

KANSAS CITY KANSAS COMMUNITY COLLEGE

Board of Trustees Meeting

October 11, 2007

The regular monthly meeting of the Board of Trustees was called to order at 9:30 a.m. in the Board Conference Room at the College by the Chairman Mary Ann Flunder. Roll call indicated the following Trustees present: Donald Ash, Ray Daniels, Karen Hernandez, Mary Ann Flunder, J.D. Rios, and Clyde Townsend.

1. Dr. Thomas Burke, College President and Secretary to the Board, presented the following amendments to the Agenda for approval:

Addition(s)

VIII. Personnel

B. Recommendations

13. Approval of change in status of employment for Debra Brosius from Part Time to Full Time Custodian in the Buildings & Grounds Dept. effective September 23, 2007 at the annual salary of \$22,741.00
14. Approval of change in status of employment for David Ntete from Part Time to Full Time Custodian in the Buildings & Grounds Dept. effective September 24, 2007 at the annual salary of \$22,741.00

IX. Finance

C. Recommendations

13. Approval of payment of \$34,654 to Ramona Munsell & Associates for consulting services for the Title III Strengthening Institutions Program for Year Four (2007-2008)(General Fund)

Trustee Townsend moved to approve the Agenda with the amendments as presented. Trustee Daniels seconded and the motion carried.

2. Trustee Rios moved to approve the minutes of the September 11, 2007 Board of Trustees meeting. Trustee Townsend seconded and the motion carried.
3. The Chairman called for any Patrons or Petitioners wishing to address the Board at this time. There were none.
4. Dr. Burke read a communication from Blong Her, President for Hmong American Community requesting a representative of the Board of Trustees to speak at that weekend's event on the KCKCC campus and for the Board to co-sponsor the event.

Trustee Rios extended prayers and wishes to Dr. Burke with regard to his father's ailing health and current illness.

5. Under the President's Report, Dr. Burke reported the following:

- The articulation agreement with UMKC had recently been signed.
 - He stated that the Kansas Board of Regents had recently received a special grant for Adult Education of \$500,000 to be shared by seven secondary education institutions and the KU Center for Research in Learning.
 - Dr. Burke’s appointment by the Mayor to serve on the State Avenue Corridor Transit Advisory Board.
 - Dr. Burke and Provost Ardebili had met with President Mike Lane and Provost John Schwinn of Emporia University regarding an education programs.
 - As of the 20th Day Report, KCKCC had experienced an enrollment increase of 6.3% .
6. Under the Provost’s Report Dr. Ardebili introduced Mahmoud Abouelenein and his recent change in position from Director in the Information Services Dept. to Dean of Information Services effective October 1, 2007. The Board congratulated Mr. Abouelenein and thanked him for his work.
7. Leota Marks, Dean of Human Resources presented the following Personnel Information items:
- Resignation of Kathryn Barker as Technical Professional in the Information Services effective October 24, 2007
8. Dean Marks then presented the following Personnel Recommendation items:
- Approval of early retirement of Stephen Spartan as Social Science Instructor effective December 31, 2007
 - Approval of early retirement of William R. Ethridge as Director of the Bookstore effective December 31, 2007
 - Approval of early retirement of Patricia Preble as Administrative Assistant in the Nursing/Allied Health Division effective February 22, 2008
 - Approval to employ Eric U. Kirkwood as Job Developer/Student Support Coordinator effective October 1, 2007 at the annual salary of \$31,240
 - Approval to employ the following Adjunct Instructors at the rate of \$684.00 per credit hour:

April Lennox	ESL	August 30, 2007
Rodney Fleeman	Humanities & FA	August 20, 2007
Ida M. Nicolosi	Humanities & FA	August 20, 2007
 - Approval to employ Trevor M. Gensler as Asst. Women’s Volleyball Coach effective September 25, 2007 at the part time annual salary of \$10,000.00
 - Approval to employ Ruben A. Rodriguez as the Asst. Men’s Soccer Coach effective September 29, 2007 at the part time annual salary of \$5,000.00
 - Approval to employ the following part time instructors for Continuing Education non-credit classes:

Tomas Renfro	Private Pilot Ground School	\$870.00
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 - Approval to employ James R. Jackson as Part Time Custodian in the Buildings & Grounds Department effective September 15, 2007 at the rate of \$9.25 per hour
 - Approval to employ Genaro Navarro as Part Time Evening Admissions Clerk in the Admissions Office effective October 8, 2007 at the hourly rate of \$9.85

- Approval to employ the following students:

FEDERAL WORK STUDY

PHYLLIS ALLEN
ANNE BORGERTPOEPPING
JOHN DANIELS
PATIRCK DENT
ELIZABETH JACKSON
YAWUSA KINDER
MAURICE KNIGHT
CLOY MILLER
JENNIFER STEPHENS
SHEILA THORPE
VICTOR TRAMMELL
ALISHA WALLACE

