

KANSAS CITY KANSAS COMMUNITY COLLEGE

Board of Trustees Meeting

September13, 2006

The regular monthly meeting of the Board of Trustees was called to order at 5:30 p.m. in the Board Conference Room at the College by the Chairman, Catherine Durham. Roll call indicated the following Trustees present: Nancy Carry, Catherine Durham, Karen Hernandez, Mary Ann Flunder, J.D. Rios, and Clyde Townsend.

1. Dr. Thomas Burke, President, noted the following amendments to the agenda:

Change:

VIII. Personnel

B. Recommendations

3. Approval to employ the following Adjunct Instructors at the rate of \$657.00 per credit hour: (Additional Adjunct Instructors added)

Ronald C. Roland	Mathematics	August 21, 2006
Nadine Yacos	Nursing	August 21, 2006
Vaughn Schultz	Theatre	August 21, 2006
Jeff Harshbarger	Music	August 21, 2006
Dr. Timothy Post	Psychology	August 21, 2006
Julie A. Cook	English	August 21, 2006
Stephanie A. Kelman	Theatre	August 21, 2006
Vanessa Swisher	Business	August 21, 2006
Bethany K. Teeter	Criminal Justice	August 21, 2006
Dale Cleland	Mathematics	August 21, 2006
Scott L. Michael	Music	August 21, 2006
Mary Morriss	Philosophy	August 21, 2006
Terry L. Beavers	Art	August 21, 2006
Robin S. Craddock	Nursing	August 21, 2006
Aberham Wijnands	Music	August 21, 2006
Barry G. Schultz	Criminal Justice	August 21, 2006
Karla K. Jamison	Nursing	August 21, 2006
Deborah D. Lang	Nursing	August 21, 2006
Donna K. Frogge	Dance	August 21, 2006
John P. Kullman	Chemistry	August 21, 2006
Isaac A. Grillo	Biology	August 21, 2006

Additions:

VIII. Personnel

A. Information

6. Resignation of Kathleen Walsh as Adjunct Instructor in the Humanities Div. effective September 15, 2006

Additions: (Cont.)

B. Recommendations:

14. Approval to employ Brenda S. Loscher-Hudson as Part Time Accompanist in the Humanities & Fine Arts Division effective August 21, 2006 at the hourly rate of \$25.00
15. Approval of change in status of employment for John Davis to include the additional duties of Lead Campus Police Officer/Afternoon Shift effective September 11, 2006 at the additional compensation of \$1.50 per hour

IX. Finance

C. Recommendations:

26. Approval of payment of \$5,795.24 to Tichenor College Textbook for Bookstore textbooks
27. Approval of payment of \$12,544.55 to Texas Book Company for Bookstore textbooks
28. Approval of payment of \$6,000.00 to WDAF-TV for August advertising
29. Approval of payment of \$5,353.50 to Career Education Systems for Instructors and materials for Appraiser Pre-License Courses for Continuing Education
30. Approval to purchase 10 ESL Lab computers for Instructional Technology for \$13,412.60 from Dell Computers (Handout)
31. Approval to purchase one HPS-020 Human Patient Simulator for \$226,044 and one PECS-200 PediaSIM ECS Simulator for \$51,849 for Nursing from Medical Education Technologies, Inc. (Sole Source)

Trustee Hernandez moved to approve the amendments to the Agenda as presented. Trustee Townsend seconded and the motion carried.

2. Trustee Rios moved to approve the minutes of the August 9, 2006 Annual Budget Hearing and Board of Trustees meetings. Trustee Hernandez seconded and the motion carried.
3. There were no patrons or petitioners wishing to address the Board.
4. There were no communications.
5. Under the President's Report, Dr. Burke reported briefly on the following:
 - Enrollment to date up by 2% over last year at the same time
 - KCKCC was one of only six community colleges to have experienced any increase in the year 2005-2006

- At the upcoming KACCT meetings they will be discussing 1) the distribution of the state appropriations by November, and a new funding and distribution mechanism for the future; 2) Grading of Higher Education movement in legislature; and 3) the deferred maintenance agreement.

Trustee Rios raised questions concerning the percentage of increase in enrollment due to on-line courses and also the status of the inspections and of the newly acquired YMCA property. Dr. Ardebili responded to the request for enrollment information about online courses by saying that following the 20th day of classes those reports would be available from the Research Center, so he would bring them to the next month's meeting. Mr. Bode, Dean of Finance & Administrative Svcs. gave a brief report regarding the completed YMCA inspections and road work.

