

KANSAS CITY KANSAS COMMUNITY COLLEGE

Public Budget Hearing and Board of Trustees Meeting

August 14, 2007

The annual Budget Hearing of the Board of Trustees was called to order at 9:30 a.m. in the Board Conference Room at the College by the Chairman, Mary Ann Flunder. Roll call indicated the following trustees present: Don Ash, Ray Daniels, Mary Ann Flunder, Karen Hernandez, J.D.Rios, and Clyde Townsend.

Mr. Brian Bode, Dean of Financial & Administrative Svcs., referred to Attachment A of the Agenda regarding the proposed Budget for 2007-2008. The Chairman called for public comments regarding the proposed budget as published. There were none. The Chairman then called for any comments from the Board of Trustees. Hearing no more discussion, the Chairman asked for a motion to approve the 2007-2008 Budget as published. Trustee Townsend moved to approve the 2007-2008 Budget as published. Trustee Daniels seconded and the motion carried unanimously.

The Chairman adjourned the public budget hearing at 9:33 a.m.

ATTEST: _____ Chairman
_____ Secretary

Board of Trustees Meeting

August 14, 2007

The regular monthly meeting of the Board of Trustees was called to order at 9:33 a.m. in the Board Conference Room at the College by the Chairman, Mary Ann Flunder. Roll call indicated the following trustees present: Don Ash, Ray Daniels, Mary Ann Flunder, Karen Hernandez, J.D.Rios, and Clyde Townsend.

1. Dr. Burke, President, presented the following amendments to the Agenda:

Addition(s)

VIII. Personnel

B. 12. Approval to employ Victoria Gibson as On-Track Instructor in the Continuing Education Division effective August 6, 2007 at the hourly rate of \$18.00

13. Approval to employ Melvin Rice as On-Track Instructor in the Continuing Education Division effective August 7, 2007 at the hourly rate of \$18.00
14. Approval to employ Philip Samudio as On-Track Instructor in the Continuing Education Division effective August 7, 2007 at the hourly rate of \$18.00
15. Approval to employ Fredrick L. Wagner as Head Women's Volleyball Coach in the Athletics Dept. effective August 10, 2007 at the annual salary of \$33,843.00
16. Approval of change in status of employment of Joseph Grasela from part time to full time Referece Librarian in the Library effective August 9, 2007 at the annual salary of \$46,511.76
17. Approval of change in status of employment of Michael Smith from full time Custodian to Maintenance Worker in the Buildings & Grounds Dept. effective August 13, 2007 at the annual salary of \$25,972.04

XII. Miscellaneous Business

Enter executive session for the purpose of discussing personnel matters pertaining to non-elected personnel to protect the privacy of the parties involved and attorney-client privilege, and confidential data relating to financial affairs of corporations, partnerships, trusts, and individual proprietorships

2. Trustee Rios moved to approve the minutes of the July 11, 2007 Board of Trustees meeting. Trustee Townsend seconded. Trustee Daniels requested that the wording in item #10 of the minutes of the July Board of Trustee meeting be corrected to the following:

10. The next item was to set the day and time of regular meetings of the Board of Trustees for the year 2007-2008. Trustee Townsend moved to set the meeting time for the monthly meetings of the Board of Trustees to the second Tuesday of each month at 9:30 a.m. in the Board Room. Trustee Hernandez seconded. There was discussion.

Following discussion Trustee Daniels requested to amend the motion for the meeting time in October to be the second Thursday of October at 9:30 a.m. due to absentee trustees on the second Tuesday of October.

Trustee Townsend amended the motion to set the meeting time for the monthly meetings of the Board of Trustees to the second Tuesday of each month at 9:30 a.m. in the Board Room with the exception of the October meeting to be held at 9:30 a.m. on the second Thursday of October. Trustee Hernandez seconded the motion carried.

Trustee Townsend moved to amend the minutes as requested. Trustee Hernandez seconded and the motion carried.

