

KANSAS CITY KANSAS COMMUNITY COLLEGE

Board of Trustees Meeting

June 14, 2006

The regular monthly meeting of the Board of Trustees was called to order at 5:30 p.m. in the Board Conference Room at the College by the Chairman, J.D. Rios. Roll call indicated the following Trustees present: Nancy Carry, Catherine Durham, Karen Hernandez, J.D. Rios, and Clyde Townsend. Mary Ann Flunder was absent.

1. Dr. Thomas Burke, President, noted the following amendments to the agenda:

Additions:

- IX C 14. Approval to purchase HVAC air handlers from Jordan and Riscoe for a total bid of \$15,000 (Sole source from previously used prime vendor)
- 15. Authorization to increase contract with Dave's Construction in the amount of \$32,850. (The increase is needed to confirm the scope of additional work for additional sidewalks and curbing the length of Quindaro Road.)

XII. Miscellaneous Business (**wording to be added**)

Executive session for the purpose of discussing personnel matters subject to attorney-client privilege, staff compensation, continue the evaluation of the President **and discuss the acquisition of real estate.**

Trustee Townsend moved to approve the agenda with the amendments as presented. Trustee Carry seconded and the motion carried.

- 2. Trustee Townsend moved to approve the minutes of the May 10th Board of Trustees meeting. Trustee Hernandez seconded and the motion carried.
- 3. Trustee Townsend moved to approve the minutes of the May 25th Special Board of Trustees meeting. Trustee Durham seconded and the motion carried.
- 4. There were no patrons or petitioners. At this time Trustee Carry thanked the Board and Administration for their thoughtfulness during the recent loss of her brother.
- 5. Under Communications Dr. Burke read the Thank You notes from Trustee Carry and Dean Leota Marks for the Board, Administration, Staff & Faculty thoughtfulness during their recent losses.
- 6. Dr. Burke made a report regarding the new scholarships sponsored by the Wyandotte Friends of the Arts that were awarded to Irene Batnic transferring to UMKC, Leslie Goodlin transferring to KU, and Brandon Stevens transferring to University of Saint Mary. These scholarships are \$1,300 each and were awarded to students continuing in their

fine arts studies as they transfer from KCKCC to four year universities. The Board congratulated the recipients.

7. Dr. Burke gave a legislative update. He briefly explained the increase in appropriations in the state budget for community colleges to \$6.1 million. He also discussed the various committees formed to discuss blight in urban areas, human cloning, and broadband networks during the summer.
8. Under the Provost's Report Dr. Ardebili noted that the strategic planning sessions had begun. The Board Chairman commended the staff and Provost on their work with the Strategic Planning process as they entered the first phase.
9. Dr. Ardebili noted that the KNEA was working on the completion of the recently approved 2006-2009 Master Contract.
10. Dr. Ardebili referred the next item, regarding the survey of the property requested by the Living Word Church, to Mr. Brian Bode, Dean of Finance & Administrative Svcs. Mr. Bode explained the boundaries of the 160' x 50' piece of property in question and recommended making this available to Reverend McFeders for lease. At that time Reverend McFeders interjected that only the offer on the 300' x 60' piece of property included the right of first refusal, not the decreased measurement. Chairman Rios then asked Rev. McFeders if he was now withdrawing the offer to which Rev. McFeders responded that there must have been some miscommunication/misunderstanding. Chairman Rios then withdrew the proposal from the table and directed the college attorney to have further conversation with Rev. McFeders if another proposal was to be brought before the Board.
11. Dr. Ardebili introduced Ms. Lori Trumbo, Dean of Business & Continuing Education, to make a presentation regarding the change in status of the Even Start program. Ms. Trumbo spoke briefly and then introduced Mrs. Rosemary Lischka to give a brief presentation on the request of to the Board to approve the change of status of the Even Start program to an On-Track program at the additional expense of \$39,000 since Even Start had lost its federal funding for the next year. There was brief discussion and Trustee Townsend moved to approve the change of status of the Even Start program to an On-Track program at the increased expense to the college of \$39,000. Trustee Durham seconded and the motion carried.
12. The next item Dr. Ardebili noted was Personnel items and referred that discussion to Dean Leota Marks, Dean of Human Resources. Dean Marks referred to the Personnel Information Item and Dean Trumbo noted the following correction:
 - Resignation of Marquetta Sims-Berry as Instructor of Nursing Home Administration in the Business & Cont. Education Division effective June 30, 2006

