



Mission Statement: Inspire individuals & enrich our community one student at a time.



Vision Statement: Be a national leader in academic excellence & partner of choice in the communities we serve.

**KANSAS CITY KANSAS COMMUNITY COLLEGE  
Board of Trustees Meeting  
Tuesday, October 17, 2023 – 9:00 A.M.**

**CONSENT AGENDA – Item A**  
**Meeting Minutes**

1. **Call to Order & Pledge of Allegiance:** Chairwoman Evelyn Criswell called the meeting to order at 9:02 a.m. in Room 143 at KCKCC-Pioneer Career Center and in the KCKCC Zoom meeting platform on Tuesday, October 19, 2023. The Pledge of Allegiance was led by Trustee Ash.
2. **KCKCC Mission Statement:** Chair Criswell read the College mission statement.
3. **Roll Call:** Trustees present were Chairwoman Evelyn Criswell, Vice Chair Brad Isnard, Mr. Donald Ash, Ms. Pat Brune, Dr. Ray Daniels and Ms. Linda Hoskins Sutton. Ms. Rosalyn Brown was not present.
4. **Approval of Agenda:** Chair Criswell called for a motion to approve the agenda. Vice Chair Isnard made the motion. Trustee Ash seconded the motion. **The Motion Carried.**
5. **Audience to Patrons and Petitioners:** Chair Criswell invited patrons or petitioners to address the Board. There were no patrons or petitioners online or in the meeting room.
6. **Recognitions/Presentations:**
  - Chair Criswell invited Dr. Greg Mosier, President, to recognize the Culinary Program. Dr. Mosier thanked the culinary program students and Chef Bree for the breakfast. As first semester baking students, they did an incredible job with the French toast souffle and fresh fruit - it was delicious.
  - Chair Criswell invited Mr. Jerry Pope, Vice President of Academic Affairs, to present the Annual Assessment Report. Mr. Pope presented the following –
    - This year is the third Annual Assessment Report. Mr. Pope gave special thanks to

Dr. Cynthia Goudeau for this report and reminded all she has accepted another position at Texas Southern University as their Director of Assessment. Mr. Pope gave congratulations to her.

In general, in response to feedback the College received from the Higher Learning Commission (HLC) and its visiting team during the comprehensive site visit in March 2022 with suggestions from the HLC Academy Mentor and Scholar, the KCKCC Academy team led the effort to update the Institutional Learning Outcomes (ILOs). During Fall 2022, the Academy team engaged the campus in several listening sessions. Faculty and staff provided feedback during the listening sessions and were given an opportunity through Microsoft Forms to comment on different versions of the draft.

There are new Institutional Learning Outcomes beginning in Fall 2023. There are four general Institutional Learning Outcomes - communication, civic and social responsibility, innovative and critical thinking and intrapersonal and interpersonal development. We looked through submissions of the Task Stream system. All of the submissions received one of four designations: complete, complete with recommendations, incomplete and not submitted. There are a number of submissions - action plans, status reports, assessment plans, assessment findings and class level academic assessment. In the report is the percentage of those programs that submitted and how they were assessed.

There are reports on assessment-related committees. There are three major assessment-related committees - program review, the general education learning outcome committee and co-curricular assessment. There are division reports on each of the academic divisions, Enrollment Management and Student Affairs. An interesting item was a detailed calendar of all the things going on with program review requirements and a similar amount of work is going on in other areas. The report will be published.

Trustee Daniels pointed out that technology and information literacy was dropped and questioned if that is because students are technology savvy now. Mr. Pope agreed that the committee looked at a number of institutions and in general technology and technology literacy is embedded in what students do. Trustee Daniels commented there is a lot of good information in the report and gave kudos to everybody that created it. Trustee Hoskins Sutton appreciated there will be a hard copy to look through.

Dr. Mosier gave thanks to the team for all their work and to the faculty, program coordinators and Deans. KCKCC has come a long way with assessment and has a strong plan now, it is exciting to see it continue to evolve and grow.

- Chair Criswell invited Dr. Chris Meiers, Vice President of Student Affairs and Enrollment Management, to present the Student Holds Report. Dr. Meiers reported the following –

- As a reminder, the Board formally adopted the Holds Policy last March. Part of that policy was to formalize the holds procedure to have good, transparent communication. There are two categories of holds: financial holds and non-financial holds. An analysis of all holds since adoption of the policy has been done. Since 2022, there are 61 total holds in the system - almost half of those have not been used. The different non-utilized hold types will be cleaned up by working with respective colleagues across the College.

Dr. Meiers presented some history related to the holds. Part of the policy was to formalize the financial holds. Dr. Meiers provided history of financial holds and tuition holds. In formalizing the process, the College is seeing the impact wanted to see in letting more students be allowed to enroll. This allows students to continue enrolling and potentially use upcoming anticipated aid to continue their studies. The College is very pleased with the results being seen. Dr. Meiers presented history of equipment holds for laptop rentals, lab fees, lab rentals, library fines or library materials that need to be returned.

Dr. Meiers presented information regarding the Department of Veteran Affairs (VA) 85/15 rule. This will continue to be monitored.

Future steps were provided regarding the VA's 85/15 rule, the review of not actively used holds, the publication of active holds and an engagement campaign with former students.

Chair Criswell mentioned understanding the process and gave appreciate for the good presentation. She questioned if the process is managed digitally, if there is digital criteria that auto holds an account or enrollment or whether this is done by manual individuals in different departments and how one would get alerted there is a hold. Dr. Meiers answered students can see their holds through the self-service system. Some of the holds are added through batch processes, but some holds are added by a department manually. Every hold has a point person that is trained on how to add the hold and how to communicate that to students. The students typically will receive an e-mail message from that department about the hold and how to rectify it.

Chair Criswell asked for clarification on how the person is notified there is a hold. Dr. Meiers answered it is done manually and needs to be explored how to automate those communications.

Trustee Hoskins Sutton thanked Dr. Meiers for the report because the Board Policy Committee was concerned and would appreciate an update each year.

- Chair Criswell invited Mr. Robert Putzke, Chief of College Police, to present the 2023 Annual Security and Fire Safety Report. Chief Putzke reported the following –
  - The Annual Security and Fire Safety Report is known as the Clery report. This report is required under Federal law and reports on safety, security and fire safety

on campus. It is the 2023 report that has data from 2020, 2021 and 2022. Under federal regulation, it is going to report on each campus separately - main campus, Technical Education Center (TEC) -1, -2, -3 & Fire Science, and Pioneer Career Center and is required to be broken down into crime statistics and fire safety statistics for on campus locations, non-campus locations, and public property that borders the campus. The statistics are very low. KCKCC is very proud of that fact, especially when compared to the surrounding area and nationally to other colleges and universities - KCKCC has a very low crime rate. Part of that is due to the College having its own Police Department on campus with the dedicated staff and the College puts a tremendous amount of resources into the department for personnel and equipment to keep crimes low. That help is appreciated.

Trustee Daniels commented how safe the College is and asked how the information is publicized to notify the general public. Chief Putzke answered one way is on the website where the report is published. The website mentions the different safety enhancements, what people can do to keep themselves safer on campus like getting escorts, the different programs College Police have every month teaching safety - both personal safety and property safety and how to keep safe in the event of an active shooter. Those are some College Police publicizes how safe the campus is. Trustee Daniels mentioned the statistical piece stands out about how safe the campus is and wondered if there is a way to broadly let people know.

Trustee Hoskins Sutton was pleased with the report and remembered in Student Activities parents ask how safe the campus was. This is impressive. Trustee Hoskins Sutton noted the campus is relatively safe and noticed the TEC center, even with the community events, is still low and it is very good to see.

Chief Putzke mentioned the College Police are very proud when students or parents comparing different colleges and KCKCC's statistics and report is safe particularly compared to some other institutions in the local area. Dr. Mosier and Dr. Kneuvean are very attuned to ensure there is a police officer in the TEC-1 lobby area and we are doing everything we can to keep all the campuses as safe as possible.