COLLEGE FUNDED

ARIELLE BILLINGSLEY
CHELSEA CROCKETT
TONI DAWSON
CARLOS ESPARZA
AUTHUR EASTERWOOD
TRAVIS FAIRLEY
JEROME FOSTER
SABLE FULLER
DAVID GARCIA
LANIQUE GILBERT
BEDAWI GOMEZ
MIGUEL GONZALEZ
SARAH GOODE
BRITTANY GRAHAM
MITCHELL HANDLEY
DERRICK HOWARD
CASEY HUGHES
DEATRAMY KNOGHTEN
KEVIN LOGAN
MARY MCFADDEN
ALECA MCGRONY
TOMSINR MVKSY
DEBRA MICHEL
MIKE OBRIEN
AHMET OZAKINCI
ASHLEY PAPON
BEN PIEPER
CASTIN STOKES
CONISSA TATE
CIARA TATUM
KAITLIN WOOLSEY
SHERRY ZEHNER

CEB
ATHLETICS
ELEMENTARY TUTOR
CHILD CARE
LIBRARY
ATHLETICS
MENS BASKETBALL
MENS BASKETBALL
TITLE III
FINANCIAL AID OFFICE
ELEMENTARY TUTOR
ELEMENTARY TUTOR

ATHLETICS
WOMENS BASKETBALL
DR UNOKE
INTERCULTURAL CTR.
CAMPUS POLICE
MENS BASKETBALL
MUSIC

CHILD CARE
INTERN
ADVOCATE
CHILD CARE
ITIS
FACULTY SENATE
ATHLETICS
CONCESSIONS
MENS BASKETBALL
CONCESSIONS
COUNSELING
ATHLETICS
BOOKSTORE
WOMENS BASKETBALL
TRACK
INTERN (ART)
TUTOR
MEDIA
JOURNALISM
CONCESSIONS
MEDIA
MUSIC
WOMENS BASKETBALL
GOLF
CONCESSIONS

- Approval of change in status of employment for Mahmoud Abouelenein from Director of Information Services to Dean of Information Services effective October 1, 2007 at the annual salary of \$90,000.00
- Approval of change in status of employment for Debra Brosius from Part Time to Full Time Custodian in the Buildings & Grounds Dept. effective September 23, 2007 at the annual salary of \$22,741.00

- Approval of change in status of employment for David Ntete from Part Time to Full Time Custodian in the Buildings & Grounds Dept. effective September 24, 2007 at the annual salary of \$22,741.00

Trustee Townsend moved to approve the Personnel Recommendations as presented. Trustee Rios seconded and the motion carried.

9. The next report was the Financial Report given by Brian Bode, Dean of Financial and Administrative Services. He presented the bills for payment. Trustee Hernandez moved to pay the bills. Trustee Townsend seconded and the motion carried.
10. Dean. Bode briefly explained the Financial Report and requested it's approval. Trustee Rios moved to approve the Financial Report as presented. Trustee Ash seconded and the motion carried.
11. Dean Bode then requested approval of the following items:
 - Approval of payment of \$22,528.41 to The Kansas City Star for position advertisements for August 2007 for Human Resources (General Fund)
 - Approval of payment of \$222,371.14 to Commerce Bank for Visa credit card purchases from August 11, 2007 thru September 10, 2007 (Various Funds)
 - Approval to purchase renewal of Property/Liability/Auto Insurance for 2007-2008 for \$138,356 from EMC Insurance Co. (General Fund) (**Attachment A**)
 - Approval to purchase renewal of nine Parature Software Seat Licenses for 2007-2008 for Information Services for a total of \$13,500.00 from Parature, Inc. (Incidental Fund) (Internet Course Fees)
 - Approval to purchase 20 Dell Optiplex 745 desktop computers from Dell Computers, Inc. for \$24,796.00 for Math/Science/Technology (Sole Source) (Technology Course Fees)
 - Official confirmation of September 20,21 Board of Trustees poll for approval of the purchase of a Ford F-350 truck from Laird Noller Ford Mazda for \$32,392.00 (Capital Outlay Fund)
 - Mary Ann Flunder-telephonic-YES
 - Clyde Townsend-telephonic-YES
 - J.D. Rios-email-YES
 - Donald Ash-email-YES
 - Karen Hernandez-email-NO
 - Ray Daniels-no reply-tallied as a NO

Final Tally: 4 YES, 2 NO

 - Approval to accept the low bid of \$8,542.00 from Design Mechanical, Inc. for a Magic Air rooftop HVAC unit for the office of the Administrative Assistant to the President (Capital Outlay Fund)
 - 2 Bids:
 - Design Mechanical \$8,542.00
 - KC Mechanical \$19,384.00
 - Approval to purchase 5 Apple iMac computers for \$11,755.00 from the KSU Student Union Computer Store for Digital Imaging Design (Carl Perkins Fund)

- Approval to accept the low bid of \$22,500.00 from Microtech Computers, Inc. for 100 Viewsonic VG2030M LCD monitors for Information Systems (Capital Outlay Fund) (State of Kansas Contract)

3 bids:

Microtech Computers	\$22,500.00
CDW Government	\$24,324.45
Mission Electronics	\$23,700.00