6. Under the Provost's Report, Dr. Ardebili announced in the beginning of his report Dr. Fugate's resignation and acceptance of a Vice Presidency at Mott Community College in Flint, Michigan. He then congratulated and thanked her for all of her contributions of fine work and leadership at KCKCC. She received a standing ovation from the Board members and attendees and thanked everyone for their support.
7. Trustee Rios announced his pleasure with the recent "peace walk" on September 11th and commented that Linda Pendleton was to be congratulated on her fine coordination and execution of this event. He also noted that there needed to be more participation in this event in the future. At this time Trustee Townsend recognized Trustee Hernandez for all of the work she did in co-chairing this event along with Melanie Jackson-Scott and Linda Pendleton.
8. Dr. Ardebili deferred to Leota Marks for the Personnel Items. Mrs. Marks noted the following Personnel Information items:
 - Resignation of Dr. Amy Fugate as Dean of the Humanities & Fine Arts Division effective October 25, 2006
 - Resignation of Sandra Osburn as Director of Honors Education effective October 1, 2006
 - Resignation of Pamela Smith as Adjunct Instructor of Long Term Care Administration in the Nursing & Allied Health Division effective August 21, 2006
 - Resignation of Sam Brethauer as PT Personal Trainer in the Wellness Center effective August 25, 2006
 - Resignation of Chad Beckley as PT EMT Lab Assistant in the Math, Science & Technology Division effective September 5, 2006
 - Resignation of Kathleen Walsh as Adjunct Instructor in the Humanities Div. effective September 15, 2006
9. Mrs. Marks then presented the following Personnel Recommendations for approval:

- Approval to terminate Ann Maddox as PT Child Care Teacher in the Campus Child Care Center effective August 25, 2006
- Approval to employ Virginia L. Fracul as Class II Secretary in the Career Center effective September 5, 2006 at the annual salary of \$22,337.00
- Approval to employ the following Adjunct Instructors at the rate of \$657.00 per credit hour:

Brett Chenoweth	Art	August 21, 2006
Ronald C. Roland	Mathematics	August 21, 2006
Nadine Yacos	Nursing	August 21, 2006
Vaughn Schultz	Theatre	August 21, 2006
Jeff Harshbarger	Music	August 21, 2006
Dr. Timothy Post	Psychology	August 21, 2006
Julie A. Cook	English	August 21, 2006
Stephanie A. Kelman	Theatre	August 21, 2006
Vanessa Swisher	Business	August 21, 2006
Bethany K. Teeter	Criminal Justice	August 21, 2006
Dale Cleland	Mathematics	August 21, 2006
Scott L. Michael	Music	August 21, 2006
Mary Morriss	Philosophy	August 21, 2006
Terry L. Beavers	Art	August 21, 2006
Robin S. Craddock	Nursing	August 21, 2006
Aberham Wijnands	Music	August 21, 2006
Barry G. Schultz	Criminal Justice	August 21, 2006
Karla K. Jamison	Nursing	August 21, 2006
Deborah D. Lang	Nursing	August 21, 2006
Donna K. Frogge	Dance	August 21, 2006
John P. Kullman	Chemistry	August 21, 2006
Isaac A. Grillo	Biology	August 21, 2006

- Approval to employ the following Part Time Instructors for Workforce Development credit classes:

Joe Ritt	Computer Concepts & Appl.	\$ 650.00
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- Approval to employ the following Part Time Instructors for Continuing Education & Community Services non-credit classes:

Max Klamm	GED Spanish Test	\$ 171.00
Jim Hathaway	Driver Education	\$2,040.00

- Approval to employ Emanuel Calhoun as PT Relief Custodian in the Buildings & Grounds Dept. effective August 22, 2006 at the hourly rate of \$9.65
- Approval to employ Linda Harris as PT Relief Secretary in the Human Resources Dept. effective September 5, 2006 at the hourly rate of \$9.65
- Approval to employ Janice L. Spillman as PT On-Call Relief Secretary in the Human Resources Dept. effective August 30, 2006 at the hourly rate of \$9.65

