

KANSAS CITY KANSAS COMMUNITY COLLEGE

Board of Trustees Meeting

February 22, 2005

The regular monthly meeting of the Board of Trustees was called to order at 9:00 a.m. in the Board Conference Room at the College by the Chairman, Mr. Clay Roberts, Jr. Roll call indicated the following members present: Mr. Dave Duckers, Mrs. Catherine Durham, Mrs. Jo Ann Huerter, and Mr. Clay Roberts, Jr. Ms. Sarah Washington and Mrs. Mary Ann Flunder were absent at this time.

1. Mrs. Huerter moved to approve the agenda with the following amendments:

**Additions:**

**IX. Report of Vice President/Student & Administrative Services**

- G. Consideration of tuition rates for the 2005-2006 Academic year

**XII. Miscellaneous Business**

Executive Session for the purpose of discussing matters subject to attorney-client privilege and faculty negotiations. (Wording added)

Mr. Duckers seconded and the motion carried.

2. Mr. Duckers moved to approve the minutes of the January 11, 2005 Board of Trustees meeting. Mrs. Huerter seconded and the motion carried.
3. Under the Audience to Patrons and Petitioners Pastor Dwayne D. McFeders of the Living Word Church, 1720 N. 46<sup>th</sup> St., Kansas City, KS 66104 wished to address the Board. Pastor McFeders introduced himself and his wife, and then gave a brief presentation about the plans of the church to renovate the Country Day Care building and property they recently purchased which is located adjacent to the southeast corner of the KCKCC campus. The church plans include the construction of a parking area located on campus property. Pastor McFeders requested that the Board consider giving the church use of this portion of the property for one of the building's canopies and access to the parking area. The chairman thanked Pastor McFeders for his presentation and stated that the Board would take this request into consideration and advise him of their decision.

Mrs. Mary Ann Flunder arrived at 9:06 a.m.

4. There were no communications.
5. Under the President's Report Dr. Burke gave a brief report on the current legislative issues which included the Governor's recommendation of \$5.1 million increase to the budget for community colleges, and other funding issues. He also noted SB217 regarding Tuberculin testing and questionnaires for all new students, faculty and staff.

6. Dr. Morteza Ardebili, Vice President of Executive Services, extended an invitation to all men and women to attend the March 11<sup>th</sup> International Women's Day Observance honoring Women in Non-Traditional Employment Roles in the Upper Jewell Center at 11:30 a.m. Dr. Ardebili then noted the following Personnel Information items:

- Resignation of Candace Underwood as Technical Assistant in the Admissions and Records Dept. effective February 7, 2005
- Resignation of Damian Stambersky as Part Time Personal Trainer in the Wellness Center effective January 10, 2005
- Resignation (verbal) of Jennifer A. Gaupp as Part Time Evening/Weekend Secretary at the Leavenworth Center effective February 2, 2005

7. Dr. Ardebili then noted the following Personnel Recommendations for approval:

- Approval to employ the following Adjunct Instructors at the rate of \$625.00 per credit hour:

Karen R. Kidder	Nursing	January 10, 2005
Laura E. Lillich	Nursing	January 10, 2005
Gene D. Flaharty	Theatre Make-Up	January 10, 2005

- Approval to employ the following Part Time Instructors for the Continuing Education non-credit classes:

Sue Marler	Digital Photography	\$240.00
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- Approval to employ the following student(s):

Linda Warren	Campus Nurse	CWS
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- Approval of additional duties for Barbara L. Stransky as Part Time Library Clerk (in addition to Adjunct Instructor in Social Science Div.) effective February 1, 2005 at the hourly rate of \$8.60

Mrs. Durham moved to approve the Personnel Recommendations as presented. Mrs. Huerter seconded and the motion carried.

8. Dr. Kaye Walter, Vice President for Academic Services, introduced Dr. Brian Whitehead and Dr. Cindy Hoss to give a report on the status of the Higher Learning Commission Accreditation preparations. Dr. Whitehead noted that the site visit on campus would be in October, meaning that the college should have their work done on this report by mid May. Dr. Whitehead summarized the focus of the Self-Study to prove whether KCKCC is living up to the criteria of the HLC. Current efforts include consultation with a communications professional scheduled for March and creation of a resource room for HLC documents by early March. The Board thanked Dr. Whitehead and Dr. Hoss for their report.

