



Mission Statement: Inspire individuals & enrich our community one student at a time.



Vision Statement: Be a national leader in academic excellence & partner of choice in the communities we serve.

KANSAS CITY KANSAS COMMUNITY COLLEGE
Board of Trustees Meeting
Tuesday, August 22, 2023 – 5:00 P.M.

CONSENT AGENDA – Item A
Meeting Minutes

Revenue Neutral Rate Hearing

1. **Call to Order:** Chairwoman Evelyn Criswell called the Revenue Neutral Rate Hearing to order at 5:02 p.m. in Upper Jewell Lounge at KCKCC-Main Campus and in the KCKCC Zoom meeting platform on Tuesday, August 22, 2023.
2. **Roll Call:** Trustees present were Chairwoman Evelyn Criswell, Vice Chair Brad Isnard, Mr. Donald Ash, Ms. Rosalyn Brown, Ms. Pat Brune, Dr. Ray Daniels and Ms. Linda Hoskins Sutton.
3. **Hearing to Exceed the Revenue Neutral Rate**
 - Chair Criswell invited Dr. Greg Mosier, President, and Dr. Shelley Kneuvean, Chief Financial Officer, to present the Hearing to Exceed the Revenue Neutral Rate.
 - Dr. Mosier presented information to help members within the College and in the public understand some of the ways KCKCC functions, the value it brings the community and what an investment it is in education for the economic development of the future of Wyandotte County. KCKCC has been around almost 100 years now. Dr. Mosier shared images of the past, the present and the future including a favorite quote: “Education is truly one of the most powerful instruments for reducing poverty and inequality...” (World Bank, May 2016).

Dr. Mosier shared slides reflecting Wyandotte County’s poverty by census track indicating that four of the 10 of Kansas’s poorest zip codes are in Wyandotte County, with poverty comes poor health, and that the County is now the number one county in the State for highest weekly wages. It is the belief that a person’s zip code should not determine their level of success and that education is one of the key economic drivers for the community. Dr. Mosier

continued showing some of the economic and social disparities that exist within Wyandotte County from the western side of the County to the eastern side of the County based on stats of English-speaking skills, those working full-time yet living in poverty, children under the age of 18 living in poverty, and post-secondary educational attainment which affects median household income.

Dr. Mosier shared information about Wyandotte County's capital investments and projects which showed in the last three to five years about \$500 million to one billion dollars being brought into the County with these great businesses paying high wages. Dr. Mosier listed some of the companies and the number of jobs brought to the County and the great opportunity in Wyandotte County to educate the community so they can obtain and maintain these jobs. Dr. Mosier shared information about the different industry clusters that are in Wyandotte County with wage information in relationship to the key programs that will be in the new downtown facility - manufacturing which pays about \$70,000 per year and commercial construction technology which pays about \$70,000 a year on average. This will prepare the community workforce with the skills to obtain high-wage, high-demand jobs versus working two or three low-paying jobs and continuing to live in poverty.

Dr. Mosier shared information about the impact that KCKCC has on the communities that are served - both Wyandotte County and Leavenworth County. One out of every 50 jobs is affected by KCKCC and its offerings. A new study is being conducted, however, during the year of 2017, KCKCC added \$182 million to the economy, had about 770 employees with a payroll of about \$39 million. For individuals that invest in the stock market, the annual rate of return on average is 10% per year. For taxpayers' gain, every dollar invested on that yearly basis is returning \$1.30 which means it is three times more valuable to invest in KCKCC and its offerings than the stock market. From the income that is received as revenue from taxpayers, which is about \$0.56 on the dollar, it is about 5.5 times. Every dollar that is invested in KCKCC with the local tax base, \$1.50 to \$1.55 is returned - it is hard to beat the 50% return. A new study is in progress which should be ready in one or two months. Dr. Mosier reiterated about the great jobs, the great wages that are available in Wyandotte County and that part of the issue the tax burden is higher than surrounding counties is because most of the people that work in Wyandotte County do not live in Wyandotte County. The loss of revenue for Wyandotte County, in this calculation was a year or so prior at \$44,000 median income which is \$2.2 billion lost in revenue if 100% was had, which would not be the case. If the goal to reduce the commute-in and have more Wyandotte Countians work in Wyandotte County jobs by 10%, that would bring in an additional \$310 million to the local economy. The educated workforce is needed in order to do so. Over five years that would be \$1.56 billion by just increasing the local residency workforce by 10%. That is why Wyandotte County and KCKCC is such an investment.

KCKCC serves a lot of different needs socially and economically, and as an economic investment, creates taxpayers. The best way to reduce the tax burden on those paying taxes is to increase the number of taxpayers in the County. That is done by education and by having individuals successfully employed.

Dr. Mosier shared images and information about the downtown project which will take down the blight and replace it with a Community Education, Health and Wellness Center in partnership with Swope Health, CommunityAmerica Credit Union and Kansas City, Kansas Public Schools. This project is the most significant economic investment in downtown Kansas City, Kansas in more than 30 years and those other investments have been paid for primarily with federal dollars. This investment is a \$65 million driver for the economy and social mobility. The center will create 33 brand new jobs in downtown KCK with a total income for those 33 jobs being \$1.4 million annually. With 66 employees on site, the annual salaries the center will create is \$4 million per year. This investment will have in demand programs - a one semester (11 credit hours) industrial maintenance technology certificate. In one semester, graduates are making between \$50,000 and \$60,000 a year per student, and they are offered all the overtime that they are willing to work - some students are making \$100,000 a year. If the 30 students per year in advanced manufacturing and commercial construction technology are added in, that is an extra \$1.75 million or, with overtime, \$3 million annually going into the local economy. That is based on 57% of the students come from Wyandotte County, using that denominator, retention and attrition rates. With these programs, the \$65 million investment from KCKCC and the partners, with fundraising efforts, it brings in \$130 million in economic investment in Kansas City, Kansas in a 10-year period. That is why this investment is so important.

During the last three years, the College has done tremendous fundraising to pay for the center. Dr. Mosier shared a slide listing individuals and organizations - some of the higher dollar donations to the project. Almost \$50 million has been raised as of July, \$13 million does include KCKCC. Demolition will begin in the middle of September with the goal for substantial completion in June of 2025 to open in the fall of 2025. KCKCC's portion of the center is \$52 million, with \$13 million being invested that the College has saved. KCKCC received \$29 million in grants and donations through foundations and other funding mechanisms with about \$10 million to go. The College is paying \$0.33 on the dollar for that facility that will be producing talented individuals. The Wyandotte County taxpayer contribution rate is \$0.18 on the dollar for that center, which means at a \$52 million investment, the College and the community is paying less than \$10 million - it is an automatic seven times return. The College is fiscally responsible and takes a conservative approach with its finances, working in the best interest of the community. The College also has the ability to recommend to the Board to reduce the mill levy by one

full mill giving \$1.96 million back to the community which is one-third of what KCKCC would receive if the mill levy was kept flat.

Dr. Mosier shared information about where tax dollars go - for every taxpayer dollar that is paid in taxes on an annual basis KCKCC is only \$0.16. All the education entities are different. KCKCC has the lowest mill levy rate of all of the large institutions taxing entities in Wyandotte County.