Trustee Daniels gave congratulations to all that worked on the report. Chief Putzke mentioned Deputy Chief Jason Sievers as he spends countless hours in trainings and in federal meetings hashing out the different regulations that are required to compile these reports - he does a great job.

Trustee Ash questioned if all of the positions were filled. Chief Putzke answered there is one opening - one is in the Academy and two are onboarding.

- Chair Criswell invited Dr. Greg Mosier, President, to present the Downtown Groundbreaking Ceremony. Dr. Mosier presented the following –
  - The groundbreaking ceremony was discussed at the last meeting but now the video from the event is ready after Ms. Kris Green, Chief Marketing and Institutional Image Officer, and her team have worked on the edits. Dr. Mosier played the video then

mentioned the College has been sharing the video on social media – the version without the CommunityAmerica Credit Union donation in it as they will release it to their Board first and then we can share that version. Dr. Mosier reiterated it was a very good job on the video and the event. It was anticipated to have about 120 to 130 attendees and it was between 160 and 170. This shows the great support for the downtown project and how important that is.

**7. Communications:**

- Chair Criswell invited Dr. Greg Mosier, President, to communicate the Board of Trustees Annual Food Drive. Dr. Mosier presented the following –
  - Every November, the Board hosts a food drive right before the holiday season. Each year we continue to collect more and more foods and personal products that really help our students. At the November meeting, all the items collected will be on display then given to our students through the food pantry. There are a lot of students that have food insecurity and this helps them get by, especially during the holiday season. Dr. Mosier requested this to be shared with others so KCKCC can continue to see the pile grow and grow each year. Dr. Mosier gave appreciation for all the support and for what everyone does to make this such a success.

Chair Criswell confirmed financial donations are also accepted.

**8. Board Committee Reports:** Chair Criswell invited the Board Committees to report.

- On behalf of the Board Finance Committee (BFC), Vice Chair Isnard, Chair of the BFC, reported the Finance Committee met on Monday, October 9th and was joined by Trustee Brune. Trustee Ash reviewed the materials with the committee while in a conference session. The monthly financial reports were reviewed. The College received the first disbursement of property taxes for the year, about \$2.7 million and a federal financial aid disbursement of \$2.9 million in the month of August with that being the bulk of KCKCC's revenues.

There was a lot of discussion about the health insurance and dental insurance renewals for 2024, which will be brought to the Board today for approval. There is a recommendation from administration for a couple of changes, most notably for medical insurance to change from Aetna as the provider to Blue Cross Blue Shield of Kansas City. The most important reason for that, not only is it a better network, a 4% decrease in premium costs will be realized which in the market right now the average is about a 10% increase. It is really incredible to be able to bring this savings to the College. In dental, by moving from Aetna to Delta Dental, there will be about a 14.3% decrease in premiums. Vice Chair Isnard was pleased with the results of bidding that out this year.

There was discussion about the Career and Technical Education (CTE) fees changes for the upcoming year. There is a presentation later in the meeting today from Mr. Pope about that. The BFC had several questions about some of the increases and all

questions were answered to our satisfaction. Some fees decreased and some increased slightly based on increased costs due to inflation including materials students need for courses.

Items B & C on the consent agenda were very short lists this month.

Chair Criswell called for a motion to accept the report. Trustee Hoskins Sutton made the motion. Trustee Ash seconded the motion. **The Motion Carried.**

- On behalf of the Board Policy Committee (BPC), Trustee Hoskins Sutton, Chair of the BPC, announced the committee did not meet because of schedule conflicts and will be meeting this Thursday, October 19th.
- On behalf of the Board Community Engagement Committee (BCEC), Trustee Brune, on behalf of Trustee Brown, Chair of the BCEC, reported the BCEC met on Tuesday, October 10th. The BCEC received a packet of information showing the history of the committee from February of 2021 to today and the beginnings of an outline of a Strategic Community Engagement plan which will be discussed fully in the committee's November meeting.

Ms. Kris Green, Chief Marketing and Institutional Image Officer, always supports BCEC very well. President Mosier joined the meeting and the majority of the meeting was spent discussing the procedure used to approve outside groups wanting to use college property. The BCEC were totally in agreement with President Mosier's proposals to enhance the procedure so it adds clarity to how groups are categorized when they make a request to use the property and how decisions are then made by the President's Cabinet on those particular uses.

BCEC shared with the president a lot of history about how some of the groups have come to the College requesting utilization. It was a very helpful discussion and the committee looks forward to following the work of the President's Cabinet on this particular procedure.

Trustee Ash agreed with Trustee Brune and added this committee has been evolving since it began. We are very much a learning community. Dr. Mosier brought forward proposals and helped the committee see it might have been getting out of lane and getting into the College administration's lane which would not be friendly with the Higher Learning Commission (HLC). There was good robust discussion and a solution was reached that is going to be beneficial. It will keep the Board in the Board's role and will keep administration in their role. Trustee Ash thanked Ms. Green and Dr. Mosier for their engagement with the committee.

Trustee Ash thanked Trustee Brune for bringing forth good information for the BCEC manual or Standard Operating Procedures (SOP) discussions next month.

Trustee Brune shared a statistic that she is proud of - starting in April of this year, the BCEC started a community outreach program and to date meeting with a variety of groups like Livable Neighborhoods and down to the level of individual neighborhood groups, the committee has had discussions with 162 community members about the downtown campus and about the College in general, and it is been really well received when talking with people in the community.

Chair Criswell called for a motion to accept the report. Vice Chair Isnard made the motion. Trustee Daniels seconded the motion. **The Motion Carried.**

- As the Kansas Association of Community Colleges (KACC) Delegate, Trustee Ash reported he continues to be on the Friday president's call. There is ongoing discussion about a number of issues but most of the focus has been on the post-legislative audit for athletics. For Trustee Ash, Arlen Liker, Trustee at Colby Community College and President of KACC, and Heather Morgan, Executive Director of KACC, there are concerns about where this is going and what they are really up to. That report will be out before December 31st and we will get to look at it before the new legislature. Trustee Ash, Dr. Scott Balog, Executive Vice President, and Dr. Fabiola Riobé, Vice President of Educational Innovation and Global Programming, and had a chance to meet one of the legislators on the post-legislative audit committee at the legislative meeting last month. Ms. Heather Morgan and the presidents are being proactive and trying to help identify where they are getting out of their lane. The issue is they do not think they have a lane. We will continue to monitor that very closely. Trustee Ash will request more information from Dr. Mosier regarding the finances. There are thoughts that they may be trying to move in the direction of more standardization from college to college because each of the 19 colleges and the tech colleges fund things differently depending on how their Boards operate and their financial oversight. If that is where we are going, we would like to help steer that where it is the best transition for all as a system. An executive session may be needed for more conversation. The next meeting is the first Friday and Saturday in December in Liberal, Seward County.
- As the Association of Community College Trustees (ACCT) Delegate, Trustee Ash reported that he, Vice Chair Isnard and Trustee Huskins Sutton attended the ACCT Leadership Congress. It was one of the better congresses and there were several workshops he would have attended but could not attend them all. Trustee Ash picked up a thick handout for Mr. Goheen for college lawyers. Trustee Ash attended the Chair's Academy, it was really good and he learned more than previous years. There was a good workshop put on by the Kishwaukee College "Leading with Civility in a Changing World". They discussed onboarding and new Trustee orientations and provided a list of common abbreviations and acronyms used in the Community College system. This might be helpful for the new Trustees. Another workshop was "Thriving Students, Thriving Communities, Workforce Development and Beyond". Trustee Ash had extra handouts for the Trustees and Dr. Mosier. One big item from that was Artificial Intelligence (AI). It is here, it is coming, it is changing and evolving

very quickly. There are some questions for the Board to start thinking about. One of the best workshops Trustee Ash attended was “Middle College, the Pipeline for Enrollment and Transformation”. Middle college is like working with high school students. This college in Illinois specifically targets high school dropouts and setting up a military college experience where they can finish their high school diploma with dual enrollment working on various agrees. They got a grant from their local Health Foundation. They work with 25 to 35 students annually and they had some great success stories.

The next event is the National Legislative Summit in February.