9. Dr. Walter introduced Mrs. Wanda Gatshall-Peresic to give a report on the status of the Physical Therapy Assistant Program. Mrs. Gatshall-Peresic distributed a handout and gave a report of past and present enrollment and the growing need in the community for these licensed professionals. She also noted that the KCKCC PTA program is incorporating new policies to insure higher passing rate and success in the field. The Board thanked her for her report and her work with the program.

10. Mr. Jerry Reid, Vice President for Student & Administrative Services, presented the bills for payment. Mrs. Huerter moved to pay the bills as presented. Mrs. Flunder seconded. Mrs. Durham moved to not pay the bill to West Investments. Counsel advised that there was already a motion and a second on the floor and that the proper motion was to amend the motion to not pay the bill to West Investments. Mrs. Durham then moved to amend the previous motion to include not paying the bill to West Investments. The motion died for lack of a second. A vote was taken on the first motion to pay the bills as presented which resulted as follows:

Mr. Duckers Yes  
Mrs. Durham No  
Mrs. Flunder Yes  
Mrs. Huerter Yes  
Mr. Roberts Yes

The motion carried. West Investments was not on the list of bills to be paid.

11. The Financial Report was accepted as presented.

12. Mr. Reid introduced Dr. Denise McDowell, Dean of Admissions & Records and Registrar, who in turn introduced Mrs. Valerie Webb, Director of the Academic Resources Center. Mrs. Webb distributed a handout and gave a brief report on the status, process, and functions of the resource center.

13. Mr. Reid requested approval to purchase a used wood-chipper for the amount of \$6,000.00 from Croft Rental. There was brief discussion. Mr. Duckers moved to table this matter until more information on the prices on new wood-chippers was brought back to the Board for consideration. Mrs. Flunder seconded and the motion carried.

14. Mr. Reid referred to Attachment A of the Agenda and requested permission to upgrade the Energy Management System and Fire Alarm System currently in use in the campus buildings. This would extend to the field house, lower Math area, and incorporate the fire alarm system on the computer system at the cost of \$58,000.00. There was brief discussion. Mr. Duckers moved to approve the upgrade the Energy Management System and Fire Alarm System for the amount of \$58,000.00 with work to be done with “in-house” assistance to C & C Group of Lenexa. Mrs. Huerter seconded and the motion carried.

15. Mr. Reid requested purchase of 7 Xerox copiers at the Kansas State Contract pricing rate of \$29,603.00. Mrs. Flunder moved to purchase 7 Xerox copies as requested for the amount of \$29,603.00. Mr. Duckers seconded and the motion carried.

16. Mr. Reid requested the Board’s consideration to increase tuition rates by \$1 for Kansas residents and \$3 for non-residents. This raises the resident tuition to \$49.00 per credit hour and \$147.00 per credit hour for non-residents, with no change in the current student fees of \$10.00 per credit hour. Mrs. Huerter moved to approve the tuition recommendation for 2005-2006 and Mr. Duckers seconded. Following discussion a roll call vote was taken which resulted as follows:

Mr. Duckers Yes  
Mrs. Durham Yes  
Mrs. Flunder Yes  
Mrs. Huerter Yes  
Mr. Roberts Yes

The motion carried.

17. Under Committee Reports Mrs. Flunder and Mrs. Durham reported on their recent attendance at the Annual ACCT Legislative Summit in Washington, D.C. on February 13-17<sup>th</sup>. They reported on the visits they had with legislators and what the current priorities for community colleges were.
18. Mrs. Huerter moved to enter executive session for the purpose of discussing matters subject to attorney-client privilege, faculty negotiations, and possible acquisition of real estate for a period not to exceed 45 minutes. Mrs. Flunder seconded and the motion carried. The chairman allowed five minutes to clear the room.
19. Executive session commenced at 10:40 a.m.
20. Regular session reconvened at 11:05 a.m. Mrs. Huerter moved to adjourn. Mr. Duckers seconded and the motion carried.
21. The meeting adjourned at 11:06 a.m.

ATTEST: \_\_\_\_\_ Chairman  
\_\_\_\_\_ Secretary