Dr. Mosier highlighted how mill levy recommendations are made. First, the County looks at the assessed valuation. In 2022-23 it was \$1.7 billion and in 2023-24 it is \$1.96 billion with a change of \$256 million. Looking at the mill levy general fund, in 2023 the rate was 25.105. If the mill levy was kept flat, it is still 25.105. The mill levy capital fund rate is 2.270. The other part of the calculation is the motor vehicle tax revenue where the College is losing \$726,000. If the College kept the mill levy flat, tax revenue would be \$58.2 million. If the College kept revenue neutral rate, the mill levy rate adjusts so the total revenue remains the same at that \$51 million zone. The College must consider the 9% to 11% inflation rate. KCKCC wants to be good stewards of tax dollars. If KCKCC reduced the mill levy by 0.5, that would make it \$57.2 million and if reduced by a full point, it would reduce it by \$1.96 million. That would return one-third of it back to the community and the total revenue that would be increased on the budget is \$4.3 million.

Dr. Mosier shared some student success stories and why it is important to continue to provide a quality education. This is looking towards the future, trying to do it in the most financially conservative way possible utilizing grant dollars and fundraising efforts to keep the burden down on residents; continuing to build more skilled workers and in turn creating more taxpayers in Wyandotte County, which lessens the burden on those who are currently paying taxes.

For the budget portion of the meeting, the recommendation to the Board is to reduce the mill levy by one mill and for the purpose of this meeting, the recommendation is to exceed the revenue neutral rate. The sequence of the meeting was changed to have the audience to patrons after this presentation.

- 4. Audience to Patrons and Petitioners:** Chair Criswell invited patrons or petitioners to address the Board. There were no patrons or petitioners online. Dr. Mosier invited each speaker to the podium explaining the 5-minute limit. Speakers were Ms. Fannie Hill, Mr. Bill Schmidt, Mr. Dan Meara, Ms. Eden Barnes, Mr. Kirk Williams (declined to speak), Edwardsville Mayor Carolyn Caiharr, Ms. Cheryl Yates, Ms. Cece Mank and Laura & Alex Sanchez. Each expressed a concern about the revenue neutral rate and the mill levy rate.

Dr. Mosier responded as an educational institution, what KCKCC can do is help raise the level of education within the community to increase the number of people who

contribute to the tax system. KCKCC is the only organization or institution in Wyandotte County that is recommending a reduction in their mill levy. Dr. Mosier thanked everyone for the comments, they are taken to heart and are appreciated.

Dr. Mosier opened the floor to the Board for conversation.

Trustee Ash commented on watching this issue closely for several weeks and apologized to the Board for being unable to attend the budget workshop to review all this data. There is a much broader audience of taxpayers in the community that feel the way all these people feel. Trustee Ash stated he cannot vote to support exceeding the revenue neutral rate by the amount proposed. Trustee Ash does not disagree with necessarily anything in Dr. Mosier's presentation. By reducing one mill, the increase that will be realized from the three mills that is not being reduced is too much in that short amount of time. Trustee Ash supports the downtown center, the College has done a good job with the \$13 million invested, KCKCC did not raise taxes for that money and has done a great job leveraging that. Trustee Ash has every confidence the remainder needed to build will be raised so it is not funded entirely on the back of the taxpayers. If nothing else was heard tonight, if these trends continue, it won't be 71% that are working here and leaving with their paycheck. This is going to go up and even though the College is going to educate and provide people into good paying jobs there is no guarantee or forecast on how many of those individuals will stay here. Trustee Ash was clear about his position on this issue. He could support, for example, exceeding the revenue neutral rate, if it were only exceeded it between a half of a mill and a mill to allow room to deal with inflation for all the goods and services being utilized at the College. Everything was well stated, everything has gone up for everyone. The Board has a responsibility as the governing body to strongly consider that and pay attention to what the community is saying. Trustee Ash thanked all the people that spoke said they did a great job articulating the position.

Trustee Brune echoed thanks to everybody for coming out. Her family is four generations deep in Wyandotte County and being engaged in the community is what it's about. That is what the speakers demonstrated in good faith and with good, reasonable arguments. The Willa Gill Center was brought up several times - it is staying and nothing is changing with it, other than the College may end up paying for its maintenance. Mayor Gardner has a task force to find a better answer for Willa Gill - to maybe find a place where in addition to giving food, but maybe housing as well. If the Willa Gill Center moves it is not due to the College building downtown. Trustee Brune argued for one mill reduction last year and did not get it. She was excited to see one mill this year put forward. If KCKCC were to remain revenue neutral that could not be called the best business decision a group can make at this level. Trustee Brune listened and made a lot of notes based on the speakers' comments. Trustee Brune noted her e-mail is on the KCKCC website and encouraged individuals to invite her to a meeting to finish community conversations.

Trustee Daniels gave a reminder there two hearings tonight. First is whether to exceed the revenue neutral rate. The second hearing is about what the budget looks like and what the mill levy looks like. It would be irresponsible for the College to go with the revenue neutral due to inflation. Minimal raises were give to the staff and faculty, there are increased costs

along with trying to increase the programs, provide a real, quality education for students. For the board to vote on revenue neutral would be a mistake, the board needs to exceed revenue neutral. The question then becomes in the second hearing what that budget looks like and what the mill levy looks like. Trustee Daniels recommended to vote to exceed the revenue neutral.

Vice Chair Isnard thanked Trustee Ash for his comments as they agree on a lot of items along with the individuals who spoke. Vice Chair Isnard wanted to do more than a mill reduction as well. He also agreed with many of the points that Trustee Daniels just made. Vice Chair Isnard cautioned the group about comments to not invest in education in this county, or not putting money towards helping people out of poverty or into better paying jobs, filling the positions that businesses in this county desperately need filled. That leads to giving up on any improvement. As part of the presentation showed, the best way to ever be able to lower the mill rate in a meaningful way is to create more taxpayers who can afford to live here. That is what is trying to be done. If the College gives up, more will experience what someone experienced this evening - a home break in. That crime is spreading further and further west and if we do not continue to invest in the people of this county, it will get worse. Vice Chair Isnard was unsure that revenue neutral is responsible at this point with inflation but heard the community that more reduction than one mill needs to be done.

5. **Resolution to Exceed the Revenue Neutral Rate:** Chair Criswell invited Dr. Shelley Kneuvean, Chief Financial Officer, to present the Resolution to Exceed the Revenue Neutral Rate. Dr. Kneuvean read the resolution as presented in the Board meeting book: A resolution of the Kansas City Kansas Community College to levy a property tax rate exceeding the revenue neutral rate; Whereas the revenue neutral rate for the Kansas City Kansas Community College was calculated as 23.835 mills by the Wyandotte County Clerk; and whereas the budget proposed by the governing body of Kansas City Kansas Community College will require the levy of a property tax rate exceeding the Revenue Neutral Rate; and whereas the Governing Body held a hearing on August 22, 2023, allowing all interested taxpayers desiring to be heard an opportunity to give oral testimony; and whereas the Governing Body of the Kansas City Kansas Community College, having heard testimony, still finds it necessary to exceed the Revenue Neutral Rate. Now, therefore, be it resolved by the Governing Body of Kansas City Kansas Community College: The Kansas City Kansas Community College shall levy a property tax rate exceeding the Revenue Neutral Rate of 23.835 mills. This resolution (if it is passed) shall take effect and be in force immediately upon its adoption and shall remain in effect until future action is taken by the Governing Body.

Trustee Daniels motioned to approve the resolution. Trustee Brune seconded the motion. A roll call vote was conducted. Yes votes were Trustees Brown, Brune, Criswell, Daniels and Isnard. No votes were Trustees Ash and Hoskins Sutton. The resolution passed 5 to 2. **The Motion Carried.**

6. **Adjournment:** Chair Criswell called for a motion to adjourn the Revenue Neutral Rate Hearing. Trustee Ash made the motion. Trustee Daniels seconded the motion. **The Motion Carried.**

The revenue neutral rate hearing adjourned at 6:21 p.m.

