



Mission Statement: Inspire individuals & enrich our community one student at a time.



Vision Statement: Be a national leader in academic excellence & partner of choice in the communities we serve.

**KANSAS CITY KANSAS COMMUNITY COLLEGE
Board of Trustees Special Meeting
FY2024 Budget Hearing
Tuesday, August 29, 2023 – 4:00 P.M.**

CONSENT AGENDA – Item A2
Meeting Minutes

1. **Call to Order:** Chairwoman Evelyn Criswell called the meeting to order at 4:02 p.m. in the KCKCC Zoom meeting platform on Tuesday, August 29, 2023.
2. **Roll Call:** Trustees present were Chairwoman Evelyn Criswell, Vice Chair Brad Isnard, Mr. Don Ash, Ms. Rosalyn Brown, Ms. Pat Brune, Dr. Ray Daniels and Ms. Linda Hoskins Sutton.
3. **Executive Session(s):** Chair Criswell announced there will be two (2) executive sessions with the first executive session to discuss personnel matters of nonelected personnel for a 10-minute duration with possible action to follow in open session. All action would take place in the virtual meeting room.

Chair Criswell called for a motion to amend the agenda to make the second executive session originally planned for 10-minutes to 5-minutes. Trustee Brune made the motion. Trustee Ash seconded the motion. **The Motion Carried.**

Chair Criswell called for a motion for the first executive session to discuss personnel matters of non-elected personnel for a 10-minute duration with possible action to follow in open session. All action would take place in the virtual meeting room. Trustee Daniels made the motion. Trustee Brune seconded the motion. **The Motion Carried.**

The Board was virtually moved to the executive session meeting room at 4:08 p.m.

They were joined by Dr. Greg Mosier, President, Dr. Scott Balog, Executive Vice President, and Mr. Greg Goheen, College Attorney.

The Board ended the first executive session at 4:18 p.m.

Returning to open session, Chair Criswell called for a motion to enter the second executive session for the preliminary discussion of the acquisition of real property for a 5-minute duration with possible action to follow in open session. All action would take place in the virtual meeting room. Vice Chair Isnard made the motion. Trustee Brune seconded the motion. **The Motion Carried.**

The Board was virtually moved to the executive session meeting room at 4:22 p.m. for the second executive session. The Board ended the second executive session at 4:26 p.m.

Returning to open session, Chair Criswell announced for the first executive session there is no action. For the second executive session, Chair Criswell called for a motion to approve the land purchase agreement for the Unified Government (UG) downtown property. Vice Chair Isnard made the motion. Trustee Brown seconded the motion. **The Motion Carried.**

4. **Adjournment:** Chair Criswell called for a motion to adjourn the special meeting. Trustee Brune made the motion. Trustee Daniels seconded the motion. **The Motion Carried.**

The meeting adjourned at 4:28 p.m.

Budget Hearing

1. **Call to Order:** Chairwoman Evelyn Criswell called the meeting to order at 4:28 p.m. in the KCKCC Zoom meeting platform on Tuesday, August 29, 2023.
2. **Roll Call:** Trustees present were Chairwoman Evelyn Criswell, Vice Chair Brad Isnard, Mr. Don Ash, Ms. Rosalyn Brown, Ms. Pat Brune, Dr. Ray Daniels and Ms. Linda Hoskins Sutton.
3. **Audience to Patrons and Petitioners:** Chair Criswell invited patrons or petitioners to address the Board. There were no patrons or petitioners online.
4. **Approval of the 2023-2024 Budget:** Chair Criswell invited Dr. Greg Mosier, President, to present the Proposed Budget Revisions. Dr. Mosier presented the following –
 - Dr. Mosier announced he will start where the meeting left off on August 22nd to continue the conversation of this big decision as education is so important. An educational institution truly is a different entity than a public government or other

entity because of the value, the economic development and economic growth it brings a community. It is an investment in our future and the future of Wyandotte County.

Dr. Mosier share the slide with four different mill levy options explaining the decision was made to not take action on the mill levy during that meeting but to continue the discussion.

