

KANSAS CITY KANSAS COMMUNITY COLLEGE

Board of Trustees Meeting

May 13, 2008

The regular monthly meeting of the Board of Trustees was called to order at 9:30 a.m. in the Board Conference Room at the College by Vice Chairman, J.D. Rios. Chairman Mary Ann Flunder was present via phone connection, but due to her illness requested that Trustee Rios preside over the meeting. Roll call indicated the following Trustees present: Donald Ash, Ray Daniels, Nolen Ellison, Karen Hernandez, Mary Ann Flunder, J.D. Rios, and Clyde Townsend.

1 Dr. Burke noted the following amendments to the Agenda:

Change(s):

IX. Finance

C. Recommendations:

Amend Item #2 under Dean of Finance and Administration Recommendations to say:

2. Approval to purchase one ImageNow Server, one Sequel Server, **one Exchange Server, one Active Directory Server**, one PowerVault Tape Drive, and **two** PowerVault Storage Arrays for **\$45,507.44** from Dell Computers, Inc. for Computing Services. (General Fund) (Sole Source) (State of Kansas Contract)

Additions:

VII. Provost's Report

- B. Approval to create and fill the position of the Dean of Business & Technology Division

IX. Finance

C. Recommendations:

8. Approval to purchase twelve Dell OptiPlex 755 desktop computers for \$16,182.00 from Dell Computers, Inc. for Online Education. (Incidental Fund--Internet Course Fees) (Sole Source) (State of Kansas Contract)
9. Approval to accept the low bid of \$11,950.00 from Edu-Chem Innovations for one High-Pressure Isocratic Liquid Chromatograph System for Chemistry. (Incidental Fund--Technology Course Fees)

4 bids:

Edu-Chem	\$11,950
Agilent	\$24,373
Dionex	\$15,838
Gilson	\$26,213

10. Approval of payment of \$10,407.43 to Greystone Graphics, Inc. for direct mail brochure services for College Advancement. (Perkins Fund)

Trustee Townsend moved to approve the Agenda with the amendments as presented. Trustee Ellison seconded and noted that he wished to have the letter from Commissioner Pettey and

the letter from the group of ATS faculty included in the communications section of the agenda. The motion carried.

2. Trustee Townsend moved to approve the minutes of the April 8, 2008 Board of Trustees meeting as presented. Trustee Hernandez seconded and the motion carried.
3. Trustee Ash moved to approve the minutes of the April 14, 2008 Special Meeting of the Board of Trustees as presented. Trustee Daniels seconded. Trustee Ellison wanted it noted that the Board was taking the matters of the merger of KCKCC and KCKATS under very careful consideration.
4. Under the Patrons & Petitioners section of the Agenda Commissioner Pat Pettey was introduced to speak to the Board about the new version from the Mayor of the Unified Government of the "Dotte Promise" college tuition program. Commissioner Pettey explained that the updated proposed program would fund up to \$2,000 per year for four years at any Kansas College and UMKC with the requirements that the student be a Wyandotte County High School graduate, live in Kansas City, Kansas, carry a minimum of 12 credit hours, maintain a B average, and would serve a 40 hour community service internship. The graduating class of 2010 would be the first group of students to participate. There was further discussion regarding the change in funding of the program from taxes to primarily slot machine revenue at the Woodlands for the first three years with possible local contributions helping after that point. Commissioner Pettey requested a letter of endorsement of the "Dotte Promise." Following further discussion, Trustee Ellison suggested that a meeting with the mayor, Commissioner Pettey, and a KCKCC Board Representative be held before the Board sends a letter of endorsement for the program. Commissioner Pettey thanked the Board for their time and emphasized that she hoped they would be taking action soon so that the program would not be delayed.
5. Under the Communications section, Trustee Ellison distributed copies of his letter responding to the letter from 24 members of KCKATS faculty which was sent to each of the KCKCC Board members. He noted that this was his individual response sent to acknowledge receipt of their communication and concerns in a timely manner before the Board would have the opportunity to discuss them as a whole. There was extensive discussion about whether a response should have come from anyone except the Board Chairman as spokesperson for the Board after talking to the full board. Following discussion, Trustee Daniels moved that a letter be drafted by the President and the Chairman of the Board to the 24 KCKATS faculty signatory, acknowledging receipt of the letter, the importance/seriousness of their allegations, and that they would be looking into the matter to gather information to respond back to them with the findings. As the second part of the motion Dr. Daniels moved to direct Dr. Burke to work with the college administrators and attorney to conduct a fact-finding exercise to determine the accuracy of the allegations and report back to the Board at the June Board Meeting. Trustee Townsend seconded and the motion carried. It was clarified that once the Kansas Board of Regents approves the agreement, it can be modified as long as those changes do not change the core content of the agreement.