Budget Hearing

1. **Call to Order:** Chairwoman Evelyn Criswell called the Budget Hearing to order at 6:21 p.m. in Upper Jewell Lounge at KCKCC-Main Campus and in the KCKCC Zoom meeting platform on Tuesday, August 22, 2023.
2. **Roll Call:** Trustees present were Chairwoman Evelyn Criswell, Vice Chair Brad Isnard, Mr. Donald Ash, Ms. Rosalyn Brown, Ms. Pat Brune, Dr. Ray Daniels and Ms. Linda Hoskins Sutton.
3. **Audience to Patrons and Petitioners:** Chair Criswell invited patrons or petitioners to address the Board explaining the 5-minute limit. There were no patrons or petitioners online. Dr. Mosier invited each speaker to the podium. Speakers were Mr. Alex Sanchez, Ms. Fannie Hill, Ms. Elizabeth Daniels and Ms. Cheryl Yates. Each expressed a concern about the taxes being raised.
4. **Approval of the 2023-2024 Budget:** Chair Criswell invited Dr. Shelley Kneuvean, Chief Financial Officer to present the Proposed FY2024 Budget for the Public Budget Hearing FY2024. Dr. Kneuvean presented a high-level summary of the budget including a listing of the revenues and the operating expenses. Items that are paramount consideration anytime a public entity is adopting a budget is that it is a balanced budget, not deficit spending. This budget is built on a tax reduction. The rate that was in place last year was 27.375 mills. This budget being proposed for the Board's consideration is 26.375 mills - a tax reduction on the revenue neutral rate. It is a mathematical calculation and the increase in assessed value includes new construction as well as the reassessment process. Another consideration is that the budget guides decisions, it guides work and it is adjusted throughout the year. The Board is actively engaged in managing that through a monthly report that comes to the Finance Committee as well as to the full Board of Trustees. Some primary goals of the budget are to meet the College's mission. The Board adopted a strategic plan two months ago and the way the dollars are allocated are intended to be able to meet the strategic plan goals. Another consideration is that it is financially sustainable, to be balanced and setting aside the proper reserves, to support the human capital and the physical resources.

Dr. Kneuvean walked through the expenses explaining the allocation by types of expenses and highlights of proposed expenses such as salaries and benefits,

contractual services, supplies and operating expenses, reserves, utilities, repair and maintenance to plant including capital outlay and equipment, scholarships and financial aid, strategic opportunities, contingency and debt service payments. Dr. Kneuvean continued with a revenue summary including operating revenues and non-operating revenues, pointing out that tuition rates did not increase.

Dr. Kneuvean shared the budget process showing a variety of meetings since July. Dr. Kneuvean shared the College proposed a reduction because KCKCC has increasing expenses like the average family does. It is a balance and that was where the analysis landed, but it was also cutting back on expenditures in several areas.

There are two decisions for the Board to consider for the budget. The first one is to consider what to certify the tax mill levy rate at - the College has recommended reducing it by one mill and setting it at 26.375. The second motion will be, depending on how that one goes, will be to approve the budget. The deadline to determine the budget is by August 30th.

Trustee Daniels commented the Board has to decide by August 30 after having budget conversations for several months. Administration has come with the one mill levy reduction and the revenue neutral rate and now Trustee Daniels is hearing some are leaning toward something more than one mill. It would be bad fiduciary responsibility to make a decision other than the recommendation without knowing the impact - such as shutting down the downtown campus, start limiting programs, shutting down facilities, cutting technology, start laying off staff. If that's what this Board wants to do, then the Board needs to do that. Trustee Daniels does not want the Board to make a decision on the budget without giving the administration a chance to hear what the Board wants and make another recommendation. That gives administration eight days to put together a reduced program involving millions of dollars. If the Board is considering a reduction beyond what has been recommended, Trustee Daniels strongly recommended that a budget is passed tonight. Administration needs direction on the number of mills to reduce and determine the impact on the College, students and the community. Trustee Daniels appreciated the comments tonight, understands people are in dire straits and agrees with the tax deduction. The question is how many mills.

Chair Criswell clarified that if the Board decides not to certify the tax rate to reduce the mill levy and does not decide on the FY 2024 budget that the deadline to make those decisions is August 30th. Dr. Kneuvean answered, the certified tax levy must be submitted by close of business on August 30th so between now and the 29th is the decision deadline. Dr. Mosier added he appreciated Trustee Daniels's comments. The budget has been discussed for four or six months. The long-term implications need to be considered. This will affect more than just one year - take this \$2 million reduction and multiply that times many years in the future. The College has been tasked to do a master facility plan which will take additional investment because a lot of the educational spaces are from the late 1970s. The College has made some incredible improvements, but many are still needed. This is KCKCC's centennial year. To plan how to establish and set KCKCC and our community up for success in the next 100 years will take investment. To move forward

with the master facility plan that the College spent the last year working on and significant resources will take finances as well. Just other considerations for this evening.

Trustee Ash commented there may have been some general conversation around the budget for four to six months but until the County certifies the specifics of a mill in June or July decisions cannot be made. Trustee Ash started speaking about this a year ago and expressing his thoughts at that time. The time frames are thrust upon us by the State and the County. No one knew the assessed valuation would go up as much as it did which factors in to how much revenue is received each year. He thought the opportunity was missed last year to lower the mill levy a little. Trustee Ash agreed with Trustee Daniels to not pass the budget if we want to have staff recalculate.

Trustee Daniels commented Dr. Kneuvean provided this information in the July Board meeting. Trustee Brune commented the mill levy has stayed the same for the last six years with the benefit of property values increasing the revenue. KCKCC has not raised taxes as an institution for the last six years in terms of mill levy. The new evaluations are this way across the country. There is concern about people moving out of the County, there is nowhere to go – all are going up because of a housing shortage. Trustee Brune commented there was detail in the Finance Committee meeting this month with numbers at a one mill reduction, half mill reduction and two mill reduction on a chart but would like those translated over to the budget for review to see what exactly would be cut.

Trustee Daniels recommended voting on the resolution to see if it passes or not.

Trustee Hoskins Sutton added even though the Board has had this information, it is a lot of information to process and digest. A vote decision has not been made while still processing the information along with the pulse of the community input, that makes a difference.

Trustee Daniels commented the Board has had this information for several months. Now a decision needs to be made, while asking the administration and the Board in a compressed eight days to make a decision on this budget. Trustee Daniels thinks the Board dropped the ball on fiduciary responsibility. Trustee Daniels recommended the Board vote on the resolution to see where we are and if we don't pass the resolution, have a conversation as to what we are asking the administration to do.

Trustee Brune commented the Board Finance Committee moved a one mill reduction forward to be put in front of the Board after studying.

Dr. Kneuvean clarified the motion, not a resolution, that is before the Board. The Kansas City Kansas Community College Board of Trustees certifies the property tax rate to reduce the FY23 mill levy rate of 27.375 by one mill and set the FY24 mill levy rate at 26.375.

Trustee Daniels clarified if no one makes a motion, it fails. Chair Criswell questioned if the Board does not make a motion, the entire motion fails and if there is an opportunity to revisit the motion or not. Dr. Kneuvean recommended that the Board have a discussion to

give administration guidance of what would be more palatable and explained it is not four mills, it is 3.5. For the revenue neutral to the current rate, it was proposed as a one mill reduction. Every mill is \$2 million. To give guidance of what to go back and look at in cuts, \$2 million has been identified to take out of the budget with the one mill reduction. If the Board wants to do a two mill reduction, administration needs to find another \$2 million - so \$4 million, three mills would be \$6 million.

