

KANSAS CITY KANSAS COMMUNITY COLLEGE

Board of Trustees Meeting

April 11, 2007

The regular monthly meeting of the Board of Trustees was called to order at 5:30 p.m. in the Board Conference Room at the College by the Chairman, Catherine Durham. Roll call indicated the following Trustees present: Nancy Carry, Catherine Durham, Karen Hernandez, Mary Ann Flunder, J.D. Rios, and Clyde Townsend.

1. The Chairman called for any amendments to the Agenda. Dr. Burke noted the following amendment to the agenda:

Addition(s)

XI. Unfinished Business

Campus Art Committee – Mural Project

Trustee Carry moved to approve the Agenda with the amendment as presented. Trustee Townsend seconded and the motion carried.

2. Trustee Townsend moved to approve the minutes of the March 14, 2007 Board of Trustees meeting. Trustee Hernandez seconded and the motion carried.
3. The Chairman asked for any patrons or petitioners to address the Board at this time. Trustee Clyde Townsend addressed the Board as a citizen and board member, and thanked the citizens of the county for their support in the election. He then presented elected Trustee Flunder and Trustee Durham with a single roses for their support as fellow candidates in the Board of Trustee election. Trustee Flunder spoke to the Board as a citizen and board member, thanking them and the citizens of the county for the same support in the election. She introduced Mr. Keith Slider, a previous graduate of the KCKCC Mortuary Science program, who worked on her campaign.
4. There were no communications.
5. Dr. Burke then proceeded with the President's Report by noting and recognizing the members of the KCKCC Campus Police Dept. which were recent recipients of the Kansas City, Kansas Police Dept. commendations. He introduced Dean Brian Bode to give a more detailed description of their superior duty and awards. The officers present were Campus Police Jason Sievers and Greg Schneider and Scott Breshears of the KCKPD and part-time with the Campus Police Dept. Chief Greg Schneider and Captain Scott Breshears were awarded the Meritorious Service award. Officer Jason received a certificate of commendation. These awards were for their responses to a fallen officer and actions in the attempted robbery at the NASCAR Speedway on October 1, 2006. They received many thanks and a standing ovation from the Board and audience.

5. Dr. Burke announced that the KCKCC Debate Team had secured it's record-breaking fourth consecutive CEDA National Debate Championship. He also noted that they were presently competing at the National Community College Tournament in Texas.
6. Dr. Burke gave a legislative update on the following issues:
 - HB2566 on Technical Authority legislation and approval
 - Plan for merger with Technical Schools being due to the state on July 1, 2008
 - Casino designation for the counties of Cherokee/Crawford, Ford, Sedgewick/Sumner and Wyandotte and the casinos being owned by the state of Kansas
 - Defferred Maintentance Funding
7. Dr. Burke gave a brief summary of the actions of the college regarding the controversy over the recent issue of the Advocate. Trustee Rios spoke about his concerns of the negative perceptions possibly made due to the article. Dr. Burke then explained the difference between the advisory roles for a high school newspapers and college newspapers.
8. Dr. Burke brought up recent requests for amendments to the Trustee Handbook and said that any changes or additions to be made to the Trustee Handbook facilitated by Dr. Nolen Ellison and already approved by the Board of Trustees would need to come to the President's Office to be brought to the complete Board for action. After much discussion it was the consensus of the Board that any content changes would still need to be discussed by the full board and that general grammatical editing before printing would done by college staff.
9. Under the Provost's Report, Dr. Morteza Ardebili noted that the college was developing close relationships with USD 500 and UMKC in development of the "Pipeline" project. He then noted that Dean McDowell and Dean Lee were working on a pilot project for advising, and that Dean McDowell was working with a committee for mentoring "at-risk" students.
10. Dr. Ardebili introduced Dr. Tamara Agha-Jaffar who introduced and recommended Dr. Mike Pettengell to receive a sabbatical for Fall 2007. Dr. Pettengell gave a summary of his sabbatical goal and purpose. Following his presentation Dr. Ardebili recommended approval of the Fall 2007 sabbatical for Dr. Pettengell. Trustee Rios moved to approve the recommendation as presented. Trustee Townsend seconded and the motion carried.
11. Ms. Leota Marks, Dean of Human Resources, reported on Personnel issues by noting the following Personnel Information item:
 - Retirement for Alice Jenkins as Counselor in the Counseling Office effective June 30, 2007
12. Dean Marks then presented the following Personnel Recommendations:
 - Approval of early retirement for Cecilia Morehouse as Coordinator of English for Speakers of Other Languages (ESOL) effective June 30, 2007
 - Approval of early retirement for Helen Parker as Librarian in the KCKCC Library effective June 30, 2007