Trustee Ash is the voting delegate for KCKCC and there were a few elections that were held and he noticed a trend – there were not very many nominees for a lot of positions. Trustee Belen Robles, El Paso Community College in Texas, was reappointed to the Diversity, Equity and Inclusion Committee, and three Trustees were elected for the Board at-large positions.

Contingent on his reelection to the KCKCC Board and the Board is willing to consider him, Trustee Ash is interested in serving on either the Governance and Bylaws Committee or the Public Policy and Advocacy Committee as an associate. The committee interest form and letter of support is due by November 1. Again, the trend has been not a lot of people stepping up to participate. Also, the committee meetings are held a day before the annual Congress or the Legislative Summit which Trustee Ash attends.

Trustee Hoskins Sutton reported she went a day early because she is on the Diversity, Equity and Inclusion (DEI) Committee and they met on Sunday. A lot of the talk was about DEI being in the news so much because some states are attacking it. The presenter on that topic was the Chancellor from Metropolitan Community College. ACCT is committed to Diversity, Equity and Inclusion, if you live in one of these states of Missouri, Texas and Florida - like in Texas they do not even want you to use the word diversity. The takeaway was that even if we do not use these terms diversity, equity, inclusion and belonging the work will still continue as we move forward in a more diverse world. Locally, everything is still going to take place whether they change the name or say you cannot say diversity.

Trustee Hoskins Sutton attended a pre-session symposium which was a follow-up to the “The Black Learner”. This year it was called “Leveling Up” and the information was staggering regarding the number of black students that have left higher education and the community college over the years. About 400,000 have left community colleges since right before COVID and it is trending down. If four-year universities are included, it is about 600,000. Even though other students attend, statistically black students are more likely to attend a community college. If they are not coming, that will impact enrollment. It is going to behoove the College to be concerned about getting the black student back.



A big group attended the session “Middle College: The Pipeline for Enrollment and Transformation”. Trustee Hoskins Sutton questioned how this is different than dual enrollment. It is like dual enrollment, but it is students who have dropped out or who are not doing well and they have to be recommended by their high school to be in this program. This session was very good on how to get those students that are being missed.

Another session attended was “Being Responsive, Creating Critical Pathways and Services for Marginalized Students” presented by Mount San Antonio College in California. They too work with at-risk students and since at-risk has a negative connotation, they say students at-promise. They say colleges are missing a lot of students that are aging out of foster care systems. Another term they use instead of saying formerly incarcerated, they say system impacted or justice impacted. Trustee Hoskins Sutton agreed with Trustee Ash this was a very good conference.

Trustee Hoskins Sutton noted the closing speaker on Saturday was absolutely amazing, Dr. Lawrence Weekly. He spoke about the impact community colleges have had and how community college saved him. He said as Trustees and as presidents, everybody needs to know the impact made and all should be proud for the changes, the improvements that are being made in lives by being a community college.

Vice Chair Isnard shared as always it was a really great conference and that as with all employees, professional development is important for Trustees to help us continue to do our jobs for the community to the best of our ability, we need to keep up with the latest that is out there and network with Trustees across the country and have a presence with our colleagues in the state and national level.

The overall trend of the sessions was about uplifting students with barriers to that traditional education path and what other colleges are doing to deal with some of the issues like declining enrollment and the needs of a changing workforce as automation continues to be playing a bigger role in everything that the workforce is doing. Two sessions attended with scary but good takeaways, were around information technology security and financial internal controls. As Chair of the Board Finance Committee, Vice Chair Isnard gravitated towards sessions with those types of topics and looks forward to having some discussion in the committee about getting some reports on where KCKCC is on some of those things. Some stories were shared from colleges about the fraud and issues out in the world these days, some steps that could be taken to protect the College and make sure KCKCC does not face those issues.

Since there will not be another Board meeting prior to November 1st, Trustee Daniels motioned that the Board support Trustee Ash, if he decides to and if he gets reelected, in whatever decision Trustee Ash makes regarding a committee. Vice Chair Isnard seconded the motion. **The Motion Carried.**

Chair Criswell called for motion to accept the report. Trustee Daniels made the motion. Chair Criswell seconded the motion. **The Motion Carried.**

9. **Consent Agenda:** Chair Criswell called for questions or comments.
- Trustee Hoskins Sutton noticed the resignation of Ms. Andrica Wilcoxon and wanted the College and the community to know she was saddened that Ms. Wilcoxon left and thanked her for all she did with the student government, the Student Senate, she took it to new heights and she will be missed. The Board agreed.
  - Chair Criswell called for a motion to approve the Consent Agenda. Trustee Ash made the motion. Trustee Daniels seconded the motion. **The Motion Carried.**
10. **Student Senate Report:** Chair Criswell called for the Student Senate report. On behalf of Ms. Elizabeth Daniels, Student Senate President, Mr. Zamarion “Z” Coffie, Student Senate Treasurer, reported the following –
- Student Senate has finalized roster positions for this year.

A meeting was held on October 6th. An advisory meeting was held following the Student Senate meeting. Expectations were discussed and responsibilities were set with the Dean of Student Services. The next Student Senate meeting is on October 20th at 2:15, also virtually through Microsoft Teams.

The Halloween Bash is on October 21st at TEC from 6:00 p.m. to 8:00 p.m. with the special trunk-or-treat and a haunted maze.

Trustee Ash gave appreciation for all Student Senate is doing to help increase engagement amongst the campus community. It is noticeable in the last couple of years that it has been really growing and it is palpable. It can be sensed the community life is better. Student housing contributes to that too - it all works together. Trustee Ash thanked Student Senate for their leadership.

Trustee Daniels motioned to accept the report. Trustee Ash seconded the motion. **The Motion Carried.**

11. **President’s Report** – Dr. Greg Mosier
- Dr. Mosier thanked the Student Senate representative, Zamarion “Z” Coffie, that reported on behalf of Student Senate, and echoed the comments of the Trustees regarding the engagement and the amount of activity taking place at all KCKCC locations.
- Dr. Mosier expressed appreciation to Marcia Irvine, Director of Pioneer Career Center, her staff and Media Services for hosting today’s meeting in Leavenworth, Kansas. The first semester baking class under Chef Bree made a wonderful breakfast for the meeting - a French toast souffle.

The day after last month's Board Meeting, the College held a Board of Trustees Candidate Forum for employees and students. Five candidates attended: Trustee Don Ash, Mary Ricketts, who is also on the KCKCC Foundation Board, Jammie Johnson, Nina Kimbrough and Brenda Andrieu Scruggs. It was a worthwhile event with good conversation and good attendance including online attendees from across the KCKCC locations. The moderators were Pat Kelly, Vice President of Staff Senate, Liz Daniels, Student Senate President and Dr. Scott Balog, Executive Vice President. Unfortunately, that means, three Trustees will not be returning to serve. Dr. Daniels, Trustee Brown and Trustee Brune have provided incredible service. For the December Board meeting, several President's Cabinet members will be attending the Complete College America annual conference, so we will be joining virtually. At the November Board meeting at 4:00 p.m., the College wants to hold a thank you reception for the Trustees who are leaving and show our appreciation and our support. An invitation will be sent to all employees, Student Senate and KCKCC retirees. If the Trustees would like an invitation sent to anyone specific, please let us know.

The Downtown project is moving along full steam ahead as normal and big steps were made during this last month. With escalation that has taken place throughout the years and from October 2022 to October 2023, the price went up 30%. Through hardy conversations, the size of the center has been reduced from 100,000 square feet to 92,000 square feet. The last thing the College wants to do is cut programming space and that was maintained. Even with a 30% escalation and budget reductions, the building is going to be beautiful. The spaces are really what is needed to educate students. There was a gross maximum price and the College's portion is only 6% higher than what it was a year ago. The price for the College went from \$50 million to \$53 million, which was the new target price. Fundraising is a huge portion of that so when it is said KCKCC is spending \$53 million on the center, remember that so far \$30 million has been raised for the College and there is still successful capital campaigning happening. KCKCC will be paying a small percentage of that total cost. This center will have an impact, as Trustee Sutton was mentioning, really serving those students who are at-promise in the heart of KCK. This is why there has been so much support for this project.