Dr. Mosier questioned if the 3.5 mills included or excluded the \$750,000 the College will lose from vehicle revenue. Dr. Kneuvean answered included in the line item in the State of Kansas for every taxing entity are the property taxes, which is the mill levy part and that's on your real estate, business, personal property and utilities – that is what the mill levy applies to. Then there's also a state rate that is on motor vehicles and we don't get to control that – it is all combined in and we already know we're going to lose \$700,000 of that because the State tells us the number. The College will need to offset that or do additional cuts to make up for that \$700,000. Trustee Brune clarified the budget presented already counted for an approximately \$2 million loss by reducing by one mill plus the \$700,000 so a \$2.7 million reduction already. Dr. Kneuvean confirmed that.

Dr. Mosier commented he appreciated the conversation and serves at the will of the Board as the College has been following the implied direction of the Board for several months, even through the passing of the proposal through the Board Finance Committee. Administration is happy to do whatever directed to do.

Trustee Daniels asked if it is possible in the next eight days for the Board to come back with an impact on a one mill and additional one, additional two, additional three, what each one of those would mean as an impact on the College. Dr. Mosier answered to do it well with a very detailed and a strategic approach to it would be very difficult, especially if the Board went above a one mill additional reduction on top of the one mill reduction. There is not enough time to study that.

Trustee Ash agreed and agreed to keep it at revenue neutral is not feasible or prudent either. If revenue neutral is 3.5, it is not prudent to go revenue neutral. Two mills could be reasonable. Dr. Mosier recommended to look at an additional 0.5 mill and an additional mill.

Trustee Brune's concern is giving guidance on the impact of the day-to-day operations. She needs to see what that does to the budget.

Trustee Daniels commented the impact on the College is the issue. He can live with two mills.

Trustee Brune is not in favor of going any higher than two mills. Trustee Hoskins Sutton commented 1.5 or two, she is okay with 1.5 if that would work.

Trustee Daniels needs to see the impact of what that means to this college.

Dr. Mosier commented the impact of this is more than just a one-year impact and how we are going to reduce budgets over a time frame and also perform the duties and tasks that were assigned to do, which includes a master facility plan.

Trustee Brown questioned if we are going to be able to do the things needed for the employees. Dr. Mosier agreed, it is hard to hire employees as it is so if the College is not able to provide competitive wages and benefits, that is going to be a tremendous impact. Trustee Daniels agreed the quality of education depends on who the teacher is and if quality people are not in front of the students, the students will suffer. Show the impact of how many staff it means.

Dr. Mosier mentioned trying to raise up the parts of our community that are at their lowest level, so the only way to make a county successful is to raise the people who are at the bottom, because we already have successful people at the top. How are we going to improve the quality of life, the health and welfare of our community to get us off of that 104th ranking of the State for the health of the community? By providing these programs that provide \$50,000 to \$100,000 a year jobs. Our mission is education and in order to do that these high wage, high demand jobs also have a high price tag to come with them from an educational standpoint.

Trustee Daniels shared he and Trustee Ash have been on the Board for 16 years and this is the best budget conversation ever had. Thank you for the community to come and express conversation, causing us to think more, causing us to make some different decisions. It is hard for this Board to make these decisions, raise taxes – it is hard for the administration to do that. We know Wyandotte County has a lot of people in dire straits but thank you for being here and it has been a great conversation. The Board will make another decision about August 29th.

Dr. Mosier clarified the ask of the Board is for the administration to go back and look at what would a reduction in services cost to reduce the mill by another 0.5 mill and another full mill.

5. **Adjournment:** Chair Criswell called for a motion to adjourn the Budget Hearing. Trustee Brune made the motion. Trustee Brown seconded the motion. **The Motion Carried.** Chair Criswell announced a 10-minute break and the regular Board meeting would begin at 7:27 p.m.

The Budget Hearing adjourned at 7:17 p.m.

**Board of Trustees Meeting
(Immediately Following Budget Hearing)**

Board of Trustees Meeting Agenda

1. **Call to Order & Pledge of Allegiance:** Chairwoman Evelyn Criswell called the meeting to order at 7:30 p.m. in Upper Jewell Lounge at KCKCC-Main Campus and in the KCKCC Zoom meeting platform on Tuesday, August 22, 2023. The Pledge of Allegiance was led by Trustee Hoskins Sutton.
2. **KCKCC Mission Statement:** Chair Criswell read the College mission statement.
3. **Roll Call:** Trustees present were Chairwoman Evelyn Criswell, Mr. Donald Ash, Ms. Rosalyn Brown, Ms. Pat Brune, Dr. Ray Daniels and Ms. Linda Hoskins Sutton. Vice Chair Brad Isnard was not present.
4. **Approval of Agenda:** Chair Criswell announced the need to amend the agenda to include a report by the Student Senate and called for a motion to approve the amended agenda. Trustee Hoskins Sutton made the motion. Trustee Brune seconded the motion. The Motion Carried.
5. **Audience to Patrons and Petitioners:** Chair Criswell invited patrons or petitioners to address the Board. There were no patrons or petitioners online or in the meeting room.
6. **Recognitions/Presentations:**
 - Chair Criswell invited Mr. Jerry Pope, Vice President of Academic Affairs, to present the Academic Master Plan Annual Update. Mr. Pope presented the following –
 - In September 2021, the academic master plan was presented. A lot of the effort was with the Higher Learning Commission (HLC) visit, it was an opportunity to really think through the number of things done. The academic master plan was broken down into seven areas. The first area was enhancing student success and providing multiple opportunities for academic support. There have been many workshops for math, learning skills and time management, avoiding plagiarism, APA and MLA, developing academic voice, resume cover letters, etc. The Learning Center was certified as a National College Learning Association Learning Center certification in 2021 through 2024. There is an International Tutor Training Program certification through 2025. Reducing the number of individual degrees was discussed and is one of the main activities in the Title III grant. There is a new Title III director. A lot of items identified in our master plan will be worked on in the Title III grant – retention, expanding services for tutoring, advising and counseling, retention activities, services for targeted student populations, the early alert process. Reviewing and updating some articulation agreements was discussed. There have been several meetings with KU and K-State. The articulation agreements are regarding students who could start in high school and get an associate degree here in a transfer degree then transfer to a bachelor's program, for example, in certified financial planning or in hospitality management. Creating a year-long academic schedule was discussed. The Ad Astra course and scheduling software could be utilized better. The College has been working with the Ad Astra consultants and Dean Brewer, the dean over

events and scheduling, on best practices. Roadblocks were identified and KCKCC is working on those roadblocks in a systematic manner. To expand our course and program offerings, to include flexibility and time, location and modality, which includes HyFlex and hybrid models is another thing we did not realize how complicated some of those things are. A number of things have been done - created new institutional learning outcomes to help in assessment, created new general education learning outcomes, worked on best practices for assessing those, the current general education assessment has progressed, worked on developmental education - hired a new coordinator for integrated reading and writing so students can get a real co-requisite experience. The students are taking their developmental education at the same time as comp one to get through that developmental sequence in one semester.

Trustee Daniels requested, at a future meeting, to know how the co-requisite program is going, if it is being successful as it is an intriguing program. Mr. Pope agreed to do a presentation on the success rate of co-requisite versus the traditional.

- Chair Criswell invited Ms. Kris Green, Chief Marketing and Institutional Image Officer, to present the KCKCC 2022-2023 Annual Report. Ms. Green presented the following –
 - KCKCC takes a lot of pride in what we do, it is well documented in this annual report. Included is information about student achievements, our programs that are leading the way through the College and the institution's outreach to the community. This year, KCKCC is taking the initiative to send this annual report to friends and neighbors. Ms. Green is working on the mailing list, sending it to a printer and sending it out this year so it will go to homes in the area.

