

KANSAS CITY KANSAS COMMUNITY COLLEGE

Board of Trustees Meeting

November 13, 2007

The regular monthly meeting of the Board of Trustees was called to order at 9:30 a.m. in the Board Conference Room at the College by the Chairman Mary Ann Flunder. Roll call indicated the following Trustees present: Donald Ash, Ray Daniels, Nolen Ellison, Mary Ann Flunder, Karen Hernandez, J.D. Rios, and Clyde Townsend.

1. The Chairman called for any amendments to the Agenda. Dr. Burke noted the correction to item VIII B 9. as follows:

VIII. Personnel

B. Recommendations

9. Approval to employ Roger Suggs as part time Community Outreach Liaison in the **Admissions Office** (not Campus Police) effective October 22, 2007 at the hourly rate of \$10.00

Trustee Townsend moved to approve the Agenda as amended. Trustee Rios seconded and the motion carried.

2. The Chairman called for approval of the Minutes of the October 10, 2007 Special Board of Trustees Meeting and the October 11, 2007 Board of Trustees Meeting. Trustee Rios moved to approve the minutes of the October 10, 2007 Special Board of Trustees Meeting and the October 11, 2007 Board of Trustees Meeting. Trustee Townsend seconded and the motion carried.
3. The Chairman called for any patrons or petitioners wishing to address the Board at this time. Mr. Rudy Padilla of the Kansas City Hispanic Veterans Organization identified himself and noted his concern about the college's efforts and responses to the needs of the Hispanic population and prospective students. He noted that his organization was excluded from last year's meeting at the college regarding Hispanic students and community members. He noted that he did not really see anything positive from the college in this area and would ask that this issue be considered. Dr. LeBeau gave Mr. Padilla his contact information for any further questions. Trustee Ellison also noted that the two largest Title III grants made in the state of Kansas this year were made for Hispanic programs. Following these statements Chairman Flunder thanked him for his comments and noted his concerns.
4. There were no communications.
5. Under the President's Report, Dr. Burke reported on the following:
 - The November 3rd Annual Biz Fest Luncheon at Aquila and the favorable comments he heard at that event about the college's work with the Hispanic Community

- The success of the recently held Educational Hall of Fame Dinner and good work of the staff on this event
 - The KU Medical Center Advancement Board's work in the Biosciences initiatives, and the \$3 million National Science Foundation Grant jointly proposed by Johnson County Community College, Metropolitan Community Colleges and Kansas City Kansas Community College
 - HB 2556 Technical Schools merger with Community Colleges and Technical Education Authority meetings happening for the merger of Kansas Area Technical Schools with Kansas community colleges and universities
 - The recently completed Extreme Home Makeover program in the community with which many volunteers from the college helped. He especially thanked Linda Pendleton and Dean Brian Bode for all of their coordination efforts with this event.
6. Under the Provost's Report, Dr. Morteza Ardebili, Provost, reported that he had two pieces of good news. He then introduced Dr. Tamara Agha-Jaffar, Dean of the Humanities & Fine Arts Division and Dr. Dave Klein, Dean of the Math, Science & Technology Division to give presentations. Dr. Agha Jaffar presented information regarding the Faculty Outreach program in which college faculty go to area high schools to present and answer questions regarding their areas of instruction to educate prospective future students of the opportunities available at the Community College. Dr. Agha-Jaffar then introduced Mr. Jim Mair noting some of his accomplishments and citing his reputation in the Jazz community. Mr. Mair thanked the Board and Dr. Agha-Jaffar and then introduced Nick Roland who had recently been named the Finest Student Saxophonist in North America. Mr. Roland received the Board's congratulations. Dr. Dave Klein was then introduced who in turn introduced Dr. Hasan Naima and Ms. Mary Stewart who gave a presentation on concurrent enrollment and the Learning 2010 program partnership with USD 500. Trustee Daniels requested a report and feedback to the Board of Trustees at some future time regarding the measurements of success on this program.
7. Under the Personnel portion of the Provost's Report, Dean Leota Marks noted the following personnel information items and then presented the following personnel recommendation items for approval:
- Information:
- Resignation of Edwin Bratton as Assoc. Professor of Computer Information Systems effective June 30, 2008
 - Resignation of Virginia Fracul as Secretary in the Career Counseling Office effective November 9, 2007
 - Resignation of Amy Bousman as part time On-Track Instructor in the Continuing Education Division effective October 8, 2007
- Recommendations:
- Approval of early retirement of Ron Denton as Lead Construction Person in the Buildings & Grounds Dept. effective November 1, 2007
 - Approval of early retirement of Judy Hendrix as College Nurse in the Student Services Division effective December 31, 2007