- Approval to employ Jeffery King as PT On-Call Relief Custodian in the Buildings & Grounds Dept. effective August 18, 2006 at the hourly rate of \$9.65 (with a 12 hours per week maximum)
- Approval of change in status of employment for Dr. Hasan Naima from Adjunct Instructor of Mathematics to Full Time Instructor of Developmental Mathematics effective August 14, 2006 at an annual salary of \$47,885.71
- Approval to employ Tommy G. Dudley as PT MICT Lab Assistant in the Math, Science & Technology Division effective August 18, 2006 at the hourly rate of \$12.00
- Approval of change in status of employment for Dr. Tiffany Bohm from Adjunct Instructor to Temporary Interim FT Instructor of the Physical Therapy Program effective August 14, 2006 in the Nursing & Allied Health Division effective August 14, 2006 at the annual salary of \$47,885.71
- Approval of change in status of employment for Debra Likins from PT to Full Time Personal Trainer in the Wellness Center effective September 18, 2006 at the annual salary of \$24,885.00
- Approval to employ Brenda S. Loscher-Hudson as Part Time Accompanist in the Humanities & Fine Arts Division effective August 21, 2006 at the hourly rate of \$25.00
- Approval of change in status of employment for John Davis to include the additional duties of Lead Campus Police Officer/Afternoon Shift effective September 11, 2006 at the additional compensation of \$1.50 per hour

Trustee Townsend moved to approve the Personnel Recommendations as presented.

Trustee Carry seconded. Trustee Rios questioned item VIII B 13 on the changing status of a part time Wellness Center Personal Trainer to Full Time without changing the current number of full time and part time positions. Mrs. Marks explained that if one of the two part time persons on leave at present decided to come back that they would keep Debra Likins in the full time position and deal with the other part time employees as necessary. The vote was taken and the motion carried.

10. Under the Finance section Mr. Brian Bode presented the bills for payment. Trustee Townsend moved to pay the bills as presented. Trustee Carry seconded and the motion carried.
11. Mr. Bode presented the Financial Report. The Financial Report was accepted as presented.
12. Mr. Bode presented the following recommendations for approval:
 - Approval to purchase lecterns for Social Science Smart classrooms for \$6,166 from Spectrum Industries (Sole Source)
 - Approval to purchase a LUMENS Pro License for Continuing Education for \$33,398 from Augusoft, Inc. (Sole Source)

- Approval to purchase two 72" Toshiba DLP Televisions for Student Services for \$6,097.98 from DSI Systems
- Approval to purchase a Kubota L3830 tractor/mower for Buildings and Grounds for \$19,380 from Coleman Equipment
- Approval to purchase architectural services for re-roofing the Field House for \$8,600.00 from Blevins and Bradbury, Inc Architects
- Approval to purchase renewal of Greater Kansas City Yellow & White Page advertising for 2007 for \$10,980 from AT&T Yellow Pages
- Approval of payment of \$15,382.00 to Dave's Construction for additional costs associated with the Reconstruction of Quindaro Lane project which included the added work of stabilization and control of the water seepage at the North end of the road (\$11,975), painting of stripes on the parking lot (\$757), and removal and disposal of the old curbing on the west side of the road (\$2, 650).
- Approval of payment of \$5,452 to Marsh Affinity for student nurse liability insurance for Fall 2006
- Approval of payment of \$5,000 to KCTV5 for Fall 2006 advertising.
- Approval of payment of \$15,858 to KASB for 2005-06 Workers Comp insurance audit premium
- Approval of payment of \$54,617.42 to Campus America for annual renewal of Administrative Computing software licenses
- Approval of payment of \$17,229.04 to KCK Transportation Department for NYSP program transportation
- Approval of payment of \$16,260.55 to M&J Catering for NYSP program meals
- Approval of payment of \$14,456.59 to Budgettext Corporation for Bookstore textbooks
- Approval of payment of \$125,876.38 to MBS Textbook for Bookstore textbooks
- Approval of payment of \$10,111.94 to Mercury Luggage for Bookstore merchandise
- Approval of payment of \$7,886.15 to D&H Distributing for Bookstore merchandise
- Approval of payment of \$8,888.29 to Service Wholesale for Bookstore merchandise
- Approval of payment of \$21,944.47 to Follett Higher Education for Bookstore textbooks
- Approval of payment of \$6,709.50 to Thomson Gale for site license to History Resource Center, US for the Library
- Approval of payment of \$21,819.73 to BPU for water service for July
- Approval of payment of \$75,401.08 to BPU for electrical service for July
- Approval of payment of \$7,324.60 to McAnany, Van Cleave & Phillips, R.A. for June service of BOT attorney
- Approval of payment of \$41,810 to The Research Institute for Summer Science Academy room and board
- Approval to authorize the use of VISA cards for College purchases