The Board expressed it was a great document. Trustee Hoskins Sutton was glad it is going to the community as it may help with some of the disconnects. Dr. Mosier expressed it really represents a lot of great work done by a lot of people over this last year. Dr. Mosier added if the Board would like to send the annual report to some organizations, please e-mail those to him and Sheryl to create a list for Ms. Green.

7. **Communications:** Chair Criswell invited Dr. Greg Mosier, President, to present the Communication regarding the KCKCC Board of Trustees Candidate Forum on Wednesday, September 20, 2023, from 3:00 p.m. to 4:30 p.m.
 - Dr. Mosier shared this is an election season and there are four Trustee seats up for election. To provide an opportunity for the College community to meet and listen to those individuals running for the KCKCC Board of Trustees, there will be an open forum. It will be moderated by an individual from the outside and, hopefully, our Student Senate representative and Faculty Senate representative. It is Wednesday, September 20th, from 3:00 p.m. to 4:30 p.m., on main campus in Upper Jewell Lounge. A time was chosen which is very convenient for our employees and our students to get to listen to the candidates that can attend and learn more about them.

8. **Board Committee Reports:** Chair Criswell invited the Board Committees to report.
- On behalf of the Board Finance Committee (BFC), Trustee Ash on behalf of Vice Chair Isnard, Chair of the BFC, reported the BFC met and had robust discussion. The College continues to be in a really good place financially with solid policy, solid practices, cash on hand to meet all obligations both statutory and in accordance with our academic plans, our strategic plans, etc.

Chair Criswell called for a motion to accept the report. Trustee Brune made the motion. Trustee Brown seconded the motion. **The Motion Carried.**

- Chair Criswell announced the Board Policy Committee does not meet in June, July or August.
- On behalf of the Board Community Engagement Committee (BCEC), Trustee Brown, Chair of the BCEC, reported the BCEC did not meet but tonight it has been shown the BCEC has a lot of work to do. Trustee Brune reported she attended Adventures in Learning, the Shepherd Center program for seniors, and 40 minutes into her presentation they had not asked about the mill levy or the taxes. Trustee Brune had to ask to find out what they were thinking about it so there are a variety of reactions about the mill levy across the County. The group of 42 people were very excited about the downtown campus. The BCEC is up to about 150 face-to-face meetings with folks.

Chair Criswell called for a motion to accept the report. Trustee Ash made the motion. Trustee Daniels seconded the motion. **The Motion Carried.**

- As the Kansas Association of Community Colleges (KACC) Delegate, Trustee Ash reported the quarterly meetings are in Concordia, Kansas at Cloud County Community College on Friday. Dr. Mosier will have to join virtually. One of the main issues facing KACC is surrounding the athletic legislative audit. In the last couple of meetings, it has been discovered the athletic conference was supposed to be paying taxes and they have not been paid for quite some time. The presidents and a few Trustees had a robust discussion to engage the services of a law firm. Guidance and direction was given about how to correct that and set it up so it does not ever fall behind again. The colleges will divide the cost and share it equally.
- As the Association of Community College Trustees (ACCT) Delegate, Trustee Ash reported the ACCT Annual Leadership Congress meeting is in October. Trustee Hoskins Sutton, Vice Chair Isnard and Trustee Ash will be attending in Las Vegas. Trustee Hoskins Sutton commented last year she attended the Men of Color Symposium. This year Trustee Hoskins Sutton was invited to attend the follow-up program, Leveling Up: Realizing Black Learner's Excellence at community colleges. There is no additional cost to the College, she is registered.

Chair Criswell called for a motion to accept the report. Trustee Brown made the motion. Trustee Brune seconded the motion. The Motion Carried.

9. **Consent Agenda:** Chair Criswell called for a motion to approve the Consent Agenda. Trustee Daniels commented KCKCC has a policy that in order to be a ratification the item is supposed to be under \$25,000. There are three items over \$25,000. The Board knows why but people that may not realize why the Board does not follow their own policy. Trustee Daniels motioned to approve the Consent Agenda. In the future, there should be a statement as to why those items are in ratification and not in approval. Dr. Mosier agreed and that will be noted.

Dr. Mosier shared there is one other item for everyone's awareness. Last week, KCKCC received the responses to the Request for Proposal (RFP) for the selective deconstruction and demolition of the properties on the downtown location. The partners met to review that on Friday morning and a vendor was selected to do the demolition work. In order for them to get started, it will take three to four months, we connected with Vice Chair Isnard as the chair of the Board Finance Committee. On page 91, #14 there is an addition for \$545,730 to Remco for the demolition and the salvage of the work downtown.

Trustee Ash seconded the motion. The Motion Carried.

10. **Student Senate Report:** Chair Criswell called for the Student Senate report. Ms. Elizabeth Daniels, President, and Ms. Eden Barnes, Vice President, reported the following –
- Had the first week back to school for the Fall 2023 semester. Student Senate will share some of the events and activities held during the first week and what is being planned for the rest of the calendar year.

The first week of classes, August 14th through the 18th, the first two days of this semester, a school supplies giveaway was held in the hallway by the bookstore in Lower Jewell. The Gamers Club and students in it helped pass out school supplies such as notebooks, folders, pencils, pens, highlighters, note cards, binders. The Christian Student Union helped pass out nutrition bars and refreshments outside of the Jewell building.

On Wednesday, we had a cartoon artist event called Wacky Art Wednesday. Incredible artists from a company were brought in. There were caricature artists, airbrush painters, face and body painters, a wax hand vendor and an inflatable bouncy house.

Friday was the ice cream social in Lower Jewell from 11:00 AM to 1:00 PM. Ms. Barnes and Ms. Daniels were serving ice cream celebrating the end of the first week. Students, staff and faculty were served ice cream. There were so many attendees that the ice cream ran out before the end of the event. There was vanilla ice cream, cookies and cream ice cream and toppings.

This week is the Club Hub Showcase in the hallway of Lower Jewell to show all the clubs and the activities that people can be part of and participate in. Today is Donut Day, tomorrow is the Paint Throwdown and Thursday is Family Feud and we will be meeting the Mayor at Fringe Benefits of Education (FBOE) from 6:00 p.m. to 8:00 p.m.

Chair Criswell asked about the Paint Throwdown. Ms. Barnes answered it is chaos in the best way possible, it is artistic, it is it's all sorts of fun with paint.

Trustee Daniels motioned to accept the report. Trustee Brown seconded the motion.
The Motion Carried.

11. **President's Report:** Chair Criswell called for the President's report. Dr. Greg Mosier reported the following –

- Welcome back everyone - Fall 2023 will be a good semester. Centennial Hall is full, the parking lots are full, enrollment is up, there are lots of great student activities going on.

Highlights over the last couple weeks, lots of presentations and hosting groups on campus. In the last week we had a meeting with the Wyandotte County Commission Economic Development and Finance (EDF) subcommittee for the downtown center. A lot of hearty discussion, but it passed 6-0 unanimously with the EDF committee and then Thursday had the presentation moved to the full County Commission. Again, lots of hearty discussion, but it passed unanimously 9-0 with one Commissioner absent. The meeting started at 7:00 p.m., KCKCC went on at 10:36 p.m. Dr. Balog, Greg Goheen and Vice Chair Isnard were there as company.

Had a great fall convocation the Monday before.

Had additional meetings with Commissioners.

Formally announced the downtown project with the Wyandotte Economic Development Council moving from a pending project to active.

Also having some other meetings with the Unified Government, the Mayor and other departments and the Board of Public Utilities to assist with in-kind services for downtown on waiving permitting fees or inspection fees that can add up to be quite a bit and then also doing some work in-kind; they were very amenable to those requests.

