

KANSAS CITY KANSAS COMMUNITY COLLEGE

Board of Trustees Meeting

April 12, 2005

The regular monthly meeting of the Board of Trustees was called to order at 9:00 a.m. in the Board Conference Room at the College by the Chairman, Mr. Clay Roberts Jr., at which time he noted that he had recently suffered a stroke and would be having Mrs. Huerter chair this meeting in his place. Roll call indicated the following members present: Mr. Dave Duckers, Mrs. Catherine Durham, Mrs. Jo Ann Huerter, and Mr. Clay Roberts, Jr. Ms. Sarah Washington and Mrs. Mary Ann Flunder were absent.

1. Mr. Roberts moved to approve the agenda as presented. Mr. Duckers seconded and the motion carried.
2. Mr. Roberts moved to approve the minutes of the March 8, 2005 Board of Trustees meeting. Mr. Duckers seconded and the motion carried.
3. There were no Patrons or Petitioners wishing to address the Board at this time.
4. Mary Ann Flunder arrived at 9:05 a.m.
5. There were no communications.
6. Under the President's Report Dr. Burke gave a brief legislative update on the Higher Education Bill and funding by the state.
7. Dr. Ardebili, Vice President for Executive Services, noted the following Personnel Information items:
 - Resignation of Gerald McGonagle as Men's Head Soccer Coach effective February 23, 2005
 - Resignation of Todd Logan as Assistant Men's Soccer Coach effective February 23, 2005
 - Retirement of Jan Jones EMT Coordinator/Instructor in the Math/Science & Technology Div. effective June 30, 2005
 - Retirement of Linda Sullivan as Long Term Care Coordinator in the Nursing Division effective June 30, 2005
8. Dr. Ardebili presented the following Personnel Recommendations for approval:
 - Approval to employ Marisa M. Gray as Business Development Liaison in the Continuing Education Div. effective April 25, 2005 at the annual salary of \$28,000
 - Approval to employ Wayne A. Givens as Admissions & Records Technical Assistant in the Admissions Office effective March 28, 2005 at the annual salary of \$21,470.00

- Approval to employ the following Adjunct Instructors at the rate of \$625.00 per credit hour:

Kevin C. Coupe	Speech	March 14, 2005
William T. Welch	Mathematics	June 7, 2005
- Approval to employ the following Part Time Instructors for Workforce Development non-credit classes:

Milagros holt	Spanish for Cust. Svc.	\$1,000.00
Stephanie Marquez	Spanish for Hospitality	\$ 690.00
- Approval to employ Kenneth T. Logan as Head Soccer Coach in the Athletics Dept. effective April 4, 2005 at the annual salary of \$4,500.00
- Approval to employ Christopher M. Bisoni as Assistant men’s Soccer Coach in the Athletics Dept. effective April 4, 2005 at the annual salary of \$3,000.00
- Approval to employ Debra L. Likins as Part Time Personal Trainer in the Wellness Center effective March 16, 2005 at the hourly rate of \$10.00
- Approval to employ the following part time instructors for Continuing Education non-credit classes:

Max Klamm	GED Spanish Test	\$161.50
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- Approval of change in status of employment for Jennifer A. Lozier from Work Study to part time Secretary/Evening & Weekends effective March 23, 2005 at the hourly rate of \$8.60

Mrs. Durham moved to approve the Personnel Recommendations as presented. Mr. Roberts seconded and the motion carried.

9. Dr. Ardebili introduced Dr. Ben Hayes, Director for Faculty & Staff Development. Dr. Hayes gave a brief presentation on the function and status of the Faculty & Staff Development Office. The Board thanked Dr. Hayes for his presentation and work with Faculty & Staff Development.
10. Dr. Kaye Walter, Vice President for Academic Services, noted that she did not have any presentations for the Board this month but did want to inform them about the “Women in Technology” symposium in the Performing Arts Center and the “Women in Education” conference coming soon. She also noted that the Debate Team was presently at International competition as was Mu Delta Chapter of Phi Theta Kappa.
11. Mr. Jerry Reid, Vice President for Student & Administrative Services, presented the bills for payment. Mr. Duckers moved to pay the bills as presented. Mrs. Flunder seconded and the motion carried.
12. The Financial Report was accepted as presented.
13. Mr. Reid informed the Board that the federal rate of mileage reimbursement was now at 40.5 cents per mile and asked the Board if they wished to change the college’s rate accordingly. Mrs. Flunder moved to increase the rate of mileage reimbursement to match the federal rate of 40.5 cents per mile from 37.5. Mr. Duckers seconded and the motion carried.