- Approval of early retirement of Nancy Talbert as Supervisor in the Business Office effective January 31, 2008
- Approval to employ MaRie Hison as Admissions Specialist in the Admissions Office effective October 15, 2007 at the annual salary of \$25,162.00
- Approval to employ Harry Keith, Jr. as full time Campus Police Officer in the Campus Police Dept. effective October 8, 2007 at the annual salary of \$24,969.00
- Approval to employ Richard V. Jones as Custodian in the Buildings & Grounds Department effective October 14, 2007 at the annual salary of \$22,741.00
- Approval to employ Jerry D. Sipes as part time Campus Police Officer in the Campus Police Dept. effective November 2, 2007 at the hourly rate of \$14.90
- Approval to employ Paul D. Bowman as part time Campus Police Officer in the Campus Police Dept. effective November 2, 2007 at the hourly rate of \$14.90
- Approval to employ Roger Suggs as part time Community Outreach Liaison the Admissions Office effective October 22, 2007 at the hourly rate of \$10.00
- Approval to employ Jamie Spenard as part time Math Tutor/Educational Assistant in the Title III Dept. effective November 5, 2007 at the hourly rate of \$15.00
- Approval to employ the following Adjunct Instructors at the rate of \$684.00 per credit hour:

Melian Reese	English	October 16, 2007
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- Approval to employ the following part time instructors for Continuing Education non-credit classes:

Joyce McMahan	Ethical Boundaries	\$ 60.00
James Hathaway	Defensive Driving	\$ 80.00
Thomas Renfro	Private Pilot Ground School	\$174.00

- Approval to employ the following part time instructors for Workforce Development non-credit classes:

Janet Velazquez	Basic Legal Issues	\$180.00
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- Approval to hire the following students:

FEDERAL WORK STUDY

Dejourea Carter	Tutor
Heidi Gentry	Softball
Richie Kiec	Baseball
Melvin Kirkendoll	Debate
Melissa Lattin	Admissions
Yvonne Oprean	Social Science Div
Cedric Suber	Elementary School Tutor
Isaiah Trammell	Elementary School Tutor

COLLEGE FUNDED STUDENTS

Jaehyung An	ITIS
James Conley	Media
Kathy Eblen	Tutor
Quanteisha Ester	Track & Field
Jamie Fobes	Tutor
Ashleigh Gallio	Womens Basketball
Johnnie Green	Art Dept

Rachel Hall	ITIS
Patricia Hays	Softball
Jacob Holliday	Tutor
Cynthia Jones	Tutor
Nicholas Kirkendoll	Debate
Robert Lasley	Library
Stanley Luke	Soccer
Joshua Markley	Tutor
Rachelle Moss	Tutor
Joseph Muroka	Tutor
Daniel Murtha	Technology
Devin Polson	Athletic Trainer
Lauren Storch	Softball
Karl Timmerman	Library
Ryan Todd	CIST Lab
Joseph Young	Tutor

