

KANSAS CITY KANSAS COMMUNITY COLLEGE

Public Budget Hearing and Board of Trustees Meeting

August 9, 2006

The annual Budget Hearing of the Board of Trustees was called to order at 5:30 p.m. in the Board Conference Room at the College by the Chairman, Catherine Durham. Roll call indicated the following trustees present: Nancy Carry, Catherine Durham, Mary Ann Flunder, Karen Hernandez, J.D.Rios, and Clyde Townsend.

Mr. Brian Bode, Dean of Financial & Administrative Svcs., referred to Attachment A of the Agenda regarding the proposed Budget for 2006-2007. The Chairman called for public comments regarding the proposed budget as published. There were none. The Chairman then called for any comments from the Board of Trustees. Hearing no more discussion, the Chairman asked for a motion to approve the 2006-2007 Budget as published. Trustee Rios moved to approve the 2006-2007 Budget as published. Trustee Townsend seconded and the motion carried unanimously.

The Chairman adjourned the public budget hearing at 5:33 p.m.

ATTEST: _____ Chairman

_____ Secretary

Board of Trustees Meeting

August 9, 2006

The regular monthly meeting of the Board of Trustees was called to order at 5:33 p.m. in the Board Conference Room at the College by the Chairman, Catherine Durham. Roll call indicated the following trustees present: Nancy Carry, Catherine Durham, Mary Ann Flunder, Karen Hernandez, J.D.Rios, and Clyde Townsend.

1. Dr. Burke, President, presented the following amendments to the Agenda:

Additions:

XI. Finance

- C. Recommendations

11. Approval to pay the bill from the Board of Public Utilities for utility/electric services for the month of July in the amount of \$71,525.19

XII. Miscellaneous Business

- A. Discussion of YMCA property
 - B. Enter executive session for discussion of possible acquisition of real estate
- Trustee Rios moved to approve the amendments to the Agenda as presented. Trustee Townsend seconded and the motion carried.
2. Trustee Townsend moved to approve the minutes of the July 12, 2006 Board of Trustees meeting. Trustee Carry seconded and the motion carried.
 3. At this time the Chairman called for any Patrons or Petitioners wishing to address the Board. There were none.
 4. There were no communications.
 5. Dr. Thomas Burke, President reported on the following items:
 - The upcoming Faculty & Staff In-Service on Monday, August 14, 2006 in the Lower Jewell Bldg at which Kathy Silman would be speaking
 - Upcoming registration for Fall semester at the Leavenworth Center on Tuesday, August 15th, and on the Main Campus on Wednesday and Thursday, August 16 & 17th
 - The start of classes on Monday, August 21st
 - Enrollment report for 2005-2006 showing KCKCC experiencing a 1% increase over the previous year, one of only six community colleges experiencing any increase.
 - Homeland Security Briefing meetings attended recently at Village West, which covered such items as Emergency Management Services efforts and some services which would benefit from the federal funding being allocated for this effort in Kansas City.
 - The Community Based Job Training Grant which was being written for programs related to the applicable local employment opportunities growing out of Village West and The Legends
 - The Nursing Grant recently awarded to the KCKCC Nursing Program which will result in an increased number of students allowed into the program and the instructors to support it
 - The Board congratulated Dr. Shirley Wendell on receiving the Grant and she noted that Dr. Pat Carruthers was of great assistance in writing the grant.
 6. Dr. Morteza Ardebili, Provost, reported on the number of students being accepted into the Nursing program being increased by 25% and that the level of excellence of the

program being increased also by the use of the Tegrity Pilot program beginning Fall 2006. There were questions regarding the approval of that program contract by the Board being executed in time to start in the Fall 2006 semester. Trustee Rios moved to approve the contract for Tegrity contingent upon approval of the contract by the legal counsel and the college president at a cost not to exceed \$35,000. Trustee Townsend seconded and the motion carried.

7. Dr. Ardebili introduced Leota Marks, Dean of Human Resources, to give the Personnel Report. Ms. Marks presented the following Personnel Information items:
 - Resignation of Deborah Peoples as Secretary in the Counseling Dept. effective August 10, 2005
 - Resignation of Cynthia Lahmann as Administrative Asst. to the Dean of Human Resources effective August 11, 2006
 - Resignation of Misti Melendez as Wellness Specialist in the Allied Health Division effective August 3, 2006
 - Resignation of Aaron Welch as Groundswoker in the Buildings & Grounds Dept. effective August 11, 2006
 - Resignation of Carin Rowell as part time Adult Educator in the On Track program effective July 14, 2006