13. Dean Marks then presented the following Personnel Recommendations for approval:

- Approval of early retirement for Maurice Smith as Maintenance worker in the Buildings & Grounds Dept. effective August 31, 2006
- Approval to employ David L. Knopp as Director of Assessment for Institutional Services effective July 3, 2006 at the annual salary of \$57,000.00
- Approval to employ Daniel E. Ward as Part Time Groundswoker in Buildings & Grounds Dept. effective May 22, 2006 at the hourly rate of \$10.00
- Approval to employ the following part time Instructors for Workforce Development credit classes:

| | | | |
|-----------------|---------------------------------------|---------|---------|
| Joe Ritt | Semiconductor Elec-SBC | 5/2/06 | |
| | \$1,300 | | |
| Ardith Bequette | Business Math- BPU | 5/10/06 | \$1,875 |
| Darren Osburn | Public Speaking- Armed Forces Ins. | 5/10/06 | \$2,049 |
| Ardith Bequette | Accounting 1 - Armed Forces Ins. | 5/15/06 | \$1,875 |

- Approval to employ the following part time Instructors for Continuing Education non-credit classes:

| | | |
|--------------|-------------------|----------|
| Jim Hathaway | Driver Ed. | \$600.00 |
| Jim Hathaway | Defensive Driving | \$ 80.00 |
| Max Klamm | GED Spanish Test | \$171.00 |
| Max Klamm | GED Spanish Test | \$108.00 |

- Approval to employ the following Summer Student employees for the period of May 30 thru July 27, 2006 at the hourly rate of \$6.60:

| OFFICE | FT | PT | ASSIGNMENTS | |
|--------------------------------|----|----|-----------------|----|
| Admissions | 2 | | Anita Madrigal | FT |
| | | | Darice Jones | FT |
| Athletics (Fields) | | 2 | Kyle Jones | PT |
| | | | Dustin Smith | PT |
| Athletics (Office) | 1 | | Leslie Teal | FT |
| Athletics (Women's Basketball) | 3 | | Lindsey Newpher | FT |
| | | | Nadya Tordova | FT |
| | | | LaShira Allison | FT |
| Bookstore | 2 | | Alex Perica | FT |
| | | | Irma Pardo** | FT |
| Buildings & Grounds | 5 | | Doug Wendel | FT |
| | | | Jeff King | FT |
| | | | Jessie Wilson | FT |
| | | | Justin Hopkins | FT |
| | | | Justin Frey | FT |
| Business Office | | 1 | Latasha Beasley | PT |

| | | | | |
|---|---|---|--|----------------|
| Campus Police | 1 | 1 | David Ntete Johnnie Green | FT PT |
| Child Care Center | 2 | | Erionne Lee Laura Pestock | FT FT |
| Chemistry | 1 | | Shardale Brown | FT |
| CIS (Tom Renfro) | 1 | | Desiree Bergman | FT |
| Continuing Education | 2 | | Michael Sutton Ebony Shelton | FT FT |
| Duplicating | 1 | | Shannic Lee | FT |
| Early Childhood/HUDV | 2 | | Nicole Clifford** Amanda Bables** | FT FT |
| Financial Aid | | 1 | Bedawi Gomez | PT |
| Honors | 1 | | McKenzie Schmitz | FT |
| Humanities | 1 | | Annie Gazaway | FT |
| Leavenworth Center | 1 | 2 | Alice Howey Thomas Torres Lindsay Driscoll | FT PT PT |
| Library | 2 | | Alana Roach Brandon Corey | FT FT |
| Media | | 1 | Alper Turkkan | PT |
| | | | | |
| Nursing | 1 | | Jazzy Bates | FT |
| Performing Arts Ctr. | 1 | | Michael Sear | FT |
| Research Center | | 1 | LaJuana Franklin | PT |
| Science | 1 | | Alana Smith | FT |
| Social Science | 1 | | Camille Bass | FT |
| Student Activities | | 1 | Natalie Hudgins | PT |
| Theatre | 2 | | Rebecca Mason Thomas Coty | FT FT |
| Wellness Center | 2 | 1 | Tina McGee April Harris Iesha Tyler | FT FT PT |
| Women's Res. Ctr. | | 1 | Cynthia Singleton** | PT |
| | | | | |
| ** To be paid from federal work-study funds per Lesley Strohschein. | | | | |

- Change in status of employment for Michael S. Ballentine from Temporary Full-Time to Full-Time EMT/MICT Instructor effective August 14, 2006 with no change in annual salary

There was brief discussion of items 2-7 and Trustee Townsend moved to approve the Personnel Recommendations as presented. Trustee Carry seconded and the motion carried.

