

KANSAS CITY KANSAS COMMUNITY COLLEGE

Board of Trustees Meeting

December 14, 2004

The regular monthly meeting of the Board of Trustees was called to order at 9:00 a.m. in the Board Conference Room at the College by the Chairman, Mr. Clay Roberts, Jr. Roll call indicated the following members present: Mr. Dave Duckers, Mrs. Catherine Durham, Mrs. Mary Ann Flunder, Mrs. Jo Ann Huerter, and Mr. Clay Roberts, Jr. Ms. Sarah Washington was absent.

1. Mrs. Huerter moved to approve the agenda with the following amendments:

Additions:

VII Report of Vice President/Executive Services

B. Personnel Recommendations:

8. Approval to employ Julie E. Denk as Coordinator of the PACE Program in the Continuing Education Division effective January 3, 2005 at an annual salary of \$28,000.00

9. Approval to employ the following Adjunct Instructors at the rate of \$625.00 per credit hour:

Kara H. Reed	Biology	January 10, 2005
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10. Approval to employ the following Instructors for Workforce Development Credit classes:

Ardith Bequette	Intro to Business	\$1,726.00
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11. Approval to employ the following Instructors for Workforce Development Non-Credit classes:

KU Small Business Dev.	Exploring Entrep.	\$ 224.00
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Switzer Resource Group	Vital Learning	\$ 900.00
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Jeanne Crane-Smith	Bus. English	\$ 315.00
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Dawn Strickland	Workplace Spanish	\$1,000.00
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Mrs. Flunder seconded and the motion carried.

2. Mrs. Flunder moved to approve the minutes of the November 9, 2004 Board of Trustees meeting. Mr. Duckers seconded and the motion carried.

3. The Board Chairman asked if there were any Patrons or Petitioners wishing to address the Board at this time. Dr. Ellis Robinson, Regional President for the NAACP addressed the Board about his disappointment in the treatment of Mrs. Karen Hernandez at last months meeting when she made the request to survey the college staff, students, and faculty for the "report card" regarding diversity at the college. The Chairman thanked Dr. Robinson for speaking to the Board.

Mrs. Washington arrived at the meeting at 9:05 a.m.

Following Dr. Robinson was Dr. Ken Clark representing the KCKCC Intercultural Community Advisory Board in reading a letter from the advisory board regarding their recommendations. The Chairman thanked Dr. Clark for speaking to the Board.

The final patron addressing the Board was Mrs. Karen Hernandez of the NAACP who read a statement of her sentiments about her place in the community and relationship with the college. She reiterated her feelings that she is mistreated by the Board of Trustees continually when she is widely welcomed across the college campus. The Chairman thanked Mrs. Hernandez for speaking to the Board.

4. Under the President's Report, Dr. Burke officially recognized Dr. Tamara Agha-Jaffar as the recipient of the 2004 Carnegie Foundation Kansas Professor of the Year. The Board requested that Dr. Fugate, Dean of Humanities & Fine Arts Division, pass on the Boards congratulations to Dr. Agha-Jaffar at this time.
5. Dr. Burke reminded the board members that the Nurses' Pinning Ceremony were that evening at 7:00 p.m. in the Performing Arts Building. Mrs. Flunder asked how many nurses were being pinned and Dr. Wendel's responded that 38 students were completing the program.
6. There were no communications.
7. Dr. Morteza Ardebili, Vice President for Executive Services presented the following Personnel Information items VII A 1-2:
 - Resignation of Crete Whitlock as Cashier in the Bookstore effective November 30, 2004
 - Resignation of Sue Weisensee as ASAP Instructor in the Continuing Education Div. effective October 31, 2004
8. Dr. Morteza Ardebili then presented the following Personnel Recommendation items VII B 1-11 for approval as follows:
 - Approval to employ the following part time instructors for Continuing Education non-credit classes:

Larry Hill	GED Fast Track	\$1,680.00
Blake Hughes	Sub. Teacher at GM	\$1,087.80
Sheldon Guenther	EMT Basic Refresher	\$ 600.00
Jan Jones	EMT Basic Refresher	\$ 210.00
Dave Andrews	EMT Basic Refresher	\$ 45.00
Michael Ryan Foster	EMT Basic Refresher	\$ 45.00
Tim Huggins	EMT Basic Refresher	\$ 45.00
Dave Andrews	EMT Basic Refresher	\$ 75.00
Michael Ryan Foster	EMT Basic Refresher	\$ 75.00
Fran Green	EMT Basic Refresher	\$ 75.00
Dawn Strickland	Spanish for Child Care	\$ 595.00
Joyce McMahan	Ethics for Allied Health Prof.	\$ 600.00
Sara Henry-Martella	Spanish for Nurse, Pt. I	\$1,600.00
Linda Wyatt	Resume Prep for Pharmacy Tech	\$ 75.00

Dawn Strickland	Spanish for GED Pretest	\$ 85.00
Jim Hathaway	Defensive Driving	\$ 80.00
Jim Hathaway	Driver's Education	\$1,920.00