At the Board's request, administration reviewed from the current one mill reduction, which is about \$2 million, what it would look like cutting an additional half a mill, which is about \$1 million, and cutting another full mill, which would be about \$2 million for a total of about \$4 million.

One of the other factors to consider is this is not the only reduction that is being looked for FY24 with the reduction of the motor vehicle tax and the State tiered and non-tiered funding, it is almost adding another \$1 million to these numbers.

The very next day after the August 22nd Board meeting, Cabinet came together and started having the discussion on how to approach looking at additional reductions to operations, keeping our mission and vision truly at the heart of the discussion - considering reductions in different areas while focusing on the present and the future. The College has a task to serve today's students and community the best that can be done, without losing sight of the responsibility to help plan for the future of KCKCC as we move into these next 100 years and what puts the institution in the best position to be successful so the students and community can be successful.

Other considerations are the reality of inflation and the Consumer Price Index (CPI) has gone up 17% yet the College budget has only gone up 7.3% in the last three years. Dr. Mosier showed the breakdown by year on the CPI with the cumulative amount being a 17% increase. The College budget has not expanded greatly over the course of time. The budget actually decreased in 2021 due to COVID and the decrease in enrollment thus the decrease in State funding allocation, especially tiered, non-tiered and other revenues. In 2022, the budget only went up 2.5%. In total, still being behind minus 2% from 2020 - yet, the CPI has gone up 15.9% with a significant difference of 13%. In 2023, the CPI and inflation did pull back and with the valuation set by the State it went up 9.3%, but the total is still down about 10% on based on inflation.

Dr. Mosier mentioned planning for the future and shared a 10-year forecast of totals if the mill levy remained flat then with reductions of the mill by 1, 1.5 or 2 mills over 10 years – it would be minus \$20 million, minus \$30 million or minus \$40 million in revenue over that time period.

Administration broke down the amounts into 0.5 mill increments and listed area reductions across the institution from the operational side to the instructional side

and the support side. If those reductions are added to the other reductions from the vehicle revenues, tiered and non-tiered the total decrease in these types of revenues would be about \$4 million.

Dr. Mosier continued with additional information at reducing another 0.5 mill. This was difficult to get to with some of the bigger items being strategic asks, which is the fund to help upgrade areas of the institution and classrooms, reduction to capital outlay, the learning spaces, travel and supplies. The cuts have an impact on our students and their experiences with cutting supplies, materials and travel. It does decrease the student experience while at KCKCC, which decreases learning opportunities.

If reduced another full mill, the total reduction would be \$5 million to the institution.

One of the things the institution is trying to do is play catch up as the College has not had money to invest heavily in programs and new programs. Dr. Mosier shared a list of area employers that KCKCC is trying to meet their workforce needs. As KCKCC meets their workforce needs that equals student success. Taking individuals from our community - right now a little under 60% of our enrollment comes from Wyandotte County - and prepare them to get jobs in these companies and others making \$50,000 to \$75,000 a year as a base income and making over \$100,000 a year with overtime. This is a great way to serve our students and our community by putting them in the position to come from poverty into prosperity and making six figures over the course of one or two years.

KCKCC is also looking at starting a new program - the high voltage program. It will cost between \$1.5 and \$2 million to get that program launched. Our students and our community members will have the opportunity to make \$50,000 to 70,000 dollars a year. This is based on programs and equipment but is focused on students and their opportunity to better their lives through education and through opportunities, and obtaining and maintaining high-wage, high-demand career opportunities.

KCKCC has a one semester Industrial Maintenance Technician (IMT) program where students can make \$50,000 to \$60,000 a year on their base income and \$100,000 a year with overtime. With the new programs the College is going to add in advance manufacturing and construction, earning those same types of dollars it is not only student success, it is community success by adding upwards of \$5 million annually to the Wyandotte County economy. It is raising the lives of our students and our graduates and, from the tax perspective, KCKCC creates taxpayers. As KCKCC creates student success, the College lessens the burden of our local taxpayers by creating more taxpayers.