Regarding the demolition, yesterday there was a meeting with Mayor Garner and the Board of Public Utilities (BPU) to resolve a water item. Demolition fencing should be going up soon to make the site safe. The selective deconstruction of the church will begin so the stained-glass windows, the church pews, the red brick, the foundation stones and the trusses in the sanctuary can be restored and reused. While that is being deconstructed, demolition on the East End and by the Kraken building will begin. The project will keep the Kraken building as it is super sound and a façade can be done to make it look like the new building. The building could be a food service, a sandwich shop, a pizza shop or something similar that the College could get ready and lease to the community. It will take at least 60 days for demolition then site work

begins and we begin going vertical in the Spring.

Permission was granted from the Unified Government (UG) and BPU to place two timelapse cameras within the next two weeks so that this incredible process can be documented.

The project is getting assistance from BPU and the UG for in-kind services. Last week, a \$6.5 million wire transfer came to the College as part of this project. There have been many meetings with additional potential funders this last month. Yesterday there was a meeting with a funder with an ask of \$5 million for the project. The funder showed interest in a special area so Dr. Mosier escalated the ask from \$5 million to \$6 million and the funder answered that sounded right. The KCKCC Foundation Office will put the \$6 million proposal together and the College will hopefully know by the end of the calendar year.

Dr. Mosier, Dr. Balog and Dr. Riobé have been working with the Wyandotte Economic Development Council (WYEDC), Bob Milan from the Board of BPU and some others with a pilot Microsoft Tech Spark initiative. This is not money that is available now, but it is the money that could be available in the future because it is funded by Microsoft who is looking to do one location in each state. KCKCC will be hosting a meeting with Greg Kindle at the WYEDC on November 3rd, with a representative from Microsoft corporate. Dr. Mosier will present the renditions of the downtown building, give them a site tour and let them know what KCKCC is doing downtown in the urban core which is the population they would like to serve as well.

Today, three of the President's Cabinet members have joined this meeting virtually because they will be attending the National Institute for Construction Excellence (NICE) annual awards luncheon immediately following this meeting. Dr. Mosier announced KCKCC has secured with NICE's Executive Director, Greg Lever, to be the lead presenter next year. The downtown center will be fully under construction then and KCKCC will be the presenting entity for the 2024 NICE award luncheon which usually there are about 700 to 1,000 contractors in attendance.

Dr. Mosier continues to work with Panasonic and their Vice President of Panasonic Energy North America (PENA) for their workforce and was recently asked to sit on a regional update on November 1st with the Vice President from PENA about education. President Mosier, President Bowne from Johnson County Community College, Walt Miller from Panasonic and their Human Resources team will give an update to the region. KCKCC is looking at adding a Panasonic-specific cohort to Automation Engineer Technology (AET) / Federation for Advanced Manufacturing Education (FAME) in Fall 2024.

A couple weeks ago, the College hosted KCCLI - the Kansas Community College Leadership Institute. It was a great meeting with a really good turnout and the College got to show off all the wonderful things that we are doing at KCKCC. That is

always a nice event directed by Dr. Jackie Vietti whose heart is still 100% with the community colleges and she does a wonderful job with that leadership institute.

Yesterday, Dr. Mosier did an interview with the Kansas City Business Journal for an update on the downtown project and the new KCKCC Leavenworth County site. In Leavenworth County, there is a billboard about that new site just north of Sonic on the West side of the road. The College is meeting with community members and starting the conversation on what it might look like from a funding aspect. We have a way to go on that, but people are starting to get excited. Dr. Mosier showed appreciation for the Leavenworth School District that has allowed KCKCC to use the Pioneer Career Center for many years.

On September 28th, Chair Criswell and Dr. Mosier gave a presentation to all Unified Government Commissioners about how the College comes about the budget and set the mill levy. Even with all the growth the College is doing, the planning, building and investing in our facilities, in our community and in our students, KCKCC was the only taxing entity, that Dr. Mosier was aware of, that actually reduced their mill levy. Chair Criswell and Dr. Mosier took the opportunity to explain that KCKCC reduced by one mill - and many people may think that is not very much. The UG's rate went up 15 mills and every mill is \$2 million. For KCKCC, that was 33% of the revenue that could have been received, but rightfully so, the College gave that back to the community because with the institution's budget and the way KCKCC is working very efficiently, there was space to do so. Dr. Mosier was not sure if there may have been some reduction in Bonner Springs or Edwardsville but all the other entities remained flat.

Dr. Mosier excitedly announced, in working with Dr. Kneuvean, the Marjorie Blank Childcare Building name is installed on the building. There is some clean up to do where it used to read Childcare Center, but it looks very nice.

As part of the College beautification process, the two Rita Blitt sculptures are returning to campus on Friday and will be reinstalled all nice, clean, pretty and smooth this time. The pond in the middle of campus has been cleaned and dredged out a little deeper. Facility Services poured a new concrete dam which raises the water level by two additional feet. One of the construction classes is doing the rock masonry on the concrete. It will be a beautiful area with picnic tables, the sculptures, the pond and the waterfall to go decompress and study.

Chief Robert Putzke, Deputy Chief Jason Sievers, Associate Professor Shawn McGivern and his wife joined Dr. Mosier on a Saturday to tackle the nature trail by the field house. We want to get the trails cleared, flattened and then start chipping all the debris that has gathered over the years.

Trustee Hoskins Sutton asked if there will be a ceremony for the building naming. Dr. Mosier answered yes, and it would be best to have it in the Spring so that will be in process.

Trustee Ash motioned to accept the report. Vice Chair Isnard seconded the motion. The Motion Carried.

12. **Executive Vice President's Report:** Chair Criswell called for the Executive Vice President report. Dr. Scott Balog reported the following –

- Gave thanks to the students with Phi Theta Kappa for the pink ribbons that the Board received. They made the ribbons to distribute today on campus as part of our Where Pink initiative to bring awareness to breast cancer. In addition to the ribbons, they worked with a local vendor to package pink ribbon cookies that will be distributed on campus along with socks.

This report will continue to focus on institutional strategy, partnerships and operations. The review of shared governance at the College will include a review of the function of all of our committees, councils and work groups to ensure these groups are representative of the college community and they effectively contribute to the performance of the organization. Are they contributing to moving KCKCC towards accomplishing the priorities within our plan and helping to move the needle? Those groups will be reviewed over the next few months.

As part of that review, it will also include a review and update of the way in which we report our work that contributes to that plan. Over the next few months, the Board will see a change in the way employees report and that updates are brought on our progress, our work at the College that is contributing to achieving the priorities that are contained within the strategic plan.

To Trustee Ash's point about working with legislative delegation, that is correct. The College needs to leverage relationships with local members and build off the conversations that are being had with those like Representative Tarwater recently as it relates to partnerships and strategic relationships. KCKCC continues to develop and advance those relationships with local Chambers of Commerce or economic development organizations, employers and nonprofits across the metro area that align with our demand-driven approach with program offerings and our services. These relationships and what the College is receiving from those relationships, inform our program offerings, the content we deliver in classes and the services provided.

President Mosier mentioned our attendance today at the NICE Awards - it is the National Institute for Construction Excellence and we will be attending their annual awards luncheon. KCKCC will host several students from Wyandotte High School who will be sitting at our table. It will be a special event.

Those employers we are in conversation with include organizations like MoKan Goodwill. Employers we are working with as part of a metro-wide conversation that the President and I are co-chairing and leading with the Civic Council of Greater Kansas City and KC Rising. We will be leading a work group bringing employers,

service providers and resource organizations together to inform the development of a new model for workforce development across the metro area that is far more coordinated in our approach and better utilizes the resources that we all have access to so that we are creating synergy that is driving the development of our workforce and creating a talent pipeline that is supporting employer needs moving into the future.

Dr. Balog is excited about where conversations are headed with the Kauffman Foundation and reinvesting time and energy into that relationship aligning with KC Scholars Great Jobs KC to identify more resources to support student access and to support their success as they navigate their education journey at KCKCC.