8. Ms. Marks presented the following Personnel Recommendations for approval:
 - Approval to uphold the termination of Dr. Elias Ncube as Adult Educator in the On Track program effective July 18, 2006
 - Approval to employ Merilynn R. Hovell as FT Nursing Instructor in the Nursing & Allied Health Division effective August 14, 2006 at the annual salary of \$39,147.44
 - Approval to employ Marquette Sims-Berry as FT Nursing Instructor in the Nursing & Allied Health Division effective August 14, 2006 at the annual salary of \$46,487.58
 - Approval to employ Karisse W. Whyte as Victim Services Coordinator in the Social Science Division effective August 14, 2006 at the annual salary of \$40,895.09
 - Approval to employ Tamela L. Ice as Philosophy Instructor in the Social Science Division effective August 14, 2006 at the annual salary of \$44,390.40
 - Approval to employ Donald Barnhart as PT On-Call Relief Shipping, Receiving & Supply Clerk in the Buildings & Grounds Dept. effective July 19, 2006 at the rate of \$11.00 per hour
 - Approval to employ Nicholas P. Gerkovich as PT EMT Lab Assistant in the Math/Science & Technology Division effective August 14, 2006 at the rate of \$10.00 per hour
 - Approval to employ Shelby D. Bunce as PT EMT Lab Assistant in the Math/Science & Technology Division effective August 14, 2006 at the rate of \$10.00 per hour
 - Approval to employ Craig R. Maleta as PT EMT Lab Assistant in the Math/Science & Technology Division effective August 14, 2006 at the rate of \$10.00 per hour

- Approval to employ Chris R. Maleta as PT EMT Lab Assistant in the Math/Science & Technology Division effective August 14, 2006 at the rate of \$10.00 per hour
- Approval to employ Eddie Zertuche as PT EMT Lab Assistant in the Math/Science & Technology Division effective August 14, 2006 at the rate of \$10.00 per hour
- Approval to employ Kelly J. Snapp as PT EMT Lab Assistant in the Math/Science & Technology Division effective August 14, 2006 at the rate of \$10.00 per hour
- Approval to employ Karl S. Tsen as PT MICT Lab Assistant in the Math/Science & Technology Division effective August 14, 2006 at the rate of \$12.00 per hour
- Approval to employ the following part time Instructors for Workforce Development credit classes:

Joe Ritt	Digital Electric	\$1,300.00
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- Approval to employ the following part time Instructors for Continuing Education & Community Services non-credit classes:

Max Klamm	GED Spanish Pre-Test	\$ 90.00
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- Approval of change in status of employment for Linda K. Smith from Adjunct Instructor of Nursing to FT CNA Instructor in the Nursing & Allied Health Division effective August 14, 2006 at the annual salary of \$35,652.13
- Approval of change in status of employment for Jerry D. Pope from Adjunct Instructor of Music to FT Music Instructor in the Humanities & Fine Arts Division effective August 14, 2006

Trustee Rios moved to approve the Personnel Recommendations as presented. Trustee Townsend seconded and the motion carried.

9. Dr. Ardebili introduced Mr. Brian Bode, Dean for Financial & Administrative Svcs. to give the Financial Report. Mr. Bode presented the bills for payment for the month of July. Trustee Rios moved to pay the bills as presented. Trustee Townsend seconded. Trustee Rios questioned the status of following up with BPU about possible rebates to the college. Following brief discussion the vote was taken and the motion carried.
10. Mr. Bode presented the Financial Report. Trustee Townsend moved to approve the Financial Report as presented. Trustee Carry seconded and the motion carried.
11. Mr. Bode presented the financial recommendations to the Board for approval. Trustee Carry moved to approve the recommendations as follows:
 - Approval of final payment of \$9,000 to William B. Schmidt, CPA. for audit of financial statements for the year ended June 30, 2005.
 - Approval of payment of \$23,631.08 to EBSCO Subscription Services for annual renewal of periodicals subscription service for the Library.
 - Approval of payment of \$23,426.00 to Data Technique for annual renewal of Novell Academic License for Information Services.
 - Approval of payment of \$21,310.89 to KCKCC Bookstore for annual renewal of Microsoft Volume License for Information Services.

- Approval of payment of \$5,725.00 to New Horizons for one-year All Technical Training membership for Information Services.
- Approval to purchase 9 classroom computers for Math/Science/Technology.
- Approval to purchase fencing for “YMCA” building.
- Approval to purchase carpet for upper Humanities hallway.
- Approval of payment of \$18,596.80 to the KC Board of Public Utilities for July utility services
- Approval of payment of \$5,825.00 to KJCCC for 2006-07 annual membership dues.
- Approval to pay the bill from the Board of Public Utilities for utility/electric services for the month of July in the amount of \$71,525.19

Trustee Townsend seconded. Following brief discussion concerning the additional nine computers being purchased for the Math/Science & Technology classroom and the necessity of the fencing for the YMCA property, the vote was taken and the motion carried.

