

KANSAS CITY KANSAS COMMUNITY COLLEGE

Board of Trustees Meeting

June 13, 2007

The regular monthly meeting of the Board of Trustees was called to order at 5:30 p.m. in the Board Conference Room at the College by the Chairman, Catherine Durham. Roll call indicated the following Trustees present: Nancy Carry, Catherine Durham, Karen Hernandez, J.D. Rios, and Clyde Townsend. Mary Ann Flunder was present via telephone/speakerphone connection due to her hospitalization.

1. Dr. Thomas Burke, College President, noted the following amendments to the agenda:

Changes:

VIII. Personnel

B. Recommendations:

8. Approval to employ the following Summer Student Employees at the rate of \$6.60 per hour:

Lanique Gilbert	Campus Police	PT	(Added)
Keenan Simmons	Continuing Ed.	PT	(Changed from FT)
Libby Graham	Continuing Ed.	PT	(Added)
Lutfiyah Frazier	Humanities Div.	PT	(Added)
Elizabeth Jackson	Media Svcs.	PT	(Deleted)
Keenan Simmons	Media Svcs.	PT	(Added)

Addition(s)

VIII. Personnel

A. Information:

3. Resignation of Tom Murdock as Instructor in the Humanities & Fine Arts Division effective June 30, 2007

Trustee Townsend moved to approve the Agenda with the amendments as presented.
Trustee Hernandez seconded and the motion carried.

2. Trustee Townsend moved to approve the Minutes of the May 9, 2007 Board of Trustees meeting as presented. Trustee Flunder seconded and the motion carried.
3. Under Patrons & Petitioners, Mr. Joe Maderak of 226 S. 75th Street, KC, KS 66112 addressed the Board on behalf of the Board of Directors of Business West. He read a resolution requesting that all taxing entities of Wyandotte County not increase their budget spending by more than 3% to 4%. He stated that to make this request to the college was not intended to be “anti-education” but “pro-business.” The Board thanked Mr. Maderak and stated that they would take that request into consideration for the next year.
4. There were no communications.
5. Under the President’s Report, Dr. Burke reported on the following:

- A very smooth and successful commencement ceremony
- Summer enrollment figures being up by 3.89%
- KACCT Annual Retreat in Great Bend June 15-16
 - Council of Presidents
 - Trustees
 - New Trustee Orientation and workshop
- Dr. Valdenia Winn selected by Governor to serve on the Pearson Fellowship Board. He also noted her hard work in behalf of community colleges during the last legislative session.
- Presentation of a plaque and parting thanks to Catherine Durham for her service on the Board for the past four years

There was brief discussion started by Trustee Rios concerning the nomination of representation from the Kansas City area regarding the new technical authority.

6. Under the Provost Report, Dr. Morteza Ardebili reported on the following:
 - Future meetings held to discuss the target dates for the Area Technical Schools to merger with area community colleges
 - The upcoming articulation agreement with University of Missouri – Kansas City in August 2007
7. On the behalf of Dean Leota Marks who was absent, Dr. Ardebili presented the Personnel Information items as follows:
 - Resignation of Janet Lewis as Nursing Instructor in the Nursing & Allied Health Division effective June 30, 2007
 - Resignation of Pauline Cotton as Wellness Specialist in the Nursing & Allied Health Division effective June 27, 2007
 - Resignation of Tom Murdock as Instructor in the Humanities & Fine Arts Division effective June 30, 2007
8. Dr. Ardebili presented the following Personnel Recommendations for approval:
 - Approval to employ Poll Hawk as FT English Instructor in the Humanities & Fine Arts Division effective August 9, 2007 at the annual salary of \$39,930.37
 - Approval to employ Gregory A. Dixon as Academic Support Specialist in the Title III Office effective June 11, 2007 at the annual salary of \$36,400.00
 - Approval to employ the following Adjunct Instructor at the rate of \$657.00 per credit hour:
 - Judy Alexander-Smith Early Childhood Ed. June 4, 2007
 - Approval to employ Carla S. Buchheit as On-Track ESL Instructor in the Continuing Education Division effective June 18, 2007 at the hourly rate of \$18.00
 - Approval to employ Clinton D. Wheeler as MICT Lab Assistant in the Math/Science/Technology Division effective June 4, 2007 at the hourly rate of \$12.00
 - Approval to employ Stephen L. Byrd as PT Evening Customer Service Technical Assistant in the Financial Aid Office effective May 29, 2007 at the hourly rate of \$9.65
 - Approval to employ the following part time instructors for Continuing Education non-credit classes:

Board of Trustees--Journal of Proceedings – June 13, 2007--Page 3

Max Klamm	GED Spanish Pretest	\$108.00
Donna Olafson	Advanced Cardiac Life Support	\$480.00
Jim Hathaway	Defensive Driving	\$ 80.00

- Approval to employ the following as Summer Student Employees at the rate of \$6.60 per hour:

Valerie Ewing	Admissions Office
Anita Madrigal	Admissions Office
Bobby Bride	Athletics Dept. (Field)
Kyle Jones	Athletics Dept. (Field)
Tom Myers	Athletics Dept. (Field)
Cory Wilder	Athletics Dept. (Field)
Ebony Shelton	Athletics Dept. (Office)
Vashunta Johnston	Athletics Dept. (Office)
Dustin Smith	Athletics Dept. (Women's Basketball)
Christopher Kuzila	Bookstore
Justin Hopkins	Buildings & Grounds Dept. (Grounds)
Michael Steele	Buildings & Grounds Dept. (Grounds)
Jessie Wilson	Buildings & Grounds Dept. (Grounds)
Tyrone Wilson	Buildings & Grounds Dept. (Grounds)
Richer Graves	Buildings & Grounds Dept. (Grounds)
Nick Sambol	Buildings & Grounds Dept. (Maint.)
Tyler Ballard	Buildings & Grounds Dept. (Maint.)
Michelle Smith	Business Office
Leanna Morris	Campus Nurse
Nicole Turner	Campus Police
Lanique Gilbert	Campus Police
Deleah Jenkins	Chemistry
Michelle Beatty	Chemistry
Shelley Anderson	Chemistry
Bedawi Gomez	Child Care Center
LaDonna St. Louis	Child Care Center
Michael Koehn	CIS (Tom Renfro)
Keenan Simmons	Continuing Ed. (Office) & Media Svcs.
Libby Graham	Continuing Ed.
Anisha Hemphill	Continuing Ed. (NYSP Prog.)
Jason Bucklinger	Duplicating
Amanda Bables	Early Childhood/HUDV
Lubna Khan	Financial Aid
Annie Gazaway	Honors
Lutfiyyah Frazier	Humanities
Erionne Lee	Humanities
Shawna Lauber	Leavenworth Center
Kendra Horton	Leavenworth Center
Alana Roach	Library
Donald McClure	Library
Ca'Tia Temple	Media

LaJasmia Bates	Nursing Lab
Ana Yang	Nursing Lab
Debra Michael	Performing Arts Center
Adam Schmitz	Phi Theta Kappa
Donald Buchanan	Physical Therapy Asst.
LaJuana Franklin	Research Center
Hannah Burgess	Science
Camille Bass	Social Science
Corrie Nance	Student Activities
Mandy Maslak	Student Services
Jordaina Bartoszek	Theatre
Lori Manherz	Theatre
Sam Mulholland	Theatre
Anissa Dangerfield	Wellness Center
April Harris	Wellness Center
Cynthia Thomas	Wellness Center
Miriam Gray	Wellness Center

- Approval of change in status of employment for Emanuel J. Calhoun from PT Custodian to Full Time Custodian in the Buildings & Grounds Dept. effective May 19, 2007 at the annual salary of \$20,256.00

Trustee Rios moved to approve the Personnel Recommendations as presented. Trustee Townsend seconded and the motion carried.

9. Brian Bode, Dean of Financial & Administrative Services presented the bills for payment and noted that there was a VISA purchase for \$625 that should have been listed with the Bookstore charges, but that the totals were still correct. Trustee Townsend moved to pay the bills as presented. Trustee Hernandez seconded and the motion carried.
10. Dean Bode presented the Financial Report for approval. Trustee Rios moved to approve the Financial Report as presented. Trustee Townsend seconded and the motion carried. Following the approval of this motion Trustee Rios requested a report on the performance of the Bookstore and Blue Devil Deli. Dean Bode responded that he would provide that at the next month's meeting.
11. Dean Bode presented the following recommendations for approval:
 - Approval to accept the low bid of \$56,790 from Kaw Roofing for the Jewell Building roofing project. (Previously approved by telephone polling) (Capital Outlay Fund) **(Attachment A)**
 - Approval of payment of \$17,106.44 to The Kansas City Star for position advertisements for April 2007 for Human Resources (General Fund)
 - Approval of payment of \$189,229.40 to Commerce Bank for Visa credit card purchases from April 11, 2007 thru May 10, 2007 (Various Funds) (See Financial Report)
 - Approval of payment of \$181,765 to the Kansas Association of School Boards for the renewal of workers compensation insurance for the 2007-08 plan year that begins July 1, 2007 (The current year renewal premium was \$221,553.) (General Fund)

- Approval to contract with William B. Schmidt CPA, LLC as auditors for the external audit of the 2007 fiscal records. Contracted price not to exceed \$35,000 (General Fund)
- Approval to purchase Life Fitness Circuit Series exercise equipment from Advanced Exercise Equipment for \$21,450.00 (State of Kansas Contract #05329.) (Incidental Fund—Exercise Science Fees)
- Approval of payment of \$12,000.00 to the Kansas City Area Development Council for annual membership dues for 6/1/07-5/31/08 (General Fund)
- Approval of payment of \$10,500.00 to Kaplan, Inc. for ACT/SAT Live Review Instruction for 30 HCPP Summer Science Academy students for June and July 2007 (Kauffman Scholars Grant Fund)

Trustee Townsend moved to approve the recommendations as presented. Trustee Carry seconded and the motion carried.

12. Under Committee Reports Trustee Hernandez gave reports on the Intercultural Campus & Community Development Committee.
13. Under Miscellaneous Business Dr. Burke recommended that the Board enter executive session for the purpose discussing the possible acquisition of real estate and completing the President’s evaluation, for a period not to exceed one hour with possible action to follow. Trustee Hernandez moved to approve Dr. Burke’s recommendation as stated. Trustee Townsend seconded and the motion carried. Chairman Durham stated that they would allow five minutes to clear the room. Regular session recessed at 6:05 p.m.
14. Executive session commenced at 6:10 p.m.
15. Regular session commenced at 7:10 p.m. at which time Trustee Rios moved to extend the contract for Dr. Burke as President through June 30, 2010 with an increase in compensation for 2007-2008 of \$10,000 to be divided between salary and fringe benefits as determined by the President. Trustee Townsend seconded and the motion carried.
16. Upon recommendation of Dr. Burke, Trustee Carry moved to extend the contract for Dr. Ardebili as Provost through June 30, 2010 with an increase in compensation of \$8,500 to be divided between salary and fringe benefits as determined by the Provost. Trustee Rios seconded and the motion carried.
17. Trustee Rios moved to adjourn the meeting. Trustee Townsend seconded and the motion carried. The meeting adjourned at 7:11 p.m.

ATTEST: _____ Chairman

_____ Secretary