Regarding long-range planning, the institution created the master facility plan which will be presented to the Board of Trustees at the September meeting at 9:00 a.m. This

is a 15-, 20-, 25- year plan. Not all of the items need to be done, but some of the things where we can best provide good educational and learning opportunities for our students and student success that we would want to implement are Early College, Jewell Learning Commons, New Community Education Center and Student Union. Dr. Mosier explained the economic impact to the County and the students. Dr. Mosier explained the cost for these top four items is about \$40 million and the total of another mill reduction is about \$40 million. This could be a potential loss in the ability to move this forward for our students and for our community.

Dr. Mosier continued that the College is a good steward of the taxpayers of the community and emphasized KCKCC is the lowest mill rate of all taxing entities. Dr. Mosier explained a mill does not equal a mill. One mill brings KCKCC about \$2 million so one mill is 2% of the budget. For the Unified Government (UG), one mill equals about \$1.93 million so one mill to the UG is only 0.42% of their budget. For USD 500, one mill equals about \$1.07 million so one mill to USD 500 is about 0.30% of their budget.

In comparison, for every mill KCKCC would cut, to be equivalent UG would need to cut 5.64 mills and USD 500 would need to cut 6.8 mills without matched funds or more realistically, 3.64 mills with the matching money from the State. A mill is not a mill is not a mill is the point. KCKCC takes a lot larger percentage out of our budget than all the other organizations around because they have a higher number of mills to start with.

Administration looked at our mission, our vision, what we are trying to accomplish and do the most good for current students and for the future of Wyandotte County. It is important to focus on the socioeconomic status of our citizens in Wyandotte County. KCKCC has done a lot of great work but there is a lot of great work to do.

- Dr. Mosier invited Dr. Shelley Kneuvean, Chief Financial Officer, to present the Revised FY2024 Budget Recommendations. Dr. Kneuvean presented the following –

Dr. Kneuvean shared a slide with the totals of the revenues based on what was proposed - the 1 mill reduction, 1.5 mill reduction or 2 mill reduction. With what was proposed, in addition to the motor vehicles and the State aid Senate Bill 155 decreases, that is nearly \$1 million so the additional one mill reduction was another \$2 million for a total of \$3 million is the net effect of option one. With the additional 0.5 mill reduction on top of what was proposed, that is about another \$1 million reduction. Then if another 0.5 mill reduction is added on for a full 2 mill reduction, it is about another \$1 million, with that full impact of \$3 million. That is in addition to the almost \$1 million in motor vehicles taxes and the State aid reduction.

Dr. Kneuvean continued with a slide of proposals. She explained the process of the President's Cabinet members reviewed their areas, past spending trends and strategic

reductions to try to minimize the impact on students but these proposed changes will impact students. President's Cabinet also considered our mission, our vision, our strategic plan to put forth the best recommendations.

Dr. Kneuvean shared the different categories of natural classifications: salaries and benefits, contractual services, supplies, and functional classifications: physical plant like facilities, academic services, student services. Dr. Kneuvean highlighted some examples included in these numbers like reduction in salaries; contractual services for the theater department, the Social Science department, electronic books for the library; supplies and other operating expenses including training of our employees and travel of our students for athletics, debate and exercise science; supplies for automotive technology and instruments. The examples included areas in academics and student services.

One of the bigger areas for reductions is repairs and maintenance to plant which is \$535,183. This includes updating classrooms, the parking lot, the parking lot light replacement, fleet vehicles, Police department vehicles, classroom furniture.

The final item is reducing strategic opportunities by \$250,000. These are important projects that are one-time expenses. These items would be reprioritized and include scoreboard and game tables for the Field House and refreshing the financial aid office and business office that are student facing.

Additional reductions in contractual services would be a variety of small reductions across relatively small budgets that would impact across the board a lot of departments. Additional reductions would include supplies and operating expenses in the academic area across a lot of programs, training in facilities personnel, travel in the military center, the student housing staff. Some savings could be achieved in utilities – while a 3% increase is being forecasted based on actual costs and trends.