14. Dr. Ardebili referred the Finance items to Mr. Brian Bode. Mr. Bode presented the bills for payment. Trustee Carry moved to pay the bills as presented. Trustee Townsend seconded and the motion carried.
15. Mr. Bode presented the Financial Report. Trustee Hernandez moved to accept the Financial Report as presented. Trustee Durham seconded. There was brief discussion regarding the Research Budget balance and the BPU rebate program. Mr. Bode was directed to check into that possibility and report back to the Board at the next meeting. The vote was taken and the motion carried.
16. Mr. Bode recommended approval to purchase Electronic Signs for State Avenue and Parallel Parkway entrances from Young Signs of Leavenworth for the amount of \$80,845. Trustee Townsend moved to accept the recommendation. Trustee Hernandez seconded. Following discussion, the motion carried.
17. Mr. Bode recommended approval to purchase the Business & Continuing Ed. class schedule from Kingston Printing out of Lawrence, KS for the amount of \$11,480.00 based on the quality of their printing. Trustee Townsend moved to accept the recommendation as presented. Trustee Carry seconded and the motion carried.
18. Mr. Bode recommended approval to purchase a Computer File Server for Information Services from Dell Computers out of Round Rock, TX for the amount of \$7,001.00. Trustee Durham moved to approve the recommendation as presented. Trustee Townsend seconded and the motion carried.
19. Mr. Bode recommended approval to purchase a Transport Ventilator for the Respiratory Therapy Program from the low bidder Tri-Anim of Lenexa, KS for the amount of \$5,497.00. Trustee Carry moved to accept the recommendation as presented. Trustee Hernandez seconded and the motion carried.
20. Mr. Bode recommended approval of items 5-12 as presented:
 - Approval to purchase carpet for Room 3619 for \$8,847 from Bell Floor Covering. (Sole Source)
 - Approval of payment of \$24,675 to WebCT for annual renewal of license for Information Services
 - Approval of payment of \$221,553 to KASB for annual renewal of Workers Comp Insurance for 2006-07

- Approval of payment of \$50,558 to KASB for Workers Comp Insurance assessment for 2004-05
- Approval of payment of \$7,350.12 to Quivira, Inc. for May 5, 2006 Recognition Dinner
- Approval of payment of \$7,304 to Mike Parrett for Respiratory Therapy curriculum development
- Approval of payment of \$5,500 to KCPDC for 2006-07 membership dues
- Approval of payment of \$5,323.32 to Switzer Resource Group for BPU training workbooks for Workforce Development (BPU will reimburse KCKCC.) (Sole Source)

Trustee Townsend moved to approve the recommendation as presented. Trustee Carry seconded. Following discussion regarding the increase of worker compensation premium and the assessment fee charged by KASB for Worker's Compensation Insurance, the motion carried.

21. Mr. Bode requested approval to retain W.B. Schmidt, CPA as the 2006 Audit Firm for KCKCC. Trustee Carry moved to accept Mr. Bode's recommendation to retain W.B. Schmidt, CPA as 2006 Audit firm. Trustee Townsend seconded. After a brief discussion, the motion carried.
22. Mr. Bode recommended the approval to purchase HVAC air handlers from Jorban Riscoe for a total bid of \$15,000 (Sole source from previously used prime vendor). Trustee Carry moved to accept the recommendation as presented. Trustee Townsend seconded and the motion carried.
23. Mr. Bode requested approval to authorize the increase in the contract with Dave's Construction in the amount of \$32,850. (The increase is needed to confirm the scope of additional work for additional sidewalks and curbing the length of Quindaro Road.) Trustee Townsend moved to approve authorization to increase the contract with Dave's Construction in the amount of \$32,850 for additional work to be done. Trustee Hernandez seconded and the motion carried.
24. The next order of business was to set the date and time of the Board's Annual Budget Workshop. It was the consensus of the Board to meet on Tuesday, June 27th from 9:00 a.m. to 11:00 a.m. for the Board Annual Budget Workshop in the Board Room.
25. There were no committee reports.
26. There was no unfinished business.
27. Trustee Carry moved to enter Executive Session for a period of 40 minutes for the purpose of discussing personnel matters subject to attorney-client privilege, staff compensation, continue the evaluation of the President and discuss the acquisition of

