

KANSAS CITY KANSAS COMMUNITY COLLEGE

Board of Trustees Meeting

June 14, 2005

The regular monthly meeting of the Board of Trustees was called to order at 9:00 a.m. in the Board Conference Room at the College by the Acting Chairman, Mrs. Jo Ann Huerter. Roll call indicated the following members present: Mrs. Catherine Durham, Mrs. Mary Ann Flunder, Mrs. Jo Ann Huerter, and Mr. Clay Roberts, Jr. Mr. Dave Duckers and Ms. Sarah Washington were not present at this time.

1. Following attendance roll call Mrs. Huerter noted that she had received a letter from Mr. Duckers explaining his absence. She read the letter which included his request that the second reading of the proposed travel policy be tabled until the new board takes office at the July 12, 2005 meeting of the Board. (**Attachment 1**)

Mrs. Washington arrived at the meeting at 9:05 a.m.

Mr. Roberts moved to accept the agenda with the following amendments and that the second reading of the proposed travel policy (Item IX) be tabled until the July meeting:

Addition(s):

VII. B. Personnel Recommendations

10. Approval of change in status of employment for Mark Jones from Custodian to Lead Custodian effective June 6, 2005 at the rate of increase in annual salary of \$2,080.00
11. Approval to employ Glenn E. Owen as Adjunct Instructor in the Humanities Division effective June 7, 2005 at the rate of \$625.00 per credit hour

Mrs. Flunder seconded and the motion carried unanimously.

2. Mrs. Flunder moved to approve the minutes of the May 10, 2005 Board of Trustees meeting. Mrs. Washington seconded and the motion carried.
3. Under Communications Dr. Burke read a letter from Dr. Reginald Robinson, President of the Kansas Board of Regents thanking the KCKCC Board of Trustees for their recent action in the adoption of the policy for the Refund of Tuition and Fees for Activated Military Personnel.
4. Under the Presidents Report Dr. Burke extended a reminder and invitation to the Board's reception honoring Mr. Roberts' retirement at 12:00 noon in rooms 2325 & 2326. Mrs. Huerter thanked Mr. Roberts for his 24 years of devoted service to the school and wished him well.
5. Dr. Burke then informed the Board that he had received an e-mail from Mr. Darren Elliott, Debate Coach stating that he had been contacted by the office of Congressman Dennis

Moore informing him that two highway signs would be placed along Highway 70 honoring the KCKCC Debate Champions for the past two years.

6. Dr. Burke gave a brief update on the funding of education in general and noted that tax increases were not an option for funding the mandated educational funding legislation.
7. Dr. Burke reminded the existing Board and the new Board members in the audience that the New Board Member Orientation would take place on June 21, 2005 at 1:30 p.m. in the College Board Room and that the Annual Board Budget Workshop would follow immediately after between 4:00 and 4:30 p.m. He then informed them that the state level trustee orientation through KACCT would be held at Johnson County Community College on Friday & Saturday, June 24th & 25th. He asked that the new members attending contact his office to make travel arrangements.
8. Dr. Burke then presented Sarah Washington with a plaque of appreciation for her service to the KCKCC Board during 2001-2005.
9. Dr. Ardebili, Vice President for Executive Services, noted the following Personnel Information items:
 - Elimination of the following as part time employees as EMT Lab Instructors effective May 15, 2005 due to inactivity:
 - Michael Arnett
 - Kona Blankis
 - Coleen Bosley
 - Bernie Cacho
 - Allen Durbin
 - Marguerete Green
 - Chance Grey
 - Pam LaRue
 - Pat Morey
 - Stefani Palmer
 - Tammy Reese
 - Misty Sargent
 - Resignation of Steve Clark as Part Time Campus Police Officer at the Leavenworth Center effective June 1, 2005
 - Resignation of Barbara Brauch as Secretary in the College Advancement Dept. effective May 20, 2005
 - Resignation of Marquetta Sims-Berry as Nursing Instructor effective June 30, 2005
 - Resignation of Gloria Kelley as ASAP Instructor effective July 28, 2005
 - Resignation of Paula Haddock as ASAP Instructor effective August 5, 2005
 - Resignation of Jennifer Rios as Part Time Instructor for the evening Adult Even Start Program effective May 19, 2005
10. Dr. Ardebili presented the following Personnel Recommendation items for approval:

Board of Trustees--Journal of Proceedings—June 14, 2005--Page 3

- Approval to employ Stacie A. Zech as Enrollment Manager of ASAP in the Continuing Education Division effective May 31, 2005 at an annual salary of \$28,000.00
- Approval to employ Donna Olafson as Director for the MICT Program in the Math/Science & Technology Division effective June 20, 2005 at the annual salary of \$49,000.00
- Approval to employ Kristina Juarez as the Part Time Even Start ESL Instructor/ASAP in the Continuing Education Division effective May 16, 2005 at the hourly rate of \$20.47
- Approval to employ Nathan C. Doleshal as Part Time Campus Police Officer effective April 23, 2005 at the hourly rate of \$14.00
- Approval to employ the following part time Instructors for Workforce Development non-credit classes:
 - Dawn Strickland Superv. Spanish Speaking Employees \$ 900.00
- Approval to employ the following part time Instructors for Continuing Education non-credit classes:
 - Sue Marler Digital Photography \$ 240.00
- Approval to employ the following summer hire personnel for the following locations for the period of May 31, 2005 through July 28, 2005:

Admissions	Kaili Garcia	FT
ARC	Samantha Wells	PT
Assessment	Angela Henderson	FT
Bookstore	Ezell Hall	FT
Bldgs. & Grounds	Kyle Bragdon	FT
	Keith Benson	FT
	Timothy Jenkins	FT
	Clifford Dodds	FT
	Jeffrey King	FT
	Doug Wendel	FT
	William White	FT
Business Office	Doris Mills	PT
	Katie Pope	PT
Campus Police	Dexter Faulk	FT
	Johnnie Green	FT
	Michael Bozick	PT
Child Care Center	Erionne Lee	FT
CIS (Chan Tung)	Paul Culbertson	FT
Continuing Ed.- NYSP - CEB	Michael Sutton	FT
	Debbie Pope	FT
Counseling	Laura Schraeder	PT
	Elizabeth Gammon	PT
Duplicating	Subrena Walker	FT
Endowment	Elizabeth Gammon	PT
Honors	McKenzie Schmitz	FT
Humanities	Annie Gazaway	FT
Intercultural Center	Anita Madrigal	FT
Leavenworth Center	Carrie Barnes	FT

	Alice Howey	PT
Library	Melcaile Turner	FT
Media Services	Desiree Moorer	FT
	Camille Bass	PT
Nursing	Kong Lee	FT
	Melissa Beal	PT
Print Shop	Ellen Collier	FT
Science	Ashley Cavender	FT
Social Science	Sandra Page	PT
	Camille Bass	PT
Student Activities	Janae Newman	FT
VPES/CRCO	Anne Gramkow	PT
Wellness Center	Lacey Bowers	FT
	Camille Kimbrough	FT
	Michelay Green	FT
	Brittney Suttington	PT
	Caroline Barker	PT

- Approval of change in status of employment for Karen A. Kidder from Adjunct Nursing Instructor to Full Time Nursing Instructor effective August 8, 2005 at the annual salary of \$38,759.84
 - Approval of change in status of employment for Tanya M. Townsend from Temporary Interim Full Time Mathematics Instructor to Full Time Mathematics Instructor effective August 8, 2005 at the annual salary of \$43,950.89
 - Approval of change in status of employment for Mark Jones from Custodian to Lead Custodian effective June 6, 2005 at the rate of increase in annual salary of \$2,080.00
 - Approval to employ Glenn E. Owen as Adjunct Instructor in the Humanities Division effective June 7, 2005 at the rate of \$625.00 per credit hour
- Mr. Roberts moved to approve the Personnel Recommendations as presented. Mrs. Washington seconded the motion carried.

11. Due to Dr. Walters' absence from the meeting there was no report from Academic Services.
12. Mr. Reid, Vice President for Student & Administrative Services, presented the bills for payment. Mrs. Washington moved to pay the bills. Mrs. Flunder seconded and the motion carried.
13. The Financial Report was accepted as presented.
14. Mr. Reid referred to Attachment A of the Agenda regarding the renewal of the Workers Compensation Insurance. He recommended renewal of the coverage with the Kansas Association of School Boards for the premium of \$220,204 which would keep the current deductible of \$1,000. Following brief discussion Mrs. Flunder moved to renew the Workers Compensation Insurance for the year 2005-2006 with KASB for the premium of \$220,204 as recommended. Mrs. Durham seconded and the motion carried.

15. Mr. Reid recommended purchase one Laerdal Virtual I.V. Self-Directed Learning System with the Nurse Module Software for \$11,485. Mr. Roberts moved to approve the recommendation of Mr. Reid. Mrs. Washington seconded and the motion carried.
16. Mr. Reid recommended purchase of 4 computer file servers from Microtech Computers for \$46,712 (Kansas State Contract #33233) for the Information Technology Dept. Mr. Roberts moved to approve the recommendation as presented. Mrs. Washington seconded and the motion carried.
17. Mr. Reid recommended purchase of the items noted in agenda items IX. F,G, & H for the Reading Lab Smart classroom which included:
 - 16 computers for Reading Lab Smart classroom from Microtech Computers, Lawrence, KS for \$20,474 (Title III) (Kansas State Contract #33233)
 - Computer software for Reading Lab Smart classroom from Kurzweil Educational Systems for \$7,435 (Title III) (Sole Source--Proprietary)
 - Audio-visual equipment for Reading Lab Smart classroom from Troxel Communications, Olathe, KS for \$6,492 (Title III)Following discussion Mrs. Flunder moved to approve the purchase for the above items. Mr. Roberts seconded and the motion carried.
18. Under Committee Reports Mrs. Durham stated that she would report on the recent NCORE conference she attended at next month's meeting.
19. Mrs. Flunder moved to adjourn the meeting. Mr. Roberts seconded and the motion carried. The meeting adjourned at 9:29 a.m.

ATTEST: _____ Chairman

_____ Secretary