Additional capital repairs and maintenance to plant would be a reduction to the learning spaces budget again - to do some modest improvements in some classrooms more focused on furniture without extensive renovation work that needs to be done. Throughout all the departments, identified reductions to capital outlay include purchasing equipment, replacement items that are capital throughout all the departments, the construction budget for facilities in terms of construction and renovations.

Continuing with strategic opportunities, those items would go through an internal process to be reprioritized.

A reduction to the contingency fund would help achieve that cumulative impact.

This was a process that the team took very seriously and tried to identify those areas where we could continue to achieve our mission and yet make some reductions. And although there are things the institution would not be able to do in the coming year, trying to make sure the College stayed true to the core business of providing education.

Overall, that gives the funding reductions that we would need. This is a summary, and we would look for direction from the Board.

Dr. Kneuvean shared a breakdown of the totals per mill reduction. The proposed budget had included a 1.0 mill reduction of \$1.965 million. A 1.5 mill reduction would be an additional \$982,000 for a total of \$2.948 million and a 2.0 mill reduction would be an additional \$1.965 million for a total impact of \$3,931,730. That is in addition to the motor vehicle and the State aid reduction up close to \$1 million.

Dr. Kneuvean asked for questions from the Board. Dr. Mosier thanked Dr. Kneuvean and turned the meeting back over to Chair Criswell.

Vice Chair Isnard requested the slide with the amounts.

Trustee Ash asked for clarification if what has been proposed does not tap into any of the reserves. Dr. Mosier confirmed that is correct and taking the strategy to cut back on current operational spending, and still save for the future of the college.

Trustee Linda Hoskins Sutton commented there was confusion about the assessment received in the mail as much as it went up she did not think it would affect the budget this much. Trustee Hoskins Sutton is against cutting anything for the students. Also, people do not understand how the College can be building and making cuts. Trustee Hoskins Sutton understands what the people are saying since the community does not always see what is received from the community college compared to District 500 and the UG. KCKCC must do what can be done to serve the community. Someone mentioned to her how the College taxes the community and now the College priced the facility rentals to where the community cannot really rent the facilities or come on campus so the community feels unwanted. The Board and the administration must make the community feel welcome.

Dr. Mosier appreciated Trustee Hoskins Sutton's comments and reconfirmed the process for community members, groups or organizations to use the facilities has not changed. It was in place long before Dr. Mosier arrived and that process is continuing to be followed. If someone submits a waiver, it is reviewed and most of the time it is waived unless it is a for-profit function.

Trustee Hoskins Sutton commented that is not the experience she has heard.

Trustee Daniels motioned to approve the budget presented at the last Board meeting which was a 1.0 mill reduction. Trustee Daniels noted the good comments shared at the

last Board meeting and mentioned he has been in the community long enough to know the dire straits people are in. The bottom line is KCKCC is an educational institution and our role is to provide the very best education to our community.

The Board just passed an ambitious strategic plan which will cost money; the Board just passed a technology plan which the Board all said is extremely important to moving our students forward in this world; and the facilities plan is sitting out there. Trustee Daniels is reluctant to do anything that begins to take resources away from the teachers, staff and students. Trustee Daniels understand how hard this is but the reality is to uphold the mission is to provide the best quality education. The proposal made at the last Board meeting of one mill reduction is the right one.

Chair Criswell clarified the mill recommended by Trustee Daniels is the one mill reduction at 26.375. Trustee Daniels confirmed that is correct.

Trustee Brune seconded the motion. Trustee Brune commented she spent a lot of time reviewing what was heard at the open session and what was heard the most was state revenue neutral. That cannot in good conscience be done to this college budget and still provide the service to the community that it is designed to provide. The one mill reduction leaves KCKCC in a position, out of all the taxing entities, to be able to say the College was the one that reduced. The reason to do it is because this is the College's effort at showing the community KCKCC wants to move forward, KCKCC adds almost \$2 value for every dollar given, KCKCC educates students to become \$100,000 taxpayers, but KCKCC is also listening to the community and understands that tax burdens right now are tough. Trustee Brune seconded the adoption of option one.

