

KANSAS CITY KANSAS COMMUNITY COLLEGE

Board of Trustees Meeting

May 9, 2007

The regular monthly meeting of the Board of Trustees was called to order at 5:30 p.m. in the Board Conference Room at the College by the Chairman, Catherine Durham. Roll call indicated the following Trustees present: Nancy Carry, Catherine Durham, Karen Hernandez, Mary Ann Flunder, J.D. Rios, and Clyde Townsend.

1. Chairman, Trustee Durham, requested any amendments to the May 9, 2007 agenda. College President, Thomas Burke, noted the following amendment to the agenda:

Addition(s)

IX. Finance

C. Recommendations

10. *Approval to accept the bid* of \$28,878.00 from Continental Equipment Company, Tonganoxie, Kansas to replace an Amsco M65-CES steam sterilizer with an Amsco 3011-02 steam sterilizer in the Biology department of the Science division. (Incidental Funds--class fees) (**Attachment F**)

Trustee Rios moved to approve the Agenda with the amendment as presented. Trustee Townsend seconded and the motion carried.

2. Trustee Rios moved to approve the minutes of the April 11, 2007 Board of Trustees meeting as presented. Trustee Townsend seconded and the motion carried.
3. There were no patrons or petitioners.
4. Under Communications, Dr. Burke read a letter from the Faculty Association of KCKCC, the Faculty Senate, and the Staff Senate thanking the Board of Trustees and Administrators for the luncheon provided on May 8.
5. Under the President's Report Dr. Burke gave an update on the following:
 - The dates and times of the end-of-year events
 - 4-Star Accreditation of the KCKCC Child Care Center
 - KCKCC's Academic Challenge team placing third in the State competition
 - Legislative issues
 - KCKCC's receipt of the BPU Energy Smart Green Building Efficiency Award
 - Receipt of a letter from Higher Learning Commission stating that the Accreditation requirement had now been met until the next campus visit in October 2015
6. Under the report of the Provost, Dr. Morteza Ardebili made a recommendation to the Board to approve the addition of one full time position in the Math, Science & Technology Division for a Biology Instructor. Trustee Townsend moved to approve the request as presented.

Trustee Rios seconded. Following lengthy discussion regarding the need for instructors in primary areas, the motion was withdrawn. Trustee Townsend moved to approve the addition of one full time position in the Math, Science & Technology Division for a Biology Instructor, and the addition of one full time position in the Humanities & Fine Arts Division for an English Instructor. Trustee Rios seconded and the motion carried.

7. Dr. Ardebili introduced Leota Marks, Dean of Human Resources to present the Personnel Items. Dean Marks presented the following information items:
- Resignation of Bernetta McKindra as Community Prevention Specialist in the Region Prevention Center effective May 1, 2007
 - Resignation of Ashley Wright as Visual Technical Specialist in the Media Services Dept effective May 14, 2007
 - Resignation of Glenna Mahoney as Nursing Instructor in the Nursing & Allied Health Division effective June 30, 2007

8. Dean Marks presented the following personnel recommendations for approval:
- Approval to employ Perla M. Escobar as Mail Clerk in the Buildings & Grounds Dept. effective April 30, 2007 at the annual salary of \$22,639.00
 - Approval to employ Pat G. Bartos as part time Personal Trainer in the Wellness Center effective April 11, 2007 at the hourly rate of \$10.00
 - Approval to employ Phyllis Barbosa as part time Evening Admissions Clerk effective April 16, 2007 at the hourly rate of \$9.65
 - Approval to employ Dayton Owens as Head Soccer Coach in the Athletics Dept. effective April 13, 2007 at the annual salary of \$9,000.00
 - Approval to employ the following students:

Christina Beltz	Athletics	CWS
Lauren Brooks	Tutor	CF
Nikkia Carter	Child Care Ctr.	CWS
Annisa Dangerfield	Wellness Ctr.	CWS
Steven Davis	Ambassador	CF
Kayla Easterwood	Child Care Ctr.	CWS
Paige Hollis	Tutor	CF
Charnette Hunter	Child Care Ctr.	CWS
Nailah Marks	Student Activities	CWS
Doris Mills	Child Care Ctr.	CWS
Nicole Mills	Child Care Ctr.	CWS
Elizabeth Shores	Tutor	CF
Sherri Simpson	Tutor	CF
LaDonna St.Louis	Child Care Ctr.	CF
Lacey Sturgis	Tutor	CF
Catia Temple	Media Services	CWS