KCKCC had the opportunity to host the Kansas Board of Regents two weeks ago on Monday night. This was a great opportunity and Dr. Mosier participated in a panel with four others on student success and especially student success for at-risk students and underserved populations.

Due to the hot weather, the Kansas community college presidents, athletic staff, directors and the Jayhawk conference have updated heat protocols to make sure athletes are safe. Language was clarified so it's not just about practices, but also games and some additional details.

Yesterday, the College was in the Kansas City Star again, which is nice to see a continuing basis. KCKCC was recognized as the top third Community College in the State by Wallet Hub. Those rankings are derived by several indicators: tuition, cost and fees, total amount of grants and scholarships given to students, school spending efficiency, faculty salary, revenue on full-time employees (FTE), educational outcomes and career placement outcomes.

Downtown update – it has been mentioned the construction team owners' representative has been brought on. Now the demolition team will start in mid-September. It will take about three months to prepare the property for construction in January. Dr. Mosier shared a few images of the new renderings of the downtown center showing the partner building and the technical labs. There have been some design modifications because of budget - the sloped roofs are gone, there is still some design to come. The focus has been on the partner building and getting this area to engineering schematic design so we can work with McCownGordon Construction on pricing. We meet with them on Friday on gross maximum price (GMP). We have kept with this version knowing it is going to come in over budget but then we have all the engineering plans and the prices for different areas. Some of this will not be seen in the next version to make sure we hit our price targets. An interesting view of what the block will look like when the project is complete was shared. The purple is the main building and the technical labs. The Willa Gill Center is still in the center part. There is an outside concrete yard. The building will be slid to the South and the concrete yard will be behind the technical labs, which will be a lot better for them. There is significant parking onsite, around the block where the cut-ins are for diagonal parking and there is more that are not showing on the image. Things are going well with that and we continue to move forward.

Dr. Mosier shared a video starring Ms. Mary Ricketts, Chair of the KCKCC Foundation, about KCKCC and the downtown project. Dr. Mosier gave kudos to Mary Ricketts, the marketing department and the foundation. This is the beginning of a launch of a social media campaign, and a print campaign where we will be providing a link for individuals to give donations. There will be a wall inside the building that will help celebrate those that gave to the project.

The groundbreaking ceremony is on September 8th at 10 a.m. If you are interested in attending, please e-mail Ann Clark at aclark@kckcc.edu.

Preparing KCKCC for the next 100 years, if you're driving to Lansing, you might see a KCKCC billboard past Sonic. This is on the 12 acres that KCKCC bought. The billboard is ours; it is a permanent placement. As we look to raise funds to build and operate the center, this will help generate interest and questions about what the College wants to

do and the services that can be provided in Leavenworth County.

Trustee Ash motioned to approve the report. Trustee Brune seconded the motion. **The Motion Carried.**

12. **Executive Vice President's Report:** Chair Criswell called for the Executive Vice President report. Dr. Scott Balog reported the following –
- This report is organized around three areas: strategy, partnerships and operations and execution.

This past month, the updated strategic plan was presented at Convocation that includes priorities and goals for the next three years. The plan guides work, decisions, investments and program portfolio. The plan is assessed with well-defined metrics that chart progress toward accomplishing the priorities that are contained within that plan. Characteristics of future ready organizations were also presented. These organizations know who they are, how they operate, and how they grow. Applied here at KCKCC, this leads to real improvements in collective performance and transformation of operations and services. Looking ahead the College will need to be modernized. Through more personalized learning and support for students, leveraging emerging technologies, streamlining and, where possible, automating operations and advancing technical capabilities, especially in teaching and learning that will require investment. Students should not be asked to take a step back when they come to the College.

KCKCC continues to be laser focused on growing the number of partnerships with employers and addressing the needs they present. Thanks to the efforts of Ashley Irvin in Career and Technical Education who's been working diligently with Orange EV, her work with their executives has paved the way for a formal agreement between our organizations to be their training partner and supporting their talent needs now and into the future. The College is also closing in a partnership agreement with the Kansas Department of Corrections and Lansing Correctional Facility to advance KCKCC's welding program at the facility. The College's collaboration with organizations like Illusion and Archer Education will help KCKCC enable the vision crafted for the future of the institution.

Finally, our recent Cabinet Retreat focused on advancing KCKCC's work in reducing enrollment friction, streamlining admissions processes, standardizing rapid development of courses and programs based on the needs of employers, and creating a robust data culture that informs the institution's work. Several work streams came out of that time together and now the Cabinet is focused on accomplishing those work streams. Updates will be brought to the Board in the months ahead.

Finally, this week we will complete the search for the Director of Institutional Effectiveness position. Given the institution's need for data to inform and support the work mentioned, it is a critical area of need. From the quality of talent in the

candidate pool who were interviewed and brought to campus recently, we will hire an exceptional person to lead that office.

Trustee Hoskins Sutton researched what Archer education was about. It looks like it might be interesting but it talks about next generation student. She hopes the College will keep in mind the population served, not all have the capabilities of getting online. Students who do not have access to computers should still have face-to-face interaction and this will be a collaboration with enrollment management so students are not left out. If relationships are built with our area schools, the College will constantly have students. Trustee Hoskins Sutton does not want to fast forward so much that it is forgotten that many students may not have access to online and that they will still have the opportunity for the old-fashioned recruitment.

Trustee Hoskins Sutton questioned the kind of partnership Dr. Balog envisions with WorkForge. Dr. Balog answered WorkForge and other entities that KCKCC may partner with and collaborate with are really going to help grow the College's capacity to provide short-term workforce training programs. They have robust partnerships with multinational corporations, developing content to provide that training, that is going to help elevate and grow the College's capacity very quickly. KCKCC must be at a place to move very quickly, far quicker than ever before to address the workforce needs that are in front of us as employers come to us so that the College is not asking them to wait. They need people now. By leveraging partnerships with companies like WorkForge and others, KCKCC is able to grow our capacity immediately.

Trustee Hoskins Sutton noticed WorkForge seems to be all cloud training. How are important local employers going to be receptive to that? Can some of this workforce training be done by the Technical Education Center (TEC)? It should not seem like faculty and TEC are being replaced, it should enhance and not replace. Dr. Balog agreed, it is enhancing the total portfolio. By growing our capacity in some of the online training offerings, it allows KCKCC to be able to move resources, to reallocate in other areas, be very strategic about how to expend resources to support our employer partners. Trustee Hoskins Sutton reiterated she does not want to outsource and get rid of hands-on face-to-face faculty.

Dr. Mosier added it is not an "or/this or that" it is an "and," both are needed. The College is desperately behind on technological capabilities and this will help advance that to where it needs to be, where the companies are looking for KCKCC to be. The didactic or the theory portion, of the curriculums can be offered online so the students/employees can do this at work with support of their company and their computer resources then they would come to the College for the hands-on portion. It is a hybrid model similar to the hybrid model currently offered at the College, but this is more on a workforce development emphasis.

Trustee Brune motioned to accept the report. Trustee Brown seconded the motion. **The Motion Carried.**

13. Vice President Academic Affairs Report: Chair Criswell called for the Vice President Academic Affairs report. Mr. Jerry Pope reported the following –

- Happy to welcome two new faculty members to the Division of Arts, Communications and Humanities. Integrated Reading and Writing Coordinator Instructor, Dr. Faith Harrell and based on our needs, USD 500 and the number of students taking Spanish classes another full-time instructor in Spanish was needed.

A former student in the audio engineering program had some of his concert tour career profiled in the Pitch magazine.

There is a new art exhibit, *The Art of the Athlete*. Mr. Anthony Oropeza received two associate degrees from KCKCC.