Chair Criswell called for other comments or questions.

Trustee Hoskins Sutton commented to the community in light of what was mentioned as cuts that would hurt the students, those cuts should not happen. The students should not bear the brunt of what is happening. For that reason, Trustee Hoskins Sutton agreed with what was proposed last week.

Chair Criswell clarified Trustee Hoskins Sutton is referring to option one, one mill reduction at 26.375. Trustee, Huskins Sutton confirmed that is correct.

Trustee Brune thanked the staff for bringing these other options on such short notice as it was hard work. Trustee Daniels agreed and gave thanks to the staff for a well-done job.

Vice Chair Isnard agreed with Trustee Brune and the takeaway from the last meeting was that there is still a lot of work to do when it comes to the community engagement piece, telling our story and what the return on that investment means. In looking forward to the future, new Board members will join and some will depart. Vice Chair Isnard appreciated the extra work to provide the options. The 1.5 or 2 mill reductions are too drastic of a

change to the budget with the increased costs that have already been committed to. With some of the comments heard at the last meeting, there was confusion between this budget discussion and the downtown campus. Vice Chair Isnard hopes the community understands the College is not increasing their tax rate to pay for the downtown campus. The College has already set aside money for years for that project and fundraised the majority of it. Vice Chair Isnard wants to help decouple those two issues and continue messaging around that so people understand better.

Chair Criswell called for other comments or questions.

Trustee Ash echoed the sentiment to Dr. Mosier and Dr. Kneuvean for all the work in bringing these options. There are really hard parts about all of this. Trustee Ash will probably vote No on the motion due to favoring another 0.5 mill reduction but he will fully support however the motion passes. Trustee Ash is not interested in cutting things out or stopping the train from moving but maybe slowing it down a little bit. Trustee Ash thanked everyone for the hard work in providing these options and thanked everyone for the good, robust discussion about it.

Trustee Hoskins Sutton agreed with Trustee Ash to keep things moving option one is the way to go, but she still does not agree with it, she does not want things cut to students.

Dr. Mosier added clarity that there have been no reductions in option one, that was how the budget was created at that dollar amount. The additional cuts would come under option two and three.

Trustee Hoskins Sutton understands that.

Chair Criswell called for other comments and questions.

Dr. Greg Mosier thanked the staff for all the work in putting this together. There was a significant amount of time taken by everyone on President's Cabinet and reaching out to Deans for information. Dr. Mosier appreciates all the hard work and efforts along with this good conversation.

Chair Criswell announced the Board had received a motion from Trustee Daniels for option one at one mill at 26.375 and received a second from Trustee Brune. Six Trustees voted yes; Trustee Ash voted no. **The Motion Carried.**

Chair Criswell called for the Board approval of the revised FY 2024 budget. Trustee Brune made the motion. Trustee Brown seconded the motion. **The Motion Carried.**

Chair Criswell thanked everyone and noted it takes time and effort which she saw a tremendous amount of, not only on the part of the President, the Cabinet, faculty and staff, but also as Board members. Everyone taking it seriously is appreciated. Chair Criswell gave

appreciation to everyone listening and respecting each other, and helping to cut through and clarify what it is that is needed to be done. It is okay that everyone does not agree about the same thing. It is the Board's job to have these discussions. Chair Criswell gave appreciation to all because it is important to have these discussions and make these decisions. Chair Criswell gave thanks for everyone's time.

5. **Adjournment:** Trustee Daniels motioned to adjourn the meeting. Trustee Brune seconded the motion. **The Motion Carried.**

The meeting adjourned at 5:22 p.m.

ATTEST:

DocuSigned by:
Evelyn Criswell
278BC4DA8C3342E

Chairperson, Ms. Evelyn Criswell
Greg Mosier

Secretary, Dr. Greg Mosier