

KANSAS CITY KANSAS COMMUNITY COLLEGE

Board of Trustees Meeting

September 11, 2007

The regular monthly meeting of the Board of Trustees was called to order at 9:30 a.m. in the Board Conference Room at the College by the Chairman Mary Ann Flunder. Roll call indicated the following Trustees present: Donald Ash, Ray Daniels, Mary Ann Flunder, Karen Hernandez, J.D. Rios, and Clyde Townsend.

1. Trustee Rios moved to approve the Agenda with the following amendments:

Change(s)

XII. Miscellaneous

- A. **Consideration of candidates for the vacant seat on the Board of Trustees** be moved to follow XII B. under Miscellaneous Business

Addition(s)

VIII. Personnel

B. Recommendations

13. Approval to employ Lisa Livingood as a Nursing Instructor in the Nursing & Allied Health Division effective August 27, 2007 at the annual salary of \$39,930.37
14. Approval to employ Tyler Ballard as Maintenance Worker in the Buildings & Grounds Dept. effective August 28, 2007 at the annual salary of \$25,172.00
15. Approval to employ the following Adjunct Instructors effective August 20, 2007 at the rate of \$684.00 per credit hour:
Karen A. Engebretson Music Humanities & F.A. Div.
16. Approval to employ Terry L. Green as part time Custodian in the Buildings & Grounds Dept. at 12 hours per week effective September 1, 2007 at the rate of \$9.85 per hour
17. Approval to employ the following EMT Lab Technicians in the Math/Science & Technology Division effective August 20, 2007 at the hourly rate of \$10.00:
John D. Cota, Jr.
Jeff Farmer

Trustee Townsend seconded and the motion carried.

2. Trustee Daniels moved to approve the minutes for the August 14, 2007 Board of Trustees meeting. Trustee seconded. Trustee Hernandez requested that the following amendments be made:

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- **Correction to Campus Art Committee (CAC)** (Instead of Campus & Interior Art Committee (CIA))

- **Correction to Board Rep. to Intercultural Council & Community Development Committee** (instead of Intercultural Council & Community Advisory Board for the Intercultural Ctr.) **with addition of J.D. Rios as Representative**
- **#16 Dr. Burke recommended that the Board enter executive session for . . .**

Trustee Daniels moved to change the motion to approve the minutes for the August 14, 2007 Board of Trustees Meeting with the corrections noted by Trustee Hernandez. Trustee Townsend seconded. There was brief discussion regarding the appointments at which time Chairman Flunder stated that it would be discussed at the October 11th Board of Trustees meeting. The vote was taken and the motion carried to approve the minutes to include the changes noted.

3. The Chairman requested that any Patrons or Petitioners address the Board at this time. Mrs. Marilyn White of 614 Washington Blvd., Kansas City, KS introduced herself and stated that she was attending as a citizen of the community to observe and noted that there was a lack of space in the Board Room. The Board thanked Mrs. White for her comments. There were no other patrons or petitioners wishing to address the Board.
4. There were no communications.
5. Under the President's Report, Dr. Thomas Burke announced the times of the September 11th Remembrance Ceremony and the "Stop Community Violence" walk. He then noted that on October 3rd at 12:00 noon KCKCC would be signing an articulation agreement with University of Missouri Kansas City for the 2+2 Program.
6. Under the Provost's Report, Dr. Morteza Ardebili noted that in the interest of time he did not have anything to report on this month and introduced Leota Marks, Dean of Human Resources to give the Personnel Report. Dean Marks presented the following Personnel Information items:
 - Resignation of Janice Spillman as PT Relief Secretary in the Human Resources Dept. effective August 13, 2007
 - Resignation of Matt Golden as Officer in the Campus Police Dept. effective September 11, 2007
 - Elimination of the following EMT Lab Assistants in the Math, Science & Technology Division effective August 20, 2007 due to unavailability to work:
Mark Millham
Keri Christian
Sean Desouza
Matt Morrow
7. Dean Marks presented the following Personnel Recommendations for approval:
 - Approval to employ Guy E. Phillips as Asst. Athletic Trainer in the Athletics Dept. effective August 20, 2007 at the annual salary of \$33,843.00
 - Approval to employ the following Adjunct Instructors effective August 20, 2007 at the rate of \$684.00 per credit hour:
Ashley C. Love Strategies Social Science Div.