- Approval of payment of \$5,795.24 to Tichenor College Textbook for Bookstore textbooks
- Approval of payment of \$12,544.55 to Texas Book Company for Bookstore textbooks
- Approval of payment of \$6,000.00 to WDAF-TV for August advertising
- Approval of payment of \$5,353.50 to Career Education Systems for Instructors and materials for Appraiser Pre-License Courses for Continuing Education
- Approval to purchase 10 ESL Lab computers for Instructional Technology for \$13,412.60 from Dell Computers (Handout)
- Approval to purchase one HPS-020 Human Patient Simulator for \$226,044 and one PECS-200 PediaSIM ECS Simulator for \$51,849 for Nursing from Medical Education Technologies, Inc. **(Sole Source)**

Trustee Rios moved to approve the recommendations as presented. Trustee Townsend seconded. Trustee Rios asked what the feedback had been on the new electronic marquees. Mr. Bode responded that they had had about 50-50 good/bad feedback with the main complaints being that the messages were too small and that the red lights were hard to see. He stated that they had been working on resolving complaint issues by making the letters larger, but that to change to white lights would be extremely expensive. Trustee Rios then inquired as to why the bid from Dell Computers was being recommended when it was not the lower of two bids. Mr. Bode explained that they felt that the Dell Computers were a better product and that they had a good history with Dell. And finally, Trustee Rios asked for follow-up information regarding the meeting with BPU about rate rebates on service. Mr. Bode responded that it had taken a little time to pull usage and cost records up but they had an appointment scheduled with BPU personnel on the matter the following week. Trustee Rios thanked Mr. Bode for following up on this matter.

13. The next item on the Agenda was Committee Reports. Trustee Carry noted that she had brought the wrong information to this meeting and would report on the President's Evaluation at the next meeting. Trustee Hernandez gave a report on the last College Senate meeting and noted that there had been a donation of a large number of CD's varying from classical, jazz, and international music to the Library along with another large donation of approximately 500 Children's books. At this point Dr. Amy Fugate, Dean of Humanities & Fine Arts Division, noted that the CD's were donated by Dr. Mike Pettengell, Professor of English, from his personal collection. and that the books were donated from the personal library of Mrs. Ruth Dreher, English Faculty member, who teaches Children's Literature classes. Trustee Carry requested that the Board send a thank you note to the donors for their generosity.
14. The next committee report was by Trustee Hernandez on the Campus Art Committee. She gave a report on the meeting held on August 29th where discussion was held regarding the mission of displaying art on campus which promoted the values of excellence and diversity. The possibility was also discussed of murals being painted in

different locations on campus and that a local muralist was consulted. His response, after being on campus, was that there were many places where murals could be executed. Trustee Rios commented that he would like to see school pride displayed in art and symbols such as the Blue Devil mascot on campus more for the purpose of identification with the school institution itself. Trustee Hernandez said she would bring that information back to the Campus Arts Committee for further discussion.

15. The next committee report was a brief one by Trustee Hernandez regarding the Intercultural Council. Trustee Durham noted briefly that the September 11th Peace Walk was very successful. Trustee Hernandez announced that the NAACP Freedom Fund Banquet was to take place in the next month and that President Murray encouraged KCKCC to possibly have representation in the lobby area. Trustee Townsend stated that there was not any political intent behind the choice of the guest speaker, Governor Sebelius, and hoped that it was understood as such. The Board was thanked for their committee reports.
16. There was no unfinished business.
17. Under Miscellaneous Business Dr. Nolen Ellison gave a presentation regarding the proposed Trustee Handbook project. Dr. Ellison was asked by the Board Chairman to facilitate this project in which a guidebook for the Board would be compiled for KCKCC Board of Trustee members for reference purposes. This handbook would be based on an adaptation of the California Community College Trustee Handbook. Following Dr. Ellison's presentation Trustee Rios stated that he had not been contacted about this workshop or the proposed dates for these workshops. Further discussion ensued regarding communication and lack thereof. It was determined that Dr. Ellison would work with the President's office on coordinating dates for these workshops with Trustees.
18. The next item was the rescheduling of the October Board of Trustees meeting due to several trustees and staff participating in the Annual ACCT Leadership Congress in Florida on the week of the normally scheduled meeting. It was decided that the meeting for the month of October would be held on Wednesday, October 18th at 5:30 p.m.
19. Trustee Townsend moved to enter executive session for a period of ten minutes to discuss non-elected personnel matters and meet with legal counsel in order to protect the privacy interests of the individuals to be discussed with no action to follow. Trustee Hernandez seconded and the motion carried. The Chairman allowed 5 minutes to clear the room.
20. Executive session commenced at 7:15 p.m.

21. Regular session reconvened at 7:25 p.m. at which time Trustee Carry moved to adjourn the meeting. Trustee Townsend seconded and the motion carried. The meeting adjourned at 7:25 p.m.

ATTEST: _____ Chairman

_____ Secretary