- Approval to accept the low bid of \$56,254.00 from Bell Flooring, Inc. and FloorMaster, Inc. for carpet installation and tile removal in the hallways from Humanities to PAB (Capital Outlay Fund)

3 Bids:

Bell/FloorMaster	\$56,254.00
Rigdon Floor Coverings	\$68,447.29
Siefert's Carpet	\$61,328.43

- Approval to accept the low bid of \$2,348 per month for 60 months from Unisource Document Products, Inc. for a Pro C6500 Konica copier for the Printshop (General Fund)

2 Bids: (includes 10,000 copies/mo)

Unisource	\$2,348/mo
Xerox	\$2,526.74/mo

- Approval of the following: The Board of Trustees of Kansas City Kansas Community College directs the administration to enter into a Group, Non-Erisa 403 (b) Plan Adoption Agreement with Security Financial Resources, Inc. to establish employee owned, tax deferred 403 (b) accounts for the purpose of distributing KCKCC contributions of early retirement benefits payable under the provisions of the Staff and Faculty Handbook and the Master Contract between the Board of Trustees and the Faculty Association of KCKCC.

Following discussion Trustee Daniels requested that recommendation IX C 6. be corrected to read:

“Official confirmation of September 20,21 Board of Trustees poll for approval of the purchase of a Ford F-350 truck from Laird Noller Ford Mazda for \$32,392.00 (Capital Outlay Fund)

Mary Ann Flunder-telephonic-YES

Clyde Townsend-telephonic-YES

J.D. Rios-email-YES

Donald Ash-email-YES

Karen Hernandez-email-NO

Ray Daniels-Abstention-tallied as a NO

Final Tally: 4 YES, 1 NO and 1 Abstention”

Once change was noted, Trustee Ash moved to approve the recommendations as presented with the correction. Trustee Hernandez seconded and the motion carried.

12. Under Committee Reports;

- Trustee Ash made a brief report on the recently attended KACC/ACCT Conference in San Diego, CA on September 25-29th.

- Trustee Flunder distributed a final report on the Quindaro Ruins project
- Trustee Hernandez reported on the Intercultural Campus & Community Development and Campus Art Committees.
- Trustee Flunder reported on the presentation given at the recent KACC/ACCT conference regarding Student Funding
- As Chairman, Trustee Flunder made a review of the Board Committees and stated that the only committees that were considered Board Committees were the Board Policies Committee, the Site Planning Committee and the Audit & Finance Committee.

Following discussion Trustee Daniels moved that the Policy Committee, the Site Planning Committee and the Audit & Finance Committee be officially recognized as Board Committees. Trustee Ash seconded and the motion carried with four yes votes and two no votes. It was also decided that the discussion regarding committees and board representatives to committees would be continued at the November Board meeting.

13. The next order of business was the discussion of the appointment of a Board member to fill the vacancy left by Nancy Carry. Trustee Rios moved to consider the merit of the top three candidates applying for this vacancy. Trustee Daniels seconded and the motion carried. Following statements from the existing board members, they turned in up to two names of those interviewed by paper ballot to be tallied by the Board Clerk. The three candidates receiving the most votes were Dr. Nolen Ellison, Melissa Bynum and Kelly Kultala. At this time Trustee Townsend moved to appoint Dr. Nolen Ellison to fill the vacant seat on the Board of Trustees. Trustee Hernandez seconded and the roll call vote resulted as follows:

Trustee Ash	Yes
Trustee Daniels	Yes
Trustee Flunder	Yes
Trustee Hernandez	Yes
Trustee Rios	Yes
Trustee Townsend	Yes

The motion carried unanimously. Dr. Ellison was welcomed to the Board.

14. Trustee Rios moved to enter executive session for a period of fifteen minutes to discuss personnel matters pertaining to non-elected personnel to protect the privacy of the parties involved and the attorney-client privilege. Trustee Hernandez seconded and the motion carried. The Chairman allowed until 10:50 a.m. for the Board to convene in executive session.
15. At 11:05 a.m. Trustee Rios moved to extend executive session for a period of fifteen minutes. Trustee Townsend seconded and the motion carried.
16. At 11:20 a.m. Trustee Ash moved to extend executive session for a period of ten minutes. Trustee Townsend seconded and the motion carried.
17. Executive session adjourned and regular session reconvened at 11:30 a.m. At this time Trustee Rios moved to reaffirm the Trustee's action of April 11, 2007 to sustain and uphold the Level IV determination that was not entered into the minutes. Trustee Townsend seconded and the motion carried.

18. At this time a resolution with the notice of intent to terminate the employment of Dr. Ruth Heflin was read. (**Attachment 1**) Trustee Daniels moved to approve the recommendation of the Administration to terminate the employment of Dr. Ruth Heflin and to provide Dr. Heflin with the notice of intent to terminate employment in accordance with Kansas law. Trustee Ash seconded and the motion carried.

19. Trustee Rios moved to adjourn the meeting. Trustee Townsend seconded and the motion carried.

The meeting adjourned at 11:45 a.m.

ATTEST: _____ Chairman

_____ Secretary