- Approval of change in status of employment for Olive Williams from part time Custodian at 12 Hrs. per week max. to 27 hrs. per week max., in the Buildings & Grounds Dept. effective October 15, 2007 at the hourly rate of \$10.05
- Approval of change in status of employment for Maria Scott from part time Custodian at 12 Hrs. per week max. to 27 hrs. per week max., in the Buildings & Grounds Dept. effective October 15, 2007 at the hourly rate of \$10.05
- Approval of change in status of employment for Daniel Ward from part time Grounds Worker to Maintenance Worker in the Buildings & Grounds Dept. effective November 12, 2007 at the annual salary of \$25,172.00
- Approval of change in status of employment for Rebecca McGuirt from –Intern to part time Technical Assistant in the Chemistry Lab in the Math, Science & Technology Division effective November 5, 2007 at the hourly rate of \$12.00
- Approval of change in status of employment of James Bennett from Director of Administrative Computing to Director of Computing in the Information Services Division effective November 1, 2007 at the annual salary of \$80,000.00
- Approval of change in status of employment of Becky A. Giger from Adjunct Instructor of Psychology/Sociology to Instructional Technology Specialist in the Provost’s Office effective November 1, 2007 at the annual salary of \$38,891.00

Trustee Rios moved to approve the Personnel Recommendations as presented. Trustee Townsend seconded and the motion carried with one abstention by Dr. Nolen Ellison based on his desire to be recused from voting on any item he has not had the opportunity to properly review and understand.

8. Mr. Brian Bode, Dean of Financial & Administrative Services, referred to the Finance Report and requested approval to pay the bills as presented. Trustee Ash moved to pay the bills as presented. Trustee Townsend seconded and the motion carried with one abstention by Dr. Ellison.

9. Mr. Bode presented the Financial Report for approval. Trustee Daniels moved to approve the Financial Report as presented. Trustee Ash seconded and the motion carried with one abstention by Dr. Ellison.

10. Mr. Bode requested approve of the recommendations as follows:

- Approval of payment of \$188,941.14 to Commerce Bank for Visa credit card purchases from September 11, 2007 thru October 10, 2007 (Various Funds)
- Approval of payment of \$79,886.00 to Unified Government of Wyandotte County/Kansas City, Kansas for 2006 KCKCC Police Academy instructor fees (General Fund)
- Approval to purchase 2007-08 annual renewal of Jenzabar PX software service and maintenance for \$50,043.25 from Campus America for Administrative Computing (General Fund) (Sole Source)
- Approval to accept the low bid of \$10,479.65 from School Health Corporation for a Medtronics Lifepak 20 Defibrillator and accessories for Nursing and Allied Health (Carl Perkins Funds)

2 bids:

School Health	\$10,479.65
Harris Healthcare	\$12,000.00

- Approval to purchase 20 Dell Latitude D630 laptop computers for \$26,582.50 from Dell Computers, Inc. for Nursing/Allied Health (Carl Perkins Funds) (Sole Source) (State of Kansas Contract)
- Approval to purchase 18 Dell Optiplex 745 desktop computers for \$27,819.00 from Dell Computers, Inc. for the Math/Science/Technology CAD Lab (Carl Perkins Funds) (Sole Source) (State of Kansas Contract)
- Approval to accept the low bid of \$35,350.00 from ORF Residential Elevators for installation of a PAL Platform Lift in Humanities & Fine Arts (Capital Outlay Funds)

3 bids:

ORF Residential Elevators	\$35,350.00
Barrier Free Elevators	\$36,313.18
Belco Elevators	\$36,900.00

- Approval to accept the low bid of \$17,200.99 from Full Compass Systems, LTD for \$17,200.99 for audio equipment for Audio Engineering (Carl Perkins Funds)

4 bids:

B&H Photo	\$17,722.84
Bayview Pro	\$17,678.99
Full Compass	\$17,200.99
Sweetwater	\$17,698.24

- Approval to accept the low bid of \$11,156.00 from Kingston Printing for printing the Spring 2008 Business and Continuing Education Schedule (General Fund)