Trustee Townsend moved to approve the personnel recommendations as presented. Trustee Hernandez seconded. The motion carried with five yes and one no votes

9. Dr. Ardebili then introduced Mr. Brian Bode, Dean of Financial & Administrative Services, to give the Finance Report. Dean Bode presented the bills for payment and requested permission to pay them. Trustee Rios moved to pay the bills as presented. Trustee Townsend seconded and the motion carried.
10. Dean Bode presented the Financial Report and requested its acceptance. Following questions Trustee Carry moved to accept the Financial Report as presented. Trustee Townsend seconded and the motion carried.
11. Dean Bode then requested approval of the following recommendations:
 - Approval to accept the low bid of \$25,785 from J-Today, Inc, Blue Springs, Missouri for printing the Career Programs and College-Wide ViewBooks for College Relations (General Fund) (**Attachment A**)
 - Approval of payment of \$118,926.95 to Commerce Bank for Visa credit card purchases from March 13, 2007 thru April 10, 2007 (Various Funds) (**See Financial Report**)
 - Approval to accept the low bid of \$12,969.40 from the KCKCC Bookstore for 20 Adobe CS3 Master Collection Transactional Software Licenses for Humanities and Fine Arts (Perkins Funds) (**Attachment B**)
 - Approval to accept the low bid of \$10,161.95 from the KCKCC Bookstore for 20 Adobe CS3 Design Premium Transactional Software Licenses for Math, Science, & Technology—Web Application (General Fund) (**Attachment B**)
 - Approval of payment of \$30,500.00 to ANGEL Learning, Inc. for the annual renewal of ANGEL LMS software licensing for Year 2 6/1/07 thru 5/31/08 for Information Services (Sole Source)
 - Request for acceptance of a gift of \$7,500 from Mike and Millie Brown through the Greater Kansas City Community Foundation for the KCK Urban Academy, Dr. Ed Kremer, Science Coordinator
 - Approval to accept the bid of \$196,764.00 from Sysix, Inc. for Enterprise Resource Planning hardware for Information Services (Capital Outlay Fund) (**Attachment C**)
 - Approval to sign the contract with Datatel for the Enterprise Resource Planning software for KCKCC. The contract totals \$1,075,352 (Capital Outlay Fund) (**Attachment D**)
 - Approval to sign a lease/purchase agreement with Sysix Financial, LLC at a 4.5% interest rate for 4 years to finance the ERP hardware and software. Total lease price is \$1,282,116 (**Attachment E**)
 - 10. *Approval to accept the bid of \$28,878.00 from Continental Equipment Company, Tonganoxie, Kansas to replace an Amsco M65-CES steam sterilizer with an Amsco 3011-02 steam sterilizer in the Biology department of the Science division. (Incidental Funds--class fees) (**Attachment F**)*Trustee Townsend moved to approve the recommendations as presented. Trustee Rios seconded and the motion carried.
11. Under Committee Reports, Trustee Hernandez gave reports on the College Senate and Intercultural Campus & Community Development Committee.

Board of Trustees--Journal of Proceedings – May 9, 2007--Page 4

12. Chairman Trustee Durham made presentations of certificates of appreciation to Dean Leota Marks and the College Attorney, Deryl Wynn for their hard work and help in the making of the Trustee Handbook.
13. Under Miscellaneous Business Dr. Burke noted that the date for the June Board Budget Workshop needed to be set. It was the consensus that Monday, June 25th at 12:30 p.m. there would be a working lunch provided and that the workshop would officially start at 1:00 p.m.
14. Trustee Carry moved to enter executive session to discuss salaries and benefits for all staff not covered by the master contract and begin the evaluation of the college President for a period not to exceed one hour in order to protect the privacy of the college personnel. Trustee Hernandez seconded and the motion carried. The meeting recessed at 6:23 p.m. and the chairman announced that executive session would begin at 6:30 p.m.
15. The Board reconvened in open session at 7:20 p.m. At that time Dr. Burke recommended an increase in salary of 4% for all staff not covered by master contract for 2007-2008 effective July 1, 2007. Trustee Townsend moved to approve Dr. Burke's recommendation as presented. Trustee Hernandez seconded and the motion carried. Dr. Burke noted that the 4% increase for 2007-2008 was in line with the same year's increase on the master contract.
16. Trustee Townsend moved to adjourn the meeting. Trustee Hernandez seconded and the motion carried.

The meeting adjourned at 7:21 p.m.

ATTEST: _____ Chairman

_____ Secretary