

KANSAS CITY KANSAS COMMUNITY COLLEGE

Board of Trustees Meeting

January 10, 2007

The regular monthly meeting of the Board of Trustees was called to order at 5:30 p.m. in the Board Conference Room at the College by the Chairman, Catherine Durham. Roll call indicated the following Trustees present: Nancy Carry, Catherine Durham, Karen Hernandez, J.D. Rios, and Clyde Townsend. Mary Ann Flunder was absent.

1. Dr. Thomas Burke, President, presented the following amendments to the Agenda for approval:

**Additions:**

**IX. Finance**

C. Recommendations:

8. *Approval of payment of \$42,006.77 to Condensed Curriculum International for instructors, textbooks, supplies, materials, and curriculum for 5 Fall 2006 courses for Continuing Education. (Community Services Fund)*
9. *Approval of payment of \$9,266.50 to Career Education Systems for instructors and materials for Appraiser Pre-License Courses I-VII for Continuing Education. (Community Services Fund)*
10. *Approval of payment of \$26,400.00 to Midwest Inspectors Institute for instructors, materials, and curriculum for Home Inspection Certificate class for Continuing Education. (Community Services Fund)*
11. *Approval of payment of \$9,115.02 to Wingspan, LLC for services received for Al's Pals Training for the Regional Prevention Center. (Project Cope Fund)*

**XI. Unfinished Business**

Second reading and adoption of Policies and Procedures Manual

Trustee Rios moved to approve the amendments to the Agenda as presented. Trustee Townsend seconded and the motion carried.

2. Trustee Carry moved to approve the minutes of the December 13, 2006 Board of Trustees meeting. Trustee Hernandez seconded and the motion carried.
3. There were no Patrons or Petitioners wishing to address the Board.
4. There were no communications.
5. Under the President's Report Dr. Burke reported on the following:
  - Annual luncheon of the Chamber of Commerce at the Reardon Center on February 2<sup>nd</sup>
  - The Legislative Session which started on January 8<sup>th</sup>
  - Legislative issues such as the Tech. Ed. Commission, legislative goals, and their position being more "reactive" in nature this year
  - Filing deadline of noon on January 23<sup>rd</sup> for the April Board of Trustees election

6. Under the Provost's Report, Dr. Morteza Ardebili, Provost presented the Strategic Plan for 2007-2012 for first reading by the Board
  7. Dr. Ardebili introduced Leota Marks, Dean of Human Resources, to present the following Personnel Recommendations for approval:
    - Approval to employ Janie Ballard as Administrative Assistant in the Human Resources Dept. effective January 3, 2007 at the annual salary of \$27,000.00
    - Approval to employ Glenna R. Mahoney as FT Instructor in the Nursing Division effective January 8, 2007 at the annual salary of \$39,147.44
    - Approval to employ the following part time instructors for Workforce Development non-credit classes:

Marisa Gray	VisionPoint: MEET	\$700.00
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    - Approval of change in status of employment of Lakshmy Sivaratnam from Adjunct Instructor to FT Accounting Instructor in the Business Division effective January 9, 2007 at the annual salary of \$44,390.40
- Trustee Carry moved to approve the Personnel Recommendations as presented. Trustee Townsend seconded and the motion carried.
8. The next report was by Brian Bode, Dean of Finance and Administrative Services. Dean Bode presented the bills for payment. Trustee Townsend moved to pay the bills as presented. Trustee Carry seconded and the motion carried.
  9. Dean Bode then presented and reviewed the Financial Report. Trustee Hernandez moved to accept the Financial Report as presented. Trustee Carry seconded and the motion carried.
  10. Dean Bode made the recommendation to approve the following items:
    - *Approval of payment* of \$6,000.00 to The University of Texas at Austin for annual membership fees for the Community College Survey of Student Engagement for the Center for Research and Community Development (*General Fund*)
    - *Approval to purchase* 24 Dell laptop computers and 3 security carts for Math, Science, & Technology from Dell Computers for \$31,176.96 (**Sole Source**) (*Incidental Fund*)
    - *Approval to purchase* Autodesk Design Institute software (25-seat) for Math, Science, & Technology from Midwest CAD for \$7,695.00 (**Sole Source**) (*General Fund*)
    - *Approval to purchase* one Xerox 7760GX Printer for Graphics from Midwest Technology Connection for \$6,769.00 (*General Fund*)
    - *Approval to purchase* 40 Viewsonic VG930M computer monitors for Math, Science, & Technology from Microtech Computers for \$9,400.00 (*Incidental Fund*)
    - *Approval to purchase* one 2007 Dodge 1500 Quad heavy service pickup truck for Campus Police from Thomas Dodge for \$25,187.00 (*Capital Outlay Fund*)
    - *Approval to purchase* installation of police equipment for 2007 Dodge 1500 Quad heavy service pickup truck for Campus Police from Police Department Services for \$10,298.00 (*Capital Outlay Fund*)

Following discussion Trustee Rios moved to approve the recommendations as presented. Trustee Townsend seconded and the motion carried.

11. Dean Bode presented the recommendation to increase the mileage reimbursement rate from 44.5 cents to 48.5 cents per mile effective January 1, 2007 to correspond with the IRS's increased mileage reimbursement rate. Trustee Rios moved to approve the recommendation as presented. Trustee Hernandez seconded and the motion carried.
12. Under the Report of Committees Trustee Hernandez presented reports from the Intercultural Campus & Community Development Committee. **(Attachment 1)** Trustee Durham reported on her recent attendance of Governor Sebelius' Inaugural event.
13. Under Unfinished Business was the second reading and adoption of the Policies & Procedures Manual. Trustee Carry asked some questions after which discussion followed. Trustee Townsend moved to adopt the Policies & Procedures Manual as presented. Trustee Hernandez seconded and the motion carried.
14. There was no miscellaneous business however there was a question regarding the newly arranged web site for the college. Following this discussion Trustee Townsend moved to adjourn the meeting. Trustee Hernandez seconded and the motion carried.

The meeting adjourned at 6:25 p.m.

ATTEST: \_\_\_\_\_ Chairman  
\_\_\_\_\_ Secretary