A lot of time is being spent in Leavenworth County to grow relationships, to inform program work, to inform the services KCKCC will provide. Conversations were recently had with the Leavenworth County Development Council and Fort Leavenworth. Dr. Balog was included to attend their community executive forum to learn about the Fort, its work and developments coming in the near future there.

On operations and execution, the quarterly Cabinet retreat will be hosted next week where we will build off the work over the last three months in strategic enrollment management, rapid program development and data innovation. That retreat will include the kickoff of two college-wide initiatives, one in enrollment management and another in data governance.

Trustee Brune, as a breast cancer survivor, gave much appreciation for the pink ribbon initiative. Dr. Balog gave kudos to Phi Theta Kappa for recognizing that and for hosting today to bring attention to the issue.

Chair Criswell called for a motion to accept the report. Trustee Hoskins Sutton made the motion. Trustee Ash seconded the motion. **The Motion Carried.**

13. **Vice President Academic Affairs Report:** Chair Criswell called for the Vice President Academic Affairs report. Mr. Jerry Pope reported the following –

- The Heartland Region of Phi Theta Kappa, which consists of Kansas, Nebraska and Missouri had their Fall conference here at KCKCC with 120 students and advisors from 20 different community colleges. Congratulations for all who worked on that event.

The Interdisciplinary Undergraduate Research Symposium will be Tuesday, November 7th, from 11:00 a.m. to 1:00 p.m. in Upper Jewell. Students will be sharing research posters and attendees will have a chance to visit with each student to hear about their research.

An administrative assistant joined the Learning Commons in the Technical Education Center - welcome to Mary Ann Brungardt.

The Center for Teaching Excellence held a number of training sessions this month and many were co-presented or facilitated by Tom Grady, Faculty Director, along with others, such as Randy Royer, Director of Media Services and Alex Twitty, Learning Specialist for Academic Resource Center.

On Sunday, October 29th, is the Fall choral concert. The main piece is written by our own Justin Binek - Mass of Light, Missa Lucis. This was the piece the choir and others performed in Carnegie Hall a year ago. The same soloists, Lauren Kinhan and Peter Eldridge of the New York Voices will be soloists.

The art club has 40 members. Congratulations to them for beginning to grow that program and interest in that program.

The culinary program selected and recognized the culinary student of a semester for Spring - a high school senior Lizbeth Delamora. Chief Justin Mitchell received the TEACH Award for KCKCC faculty along with adjunct instructor Doug Sikkell from the Division of Social and Behavioral Sciences and Public Services.

The nursing pinning is on December 13th at 7:00 p.m., the Board is invited to attend.

First semester physical therapist assistant (PTA) students collaborated with first semester nursing students to trans teach, transfer and mobility skills. The nursing students will be returning the favor and teaching vital signs to the PTA students.

Congratulations to adjunct faculty member Inamul Haque whose abstract was accepted for oral presentation in the Advances in Medical Research-KC2023 Conference, which will be at the Kauffman Conference Center.

Dr. Ishfaq Ahmed received a National Science Foundation.

American Sign Language Professor, Dr. Ronald Malcolm, had two more articles published. He has published quite a lot - congratulations to Dr. Malcolm.

A group of students went with Professor Daryl Long's Diversity class to Topeka to tour the Brown v. Board of Education Museum.

Economics Professor Dr. Andres Cantillo gave three interviews to the Colombian National University radio station covering a variety of issues - congratulations to him.

Chair Criswell encouraged everyone to see the Brown v. Board of Education Museum. It is really something and very well done.

Vice Chair Isnard motioned to accept the report. Trustee Hoskins Sutton seconded the motion.  
**The Motion Carried.**



14. **Vice President Student Affairs and Enrollment Management Report:** Chair Criswell called for the Vice President Student Affairs and Enrollment Management Report. Dr. Chris Meiers reported the following –

- Enrollment is still trending very favorably for credit hours - as of Monday's report, numbers are up 1.68% compared to last Fall. There are sizable increases in new student enrollment while enrollment for continuing students continues to struggle. The new Director of Institutional Effectiveness, Dr. Steven Nettles, is doing a deep analysis to begin to understand those numbers.

The basic needs center has partnered with Kansas State University's Wyandotte County Research and Extension Office to bring their first Kitchen Restore project to Wyandotte County. This is a project that K-State Extension does throughout the state to provide starter kits of goods and services for students and families to help get their kitchens started. This is through a partnership that was nurtured through Leadership 2000 with my leadership last year and we will be doing an item drive in November.

The Advising Office is starting to see more activity which is attributed to the additions of career retention advisors that have been made with the Title III grant. The division is getting ready to add a second career services position, which is funded through the Title III grant. This will help infuse more career connected learning with those services.

Significant progress has been made in improving some technology systems and automation. The application for degree process that is built in Ellucian was release. This is replacing a paper-based process which required the student to go to their advisor to double check their degrees. There are good results and good feedback from students from the Fall graduation season. More activity with that is anticipated towards the Spring graduation season.

Out of an abundance of caution with the athletic teams, as the field house floor has started to sag more than it has previously, alternative locations for athletes to practice and play have been established. An announcement will be made regarding the alternative locations for the 23 basketball games and one volleyball game.

Trustee Hoskins Sutton asked how the digital sign in for basic needs works. Dr. Meiers answered students check into the system on a tablet at the main campus basic needs center. There are satellite locations at TEC and Pioneer Career Center. The basic needs coordinator will work with those locations to have the same check in process. It allows students to check in ahead of time and it gives the basic needs coordinator more information for special dietary needs or items that can be prepared before they arrive.

Trustee Hoskins Sutton mentioned the application process. An item she learned at ACCT is to add a question to the admissions applications about special needs or basic needs assistance. This will get students to the services quicker and they are more than likely to stay because

their basic needs are being met.

Trustee Hoskins Sutton was pleased to see that the student Athlete Advisory Council has been organized and questioned if they will participate with Student Senate and the other clubs and organizations to prevent silos. Dr. Meiers answered that is a very fair point and gave kudos to Mr. Greg McVey, Director of Athletics, for reinstating that process. Many of the Student Senators are athletes so that is a great opportunity. With this displacement of not being able to play in the field house, we are working with Dr. Derritt, Dean of Student Services, and Student Senate to have spirit buses from the main campus go to the games and to encouraging students to continue to participate.

Trustee Ash attended an interesting workshop presented by vendor Ocelot. They were doing really cool customized stuff implementing Artificial Intelligence (AI) as a way for students to connect and get answers quickly. It was freeing up the human resources and student service to do more of helping connect students or direct them to services. Dr. Meiers plans to pitch similar ideas at the Strategic Enrollment Management (SEM) meetings.

Dr. Mosier added the College has been working on is automation to speed up the response to students when applying to the College and also to provide information to them at a faster pace. AI can really assist with making KCKCC more responsive and it frees up the human capital as was mentioned. The institution is looking at partnering with a company who will present at the quarterly retreat for cabinet on assisting in developing that process and other items around strategic enrollment management which will help implement some of these strategies at a more rapid pace.

Trustee Hoskins Sutton reported another session she attended referred to striking a balance between those populations of the younger student who is ready for the technology and the older student - they are being called the invisible student because community colleges overlook them. It is something to think about so the entire community can be served.

Trustee Daniels motioned to accept the report. Trustee Ash seconded the motion. **The Motion Carried.**

**15. Vice President Educational Innovation and Global Programming Report:** Chair Criswell called for the Vice President Educational Innovation and Global Programming report. Dr. Fabiola Riobé reported the following –

- Educational Innovation and Global Programming is encompassed of adult and continuing education, high school partnerships, online education services, global and international programs and workforce innovation in our adult and continuing education.

Stephanie Prichard, Assistant Director of Adult Education, partnered up with our partners, University of Kansas Healthcare System, to talk about the Because We Care program at a Workforce Innovation Conference.

A new GED instructor is on board. Students are on target to be celebrated for their GED accomplishments for this May and in the percentage of passing, over 78% have passed on their GED assessment.

KCKCC is ramping up the business English program. We have lined up to offer a new business ESL on site to industry partners and already have over 60 individuals on a waiting list.

The Rider Coach Preparation program has seven new certified instructors that have just passed the certification for that program.