3. At this time the Chairman called for any Patrons or Petitioners wishing to address the Board. There were none.

4. Dr. Burke noted that there was one communication from Frances Shepard, the Assistant to the Election Commissioner in appreciation for the “cooperation” before and after each election while using the college facilities as a polling location.
5. Dr. Thomas Burke, President reported on the following items:
 - Mr. Dan Church of McAnany, Van Cleave & Phillips Law Offices was introduced and thanked for substituting for Deryl Wynn at this meeting while it was necessary for Mr. Wynn to be absent from the meeting.
 - The upcoming ribbon cutting ceremony at the Leavenworth Center on August 20th for the starting of the On-Track program at that location
 - Dr. Burke’s noted his acceptance of a community college president representative position on the newly formed System Council of Presidents for a four year term. He would be serving with three other community college president representatives, one technical school president representative and the president for Washburn University due to the merger of Kansas technical schools with Kansas community colleges and universities.
 - The upcoming KACCT and Council of Presidents meetings in Wichita, KS on September 7 & 8, 2007 which Trustees Flunder, Ash and Daniels will also be attending
 - Dr. Burke noted that Duane Edwards was elected Chair for the Council of Presidents for the coming year and that he, Dr. Burke, would be serving as Secretary beginning September
 - Status on budget for Deferred Maintenance
 - Status on the merging of Kansas technical schools with Kansas community colleges and universities
6. Dr. Morteza Ardebili, Provost, referred to a handout available to anyone interested on the upcoming events sponsored by the Human Resources office from August 31 through the month of September.
7. Dr. Ardebili introduced Leota Marks, Dean of Human Resources, to give the Personnel Report. Ms. Marks presented the following Personnel Information items:
 - Resignation of Chris Bisoni as Asst. Soccer Coach in the Athletics Dept. effective July 31, 2007
 - Resignation of Nathan Boykin as part time Child Care Center Teacher effective July 19, 2007
 - Resignation of Earline Roland as Job Developer for the Career Center in the Counseling Office effective July 19, 2007
 - Resignation of Geoffrey Talboy as instructor for the On Track Program in the Continuing Ed. & Community Services Division effective June 30, 2007
8. Ms. Marks presented the following Personnel Recommendations for approval:
 - Approval to employ Marshall R. Jackson as Counselor in the Counseling Office effective August 1, 2007 at the annual salary of \$46,511.76

- Approval to employ Marikay Fisher as Network Specialist in the Institutional Technology & Information Services Division effective July 30, 2007 at the annual salary of \$35,746.00
- Approval to employ Michaela A. Vahabzadeh as Enrollment Manager for the On Track Program in the Continuing Education & Community Services Division effective August 1, 2007 at the annual salary of \$37,440.00
- Approval to employ Elizabeth M. Kasckow as Biology Instructor in the Math, Science & Technology Division effective August 9, 2007 at the annual salary of \$43,495.59
- Approval to employ Alan R. Korosec as part time MICT Lab Assistant in the Math, Science & Technology Division effective July 19, 2007 at the hourly rate of \$12.00
- Approval to employ the following part time instructors for Continuing Education non-credit classes:

Joyce McMahon	Ethics for Allied Health Prof.	\$360.00
Jean Ternus	Nursing Implications of Lab & Diagnostic Tests	\$ 36.00
- Approval of change in effective date of employment for Ricardo Nunez from July 2, 2007 to July 9, 2007 as Network Specialist in the Institutional Technology & Information Services Division
- Approval to change effective date of early retirement for Bill Chennault from September 30, 2007 to October 31, 2007
- Approval of change in status of employment for Dr. Mary Grunke from Director to Associate Director of the Center for Research & Community Development effective August 1, 2007 with no change in salary
- Approval of change in status of employment for Tomas Mitchell from full time Custodian to Maintenance Worker effective August 5, 2007 at the annual salary of \$30,282.56
- Approval to change in status of employment for Tasha Haas from Adjunct Instructor to full time English Instructor in the Humanities Division effective August 9, 2007 at the annual salary of \$39,330.37
- Approval to employ Victoria Gibson as On-Track Instructor in the Continuing Education Division effective August 6, 2007 at the hourly rate of \$18.00
- Approval to employ Melvin Rice as On-Track Instructor in the Continuing Education Division effective August 7, 2007 at the hourly rate of \$18.00
- Approval to employ Philip Samudio as On-Track Instructor in the Continuing Education Division effective August 7, 2007 at the hourly rate of \$18.00
- Approval to employ Fredrick L. Wagner as Head Women's Volleyball Coach in the Athletics Dept. effective August 10, 2007 at the annual salary of \$33,843.00
- Approval of change in status of employment of Joseph Grasela from part time to full time Referece Librarian in the Library effective August 9, 2007 at the annual salary of \$46,511.76
- Approval of change in status of employment of Michael Smith from full time Custodian to Maintenance Worker in the Buildings & Grounds Dept. effective August 13, 2007 at the annual salary of \$25,972.04

Trustee Rios moved to approve the Personnel Recommendations as presented. Trustee Townsend seconded and the motion carried.

9. Dr. Ardebili introduced Mr. Brian Bode, Dean for Financial & Administrative Svcs. to give the Financial Report. Mr. Bode presented the bills for payment. Trustee Townsend moved to pay the bills as presented. Trustee Daniels seconded and the motion carried.