6. Under the President's Report, Dr. Burke reminded the Board of the following year-end events:

- May 21st, 7:00 p.m./PAC – Nurses' Pinning Ceremony
- May 21st, 8:00 p.m./Field House – GED Graduation Ceremony
- May 22nd, 9:00 a.m./Lower Jewell Bldg. – Graduation Breakfast
- May 22nd, 8:00 p.m./Field House – Commencement Ceremony
- May 23rd, 11:30 a.m. – 2:00 p.m./Conf. Ctr. – Annual Employee Picnic

He also reported on the following:

- KCKCC as the recipient of the Asian Chamber of Commerce Award for Corporation of the Year
- KCKCC's 4% increase in enrollment over last year in comparison to other Kansas community colleges
- Mill levy changes of local governmental entities
- HLC scheduled site visit on June 9 & 10 regarding ATS merger

Due to the dates of the HLC site visit to KCKCC on June 9th & 10th it was suggested to move the board meeting to the 17th of June at 9:30 a.m. Trustee Ash moved to hold the June meeting on June 17th. Trustee Hernandez seconded and the motion carried.

- KCKCC's Baseball team in the Regional Semi Finals
- Retirement of Sheila Frahm as CEO of KACCT at the end of 2008

7. Under the Provost's Report, Dr. Ardebili announced that the college attorney would be giving the commencement speech at Emporia State University and congratulated him. Dr. Ardebili distributed and explained copies of proposed increases in program fees of two of the ATS programs. Following brief discussion, Trustee Ellison moved that the Provost be encouraged to move forward with his opinion to the ATS and come back to the Board before the end of June for full endorsement of the fee increases once the Kansas Board of Regents has approved them. Trustee Daniels seconded and the motion carried.
8. Dr. Ardebili introduced Dr. Chuck Wilson, Dean of the Social Science Division, to introduce Dr. Mehdi Shariati to give a brief summary of his proposed sabbatical leave in Spring 2009. Dr. Shariati stated that his sabbatical would be centered on the development and writing of an economics course entitled "Introduction to Global Political Economy." It would be based on the methods of global political economy to investigate other issues. The regions of study would be the Middle East, Latin America and Africa. He will also be developing materials to assist in the course in an effort to defray the expense of textbooks. Trustee Townsend moved to approve the sabbatical leave for Spring of 2009 for Dr. Mehdi Shariati. Trustee Hernandez seconded and the motion carried.
9. Dr. Ardebili requested approval to create and fill the position of the Dean of Business & Technology. Trustee Townsend moved to approve the creation and filling of the position of the Dean of Business & Technology. Trustee Daniels seconded and the motion carried. Trustee Ellison requested a copy of the description for this position to which Dr. Ardebili responded positively. There was further discussion regarding the other positions affected by the Dean of Business & Technology position.

10. Dr. Ardebili introduced Leota Marks, Dean for Human Resources & Affirmative Action to give the personnel report. Dean Marks presented the following Personnel Information items:
- Resignation of Dr. Paul Hemmerla as Art Instructor in the Humanities & Fine Arts Division effective June 30, 2008
 - Resignation of Mickie Vahabzadeh as On-Track Enrollment Manager in the Continuing Education Division effective May 21, 2008
 - Resignation of Lois Ussary as Instructor in the On-Track Program in the Continuing Education Division effective June 30, 2008
 - Resignation of Helene Willis as Supervisor of Merchandising Operations in the Bookstore effective May 12, 2008

- 1 Dean Marks presented the following Personnel Recommendations for approval:
- Approval to employ Hendrik “John” Rijkogel as FT Police Officer in the Campus Police Dept. effective April 14, 2008 at the annual salary of \$24,969.00
 - Approval to employ the following part time Instructors for the Continuing Education non-credit classes:

Jim Hathaway	Defensive Driving	\$ 80.00
Jim Hathaway	Driver’s Ed.(Classroom)	\$ 600.00
Jim Hathaway	Driver’s Ed. (Driving Time)	\$1,680.00
Jim Hathaway	Defensive Driving	\$ 80.00
Steve Samuels	Skill Center Support	\$ 660.00
 - Approval to employ the following part time Instructors for Workforce Development credit classes:

Ardith Bequette	Human Relations in Bus.	\$1,875.00
Ardith Bequette	Business Math	\$1,875.00
 - Approval to employ the following students:

Lori Kromer	Leavenworth Center	CF
Paula Newman	Early Childhood Ed.	CF
Cloie Outlaw	Wellness	CWS
Charisse Presley	Volleyball	CWS

Trustee Townsend moved to approve the Personnel Recommendations as presented. Trustee Hernandez seconded and the motion carried.