14. Mr. Reid then referred to Attachment A of the Agenda regarding bids for flooring in the Wellness Center. It was noted that the Wellness Center had saved up the funds to purchase this flooring from their budget. Following discussion Mr. Duckers moved to accept the bid from Regents Flooring of Lenexa, Kansas in the amount of \$40,400.00 to install a special grade of cushioned flooring for the walk path and equipment area of the Wellness Center. Mrs. Durham seconded and the motion carried.
15. Mr. Reid recommended the purchase of two WebCT file servers from Microtech Computers at the Kansas State Contract price of \$18,798.00. Following discussion Mr. Duckers moved to approve the purchase of two WebCT file servers as recommended by Mr. Reid. Mrs. Flunder seconded and the motion carried.
16. Mr. Reid referred to Attachment B of the Agenda regarding bids for classroom audio/visual equipment for the Leavenworth Service Center. Mr. Reid recommended the purchase of specific audio/visual equipment from Troxell Communications of Olathe, Kansas for the amount of \$16,604.00 for the use in the Leavenworth Service Center. Mrs. Flunder moved to accept the bid from Troxell Communications in the amount of \$16,604.00 for audio/visual equipment for the Leavenworth Center. Mrs. Durham seconded and the motion carried.
17. Under Committee Reports Mrs. Huerter requested more information regarding the cost of signage at the college entrances. Mr. Reid said they were still looking at the options and currently trying to test a digital system that would allow programming without cable being run to the signs. Mr. Reid said they would update the Board when they had more information.
18. Mrs. Huerter also noted that for the month of April the Library would be offering free cups of specialty coffees as a trial to see the feasibility and requests for such a service in the Library. Mr. Reid noted that it has been very successful so far. Mrs. Huerter invited everyone to try it out.
19. The next order of business was the tabled issue of increasing the per diem. Mrs. Flunder moved to take this issue off the table for further discussion. Mrs. Durham seconded and a roll call vote resulted as follows:

Mr. Duckers	No
Mrs. Durham	Yes
Mrs. Flunder	Yes
Mrs. Huerter	Yes
Mr. Roberts	No

The motion carried with 3 yes votes and 2 no votes.
20. There was discussion concerning the costs associated with the proposed increase and whether or not it would include students. The proposal presented did not. Following discussion Mrs. Durham made the motion to increase the rate of per diem for the Board of Trustee members from \$50 to \$75, Administration to remain at \$50 with no change, Faculty & Staff be increased from \$35 to \$50 and students be increased from \$6 to \$8 per meal. There was no second to the motion. The motion failed.

21. Mr. Duckers moved to increase the per diem for students only from \$6 to \$8 per meal effective July 1, 2005. Mrs. Huerter seconded and the motion carried.
22. Mrs. Huerter noted that at this time they would move to Item VII-A regarding the policy on Refund of Tuition and Fees for Activated Military Personnel and then go into executive session for all three executive session items at one time.

Dr. Burke referred to Attachment C of the Agenda regarding the policy on Refund of Tuition and Fees for Activated Military Personnel. He noted that this policy was recommended for its first reading at this time and for adoption at the next meeting. He also noted that this policy was recommended by the Kansas Board of Regents. Mrs. Durham moved to accept the policy for first reading. Mr. Duckers seconded and the motion carried.

23. Mr. Roberts moved to enter executive session for the purpose of discussing the possible acquisition of real estate, a matter subject to attorney-client privilege, the non-renewal of a non-tenured faculty member and to conduct the evaluation of the President for a period not to exceed one hour with possible action to follow. Mrs. Flunder seconded and the motion carried. At 9:45 a.m. the chairman allowed time to clear the room.
24. At 9:55 a.m. the board entered executive session.
25. At 10:35 a.m. the board recessed from executive session and entered regular session where Mrs. Flunder moved to accept the following resolution:

RESOLUTION

WHEREAS, Chun Hu is currently employed as a non-tenured faculty member with the Kansas City Kansas Community College; and

WHEREAS, the Board of Trustees of Kansas City Kansas Community College finds that the contract of Chun Hu for the 2005 - 2006 school year should not be renewed, and that Chun Hu should be given written notice on or before May 1, 2005, of the intent of the Board of Trustees of Kansas City Kansas Community College to not renew her contract for the 2005 - 2006 school year;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF KANSAS CITY KANSAS COMMUNITY COLLEGE as follows:

It is hereby declared to be the intent of the Board of Trustees of Kansas City Kansas Community College that the employment contract of Chun Hu as a non-tenured faculty member not be renewed for the 2005 - 2006 school year; and,

The Secretary of the Board of Trustees is directed to give written notice in person or by restricted United States mail to Chun Hu on or before May 1, 2005, of the Board's intent not to renew her contract for the 2005 - 2006 school year.

ADOPTED by the Board of Trustees of Kansas City Kansas Community College the 12th day of April, 2005.

By:

**Clay "Bud" Roberts, Jr.,
Chair**

Jo Ann Huerter, Trustee

David K. Duckers, Trustee

Mary Ann Flunder, Trustee

Sarah Washington, Trustee

Catherine Durham, Trustee

Mr. Duckers seconded and the roll call vote resulted as follows:

Mr. Duckers	Yes
Mrs. Durham	No
Mrs. Flunder	Yes
Mrs. Huerter	Yes
Mr. Roberts	Yes

The motion carried with 4 yes votes and 1 no vote.

26. The Board moved back into executive session at 10:38 a.m. for a period not to exceed 30 minutes for the purpose of the evaluation of the President.
27. At 11:00 a.m. the Board reconvened in regular session at which time Mrs. Flunder moved to extend the current contract of Dr. Thomas R. Burke, President of the College, for one year making the current contract term end June 30, 2008. Mr. Duckers seconded and the motion carried unanimously.
28. Mr. Duckers moved to adjourn the meeting. Mrs. Flunder seconded and the motion carried.
29. The meeting adjourned at 11:03 a.m.

ATTEST: _____ Chairman

_____ Secretary