real estate with action to follow. Trustee Townsend seconded and the motion carried. The Chairman allowed 8 minutes to clear the Board Room.

28. Executive session commenced at 6:55 p.m.
29. Executive session was extended for one hour at 7:35 p.m.
30. Executive session was extended for 20 minutes at 8:35 p.m.
31. Executive session was extended for 10 minutes at 9:00 p.m.
32. At 9:05 p.m. the Board returned to regular session. Trustee Durham moved to close on the purchase of the West Branch YMCA in accordance with the letter of intent previously executed. Trustee Carry seconded and the motion carried.
33. Trustee Durham moved to accept the recommendations for staff salary increases and benefit adjustments as presented. Trustee Hernandez seconded and the motion carried.
34. Trustee Townsend moved to accept the recommendation for the following salary adjustments for the President, Provost, Deans, and Directors.

| | |
|----------------------|-----------|
| Dr. Thomas Burke | \$145,000 |
| Dr. Morteza Ardebili | \$137,000 |
| Brian Bode | \$ 92,000 |
| William Chennault | \$ 97,479 |
| Dr. Amy Fugate | \$ 92,395 |
| Dr. David Klein | \$108,153 |
| Richard Lee | \$105,748 |
| Leota Marks | \$ 84,053 |
| Dr. Denise McDowell | \$ 96,914 |
| Lori Trumbo | \$103,137 |
| Dr. Shirley Wendel | \$105,635 |
| Dr. Charles Wilson | \$ 92,000 |
| Baz Abou El-Enein | \$ 66,000 |
| Karalin Alsdurf | \$ 70,332 |
| James Bennett | \$ 69,042 |
| Marie Branstetter | \$ 66,288 |
| Andrea Chastain | \$ 60,624 |
| Alan Colen | \$ 48,157 |
| Jeanne Crane-Smith | \$ 46,910 |
| Mary Dorr | \$ 68,760 |
| William Ethridge | \$ 69,335 |
| Doris Holleman | \$ 60,392 |
| Michael Kimbrough | \$ 76,088 |

| | |
|------------------|-----------|
| Jim Lahmann | \$ 81,212 |
| Pat Lipsey | \$ 56,057 |
| Rosemary Lischka | \$ 55,617 |
| Amber McCullough | \$ 58,650 |
| Darcy McGrath | \$ 64,341 |
| Tammy Miller | \$ 55,613 |
| Sangki Min | \$ 64,728 |
| Sherri Neff | \$ 59,282 |
| Donna Olafson | \$ 51,000 |
| Sandra Osburn | \$ 53,954 |
| Cindy Otts | \$ 53,818 |
| Nick Perica | \$ 74,399 |
| Dan Pratt | \$ 75,974 |
| Greg Schneider | \$ 64,840 |
| Larry Seal | \$ 89,366 |
| Jeff Sixta | \$ 64,010 |
| Linda Stewart | \$ 65,294 |
| Linda Sutton | \$ 53,954 |
| Jerry Toney | \$ 86,270 |
| Stacy Tucker | \$ 53,954 |
| Linda Wyatt | \$ 52,352 |
| Bill Yeazel | \$ 59,910 |

Trustee Durham seconded and the chairman called for a roll call vote which resulted as follows:

| | |
|-------------------|-----|
| Trustee Carry | Yes |
| Trustee Durham | Yes |
| Trustee Hernandez | No |
| Trustee Rios | Yes |
| Trustee Townsend | Yes |

The motion carried with a 4-1 vote.

35. Trustee Townsend moved to adjourn the meeting. Trustee Carry seconded and the motion carried.

The meeting adjourned at 9:10 p.m.

ATTEST: _____ Chairman

_____ Secretary