12. Dr. Ardebili introduced Brian Bode, Dean of Financial & Administrative Services, who requested approval to pay the bills as presented. Trustee Daniels moved to pay the bills as presented. Trustee Townsend seconded. Following brief explanation of several bills, the vote was taken and the motion carried.
13. Dean Bode presented the Financial Report for approval. Following questions, Trustee Hernandez moved to approve the Financial Report as presented. Trustee Ash seconded and the motion carried.

14. Dean Bode requested approval of the following recommendations:

- Approval of payment of \$224,267.93 to Commerce Bank for Visa credit card purchases for March 2008 (Various Funds)
- Approval to purchase one ImageNow Server, one Sequel Server, **one Exchange Server, one Active Directory Server**, one PowerVault Tape Drive, and **two** PowerVault Storage Arrays for **\$45,507.44** from Dell Computers, Inc. for Computing Services. (General Fund) (Sole Source) (State of Kansas Contract)
- Approval of renewal of Workers Compensation insurance for the 2008-09 plan year beginning July 1, 2008 for \$167,532 with the Kansas Association of School Boards (Current plan year renewal premium was \$181,765.) (General Fund)
- Approval to accept the low bid of \$199,500 from Dave's Construction, Inc. for rebuilding and resurfacing Campus Parkway (Capital Outlay Fund)

2 bids:

Updike	\$259,088.56
Dave's	\$199,500.00

- Approval to accept the low bid of \$40,903.20 from Updike Paving for the removal and replacement of concrete sidewalks (Capital Outlay Fund)

4 bids:

J.W. King	\$55,787.82
Updike	\$40,903.20
At Your Service	\$61,750.00
Dave's	\$67,570.00

- Approval to accept the low bid of \$31,800 from Young Sign Company, Inc. for the replacement of four (4) Parking Lot Light poles and fixtures (Capital Outlay Fund)

1 bid:

Young Sign	\$31,800
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Approval to accept the low bid of \$27,190 from Sexauer, Inc. for ten SloanStone EW-72000 lavatory systems for Buildings and Grounds (Capital Outlay Fund)

3 bids:

Sexauer	\$27,190
KC Winnelson	\$28,210
Reeves-Weideman	\$32,500

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Trustee Daniels moved to approve the recommendations as presented. Trustee Ash seconded and the motion carried.

15. In response to a previous request, Dean Bode distributed copies of the contract from William B. Schmidt, CPA, LLC for audit services through the year ending June 30, 2008 for the amount of \$37,000. There was brief discussion.
16. Under Committee Reports, Trustee Hernandez made a request on behalf of the Campus Art Committee for the following:
 - Increase of gallery space
 - Increase from \$10,000 to \$30,000 in the budget
 - Increase of \$25,000 additional funding for the mural project

Following discussion it was decided that this would be part of the budget workshop to be held in June along with the subject of electronic communication devices for the board members.

Trustee Hernandez distributed copies of the Proclamation issued by Mayor Joe Reardon proclaiming May 10, 2008 as “Wyandotte County Human Family Reunion Day” as a result of the Ethnic Festival held at KCKCC. As an aside to the comments about this event held in the Field House, Trustee Rios commented on the disrepair of the Field House floor and was assured by Dean Bode and trustees that attended the Budget Workshop the previous day that it was being addressed, as well as the outside of the Conference Center building.

18. Trustee Ellison made an oral report on behalf of the Board Planning & Evaluation Committee and noted that he would have the written report sent to them shortly.
19. Under Unfinished Business, the first item was the consideration of the endorsement of the “Dotte Promise.” Following lengthy discussion, Trustee Ellison moved that the Board support the sentiment of the Mayor’s “Dotte Promise” plan and applaud the diligence of Commissioner Pat Pettey but at this time could not endorse the plan due to lacking necessary information regarding the 40 hour community service internship, having a meeting with the Mayor as requested by the Mayor, and concern about expectations placed on KCKCC for further fiscal/financial support. Trustee Hernandez seconded. Following brief questions the vote was taken and the motion carried.

The next item was the consideration of a resolution to create the Workforce Education & Training Institute. Following discussion, Trustee Daniels moved that the Board endorse the sense of direction of this resolution and direct the administration to devise a plan and report back to them with a written plan and resolution from the committee for approval. Trustee Townsend seconded and the motion carried. Trustee Ellison stated that as a member of the Board Planning & Evaluation Committee, he would accept this motion as a substitute motion for the proposed motion and resolution presented at the March meeting.

- 21. Trustee Ash moved to break for a five minute recess before entering executive session for the purpose of discussing the president’s evaluation for a period of 15 minutes. Trustee Hernandez seconded and the motion carried. Vice Chairman Rios allowed until 11:55 a.m. to clear the room at which time executive session would convene.

- 22. The Board reconvened in regular session at 12:10 p.m. at which time Trustee Ash moved to adjourn the meeting. Trustee Townsend seconded and the motion carried.

The meeting adjourned.

ATTEST: _____ Chairman

_____ Secretary