HVAC students and their instructor did service calls for air conditioning units this summer – a very important service given to our community.

The first round of exams for some health professions programs were given. Twenty-seven out of 28 in the RN program passed their NCLEX class on the first time. In the PN program, eight out of eight the first time, PTAs 15 out of 16 the first time, and one of those scored a perfect score. Congratulations to those students, instructors and programs.

One item not reported on earlier is the academic master plan has a lot of overlap with different areas. Dr. Riobé and I are especially working closely on some of those in terms of really taking a look at the learning management system and how faculty members utilize that. Also some of our continuing education offerings and how they impact academic offerings or four credit offerings.

Trustee Daniels motioned to accept the report. Trustee Brown seconded. **The Motion Carried.**

14. Vice President Student Affairs and Enrollment Management Report: Chair Criswell called for the Vice President Student Affairs and Enrollment Management Report. Dr. Chris Meiers reported the following –

- Enrollment is still up. As of Monday, it is hovering about three 3% in total headcount FTE, about 2.3% student credit hours. New student enrollment is hovering around 10%, continuing to see growth at the high school locations. There is uptick at Pioneer Career Center and programs at United States Disciplinary Barracks at Fort Leavenworth.

The first week of school is a hectic week, it is intriguing to start seeing full retention numbers look like but more importantly focusing efforts on the second eight-week session and attracting more students. Eight-week sessions are a good opportunity to have conversations with others about finding specific courses that might fill a need or gap for students so they keep that momentum going into the spring semester.

The residence hall is still full. There are eight students officially on the waiting list and things are going really well. They have done a good effort in creating a welcoming environment and hitting their stride of creating that residential life experience for students.

Improving internal processes continues - like administering students because the more the College can work with students to get them into the classroom, the more successful they will be. The academic reinstatement process was automated using existing technology. The messaging to students is now automatic. In the first week this was done, a student submitted the form and they were reinstated and advised in less than 10 minutes.

A priority of student affairs and enrollment management was to increase engagement in terms of civic engagement. KCKCC has formally partnered in the All In Pledge, which is a democracy project ran by a civic group to increase voter participation and civic engagement on campus. It is a pledge the president had to make to say that the College is committed to this, will work with that group to develop best practice for voter engagement for our student population and community. A working group will be co-chaired by Ms. Andrica Wilcoxon, Director of Student Activities and Mr. Michael Torres, Director of Diversity, Inclusion and Multicultural Engagement.

Hosted the Kansas Jayhawk Community College Conference last month for their annual meeting.

Formally made our hire for the Director of Student Support for Progress - the Title III grant. Dr. Gena Ross is transitioning from her faculty role in College of Business to that role. We're very excited to have her and have had the first college-wide steering committee meeting. There are many things to do through that grant in terms of improving guided pathways, advising and development education that align and intertwine with everything.

The Upward Bound Summer Academy did their merit trip to Orlando, they all seemed to have a good time.

Trustee Daniels commented about the increase in enrollment.

Trustee Hoskins Sutton questioned the All In Campus Democracy Challenge – what kind of working group and how does that work with voter registration on campus? Dr. Meiers answered we're in the process of forming a working group that will do programming on campus. It is co-chaired by Ms. Andrica Wilcoxon and Mr. Michael Torres. They will work on a working group that does voter registration participation, making connections to local community and civic groups, get out and vote drives and registration tables at all the athletic events. They provide a lot of resources at the national level in promoting civic engagement and democratic practices with students in the community. We're looking forward to developing a working plan for this year, specifically going into the

general 2024 election that we'll be happy to report to the Board progress is made in college-wide planning efforts.

Trustee Hoskins Sutton inquired if the College is still a registered voter site through the Election Office and the College should keep that community connection. Dr. Meiers will check and integrate that back into the plans.

Trustee Ash motioned to accept the report. Trustee Daniels seconded the motion. **The Motion Carried.**

15. Vice President Educational Innovation and Global Programming Report: Chair Criswell called for the Vice President Educational Innovation and Global Programming report. Dr. Fabiola Riobé reported the following –

- Continuing education, adult education - ESL numbers are looking great. There are a total of 232 students enrolled across AM and PM programs and in Business English. For our GED program there are a total of 61 students and a lot more interest and students are coming in every day for information.

A Global Programming Committee was created to focus on International Education Week that will take place November 13th through 17th. Dr. Riobé shared a photo of the core committee, made-up of a diversity of people from faculty, staff and open to students. They have a huge list of great programming across the campus, open to the public, celebrating the rich cultural perspectives found on campus. Kudos to the committee, that will be exciting work.

Our high school partnership programs are looking extremely well. We've hired our new Assistant Director, Mr. Julius Brownlee, who's actually coming from the USD 500 school district, and he has been extremely instrumental in going out there, interfacing with only students but counselors across the school districts. There has been a rise in enrollment from last year, up 12% and our credit hours are up 25%. Those numbers are expected to continue to climb and celebrate what is being done on that front.

Workforce - We are committed to making sure that we're getting our community real workforce ready with the right competencies and skills. Our second cohort for the Industrial Maintenance Technician (IMT) program started. It is exciting to see that continuing into the second phase.

Online education – There are real collaborative efforts across the College to focus on how we are doing online, whether it's synchronous or asynchronous, making sure faculty, staff and students are engaged in understanding how we integrate the learning management system into our curriculum. And making sure that Learning Management system is seamless, coming from K12 space, being at the college and this is the type of technology that they're going to interface when they actually get into the real world. That is real instrumental work happening.

Shaun Pate graduated with his second Master's degree this past August in Library

Science. He is making sure he's staying up-to-date, not only with Learning Management Technology, but also being a key figure in how KCKCC supports our faculty on this campus. Kudos to the entire educational innovation team and global programming.

Dr. Mosier commented Dr. Riobé has really jumped in and really started off running. It can already be seen that one of the main purposes of this position was to pull together silos so the institution is more interactive and engaging in our programming no matter what it is. Great work.

Trustee Hoskins Sutton motioned to accept the report. Trustee Brown seconded the motion. **The Motion Carried.**

16. **Chief Marketing and Institutional Image Officer Report:** Chair Criswell called for the Chief Marketing and Institutional Image Officer report. Ms. Kris Green reported the following –
- There has been great news coverage recently – a KC Star story and a Fox 4 News story about the downtown center. As Dr. Mosier mentioned, the new listing where KCKCC was ranked 3rd highest in the Kansas metro region.

The video starring Mary Ricketts, increase some engagement. Marketing sent that e-mail with Mary's video out to 12,017 alum that have good emails with us and 20% of them opened it. That is a phenomenal open rate for a cold e-mail. It is normally less than 10%. At least one donor increased their gift because of the campaign.

The new Centennial website launched. There is a URL, a much more detailed timeline and a lot more information there.

Marketing has been very busy getting ready for the September events. Sheryl will send the three birthday celebration invitations. They are in September at each of our locations for our Centennial birthday celebration. There will be cake, discussion with employees, discussion with students and giving away good swag for 100 years. The groundbreaking celebration is in September also.

Marketing has been really increasing our social media engagement. We have created those videos. Those videos are getting 88,000 views, impact and reach. And we are of course adding advertising to them so that Facebook shows them to everybody. That is a great investment.

Trustee Daniels motioned to accept the report. Trustee Brune seconded the motion. **The Motion Carried.**

17. **Chief Financial Officer Report:** Chair Criswell called for the Chief Financial Officer report. Dr. Shelley Kneuvean reported the following –
- The elevator information is not in the report this month because the information was not received until today. The plumbers and electrician are actively working on adding a sump pump and electrical work. That is going to be done by the end of this week. The elevator company will take two weeks on site for the work. They are looking at

the next two-to-three-month window to schedule the work. Some progress is happening.

