

KANSAS CITY KANSAS COMMUNITY COLLEGE

Board of Trustees Meeting

November 9, 2004

The regular monthly meeting of the Board of Trustees was called to order at 9:00 a.m. in the Board Conference Room at the College by the Vice-Chairman, Mrs. Jo Ann Huerter. Chairman, Mr. Clay Roberts, Jr. was out of town at the time of the meeting. Roll call indicated the following members present: Mr. Dave Duckers, Mrs. Catherine Durham, Mrs. Mary Ann Flunder, and Mrs. Jo Ann Huerter. Mr. Clay Roberts, Jr., and Ms. Sarah Washington were absent.

1. Dr. Thomas Burke, President, indicated that there were the following amendments to the Agenda:

Additions:

VII Report of Vice President/Executive Services

A. Personnel Information:

5. Resignation of Leslie Larson as Prevention Specialist in the Regional Prevention Center of Wyandotte County effective November 1, 2004

B. Personnel Recommendations:

8. Approval to employ Brian J. Patrick as Coordinator for Workforce Development/K-12 Initiatives in the Continuing Division effective November 8, 2004 at the annual salary of \$28,000.00
9. Approval to employ Alonzo Owens as Community Prevention Specialist in the Regional Prevention Center of Wyandotte County effective November 22, 2004 at the annual salary of \$28,000.000
10. Approval to employ Reggie L. Jones as Assistant Track Coach in the Athletics Dept. effective November 1, 2004 at the annual salary of \$4,000.00
11. Approval to employ Peggy S. Frantz as Part Time Custodian in the Buildings & Grounds Dept. effective November 3, 2004 at the hourly rate of \$9.45
12. Approval to employ Debra E. Brosius as Part Time Custodian in the Buildings & Grounds Dept. effective November 3, 2004 at the hourly rate of \$9.45
13. Approval of change in status of employment for Tammy Miller from Director of Distance Education to Director of Adult Support Services in the Continuing Education Div. effective November 1, 2004 at the annual salary of \$52,588.00

14. Approval of change in status of employment for Aaron T. Welch from Part Time to Full Time Groundworker in the Buildings & Grounds Dept. effective November 1, 2004 at the annual salary of \$21,000.00

15. Approval to employ the following students:

Camille Bass	Tutor	CF	
Kyle Bragdon	Media Svcs.	CF	
Brandon Derezinski	Tutor	CF	
Robert Byrne	Weight Room	CF	
Angel Cook	Business Office	CF	
Bedawi Gomez	Child Care Center	CF	
Randy Hoque	Tutor	CF	
Olivia Ighoyivwi	Tutor	CF	
Corrie Kramer	Tutor	CF	
Kellie McCaskill	Library		CWS
Samuel Nevils	Intern (Lab Asst)	CF	
Roger Price	Athletics	CF	
Lindsey Rauter	Tutor	CF	
Nardia Smith	Child Care Center	CF	
Tyson Thomas	Tutor	CF	
Anthony Thompson	Bldgs. & Grounds	CF	
Joshua Warden	Tutor	CF	
Megan Whitney	Tutor	CF	
Jerry McDonald	Tutor	CF	
Max Wistrom	Tutor	CF	
Kong Lee	Intern (Nursing)	CF	

16. Approval to employ Carol Fagan as Coordinator of Assessment in the office of the Vice President for Academic Services effective November 1, 2004 at the hourly rate of \$33.71 (20 hours per week)

Mr. Duckers moved to approve the Agenda as amended to include items VII A 5 & VII B 8-16. Mrs. Flunder seconded and the motion carried.

2. Mrs. Durham moved to approve the minutes of the October 12, 2004 Board of Trustees Meeting. Mr. Duckers seconded and the motion carried.
3. The Vice Chairman called for any Patrons or Petitioners wishing to address the Board at this time. Mrs. Bonnie Clark of 2405 N. 86th St., Kansas City, KS 66109, requested to read a letter from the KCK Intercultural Council Advisory Board regarding a previous letter outlining their recommendations to the Board. Mrs. Huerter thanked the Advisory Board for its input and suggested that, since the Intercultural Council created the advisory board, that it make any recommendations to the Intercultural Council.

The next patron to address the Board was Mrs. Karen Hernandez of 7910 Longwood, Kansas City, KS 66109 requesting permission to conduct a survey on behalf of the NAACP of the Board of Trustees, faculty, staff and 500 students. Ms. Hernandez explained that this survey was for the purpose of the NAACP Report Card on diversity needs of the community. She requested that approval be given at this meeting. Following discussion, Mrs. Huerter noted

that this should be addressed in executive session due to possible legal issues, especially as they pertained to students and lack of notice or viewing of surveys to be approved.

4. Under the President's Report, Dr. Burke noted that the KACCT/COP Quarterly Meetings were being hosted by KCKCC on December 5 & 6 and invited all of the Trustees to attend. He also noted that the Annual President's Christmas Open House is being held on Monday, December 13th at the Conference Center from 11:00 a.m. to 2:00 p.m. Dr. Burke then noted that the Education Hall of Fame Banquet held on November 6th was a great success and thanked Jerry Toney and his staff for their hard work on this event. He finally noted that there was a reception being held in the afternoon from 1:00 p.m. to 3:00 p.m. to celebrate the Faculty Contract.
5. Dr. Morteza Ardebili, Vice President for Executive Services noted the following Personnel Information items:
 - Resignation of Latricia Joyner as Asst. Track Coach effective October 15, 2004
 - Resignation of Reggie Johnson as Custodian effective October 13, 2004
 - Resignation of Denise Morrison as part time Library Circulation Clerk effective October 12, 2004
 - Resignation (verbal) of Cecelia Lemus as Part Time Relief Secretary effective October 15, 2004
 - Resignation of Leslie Larson as Prevention Specialist in the Regional Prevention Center of Wyandotte County effective November 1, 2004
6. Dr. Ardebili presented the following Personnel Recommendation items for approval:
 - Approval to employ Michael E. Smith as Part Time Custodian in the Buildings & Grounds Dept. effective October 3, 2004 at the hourly rate of \$9.45
 - Approval to employ Alicia R. Roth as Asst. Women's Basketball Coach in the Athletics Dept. effective September 30, 2004 at the annual salary of \$4,000.00
 - Approval to employ Jieun K. Newland as Part Time Accompanist in the Humanities Div. effective September 27, 2004 at the hourly rate of \$25.00
 - Approval to employ the following Adjunct Instructors at the rate of \$625.00 per credit hour:

Geoffrey H. Heathcock	Business	October 11, 2004
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 - Approval to employ Jane B. Maier as Part Time Relief Secretary in the Human Resources Dept. effective November 4, 2004 at the hourly rate of \$8.60
 - Approval to employ the following part time Instructors for Workforce Development non-credit classes:

Karen Spartan	Consultant/Perkins Grant	\$1,027.50
Dean Stith	Excel 2003-LVC	\$ 280.00
Switzer Resource Group	Vital Learning Showcase	\$ 100.00
Jim Vetter	From Conflict to Collaboration	\$1,280.00
Sperlynn Byers	Excel & Access	\$ 840.00
 - Approval to employ the following part time Instructors for Continuing Education non-credit classes:

Blake Hughes	Sub. Teacher @ GM	\$ 661.75
Sue Marler	Keyboarding – MS Word	\$ 120.00
Blake Hughes	Sub. Teacher @ GM	\$ 707.07
Sue Marler	E-Mail	\$ 240.00
Mary Mair	NYSP	\$ 600.00
Dawn Strickland	GED Spanish Pretest	\$ 105.00
Kim Lutgen	Flex and Stretch	\$ 360.00
Jim Hathaway	Drivers Education	\$ 600.00
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Mr. Duckers moved to accept the personnel recommendations as presented. Mrs. Durham seconded and the motion carried.

7. Dr. Walter spoke briefly about increases in the on-line enrollment and distributed a sheet of updated information. Dr. Walter then introduced Dr. Dave Klein, Dean of the Math, Science & Technology Division and Dr. Ron Budhram to speak briefly on the Bridges Program. The Bridges program is a partnership program with Kansas State University designed to promote under-represented minority students in the field of Biomedical Research Education. Following questions the Board thanked Dr. Budhram and Dr. Klein for their presentation and work with the Bridges program.
8. Mr. Jerry Reid, Vice President for Student & Administrative Services, presented the bills for payment. Mrs. Flunder moved to pay the bills as presented. Mr. Duckers seconded and the motion carried.
9. The Financial Report was accepted as presented.
10. Mr. Reid referred to Attachment A regarding the printing of the Spring 2005 Schedule and recommended accepting the low bid from NPG Printing out of St. Joseph, MO in the amount of \$10,370.00 for 71,000 copies of a 48 page tabloid. Mr. Duckers moved to accept the bid from NPG Printing as recommended. Mrs. Durham seconded and the motion carried.
11. Mr. Reid introduced Mr. Jim Bennet, Director of Administrative Computing, to give a brief presentation regarding the history and status of the department and operations. Following his presentation the Board thanked Mr. Bennett for his presentation and work in keeping the administrative computing system functioning smoothly.
12. Under the Reports of Committees Mrs. Flunder made a report regarding her attendance at the ACCT Regional Conference in New Orleans, LA. She noted that KCKCC was in good shape, comparatively speaking, with regard to funding and status. Mrs. Flunder also noted that the Silver Harvest Banquet sponsored by TAASU was being held on December 13th and admission was \$15 for all those interested. They were looking forward to a nice evening.
13. There was no unfinished business.
14. At this time Mr. Duckers moved to enter executive session for the purpose of discussing a Personnel Grievance and issues subject to Attorney-Client privilege for a period not to exceed 30 minutes. Mrs. Durham seconded and the motion carried. At 10:05 a.m. the Vice

Chairman allowed five minutes to clear the room. At 10:10 a.m. executive session commenced.

15. At 10:40 a.m. executive session was extended for a period of 30 minutes.
16. At 11:10 a.m. executive session was extended for a period of 5 minutes.
17. At 11:15 a.m. executive session concluded and regular session reconvened. At this time Mr. Duckers made the motion, after consideration of the information presented regarding the grievance of Dr. Wayne Hollis against the college President, to deny the grievance as presented. Mrs. Flunder seconded and the motion carried unanimously.
18. Mrs. Flunder moved to deny the request of Mrs. Karen Hernandez to conduct the NAACP survey due to its unscientific nature and inappropriate execution in that the college does not allow any other organization or group to survey the college community in this manner. She also noted the lack of notice provided to the Board. Mr. Duckers seconded and the motion carried. The Vice Chairman did, however, offer access to the Center for Research for any current data that might be helpful in formulating information for the NAACP Report Card for KCKCC. Mrs. Hernandez made a request for the Board's decision in the form of a letter to be sent to her at NAACP, Bethany Plaza, 21 N. 12th, Ste. 320, Kansas City, KS 66102. The college's legal counsel stated that the written minutes of the Board Meeting would suffice as written response to the request and that a letter would not be necessary.
19. Mr. Duckers moved to adjourn the meeting. Mrs. Flunder seconded and the motion carried. The meeting adjourned at 11:20 a.m.

ATTEST: _____ Chairman

_____ Secretary