. Mr. Bode requested approval of the following recommendations:
 - Approval of payment of \$226,904.74 to Commerce Bank for Visa credit card purchases for March 2009 (Various Funds)
 - Approval to purchase 10 Dell OptiPlex 755 computers for \$12,092.20 from Dell Computers, Inc. for Information Services (Sole Source) (State of Kansas Contract) (Capital Outlay Fund)
 - Approval to purchase 15 Dell OptiPlex 755 computers for \$14,956.80 from Dell Computers, Inc. for the Academic Resource Center (Sole Source) (State of Kansas Contract) (Title III Fund)
 - Approval to purchase 8 Dell Latitude E6400 laptop computers for \$10,550.40 from Dell Computers, Inc. for Nursing (Sole Source) (State of Kansas Contract) (Nursing Grant Fund)

- Approval to purchase 2 LTM1600 4G load balancer servers for \$37,651.13 from Dell Computers, Inc. for Online Education Services' Angel server (Sole Source) (State of Kansas Contract) (Internet Course Fee Fund)
- Approval to contract with artist John L. Newman, MFA for \$20,000.00 for a 3-panel oil mural on canvas consisting of three 7'x13' panels depicting the anti-slavery activities of the early Quindaro Townsite settlers and the role of the site as a station on the Underground Railroad (Campus Art Committee) (Capital Outlay Fund)
- Approval to accept the low bid of \$12,200.00 from Young Sign Co. for supplying and installing two solar powered parking lot lights for Buildings and Grounds (Capital Outlay Fund)

2 bids:

Energy Savings Store	\$16,100.00
Young Sign Company	\$12,200.00

- Approval to accept the low bid of \$31,200.00 from Jay's Plumbing & Excavating for excavation of the inlet to the campus pond. (Capital Outlay Fund)

4 bids:

Amino Brothers Excavating	\$73,909.84
Charlie Bruncker Excavating	\$59,300.00
Dave's Construction	\$40,273.00
Jay's Plumbing & Excavating	\$31,200.00

- Approval to negotiate a contract with William B. Schmidt, CPA for the FY2009 Audit
Trustee Townsend moved to approve the recommendations as presented. Trustee Hernandez seconded and the motion carried.

13. Under the Audit & Finance Report, Dean Bode presented the Quarterly Gift Report.
14. Under the Facility Committee, Trustee Ash requested more input for the Master Plan.
15. Under the Board Policy Committee, Trustee Hernandez spoke briefly and distributed the written report. She spoke about several policies that she needed input on and referred to copies of documents from Johnson County Community College regarding the code of ethics, diversity, and the Board of Trustees Code of Ethics. The copies were given to the trustees before the executive session. Trustee Hernandez requested a special meeting of the whole board with the appropriate administrators to review the policy revisions that have been waiting for approval.
16. Trustee Daniels volunteered to be on the Workforce Development Committee to fill Trustee Ellison's now vacant position. Discussion followed and Chairman Rios stated that the appropriate administrators and personnel would meet on that subject in the near future.
17. Dr. Ardebili distributed an update of the organizational chart. There was discussion and it was decided that the organizational chart would be reviewed at the next meeting which might end up being a special meeting.

18. At this time Trustee Daniels acknowledged Jennifer Gieschen and invited her to address the Board concerning the approved motion to grant \$20,000 to the Campus Art Committee Budget for a three panel mural painted by John L. Newman. Mrs. Gieschen stated that she was present to answer any questions regarding the project. The Board thanked her for the proposal and explanation.
19. At this time Trustee Townsend moved to enter executive session for a period of 20 minutes for the purpose of discussing faculty negotiations, possible acquisition of real estate and to discuss matters subject to attorney-client privilege with possible action to follow. Trustee Ash seconded and the motion carried. The chairman allowed until 11:30 a.m. for a break to clear the Board Room.
20. Executive session began at 11:30 am. At 11:50 a.m. the chairman extended executive session for 15 minutes. At 12:05 p.m. executive session was extended for 15 minutes.
21. At 12:21 p.m. the Board reconvened in regular session. Discussion followed concerning the date of a special meeting. Trustee Daniels moved to hold a special meeting of the Board of Trustees on April 30th at 9:30 a.m. to discuss policy revisions and the budget for 2009-2010 year with possible action. Trustee Townsend seconded and the motion carried.
22. Trustee Hernandez moved to adjourn the meeting. Trustee Ash seconded and the motion carried.

The meeting adjourned at 12:28 p.m.

ATTEST: _____ Chairman

_____ Secretary