High School Partnerships is a new team led by Mr. Julius Brownlee coming on board a few months ago, the team has hit the ground running. They have been meeting with high school partners to discuss how KCKCC can grow and enhance their program. A huge part of those conversations are around automation which is a huge opportunity to get information to students quicker. Dr. Riobé shared a letter sent by Professor Victor Ammons, celebrating the work of the team during his high school clinic focusing on the psychological studies. Mr. Brownlee and Ms. NaQari Harris participated and counselors and administrators are inquiring about opportunities for 2024. Over 100 students were present.

Community Engagement -- Trustees, faculty and administrators attended the NAACP 105th Celebration. The celebration had not been held in seven years and they kick started it and held at KCKCC's TEC center. It was a great presence.

Global and International Programs - Mexico celebrated its 213th anniversary and Dr. Riobé attended the celebration with the new Head Consul, Soileh Padilla Mayer, who's representing Mexico most importantly. Dr. Mosier, Dr. Riobé and the contributions from Ms. Green leading the marketing team, are diligently working for the exploration tour to Peru that is taking place at the end of November.

Online Education Services supports the Board meeting - kudos to them. They help with Zoom meetings, supporting at least 212 ticket requests per month with students and faculty engaging with them. There are over 473 unique users in the lecture capture and they continue to ensure online programs are 508 compliant.

In workforce innovation a lot of work is being done to ramp up apprenticeships. Dr. Riobé and Associate Dean, Ashley Irvin, attended a two-day training on apprenticeship. Rich Piper, Customized Training, has been engaging students in ways that he has not before - getting them to table at the events such as the Career and Technical Day where students were talking about the opportunities particularly held with FAME.

Dr. Riobé has a dynamic team and at KCKCC you can start here and go anywhere.

Trustee Ash commented he attended a session presented by the College of Lake County in Illinois by David Wooten, Department Chair of Industrial Technology, and Miguel Morales, Acting Dean of Engineering, Math and Physical Sciences. The workshop was titled "Flexible and Realistic Career in Technical Education". Trustee Ash read the description: Offering career and technical education programs that fit into busy lives of students can be challenging. Learn how College of Lake County launched an industrial technology program covering 10 content areas and 22 courses offered in a flexible open lab concept so students can complete online curriculum and attend in person labs at their convenience. Presenters shared how local industry influenced the program design, structured lab time, curriculum fosters student success, best practices in learning the management system and overcoming hurdles with student data systems. Other features included retention and job placement, data and the advisory committee's role.

They had very impressive data on their successful outcomes. Trustee Ash has requested their PowerPoint presentation. Once received, he will forward it to Dr. Mosier for review and to share. It was very interesting and very impressive.

Trustee Hoskins Sutton shared the need for workforce and the global market, the global training we are headed toward was prevalent. In workforce, manufacturing is often discussed but one college saw in their community there was a need for teachers so they developed a Teachers Aid Certificate program. Though there is reliance on a high school partnership, that high school partnership with the declining population and the younger enrollment will not be able to fill everything needed. We want to encourage that, but we also want to look beyond that. Make sure the populations are being looked at and determine who is missing in proportion to the school size, in proportion to their enrollment. Be mindful of that and make sure all students are being served.

Trustee Hoskins Sutton attended a session that discussed going global and how and who to pay for that. One college said they could not use their own budget so their global program is 100% self-sustaining. That is something to think about. There was a lot of good information at the sessions.

Chair Criswell called for a motion to accept the report. Vice Chair Isnard made the motion. Trustee Ash seconded the motion. The Motion Carried.

16. **Chief Marketing and Institutional Image Officer Report:** Chair Criswell called for the Chief Marketing and Institutional Image Officer report. Ms. Kris Green reported the following –
- Ms. Green will share one video each month of the series of videos that marketing has created to make sure KCKCC is showcasing the excellence of the students. This month was the Electrical Technology program. Marketing is in the editing process of six more of these videos and are continuing to create them until we make our way through our programs.

The videos live on the website under videos and under academics - academic videos. Six videos are posted and in the next two weeks there will be an additional six videos.

Dr. Mosier confirmed the videos will be on the program pages for those that have an interest in the program. The videos will be beneficial for additional enrollment and interest in our programs. Ms. Green clarified some of them will not be found on program pages as marketing works with the programs to create their websites. That is why the videos are archived and are being shared through social media.

Ms. Green gave two presentations at the regional national conference for public relations on Artificial Intelligence (AI). This Summer, marketing really embraced AI because we changed vendors mid-enrollment season for digital advertising, which required marketing to stand up six new web pages and a whole host of ads that were very similar in content, but not quite the same. Marketing used ChatGPT and some other resources to streamline that process and find time to do it when we really did not have the man hours to dedicate.

Ms. Green has also been asked to join a national webinar on the same topic on how our marketing team used AI over the Summer and then the late Spring to do some of that work.

Marketing won three awards. One for the admissions viewbook microsite, one for the enrollment microsite and one for the Hispanic advertising campaign.

As part of the community engagement work that all of President's Cabinet does, Ms. Green has spent quite a bit of time with Community Housing of Wyandotte County to help with their marketing plan, branding and partnering with them to create focus groups to better understand what they want to change so when they send out the branding request for proposal, they have a better sense of what they want that consultant to do.

For the capital campaign, marketing launched a social media campaign through the Summer. The print capital campaign is in the mail process and will be out in homes in the next two to three weeks. The College is timing that right before that giving push that happens through November and December for many people.

Chair Criswell called for a motion to accept the report. Trustee Ash made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

**17. Chief Financial Officer Report:** Chair Criswell called for the Chief Financial Officer report. Dr. Shelley Kneuvean reported the following –

- As Vice Chair Isnard noted, KCKCC received the first allotment of property taxes and had a big disbursement for financial aid, which always happens in the Fall and the Spring.

Some facility issues are being experienced. There have been some flooding issues on main campus. In Centennial Hall, the downspouts have been replaced and the drywall repaired within the two apartments that were impacted.

The basketball floor has become concave in the middle - we are working with an architect and a structural engineer to better understand what is going on. The field house has been shut down for athletics so people do not get injured. Other types of events are fine to be held. The dip is not a new issue. This was an issue that came up in 2014 with some moisture issues. The floor was put in in 2008 and they had to do some leveling. Part of the building is on grade and part the core is on grade and half of the core is over a basement and those two are moving. They are not settling at the same rate and that is causing some issues. We do believe we will be able to fix the issue and are hopeful it will be a quick process.

Some water and sewer lines on the main campus have failed due to aging infrastructure - emergency repairs have been made. The line is being inspected to get ahead of some items before they fail. Some bids on replacing some of these lines will be brought for the Board's consideration in the coming months.

The new facilities director, Mr. Scott George, is well experienced and has worked for several higher education institutions, He started his career in local government and Parks and Recreation so he fit is in very nicely with the beautification and grounds maintenance that is being done as well as capital improvements.

The audit is underway. It is a little behind this year as there were changes with some of the rules, some items needed to be reclassified per the auditors as to how they wanted things to be reported. That report will be in November.

Chair Criswell asked when Mr. Scott George begin. Dr. Kneuvean answered next week.

Trustee Hoskins Sutton asked for an update on the elevator in Jewell. Dr. Kneuvean responded the elevator was scheduled for the middle of October and was bumped to the end of October. Dr. Kneuvean is going to make a personal appearance at the company's headquarters in Overland Park after this meeting.

Dr. Kneuvean is also going to an event where the Kansas Department of Transportation is showcasing their plans to ensure KCKCC is part of the consideration for infrastructure improvements.

Trustee Hoskins Sutton noticed Little Leaders received a grant award and can take infants. She questioned when they can start taking infants and the age it will start. Dr. Kneuvean did not know the specifics but will find out the details. With that grant, Little Leaders is going to replace the playground, some fencing and have a garden adjacent to the building. Dr. Kneuvean answered another question from Trustee Hoskins Sutton - the size of the childcare center will not need to be increased, they are building it into their current programming and current space.