2 Bids:

Kingston Printing	\$11,156.00
Legal Printing	\$17,249.16

- Approval to purchase 8 HK214 iWorx Advanced Human Physiology Teaching Kits for \$26,360.00 from CB Sciences/iWorx, Inc. for Biology (Incidental Fund—Biology Lab Course Fees) (Sole Source)
- Approval of payment of \$26,600.00 to KC Mentoring Initiative for reimbursement of student stipends for the 2007/08 Youth Leadership and Development Corps (\$11,000) and the Saturday Academy (\$15,600) (Kaufman Scholars Grant Fund)
- Approval to contract with CHEM-AQUA for chemicals, treatments, and services to campus HVAC chillers to provide for 60 months at \$6,209.33 per month for Buildings and Grounds. Economic analysis of current electrical and water usage in the HVAC system shows this contract will save enough utility costs to pay for itself. (General Fund)

Trustee Rios moved to approve the recommendations as presented. Trustee Daniels seconded and the motion carried with one abstention by Dr. Ellison.

11. Under Reports of Committees Chairman Flunder noted that anyone wishing to attend the upcoming KACCT meetings in Parsons, Kansas on December 2 & 3 should let the President's Administrative Assistant know so she can make registration and travel arrangements.
12. Under Unfinished Business, Chairman Flunder received advice from legal counsel regarding having three members on committees as long as legal notice is given in adequate time as a meeting of the Board. Following much discussion and a presentation proposal for a new committee by Trustee Ellison regarding the planning and evaluation of the Board, Chairman Flunder noted that she wanted to leave the board policy committee, site planning committee, board audit & finance committee as they are, and form an Ad Hoc Board Planning & Evaluation committee consisting of Trustee Ellison and Chairman Flunder. There were no objections.
13. Trustee Ellison moved that the Board Policies Committee review the Board Policy Book carefully and come back to the full Board with its recommendation. Trustee Daniels seconded and the motion carried.
14. The next item under Miscellaneous Business was the Student Loan Code of Conduct submitted for first reading. Dr. Burke recommended that the Student Loan Code of Conduct be accepted for first reading. There was brief discussion and Trustee Townsend moved to accept the Student Loan Code of Conduct for first reading. Trustee Hernandez seconded and the motion carried.
15. Following discussion about the potential for a merger between KCKCC and KCKATS, Trustee Daniels commented that he was in favor of the full Board coming together to discuss the merger of KCKCC and KCKATS. Following further discussion the chairman called for a brief recess. The Board recessed at 11:25 a.m.
16. At 11:35 a.m. Vice Chairman Rios called the meeting back to order at which time Chairman Flunder had not returned. Others were present. Trustee Townsend moved to table the discussion of the merger of KCKCC and KCKATS until the next month's meeting. The

Vice Chair called for a second to the motion. Trustee Ellison then explained that the Chairman was probably trying to reach an agreement with legal counsel regarding this issue. The motion died for lack of a second. At this time Trustee Daniels stated that while he was in favor of further discussion and more information of this issue as a full Board, he was not in favor of waiting until next month, but instead hold a special meeting before the next regular Board meeting to properly review and discuss the Board's position on this merger. Trustee Flunder returned to the meeting and told the trustees to take the information home for review and that a meeting with USD 500 School Board now could hopefully be scheduled before the KCKCC December meeting. Trustee Daniels moved to hold a special meeting of only the KCKCC Board of Trustees prior to meeting with the USD500 School Board on November 27, 2007 at 9:15 a.m. for the purpose of discussing the proposed ATS merger and to recess into executive session to discuss matters subject to attorney-client privilege and enter into preliminary discussion regarding the acquisition of real property. Trustee Rios seconded and the motion carried.

17. Dr. Burke deferred to Nolen Ellison regarding the discussion of laptop computers for the trustees. Trustee Ellison stated that he changed his mind and he was satisfied with using his personal computer.
18. Trustee Townsend moved to adjourn. Trustee Rios seconded and the motion carried.

The meeting adjourned at 11:43 a.m.

ATTEST: _____ Chairman

_____ Secretary