Russell P.D. Burton	Social Sci.	Social Science Div.
Carlos E. Bass	Art	Hum. & F.A. Div.
Tamika L. Washington	Strategies	Social Science Div.
Marian J. Augustus	Strategies	Social Science Div.
Omaima M. Aljibouri	Arabic	Hum. & F.A. Div.
Susie Sympton	Psychology	Social Science Div.
Margot Stafford	English	Hum. & FA Div.
T. Tim Thurman	English	Hum. & FA Div.
Katia R. Silva	ESOL	Hum. & FA Div.
Jay S. Hershman	Anatomy	Math/Sci. & Tech.
Marilee Creason	Marketing	Business Div.
Jeffrey S. Brown	Humanities	Hum. & F.A. Div.
William Kent Jewell	Psychology	Social Science Div.
Petunia Monchusie	Psychology	Social Science Div.
Melissa R. Velazquez	Spanish	Hum. & F.A. Div.
Kelly L. Vogel	Theatre	Hum. & F.A. Div.
Kelly O. Burns	English	Hum. & F.A. Div.
Frankie M. Davis	CNA	Nursing & AH Div.
Lauren L. Barngrover III	Biology	Math, Sci. & Tech. Div.
Bridget R. Taylor	Early Ch. Ed.	Social Science Div.
Meghna J. Patel	Respiratory Care	Nursing & AH Div.
Sharon E. Mueller	English	Hum. & F.A. Div.
Bindli N. Luhar	Biology	Math, Sci. & Tech. Div.
Chiquita Miller	Early Ch. Ed.	Social Science Div.
Cynthia E. Trupka	Early Ch. Ed.	Social Science Div.
Delores M. Jones	Social Sciene	Social Science Div.
Diane M. Thomas	Business	Business Div.

- Approval to employ Lois J. Ussary as PT On-Track/ASAP Instructor effective August 14, 2007 at the rate of \$18.00 per hour
- Approval to employ Joyce Steeby as Accompanist in the Humanities & Fine Arts. Dept. effective August 20, 2007 at the rate of \$25.00 per hour
- Approval to employ Laura E. Johnson as a PT Wellness & Fitness Center Staff & Lifeguard effective August 14, 2007 at the rate of \$10.00 per hour (20 hrs. per week max.)
- Approval to employ Simon A. Clark as a PT Wellness & Fitness Center Staff & Lifeguard effective August 14, 2007 at the rate of \$10.00 per hour (20 hrs. per week max.)
- Approval to employ Christina C. Crow as a PT Wellness & Fitness Center Staff & Lifeguard effective August 14, 2007 at the rate of \$10.00 per hour (20 hrs. per week max.)
- Approval to employ Jonathan T. Crum as a PT Wellness & Fitness Center Staff & Lifeguard effective August 14, 2007 at the rate of \$10.00 per hour (20 hrs. per week max.)
- Approval to employ Kristal Brady as a PT Wellness & Fitness Center Staff & Lifeguard effective August 14, 2007 at the rate of \$10.00 per hour (20 hrs. per week max.)

- Approval to employ Emily Ammel as part time EMT Lab Technician in the Math/Science & Technology Division effective August 20, 2007 at the rate of \$10.00 per hour

- Approval to employ the following students:

College Work Studies – (Federally Funded)

Amanda Bables - Early Childhood Education
LaTasha Beasley - Childcare Center
Christina Beltz - Athletics
Stephanie Bent - Theatre Dept.
Stacey Bizal - Humanities
Tylor Bolton - Athletics
Debra Carter - Library
Annisa Dangerfield - Wellness
Jennifer Daniels - Childcare Center
Marie Dettmer - College Advancement
Desiree Elliott - LV Center
LaJuana Franklin - Center for Research & Development
Carl Freese - Wellness Center
Jessica Garcia - Art Dept.
Patricia Gonzalez - Wellness Center
Richer Grayes - Athletics
Katie Hale - Library
William Harlin, Jr. - Physical Therapy Program
Michael Harper - Federgreen - Business Division
Marissa Herring - Student Services
Kendra Horton - LV Center
LaKeisha Hughes - Childcare Center
Vashunta Johnston - Athletics
Harry Kebianyor - Chemistry Dept.
Michael Koehn - Computer Science
Chanita Lane - Biology Dept.
Shawna Lauber - LV Center
Corri Nance - Student Activities
Andrew Rainey - Athletics
Alana Roach - Library
Wade Schwerdtfeger - Athletics
Keenan Simmons - Media Dept.
CaTia Temple - Media Dept.
Pang Thao - Nursing Dept.
William Theademan - Athletics
Cynthia Thomas - Wellness Center
Vicki Thorne - Social Science
Katrina Watts - KCKPD Victim Services
Jessie Wilson - Buildings and Grounds