12. Under Committee Reports Trustee Hernandez reported on the success of the Human Family Reunion that took place in the Field House on July 27th. She also stated that next year’s event is scheduled for March 31, 2007.
13. Also under Committee Reports, Trustee Catherine Durham reported on the NCORE conference attended this past June in Chicago, IL and distributed copies of a bound report compiled from the personal reports of those attending the conference. She stated that a copy of this brochure is available in the Intercultural center and urged everyone to get a copy and read it. She noted that the conference would be held in San Francisco next year and urged people to attend.
14. Under Unfinished Business Mr. Bode stated that the information which was requested at the last Board Meeting had been sent to and received by the Board members providing them with the information necessary to take action on acceptance of the Financial Audit for FY2005. Trustee Rios moved to accept the Financial Audit for FY2005. Trustee Townsend seconded and the motion carried.
15. Also under Unfinished business was the consideration of the proposed agreement with the Living Word Church for easement for usage of the 50’ x 165’ piece of college property by the church for paved parking as originally proposed with the first-right-of-refusal being granted to the college should the church property be sold. Following discussion regarding the written agreement, Trustee Rios moved to approve the original agreement granting easement for usage of the 50’ x 165’ piece of college property to the east of the church building by the church for paved parking as originally proposed with the first-right-of-refusal being granted to the college should the church property be sold. Trustee Townsend seconded and the motion carried.

16. The last item under Unfinished Business was the completion of board committee appointments as follows. The Chairman noted that the Board Representative to the Intercultural Council & Community Advisory Board to the Intercultural Center is a newly created appointment:

(* denotes appointments completed at this meeting)

Board Chairman	Mrs. Catherine Durham
Vice Chairman	Ms. Nancy Carry
Secretary	Dr. Thomas R. Burke
Treasurer	Mr. Brian Bode
College Attorney	Firm of McAnany, Van Cleave & Phillips
*ACCT Delegate	Mrs. Mary Ann Flunder
*KACCT Delegate	Mrs. Mary Ann Flunder
*Rep. to Exec. Committee of Endowment Board	Mr. J.D. Rios
*Board Policies Committee	Mrs. Catherine Durham
	Ms. Nancy Carry
*Rep. to Financial Committee	Mrs. Mary Ann Flunder
*Site Planning Committee	Mrs. Nancy Carry
	Mr. Clyde Townsend
*Rep. to Campus Interior & Arts Committee	Mrs. Karen Hernandez
*Rep. to College Senate	Mrs. Karen Hernandez
*Board Audit Committee	Mr. Clyde Townsend
	Mr. J.D. Rios
*Board Rep.(s) to Intercultural Council & Comm. Advisory Board for the Intercultural Center	Mrs. Karen Hernandez
Official College Newspaper	Mrs. Catherine Durham
Freedom of Information Officer	Kansas City Kansan
Dean of Institutional Svcs. (Dr. LeBeau)	

Trustee Townsend asked why the Wyandotte West was not considered for the Official College Newspaper. Dr. Burke responded that because of the required posting of legal notices in three consecutive publications, the weekly publication of the Wyandotte West would not consistently give enough time between Board meetings due because it would take at least three weeks instead of three days to fulfill the publication requirements.

17. The next item of discussion was the newly purchased YMCA property. Mr. Brian Bode distributed a proposal from Bozich Architects of Kansas City, KS which was the only bid received for a building inspection requested by the Chairman of the Board. The bid was for \$6,900 and did not include Air Quality Analysis, Hazardous Materials Identification, Existing Site Conditions, Complete Structural Analysis of all Structural Systems. Trustee

Townsend moved to accept the bid from Bozich Architects in the amount of \$6,900 as presented. Trustee Rios seconded and the motion carried.

18. Mr. Rios moved to enter executive session for a period of 15 minutes for the purpose of discussing the possible acquisition of real estate with no action to follow. Trustee Carry seconded and the motion carried. The Chairman allowed five minutes to clear the room.

19. Executive session commenced at 6:45 p.m.

20. Regular session reconvened at 7:00 p.m. at which time Trustee Rios moved to adjourn the meeting. Trustee Townsend seconded and the motion carried.

The meeting adjourned at 7:01 p.m.

ATTEST: _____ Chairman

_____ Secretary