Trustee Daniels motioned to accept the report. Trustee Ash seconded the motion. **The Motion Carried.**

**18. Chief Human Resources Officer Report:** Chair Criswell called for the Chief Human Resources Officer report. Ms. Christina McGee reported the following –

- There has been some transition in the Human Resources (HR) department and there are two vacancies to fill.

HR hosted the annual 2023 health and benefits fair. There was a significant increase in the number of participants this year with a total of 45 employees and 35 individuals participated in biometric screening. This is an absolute plus as it gives individuals an opportunity to see where they are health wise as well as receiving the flu shots. HR hopes to continue to expand the health and benefits fair going forward.

HR has focused on recruitment efforts and partnered with the marketing and institutional image department on additional recruitment opportunities with a We Are Hiring campaign. This month we had 94 radio ads on 103.3 and the marketing and institutional image department started a Facebook campaign for We Are Hiring. Per the analytics, there were about 398 engagements or reactions. HR will continue to look at those efforts and determine if there was an increase in applications for those campaigns to better inform us on how to continue the campaign for the upcoming months.

Ms. McGee provided the quarterly new employee survey information. To highlight in this third quarter, HR is seeing an increase in ratings for how the employee experience has been in their introduction to the College, to their teams, introduction to aligning the actual work with their with their position description. HR is seeing an increase in how employees feel about the overall KCKCC communication. There are some areas in which we can work on, particularly around employee morale or experience, and communication between departments. Communication within departments is part of the strategic plan under employee engagement, so HR will be focusing on that.

The Center for Equity, Inclusion and Multicultural engagement (CEIM) department is working closely with the strategic enrollment management committee and regarding the strategic enrollment plan, layering in where they can from a diversity, equity and inclusion lens, giving insight and input.

The HR team is working on the International Education Week and working on planning some events along with the committee - it starts November 13th.

Chair Criswell called for a motion to accept the report. Vice Chair Isnard made the motion. Trustee Daniels seconded the motion. **The Motion Carried.**

**19. Chief Information Officer Report:** Chair Criswell called for the Chief Information Officer

report. Mr. Peter Gabriel reported the following –

- As a follow up to the monitor replacements that Information Services has been doing in all the classrooms, that is finished and moved to phase two of the project which is replacing the monitors on student-facing machines. Examples are financial aid, the admissions office and the registrar's office. Through that process, the teaching stations and classroom computers were updated in a number of classrooms.

After the Board meeting last month, during the meet and greet with the Board, President's Cabinet and Student Senate we received a suggestion from the students that it would be helpful for the students that live in Centennial Hall to have access to computers there. Dr. Meiers, Dr. Derritt and Mr. Gabriel immediately after that meeting, walked over, took a look at the study room on the bottom floor, and created a way to put computers there that would fit with the current furniture. An order was placed for three sit/stand desks for that area. Information Services put the desks together and set up the computer workstations. Mr. Gabriel appreciated the suggestion and encouraged everyone to keep coming.

Chair Criswell questioned that not all of the students have a laptop checked out via the College. Mr. Gabriel confirmed that was correct and KCKCC had about 200 and one or two laptop carts were just swapped out so more are back in stock - some that would normally move out of the rotation as usable that may be close to five or six years old. Since there is a need, Information Services brings them into the inventory to check out. It makes them available for this semester, but also increase the number for this Spring semester.

Trustee Hoskins Sutton noticed the computer workstations in the report and heard the students make the suggestion at that luncheon. She believes the students are really impressed they made that suggestion of what was needed in Centennial Hall and now they have computers. Trustee Hoskins Sutton gave kudos to everyone involved in making that happen right away.

Vice Chair Isnard echoed the thanks for the quick response, It shows the importance of having those meetings and being able to gather feedback. It gives the College a chance to address a need quickly.

Trustee Ash motioned to accept the report. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

20. **Unfinished Business:** Chair Criswell announced there was no Unfinished Business scheduled.

21. **New Business:**

- Chair Criswell invited Mr. Jerry Pope, Vice President of Academic Affairs, to present the Special Course Fees for Excel in Career and Technical Education (CTE) for High School. Mr. Pope presented the following –



- In the document, Mr. Pope compared 2023-24 course fees with the fees being proposed. There are course fees that are charged as part of each course and there are items the student or the high school pays depending on what the faculty want. The College must submit this to the State with the full cost of the program. This is why items are included in this report that are not actual course fees. The changes are indicated on the document. Last year, the Administrative Office Professional program was forgotten, that is why it looks like there is a large difference. All of these costs are electronic textbooks. Some of the other charges are related to increased costs. Each year the College tries to get a little better in how those costs are anticipated and to look more carefully.

Trustee Daniels motioned to approve the fees. Chair Criswell seconded the motion. **The Motion Carried.**

- Chair Criswell invited Ms. Christina McGee, Chief Human Resources Officer, and Dr. Shelley Kneuvean, Chief Financial Officer, to present the Annual Medical and Dental Benefits. Ms. McGee and Dr. Kneuvean presented the following –
  - A memo was provided regarding health and benefits renewal and proposed premium rates. KCKCC received through Blue Cross Blue Shield a 4% decrease in the annual renewal with the annual renewal amount of \$5,268,348.75. With Delta Dental, there is a decrease of 14.32% in the annual premium with that amount for the annual premium being \$240,453.60. Aetna had a 1.52% increase for the 2024 year.

Ms. McGee added, with the decreases that Blue Cross Blue Shield and Delta Dental have provided, one reason the College is making a recommendation to change, particularly the medical insurance to Blue Cross Blue Shield is they have also provided a 12% rate cap. There is an additional option for a rate cap if individuals participate in a new plan, which is Spira Care. If KCKCC has 10% participation in that plan, then it is a 9.9% rate cap.

Blue Cross Blue Shield will provide KCKCC with \$15,000 in a Wellness Fund contribution which the College is able to spend on wellness initiatives.

With a potential change to Blue Cross Blue Shield, that does not require the College to make any plan design changes. The College is recommending, based upon the renewal that Blue Cross Blue Shield has provided, that KCKCC transition carriers from Aetna to Blue Cross Blue Shield.

Chair Criswell questioned if it is comparable coverage and a reduced rate. Ms. McGee answered that is correct. The College is not changing any of the plan design - the deductibles, the out-of-pocket maximums are staying the same. It is just a lower annual premium rate.

Dr. Mosier added, the College has taken that savings and kept the same

percentage distribution on how much the College pays and how much the employee pays calculated by these new numbers. The savings went across the board for both our employees and the College. Dr. Mosier and Ms. McGee confirmed the College pays 97% on employee only and on the others the College pays 82% of the cost and the employees pay about 18% of the cost. The 4% decrease was shared across the board.

Trustee Daniels asked if this was a committee recommendation. Ms. McGee answered it is not a committee recommendation but feedback was obtained from the committee. The recommendation is from administration. There were not any concerns with switching to Blue Cross Blue Shield.

Trustee Hoskins Sutton asked with the Spira Care if employees would be able to keep their doctors. Ms. McGee did not want to misspeak as HR is still learning about it but can get more information. The overall savings to the employee not known yet.

Vice Chair Isnard commented this question came up during the Board Finance Committee meeting. One of the biggest disruptors when the carrier for insurance is changed is those situations where a current provider is no longer in the new network. It was a very low percentage of people who would be affected by that. It was taken into account.

Trustee Daniels motioned to approve the benefits plan. Trustee Ash seconded the motion. **The Motion Carried.**

- Chair Criswell invited Ms. Kris Green, Chief Marketing and Institutional Image Officer, to present the KCKCC Marketing Plan 2024-2027. Ms. Green presented the following –
  - The marketing plan was created in close coordination with the strategic plan, which Ms. Green was coordinating at the same time, the strategic enrollment management plan and focused on measurable results.

The process included market research, zip code data based on poverty rates and high schools, high school data, competition and five strategic goals that are the core of the strategy that reflect the others.

The marketing plan will be a living, breathing document that will change as we learn.

Trustee Brune mentioned former Trustee Kathy Breidenthal selecting her to be part of a group called the Advancement Council for the College. Her entire tenure as a Trustee was effective marketing and on behalf of Kathy, Trustee Brune expressed proudness of what Ms. Green created. It is professional, it is measurable and it is high time KCKCC got to this level. Trustee Brune thanked Ms. Green.

