

KANSAS CITY KANSAS COMMUNITY COLLEGE

Board of Trustees Meeting

February 10, 2006

The regular monthly meeting of the Board of Trustees was called to order at 4:00 p.m. in the Board Conference Room at the College by the Chairman, J.D. Rios. Roll call indicated the following Trustees present: Nancy Carry, Catherine Durham, Karen Hernandez, J.D. Rios, and Clyde Townsend. Mary Ann Flunder was not present at roll call.

1. The President, Dr. Thomas Burke, noted the following addition to the agenda:
Addition:
Item X C. Acceptance of amended travel policy and procedures for first reading
Trustee Townsend moved to accept the amended agenda as presented. Trustee Durham seconded and the motion carried.
2. The Chairman called for any Patrons or Petitioners wishing to address the Board at this time. There were none. At this time Trustee Carry referred to a recent article in the Johnson County Community College newspaper *The Ledger* which compared KCKCC's offering of a tuition payment plan to that of JCCC's. It stated that while KCKCC's payment plan fee of \$30.00 for the semester was the same, the terms were more restrictive to participate at JCCC. Trustee Carry noted that she just wanted to bring to the Board's attention this positive note regarding KCKCC.
3. The next order of business was approval of the amended minutes of the January 11, 2006 Board of Trustees meeting. Trustee Durham moved to approve the minutes of the January 11, 2006 minutes as presented. Trustee Townsend seconded and the motion carried.
4. Dr. Burke noted under the communications portion of the agenda that he had three pieces of correspondence to read. The first was a letter from Rogene McPherson, Director for Special Services for the Turner Unified School District commending and thanking Norma Cowdrick of the Art classes and the college for the cooperative effort shown by KCKCC art students and instructors that participated in the painting of a mural that was recently installed in the FOCUS Center at the district. Mrs. McPherson then thanked the college for its partnership on this project and invited Dr. Burke to set up an appointment for the administrators and Board members to view the mural. The next letter was from Mrs. Pam Louis in appreciation of the honor paid to the memory of Dr. Henry Louis by renaming the Social Science Building after him. Dr. Burke noted that the tentative date of the ceremony was May 10th. The last and final letter read was a letter from Mr. & Mrs. Mike Dendurent, the parents of a prospective student that recently

attended a college visit at KCKCC. The letter noted that they were quite impressed with the care that was taken during the family's visit to the campus and the helpful attitude of the staff.

5. Under the President's Report Dr. Burke reported on HB-2619 which would eliminate machinery and equipment personal property taxes which in turn would affect the assessed valuation. Dr. Burke also noted that the Legislative Audit Committee would be auditing out-of-state tuition charged by all colleges and universities due to the variances in applied formulas.
6. Under the Provost's Report Dr. Morteza Ardebili, Provost, reported that the Interest Based Bargaining Training would be taking place on February 22nd & 23rd on campus.
7. Dr. Ardebili reported that the interviews for the Dean of Finance & Administrative Services would be complete by the end of February and that hopefully a selection would be made soon after.
8. Dr. Ardebili presented the following Personnel Information items:
 - Resignation of Kathleen Bennett as Clinical Nursing Instructor effective January 17, 2006
 - Verbal resignation of the following Part Time EMT Lab Assistants effective January 3, 2006:
 - Debbie Severino
 - Chad Chambers
9. Dr. Ardebili presented the following Personnel Recommendations for approval:
 - Approval to employ the following Adjunct Instructors at the rate of \$657.00 per credit hour:

Kathleen E. Donegan	Music
Janet Swender	Education
Stuart P. Tredway	Spanish IV
Daniel I. Hieber	History
Michael C. Fletcher	Religion
James E. Varner	English
JoAnne Hall	Psychology
Elizabeth A. Brooks	Respiratory Therapy
Elizabeth L. Hicks	Microbiology
Dorothy I. O'Very	Nursing
Wendy Barnes	Strategies
Kathleen D. Bryant	Nursing
Elaine K. Schall	Math
Elizabeth Timmons	Nursing

Melannie K. Brink	Biology
Tiffany A. Bohm	Physical Therapy Asst. Prog.
Birame Ndao	French
John H. Pretz	Math
Sue Sullivan	Early Childhood Ed.
Jan S. Gilfert	Nursing

- Approval to employ Amy L. Bousman as the On-Track ASAP Instructor in the Continuing Ed. Div. effective January 25, 2006 at the rate of \$18.00 per hour
- Approval to employ Mackensey K. Miller as Part Time Library Circulation Clerk effective January 20, 2006 at the rate of \$9.50 per hour
- Approval to employ Latricia D. Joyner as Part Time Personal Trainer in the Wellness Center effective February 6, 2006 at the rate of \$10.00 per hour
- Approval to employ the following EMT Lab Assistants in the Math/Science & Technology Division effective January 17, 2006 at the rate of \$9.50 of per hour:
 - Irene Maley
 - Shannon M. Abruzzo
 - Sean R. DeSouza
- Approval to employ the following part time Instructors for Workforce Development non-credit classes:

Stephanie Marquez	Translation of HR Documents for Nebraska Furn. Mart	\$ 165.00
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- Approval to employ the following students:

Cynara Hall	Academic Resource Ctr.	CF
Mary Matkin	Tutor	CF
Lindsey Rochester	Intern for Dr. Steve Collins	CF
- Approval of change of status of employment for Kay F. Crossley from Adjunct Instructor to Administrative Assistant to the Dean of Student Services effective January 30, 2006 at the annual salary of \$27,000.00

Trustee Townsend moved to approve the Personnel Recommendations as presented. Trustee Hernandez seconded and the motion carried.