- Approval of early retirement for Angie Ford as Coordinator of Enrollment Management effective June 30, 2007
- Approval to employ Amanda Williams as Assistant Director in the Academic Resource Center effective April 2, 2007 at the annual salary of \$42,000.00
- Approval to employ Maria L. Scott as PT On-Call Custodian in the Buildings & Grounds Dept. effective March 17, 2007 at the hourly rate of \$9.65
- Approval to employ Adriana Rios-Ford as PT Secretary in the Counseling Office effective April 2, 2007 at the hourly rate of \$9.65
- Approval to employ Kristin M. Tharp as On-Track (ASAP ESL) Instructor in the Continuing Education Division effective March 27, 2007 at the hourly rate of \$18.00
- Approval to employ Erin Hockenberger as On-Track (ASAP ESL) Instructor in the Continuing Education Division effective March 27, 2007 at the hourly rate of \$18.00
- Approval to employ Trina L. Frazee as Family Literacy (ASAP) Instructor in the Continuing Education Division effective March 5, 2007 at the hourly rate of \$18.00
- Approval to employ the following part time instructors for Continuing Education non-credit classes:

Max Klamm	GED Spanish Pretest	\$117.00
Max Klamm	On Track ESL Classes	\$216.00
Max Klamm	GED Spanish Test	\$216.00

Trustee Carry moved to approve the personnel recommendations as presented. Trustee Townsend seconded and the motion carried.

13. Mr. Brian Bode, Dean of Finance & Administrative Svcs., presented the bills for payment. Trustee Townsend moved to pay the bills as presented. Trustee Hernandez seconded and the motion carried.
14. Dean Bode presented the Financial Report. Trustee Rios moved to accept the Financial Report as presented. Trustee Townsend seconded and discussion followed. The vote was taken and the motion carried.
15. Dean Bode presented the following recommendations for approval:
 - Approval of payment of \$18,500 to William B. Schmidt CPA, LLC, Kansas City, Kansas for auditing of financial statements for the year ended June 30, 2006 **(General Fund)**
 - Approval of payment of \$24,962.92 to Commerce Bank for Visa credit card purchases from February 12, 2007 thru March 11, 2007 **(Various Funds)**
 - Approval to accept the low bid of \$37,928 from Tolefree Cement Finishing, Kansas City, Kansas for replacing the concrete sidewalk between the Library and Humanities buildings **(Capital Outlay Fund)**
 - Approval to accept the low bid of \$18,815.65 from Updike Paving, Stanley, Kansas for replacing the asphalt sidewalk on the East and South sides of the Jewell building **(Capital Outlay Fund)**
 - Approval to accept the low bid of \$299,450 from Vanum Construction, Kansas City, Kansas for renovating Science Classrooms & Laboratories **(Capital Outlay Fund)**Trustee Townsend moved to approve the financial recommendations as presented. Trustee Rios seconded and the motion carried.

16. Under Committee Reports Karen Hernandez gave her reports on the following committees:
 - Human Family Reunion Committee
 - Intercultural Campus and Community Development Committee
17. Under Unfinished Business Trustee Hernandez answered questions regarding the committee's proposal to fund the 5- year project out of the budget for 2007-2008 instead of worrying about funding it year by year for five years. There was much discussion and it was the consensus of the Board that this project be given a line item on the budget for discussion at the Budget Workshop in June.
18. At this time the Chairman, Catherine Durham presented certificates to the Board members and staff involved in the development of the Trustee Handbook and Board Development Workshop under the facilitation of Dr. Nolen Ellison.
19. Trustee Townsend moved to enter executive session for the purpose of discussing personnel matters pertaining to non-elected personnel to protect the privacy of the parties involved and attorney-client privilege to discuss matters deemed privileged within the attorney-client relationship for a period not to exceed 20 minutes. Trustee Carry seconded and the motion carried. Regular session recessed at 7:25 p.m. allowing for 5 minutes to clear the room.
20. At 7:30 p.m. the Board entered executive session.
21. At 7:50 p.m. the Board reconvened in regular session at which time Trustee Rios moved to adjourn the meeting. Trustee Townsend seconded and the motion carried.

ATTEST: _____ Chairman

_____ Secretary