College Work Studies – (College Funded)

Anuola Bailey - Childcare Center

Jordaina Bartoszek - Theatre Dept.
Camille Bass - Social Science
LaJasmia Bates - Nursing Dept.
Lacey Bowers - Intern College Nurse
Zondrane Brown - Student Activities
Jason Bucklinger - Performing Arts
Jacob Campbell - Counseling Dept.
Amanda Chastain - Art Dept.
Nicole Clifford - Early Childhood Education
Emily Cundiff - Athletics
Steven Davis - Intern ITIS
TyShanique Dove - Social Science
Elizabeth Edwards - Student Activities
Noah Fugate - Humanities
Libby Graham - Childcare Center
Autumn Hansen - Intern Humanities
Veronica Hemmerla - Foreign Language
Deleah Jenkins - Chemistry Dept.
Mikeala Johnson - Art Dept.
Marlena Kaeding - LV Center
Katelyn Kaminski - Athletics
Somoyeh Kamyab - Career Center
Jared Kennedy - Music Dept.
Eric Kessler - Campus Police
Bethany Kolman - Theatre Dept.
Christopher Kuzila, Jr. - Music Dept.
Tyresha Lee - Respiratory Therapy
April Lucas - Biology Dept.
Ashley Mahoney - Athletics
Lori Manherz - Theatre Dept.
Biniyam Merid - Intern Audio Engineering
Erin Miller - Respiratory Therapy
Sam Mulholland - Theatre Dept.
Samuel Nevils - Intern Art Dept.
Kizzie Njeru - College Nurse
Lian Piang - Physical Therapy Program
Loralet Prell - Athletics
Maria Ramos - Social Science
Fred Rucker - Library
Candace St. Louis - Childcare Center
LaDonna St. Louis - Childcare Center
Todd Sanders - Campus Police
Katherine Steele - Journalism Dept.
Steven Sterner - Music Dept.
Jeff Terrill - LV Center
Nicole Turner - Campus Police

Johandy Urena - Music Dept.
Thomas Vansel - Library
Cory Wilder - Athletics
Tanja Williams - Wellness Center

- Approval of change in status of employment for Barara L. Stransky from PT Library Asst. to Acquisitions Librarian in the Library effective August 9, 2007 at the annual salary of \$46,511.76
- Approval to employ Lisa Livingood as a Nursing Instructor in the Nursing & Allied Health Division effective August 27, 2007 at the annual salary of \$39,930.37
- Approval to employ Tyler Ballard as Maintenance Worker in the Buildings & Grounds Dept. effective August 28, 2007 at the annual salary of \$25,172.00
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 - John D. Cota, Jr.
 - Jeff Farmer

Trustee Rios moved to approve the Personnel Recommendations as presented. Trustee Townsend seconded and the motion carried.

8. Under the Finance Report Brian Bode, Dean for Financial & Administrative Services, requested payment of the bills as presented. Trustee Rios moved to pay the bills as presented. Trustee Hernandez seconded and the motion carried.
9. Dean Bode presented the Financial Report. Trustee Townsend moved to accept the Financial Report as presented. Trustee Hernandez seconded and the motion carried.
10. Dean Bode recommended approval of the following items:
 - Approval of payment of \$22,528.41 to The Kansas City Star for position advertisements for July 2007 for Human Resources (General Fund)
 - Approval of payment of \$203,356.25 to Commerce Bank for Visa credit card purchases from July 11, 2007 thru August 10, 2007 (Various Funds)
 - Approval to purchase renewal of Greater Kansas City Yellow and White Page advertising for 2008 for \$11,496.00 from AT&T Yellow Pages (General Fund)
 - Approval to purchase a 2007 Chevy Silverado pickup truck from Jay Wolfe Chevrolet, Kansas City, Kansas for \$30,922.00 (Capital Outlay Funds)
 - 3 Bids:
 - Jay Wolfe Chevrolet: \$30,922
 - Laird Noller Ford: \$32,143
 - Randy Curnow GMC: \$36,275