- Approval to employ Bruce E. Levens as Coordinator/Instructor at the GM Skill Center in the Continuing Ed. Div. effective November 22, 2004 at the annual salary of \$28,000.00
- Approval to employ Darren S. Osburn as Academic Program Specialist of the Title III Grant effective January 4, 2005 at the annual salary of \$36,400.00
- Approval to employ Eric Summers as Production HTML Specialist in the Information Services Div. effective November 29, 2004 at the annual salary of \$34,359.00
- Approval to employ Nicholas M. Carvan as EMT Lab Assistant in the Math/Science/Technology Div. effective November 8, 2004 at the hourly rate of \$9.00
- Approval to employ Bernetta C. McKindra as Community Prevention Specialist in the Regional Prevention Center of Wyandotte County effective November 22, 2004 at the annual salary of \$28,000.00
- Approval of change in status of employment for Michael Smith from part time to full time Custodian in the Buildings & Grounds Dept. effective November 15, 2004 at the annual salary of \$19,470.00
- Approval to employ Julie E. Denk as Coordinator of the PACE Program in the Continuing Education Division effective January 3, 2005 at an annual salary of \$28,000.00
- Approval to employ the following Adjunct Instructors at the rate of \$625.00 per credit hour:

Kara H. Reed	Biology	January 10, 2005
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- Approval to employ the following Instructors for Workforce Development Credit classes:
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| Ardith Bequette | Intro to Business | \$1,726.00 |
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- Approval to employ the following Instructors for Workforce Development Non-Credit classes:

KU Small Business Dev.	Exploring Entrep.	\$ 224.00
Switzer Resource Group	Vital Learning	\$ 900.00
Jeanne Crane-Smith	Bus. English	\$ 315.00
Dawn Strickland	Workplace Spanish	\$1,000.00

9. Mrs. Flunder moved to approve the Personnel Recommendation items VII B 1-11 as presented. Mrs. Durham seconded and the motion carried.
10. Dr. Walter, Vice President for Academic Services acknowledged the recent accomplishments of Dr. Agha-Jaffar's Kansas Teacher of the Year award and most recently the publishing of her second book. Dr. Walter promised to get copies of Dr. Agha-Jaffar's book to all of the Board when it was possible. The Board again congratulated Dr. Agha-Jaffar via Dr. Fugate, on her recent accomplishments.
11. Dr. Walter introduced Bill Chennault, Dean of Information Services and Anita Reach, Online Project Leader in the ITIS Dept. Ms. Reach spoke briefly as a follow-up to last month's presentation on on-line education and enrollment. The Board thanked Ms. Reach for her presentation and work with the on-line programs.

12. Mr. Jerry Reid, Vice President for Student & Academic Services presented the bills for payment. Mrs. Huerter moved to pay the bills. Mrs. Washington seconded and the motion carried with Mrs. Durham abstaining from the vote.
13. The Financial Report was accepted as presented.
14. Mr. Reid referred to Attachment A of the Agenda and requested approval to purchase a 2005 Toyota Tundra truck for the Maintenance Dept. from Roger Smith & Sons for the purchase price of \$15,675.00 which included a trade in of the 1993 Chevy S-10 pick up truck. Mr. Duckers moved to approve the purchase of the 2005 Toyota Tundra truck as presented for the purchase price of \$15,675.00 as requested. Mrs. Flunder seconded and the motion carried.
15. Mr. Reid referred to Attachment B of the Agenda and requested approval to purchase a 2004 Dodge Durango for the Campus Police Dept. from Thomas Dodge in Orland Park, IL for the low bid amount of \$23,302.00. Mrs. Flunder moved to approve the purchase of the 2004 Dodge Durango for the Campus Police Dept. from Thomas Dodge in Orland Park, IL for the low bid amount of \$23,302.00. Mrs. Washington seconded and the motion carried.
16. Mr. Reid noted that the auction of surplus equipment netted \$250.00
17. Mr. Reid informed the Board that there were many projects that would be in progress during the Christmas Break due to the opportunity to work in areas otherwise occupied by students and staff.
18. Under Committee Reports Mrs. Flunder reported that the recent KACCT and Council of Presidents meetings hosted by KCKCC were very successful and that she had experienced much positive feedback on the events. She briefly discussed issues of funding that were being discussed by the community colleges and said that any progress was slow moving due to the speed at which the Legislature was moving.
19. There was no unfinished business.
20. Under Miscellaneous Business Mr. Duckers moved to enter executive session for the purpose of discussing matters subject to attorney-client privilege and the possible acquisition of real estate for a period not to exceed 60 minutes. Mrs. Flunder seconded and the motion carried. At 9:35 a.m. the chairman allowed five minutes to clear the room.
21. Executive session commenced at 9:40 a.m.
22. Regular session reconvened at 10:20 a.m. at which time Mrs. Huerter moved to adjourn the meeting. Mr. Duckers seconded and the motion carried.

The meeting adjourned at 10:20 a.m.

ATTEST: _____ Chairman

_____ Secretary