10. Mr. Bode presented the Financial Report. Trustee Daniels moved to approve the Financial Report as presented. Trustee Townsend seconded and the motion carried.

11. Mr. Bode presented the following financial recommendations to the Board for approval:

- Approval of payment of \$30,949.02 to the KCKCC Bookstore for six SQL Server Enterprise Ed 2005 licenses for Information Systems (Capital Outlay Fund) 2 BIDS: Sysix--\$33,897.00, KCKCC Bookstore--\$30,949.02
- Approval to purchase Accutrack Deluxe site licenses for main campus and LSC for \$12,425.00 from Engineerica Systems, Inc. (Sole Source) (Title III Funds)
- Approval of payment of \$17,446.97 to The Kansas City Star for position advertisements from May 29, 2007 thru June 26, 2007 for Human Resources (General Fund)
- Approval of payment of \$195,441.65 to Commerce Bank for Visa credit card purchases from June 11, 2007 thru July 10, 2007 (Various Funds)
- Approval of payment of \$22,000.00 to the KCKCC Bookstore for the annual renewal of the 2007-08 Microsoft Campus Agreement volume license for Information Services (General Fund)
- Approval of payment of \$12,751.97 to Condensed Curriculum International, Inc. for Summer 2007 Phlebotomy Technician class instructor fees, books, supplies, and curriculum (Community Services Fees fund)

Trustee Townsend moved to approve the recommendations as presented. Trustee Rios seconded and the motion carried.

12. Mr. Bode noted that the “Scooter’s” coffee shop was open downstairs by the deli now with hours of 7 a.m. – 7 p.m. Monday thru Friday, and 7 a.m. – 1:30 p.m. on Saturday. He commented that this venture will expand the refreshment options for students when the Blue Devil Deli is closed along with the selection of prepared food available.

13. Under Committee Reports Trustee Hernandez reported her campus and community intercultural activities for the last month.

14. Under Unfinished Business the Chairman announced the balance of the Board appointments not previously appointed at the July meeting. The complete list of appointments is as follows:

Chairman of the Board	Mary Ann Flunder
Vice-Chairman	J.D. Rios
Secretary	Dr. Thomas R. Burke
Treasurer	Mr. Brian Bode

College Attorney	McAnany, Van Cleave & Phillips
Delegate to the ACCT	Mrs. Mary Ann Flunder Mr. Donald Ash
Delegate to KACCT	Mrs. Mary Ann Flunder Mr. Donald Ash
Executive Committee of Endowment Board	Clyde Townsend
Board Policies Committee	J.D. Rios Mary Ann Flunder
Site Planning Committee	Don Ash Clyde Townsend
Campus Arts Committee	Karen Hernandez
College Senate Trustee Rep.	Dr. Ray Daniels
Board Audit Committee & Finance Committee	J.D. Rios Dr. Ray Daniels
Board Rep. to Intercultural Council & Community Development Committee	Karen Hernandez
Official College Newspaper	Kansas City Kansan
Freedom of Information Officer	Dr. Bryan LeBeau

15. Also under Unfinished business was the discussion regarding the filling of the vacancy on the College Board of Trustees. Dr. Burke recommended that the college's legal council draw up paperwork for the announcement to be published stating that there was a vacancy on the board any Wyandotte County citizens interested in being a board member submit letters of interest with resumes to the President's Office by 4:30 p.m. September 4th, to be reviewed by the current board members at the September meeting.
16. Dr. Burke recommended that the Board enter executive session for the purpose of discussing personnel matters pertaining to non-elected personnel to protect the privacy of the parties involved and attorney-client privilege, and confidential data relating to financial affairs of corporations, partnerships, trusts, and individual proprietorships. Trustee Townsend moved

to enter executive session as recommended by the President for a period not to exceed one hour with possible action to follow. Trustee Hernandez seconded and the motion carried. The Chairman allowed 5 minutes to clear the room.

17. The Board entered executive session at 10:10 a.m.
18. The Board reconvened in regular session at 11:10 a.m. at which time Trustee Rios moved to accept the resignation of Valerie Zimmerman, as Physical Therapy instructor in the Allied Health Division effective August 9, 2007 contingent upon receipt of liquidated damages in the amount of \$500.00. Trustee Daniels seconded and the motion carried.
19. Trustee Rios moved to adjourn the meeting. Trustee Townsend seconded and the motion carried.

The meeting adjourned at 11:15 a.m.

ATTEST: _____ Chairman

_____ Secretary