- Approval to purchase a Wenger V-Ready Sound Module with VAE Acoustical Processor for \$31,787.00 from Wenger Corporation, Owatonna, Minnesota (Sole Source) (Capital Outlay Fund)
- Approval to purchase a Hasler WJ220 postage machine for \$11,968.00 from AvCorp Business Systems, Inc., Lenexa, Kansas. (Capital Outlay Fund)

3 Bids:

AvCorp:	\$11,968
Multiple Services:	\$15,650
Pitney Bowes:	Lease--\$566/mo for 60 months

- Approval to purchase Enterprise Metering, Helpdesk, Inventory, and Maintenance Software from Vector Networks, Inc. for \$29,282,98 for Information Systems (Sole Source) (Capital Outlay)
- Approval of annual renewal of the Campus Agreement Partner Program with Tegrity, Inc. for \$31,500.00 for Information Systems (Sole Source) (General Fund)
- Approval of payment of \$15,194.20 to the USD 500 Transportation Department for NYSP-Summer 2007 transportation services (NCAA NYSP Fund)
- Approval to purchase a York rooftop air conditioning unit for the Humanities Building for \$19,988.00 from Design Mechanical. (Capital Outlay)

2 Bids:

Design Mechanical	\$19,988.00
KC Mechanical	\$32,019.00
Fagan	Declined to Bid

Trustee Rios moved to approve the financial recommendations 1-10 as presented. Trustee Daniels seconded. Following brief discussion the motion carried.

11. Trustee Ash gave a report under Committee Reports as ACCT/KACCT representative, on the recent trip to Wichita for KACCT meetings. Following questions, Trustee Hernandez gave a report on the Intercultural Council & Community Development Committee. Following the committee reports Chairman Flunder noted that there would be discussion at the October meeting on Board Committees and Committee Representatives. Chairman Flunder also noted that at that time she would like a final presentation on the Quindaro Ruins project.
12. Trustee Rios moved to enter executive session for the purpose of discussing personnel matters pertaining to non-elected personnel to protect the privacy of the parties involved and attorney-client privilege for a period of 20 minutes in the Human Resources Conference Room. Trustee Ash seconded and the motion carried. The Board and related parties convened in the HR Conference Room at 9:55 a.m.
13. Executive session was extended for five minutes at 10:15 a.m., then again at 10:20 for ten minutes, and at 10:30 a.m. for ten minutes. The Board reconvened at 10:40 a.m. in the Board Room. Trustee Townsend moved to enter regular session. Trustee Daniels seconded and the motion carried.
14. Trustee Daniels moved that the Board members list up to five names of candidates they would like to interview from the applications received to fill the vacant board seat and that

they be compiled immediately for announcement today. Trustee Townsend seconded. Following discussion it was the consensus of the Board that the interviews would be at 30 minute intervals and would consist of two questions from each existing board member to be followed by a five minute window to allow for the candidate's questions and/or a brief presentation. The vote was taken and the motion carried.

15. Trustee Daniels moved to set the special meeting date for October 10, 2007 at 10:00 a.m. for the purpose of interviewing the top five candidates selected from the total of eleven applicants with the selection and naming of the chosen candidate no later than the board meeting on October 11, 2007. Trustee Townsend seconded and the motion carried.
16. Trustee Rios moved that the personnel matter action considered in executive session be continued until the next regular Board of Trustees meeting on October 11, 2007. Trustee Townsend seconded and the motion carried.
17. Trustee Rios moved to recess the meeting until after the September 11th activities conclude. Trustee Ash seconded and the motion carried. At 10:48 a.m. the meeting recessed.
18. The board reconvened at 1:00 p.m. at which time the board members submitted their individual choices on paper of up to five candidates they wished to interview for the vacant Board of Trustees seat. Due to a tie for the fifth position the number chosen for interviews was six. The candidates resulting from this were Rev. Jimmie Banks, Melissa Bynam, Dr. Patricia Caruthers, Dr. Nolen Ellison, Kelly Kultala and Anne McDonald. Trustee Rios moved to accept the six names as presented to be interviewed on October 10, 2007. Trustee Daniels seconded. There was a brief review of the process which included direction to trustees to forward their interview questions to the college attorney for review and finalization prior to the interviews. The vote was taken and the motion carried.
19. Trustee Rios moved to adjourn the meeting. Trustee Daniels seconded and the motion carried.

The meeting adjourned at 1:15 p.m.

ATTEST: _____ Chairman

_____ Secretary