Dr. Mosier noted a number of things about the downtown center already.

Due to the massive raining, three apartments in Centennial Hall flooded. We were able to identify a couple of problems on the downspouts on the back were designed in a way that they failed. The water was going from the roof up against the building. We are working with Christie Development and ConcoConstruction. They are taking responsibility so there shouldn't be expense to the College for this. They are going to redo all the downspouts, they are going to dig down and going to waterproof the bottom level. As a proactive measure, we cut out about 24 inches of the drywall that got a little bit wet because we didn't want any long-term problems from it, they're going to repair that. We had eight students impacted. We had them at a hotel for the first week of school at a suite so they still had a kitchenette, but they have been able to move back in over the weekend and we'll work with them to meet their schedules. Very grateful that they worked with us and that they were supportive of working with us on living in a hotel.

Police staffing - We continue to make great progress. We're down to two open positions with the officers for the sworn positions, and we had one that just graduated from the Academy, one we hired. We're trying to hire people that are already post certified, which means they can immediately go into our field training program. We're trying to entice those other officers from other places. We have another new officer that's beginning the Academy. Academy takes about four months and they're in field training for a couple two or three months so they're not really ready when they have to go through the academy for six or seven months but we're making great progress, which is great because from a hiring perspective it's been challenging. Every department is challenged with getting employees, particularly in public safety.

Trustee Brown motioned to accept the report. Trustee Ash seconded the motion. **The Motion Carried.**

18. **Chief Human Resources Officer Report:** Chair Criswell called for the Chief Human Resources Officer report. Ms. Christina McGee reported the following –
- One of the things that I'm really proud of we did this year the first time I believe ever at least coming out of human resources is our GLOW event and that was our Growth Learning Opportunity Workshops for employees. It was a 1/2 day professional development session. We had nine sessions and across those nine sessions, we had 60 participants. We received positive feedback so we want to continue to improve and grow that program.

Human Resources is seeking to become more active in how we recruit and engage community members or job seekers. This was the first month in launching a LinkedIn post for positions and highlighting our benefits, the positions that we have available.

For this month we have about 30 posts posted on the KCKCC LinkedIn page with regards to positions and benefits. There are some likes for positions. Applicants have applied to those positions based upon the posts. We've been working on different, new ways and how we can connect, share information about our openings that KCKCC is hiring. We condensed a one-page document to be more mobile into these printed cards. They advertise we're hiring, where you can apply online, there's a QR code where individuals can go directly to our hiring web page and on the back is information about highlighting some of the great benefits we have. Our intent is to use these cards at career fairs or when talking with individuals in our communities that we can share or if we hear individuals are looking for positions, we can share this card so they have quick access to our information.

Trustee Daniels questioned if the 10 full-time faculty openings and some part-time openings have impacted any particular classes, had to eliminate some classes or not be able to provide something because of those vacancies. Mr. Jerry Pope answered no classes have been eliminated.

Trustee Hoskins Sutton motioned to accept the report. Trustee Brown seconded the motion. **The Motion Carried.**

19. **Chief Information Officer Report:** Chair Criswell called for the Chief Information Officer report. Mr. Peter Gabriel reported the following –

- The unwritten NextGen Identity Management (NIM) automation used for students. Once they complete their application and it is accepted, it creates their account. That automation then picks up and fills in everything else for their account they need, like their e-mail address. The project to migrate that from the old system to the new system is complete. It runs faster than twice as fast. The process used to run for two hours each time, it runs in less than 10 minutes but we have to wait on other systems to do it so at least every hour at this point.

Information Services updated the Wi-Fi service set identifier (SSID). There used to be a separate one for students and one for employees. Those are combined into one called KCKCC Wi-Fi. The guest portal was updated and is less confusing. It is a terms of use page with an acceptance button, so that makes it a lot easier for the guests to get on our Wi-Fi.

Information Services has checked out nearly 200 laptops to students this semester. We have a few more that we can get to the point to be able to check them out after fixing a keyboard or mouse. We are getting those parts in to get those replaced so we can hand out a few more.

Media Services replaced over 50 of the teaching stations. Those stations in the classroom are replaced first then the classrooms and the student machines.

We should have probably 10 to 15 more laptops to check out once we receive the parts. Should be pretty quick to fix those. If we have some students on the second

eight-week classes that need a device, we should have some available for them.

Trustee Brune motioned to accept the report. Trustee Brown seconded the motion. **The Motion Carried.**

20. **Unfinished Business:** Chair Criswell invited Mr. Peter Gabriel, Chief Information Officer, to present the Information Technology Master Plan. Mr. Gabriel reported the following –
- The plan was in draft form last month at the meeting. There have been some small changes referring to what Dr. Balog mentioned earlier, working with Ellucian. We are going back, we're going to scan our colleague environment, go through the environment, find out what we're using, what we're not using, based on what we're licensed for and data clean up to move projects forward and better utilize the systems we have. Connecting the leasing system with a third party that we can pull data from so we can get that data into our colleague system so better-informed decisions can be made.

This is KCKCC's first technology plan. It is definitely a step in the right direction.

Chair Criswell commented we must be vigilant about this. The key is to keep developing, keep learning, stay up with the technology. Go to some conferences and learn what your peers know and just keep moving us forward. If we stop for a minute, technology affects everything. Your sense of urgency is appreciated and wanted to encourage you to keep driving forward.

Trustee Daniels mentioned it was a very comprehensive plan.

Trustee Daniels motioned to approve the technology plan. Trustee Brown seconded the motion. **The Motion Carried.**


21. **New Business:** Chair Criswell invited Dr. Greg Mosier, President, to present the three Alcohol Resolutions. Dr. Mosier presented the following –
- Several events are coming up that require a resolution for the consumption of alcoholic liquor in accordance to K.S.A. 41-719. Dr. Mosier read the resolution preface one time for all and mentioned each event separately.
 - Dr. Mosier read the resolution for the Friends of Yates, the Chief Executive Officer Appreciation Banquet, on Friday, September 22, 2023, from 4:00 p.m. to 10:00 p.m. in the large conference room at the Thomas R. Burke Technical Education Center. Dr. Mosier requested approval of the resolution. Trustee Brune made the motion. Trustee Ash seconded the motion. **The Motion Carried.**
 - Dr. Mosier read the resolution for the art reception entitled *The Art of the Athlete Exhibit*, on Tuesday, August 29th, 2023, from 4:30 p.m. to 7:00 p.m. at the KCKCC Art Gallery. Trustee Brown made the motion. Trustee Ash seconded the motion. **The Motion Carried.**

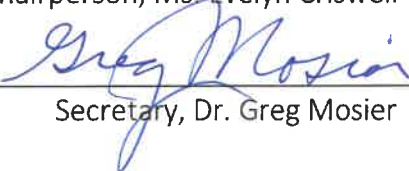
- Dr. Mosier read the resolution for the art reception for *Lost and Found*, on Tuesday, September 26th, 2023, from 4:30 p.m. to 7:00 p.m. at the KCKCC Art Gallery. Trustee Daniels made the motion. Trustee Brune seconded the motion. **The Motion Carried.**

22. **Adjournment:** Chair Criswell called for a motion to adjourn the meeting. Trustee Ash made the motion. Trustee Brown seconded the motion. **The Motion Carried.**

The meeting adjourned at 8:56 p.m.

ATTEST:

DocuSigned by:

278BC4DA0C3342F...

Chairperson, Ms. Evelyn Criswell


Secretary, Dr. Greg Mosier