Trustee Brune motioned to approve the marketing plan.

Trustee Hoskins Sutton referred to a workshop pertaining to zip codes and taking the College to the community, utilizing relationships to increase access to minority and under resourced populations. There are opportunity zones in zip codes to see who is being missed.

Vice Chair Isnard seconded the motion. **The Motion Carried.**

- Chair Criswell invited Dr. Greg Mosier, President, to present the Sabbatical Proposal. Dr. Mosier presented the following –
  - In the faculty master contract, there are opportunities for faculty to take a sabbatical leave. This is where they would actually step away from their normal teaching load to focus on research and projects upon return from sabbatical can improve their classroom and overall improve student learning.

This sabbatical request was received from Dr. Ian Corbett, Professor and Audio Engineering Coordinator, requesting a sabbatical in Spring 2024 to focus on research in the processes around audio mixing. He would then take the results from that sabbatical and use it for material for a book. He already has one book out, so this would be a companion to that about microphone and recording techniques called “Mic It”. The College wants to ensure when proposals come forward the outcomes are not vague or generic, that outcomes identify how the time spent during this sabbatical will be used in the classroom to improve student learning. Mr. Jerry Pope has worked with Dr. Corbett to identify four different ways the research will be utilized. The book would be available locally and worldwide, materials to produce handouts and reference packets for the students, a series of presentations and workshops for the students, or other kind of music events that our music program is very much engaged in. If the book does not come into play because the faculty do not have control over whether or not someone decides to publish their book, but it can be used in periodicals and magazines. Vice President Pope and Dr. Mosier think this is a strong sabbatical application. It does not have a large financial implication to the College. It is about \$25,000 that would be utilized with adjunct faculty taking his place and coordinating the program. Dr. Mosier fully supports this request and moved it forward to the Board requesting support.

Trustee Daniels motioned to approve the sabbatical proposal. Trustee Ash seconded the motion. **The Motion Carried.**

- Chair Criswell invited Dr. Greg Mosier, President, to present the Audience to Patrons and Petitioners Time Allotment. Dr. Mosier presented the following –
  - This is a topic that has come up throughout the course of five years here or there. When looking at the time allotment for audience to patrons and petitioners that KCKCC utilizes, it is currently a 5-minute time limit per individual. There are no concerns at this point, but it has come up in conversation that it is a little long and

if we were to hypothesize, if 20, 50 or 100 community members wanted to present to the Board, that could take hours and it would delay the Board's ability to do the business needed. It is important for community members to have time to present to the Board. When looking at other organizations, a common time frame is 3-minutes versus 5-minutes. The Unified Government has a total time limit as well which is a good idea.

For the Board to identify a certain amount of time to allow the community to speak on behalf of items they support or maybe do not support, for the Board's consideration and discussion, Dr. Mosier offered the idea that the Board looks at changing KCKCC's 5-minute time limit to a 3-minute time limit, which is more in line with peers, and the consideration of a total time as well of 45 minutes.

Chair Criswell questioned a suggestion of no carryover of individual time. Dr. Mosier answered individuals cannot donate unused time to the next person which would continue to build time.

Trustee Ash asked if the Board could consider a policy of 5-minutes, but if there are several people, the Chair could reserve the right to limit it to 3-minutes with a total time limit. Most of the time there are not many presenters but recently there have been more and that may be a trend going forward with everything that is happening in the world and in the community. We are Community College, so if the Board wants to hear from the community, it needs to be appealing.

Vice Chair Isnard liked Trustee Ash's idea if there are over 10 people to speak maybe it then becomes a 3-minute limit instead of 5-minutes. Vice Chair Isnard was nervous about the overall 45-minute cap. If the Board did something controversial that the community showed up and wanted to voice concerns, that would anger the community to be cut off at 45 minutes.

Trustee Hoskins Sutton has seen this evolve and remembers when there was no time, when there was 10-minutes which was too much and then reduced to 5-minutes. Trustee Hoskins Sutton thought that no more than the community comes to speak to the Board 5-minutes is fine. District 500 has 3-minutes but they meet twice a month and do not have an overall time limit. KCKCC should not be compared to the UG because they are always going to have a lot of people speak. Community members would think the Board does not really want to hear from them and are trying to limit their time. Trustee Hoskins Sutton thought possibly new incoming Board members would question why this Board is trying to change this and outgoing Board members would not care about this. Trustee Hoskins Sutton thought to leave it at 5-minutes and do not put a time limit on it, just leave it where it is because it is not broken.

Trustee Hoskins Sutton continued that often people do not come to speak other than when it concerns taxes. People can come online and they do not. Other community colleges such as Johnson County, Butler and Metropolitan did not have a time limit on

their agenda. The Board works at the pleasure of the community. The timing of this is going to send the wrong message for those hoping to come on the Board or to a community member and were just here.

Chair Criswell questioned as a Board if the decision will be to leave it as is and revisit it with the membership of the new Board or if the Board is going to change it and if so to what. Dr. Mosier clarified he was just bringing it to the Board for conversation at this point and if the Board has something they would like to be changed, that the Board offer something to be considered. Dr. Mosier's time recommendations were an offer to be considered. Dr. Mosier was in favor of a change prior to an event happening and then the Board change the time frame, as it would look like it was changed because of an event. This is something to consider how processes are handled. It is currently just a process that was brought for the Board's consideration.

The Board recommended to leave it as it is with no action on this today, but some consideration of a change with the three or four new incoming Board members. Chair Criswell confirmed no one objects to leaving it as is and leaving it as a consideration item for the next Board.

Trustee Daniels reminded the Board the bottom line is the meeting is a business meeting of the Board while providing the opportunity for the community to come in. It is the Board's business meeting to conduct business so that needs to be weighed against how much time to donate to the community. Dr. Mosier gave an example of a recent 7:00 p.m. UG meeting and he spoke at 10:48 p.m. Trustee Daniels commented it is a delicate issue because the Board wants to hear from the community. Trustee Hoskins Sutton stated the Board serves at their pleasure and if they do not elect the Board members there will be no business and the Board needs to hear from them. Trustee Hoskins Sutton commented the Board is not against the time limit, there is a time limit. Dr. Mosier mentioned often the comments are repetitive in nature, so that is one other consideration.

- Chair Criswell invited Dr. Greg Mosier, President, to present the Alcohol Resolution for KCK Forward Young Professionals - Connect the Dotte Event. Dr. Mosier presented the following –
  - Kansas statute prohibits alcohol on public property, except for where the governing body can do a waiver for that. KCKCC has an event hosted by Shai Perry, Art Gallery Director, working with the KCK Chamber. This resolution is to exempt the College from the state statute on Saturday, October 28, 2023, from 12:00 PM to 1:00 PM at the KCKCC Art Gallery in the Deli area in connection with holding the KCK Forward Young Professionals Connect the Dotte KCK History and Cultural Tour. The group will be visiting multiple locations during that day for events like this. Dr. Mosier requested the Board to waive the ordinance and to have the alcohol be able to be served at this event at this time.

Vice Chair Isnard questioned if the whole resolution needed to be read or if the

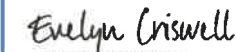
Board should make a motion. Dr. Mosier had consulted Mr. Greg Goheen, College Attorney, and the whole resolution does not have to be read - it is in the Board meeting book verbatim. The project or activity that will take place needs to be identified with the knowledge the Board is waiving the statute for compliance with state law.


Vice Chair Isnard motioned to approve the resolution. Trustee Hoskins Sutton questioned the verbiage on the resolution already having typed passed and approved by the Board. Dr. Mosier answered if it is not approved then it will not be signed and not be valid. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

22. **Adjournment:** Chair Criswell called for a motion to adjourn the meeting. Trustee Hoskins Sutton made the motion. Chair Criswell seconded the motion. **The Motion Carried.**

The meeting adjourned at 12:02 p.m.

ATTEST:

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Chairperson, Ms. Evelyn Criswell

  
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Secretary, Dr. Greg Mosier