10. Dr. Ardebili requested that Marie Branstetter, Director of Financial Records, present the bills for payment. Ms. Bransetter did so and asked if there were any questions. Trustee Carry moved to pay the bills as presented. Trustee Townsend seconded and the motion carried.
11. Ms. Bransetter also presented the Financial Report and explained where the college was financially in this quarter of the budget. There was discussion. Trustee Carry moved to accept the Financial Report as presented. Trustee Durham seconded and the motion carried.

12. Dr. Ardebili deferred the report on the conversion of the HVAC in the Lower Humanities Building to Mr. Lahmann. Mr. Lahmann, Director of Purchasing & Risk Management, explained the need for the updating of the heating and airconditioning system in this building. Following discussion Trustee Townsend moved to approve the conversion of the lower Humanities Building HVAC from air handler units to Variable Air Volume Boxes at the cost of \$13,646 from the sole source vendor of C & C Group. Trustee Hernandez seconded and the motion carried.
13. The next item was deferred to Mr. Bill Chennault, Dean of Information Services. He proposed the purchase of two redundant disk storage units for the Student Groupwise e-mail server for Information Services for at the cost of \$12,696.00 from the sole source vendor Microtech Computers under a state of Kansas Contract. Following discussion Trustee Durham moved to accept the recommendation as presented. Trustee Townsend seconded and the motion carried.
13. Under the Report of Committees Trustee Durham reported on the 2006 Annual Legislative Summit that she and Mary Ann Flunder recently attended.
14. Trustee Hernandez made a report on the recent College Senate meeting held on February 2nd. She reported on the Senate's discussion of the revised travel policy, the discomfort due to temperature of classrooms in the Social Science Building, and the Academic Calendar for 2006-2007. Trustee Hernandez read a letter from the Faculty Senate commending the Provost on allowing another month to allow further input from all voices on campus in the setting of the Academic Calendar.
15. Trustee Carry reported on the Site Planning Committee's discussion with Larry Seal and Jeff Sixta of the Buildings & Grounds Dept. and concluded that the processes of the Bldgs. & Grounds Dept. were sound and very much in order. She also reported on other projects slated for work. The expansion of the Intercultural Center was also discussed along with possible building of a new Buildings & Grounds Bldg. to allow for the relocation of the Police Academy into the existing Buildings & Grounds Bldg. Trustee Carry distributed plans for the possible expansion of the Intercultural Center into the student study room located to the west and into a portion of the College Bookstore to the east of the existing Intercultural Center. Much discussion followed.

Trustee Flunder arrived at the meeting at 5:09 p.m.

Following more brief discussion Trustee Townsend move to accept the reports of Committees. Trustee Carry seconded and the motion carried.

16. Trustee Flunder questioned the format of the Provost's Report and why he was not reporting on all of the items in his area. She also requested information regarding the last payment made to architect, Ray Byers.

17. The next item was a request by the Unified Government to extend the Interlocal Agreement for the Neighborhood Revitalization Tax Rebate Incentive Program for an additional three years. Mr. LaVert Murray, Director for Economic Development for the UG gave a brief presentation on this agreement extension and took questions following. Trustee Townsend moved to approve the extension of the Interlocal Agreement for the Neighborhood Revitalization Tax Rebate Incentive Program for an additional three years as requested. Trustee Durham seconded and the motion carried.
18. The next item was acceptance of the amended Travel Policy 3.10 for first reading. Trustee Townsend moved to accept the Travel Policy and Procedures 3.10 for first reading by the Board of Trustees. **(Attachment 1)** Trustee Durham seconded and the motion carried.
19. At 5:55 a.m. Trustee Townsend moved to enter executive session for a period not to exceed ten minutes to discuss matters subject to attorney/client privilege. Trustee Carry seconded and the motion carried. The Chairman allowed five minutes to clear the room.
20. Executive session commenced at 6:03 p.m.
21. At 6:15 p.m. Trustee Townsend moved to reconvene in regular session. Trustee Carry seconded and the motion carried. At this time Trustee Townsend moved to adjourn the meeting. Trustee Hernandez seconded and the motion carried.

The meeting adjourned at 6:15 p.m.

ATTEST: _____ Chairman

_____ Secretary