



Mission Statement: Inspire individuals & enrich our community one student at a time.



Vision Statement: Be a national leader in academic excellence & partner of choice in the communities we serve.

**KANSAS CITY KANSAS COMMUNITY COLLEGE  
Board of Trustees Meeting  
Tuesday, September 19, 2023 – 9:00 A.M.**

**CONSENT AGENDA – Item A**  
**Meeting Minutes**

1. **Call to Order & Pledge of Allegiance:** Chairwoman Evelyn Criswell called the meeting to order at 9:01 a.m. in Upper Jewell Lounge at KCKCC-Main Campus and in the KCKCC Zoom meeting platform on Tuesday, September 19, 2023. The Pledge of Allegiance was led by Vice Chair Isnard.
2. **KCKCC Mission Statement:** Chair Criswell read the College mission statement.
3. **Roll Call:** Trustees present were Chairwoman Evelyn Criswell, Vice Chair Brad Isnard, Mr. Donald Ash, Ms. Rosalyn Brown, Ms. Pat Brune, Dr. Ray Daniels and Ms. Linda Hoskins Sutton.
4. **Approval of Agenda:** Trustee Ash motioned to approve the agenda. Trustee Daniels seconded the motion. The Motion Carried.
5. **Audience to Patrons and Petitioners:** Chair Criswell invited patrons or petitioners to address the Board. There were no patrons or petitioners online or in the meeting room.
6. **Recognitions/Presentations:**
  - Chair Criswell invited Dr. Greg Mosier, President, to introduce TreanorHL to present the Facilities Master Plan.
    - Dr. Mosier announced over the over the last year the College has been working with TreanorHL on the facility master plan, led by Mr. Jerry Pope and Dr. Kneuvean. The conversations were regarding all areas of the College of the main campus and the Technical Education Center (TEC) locations. Treanor HL will give an overview of the 15-to-20-year plan. The projects and dollar amounts are not immediate spendings, those items will need to be prioritized with a determination of what the institution can do and when. Those items will be forthcoming after the development of this

plan. Dr. Mosier introduced Ms. Christy Prescott, Mr. Joe Stramberg, Ms. Nadia Zhiri and Mr. James Rettinger.

Referring to the documents in the Board meeting book, the TreanorHL group presented that early in the process districts were identified on the campus: the core academic district in the center, the residential district to the west, the athletic district to the north and an innovation future development district to the south with a proposed ring road that activates the east side of campus. The ring road encircles the academic core with the main access off State Avenue, access off Parallel Parkway and an access off College Parkway. The overall proposal focused on the student experience and ensuring student success. TreanorHL mentioned relocating the learning commons to the center of campus, enhancing the green space and the center pond space to engage the exterior with existing buildings as well as the future buildings, a proposed student center, dining facility, event center, an early college experience, the innovation center - so four new buildings and the renovation of the existing learning commons for that early college to activate the east side of campus. TreanorHL continued explaining the addition of the simulation hospital, an addition to the Performing Arts Center, an addition to the fieldhouse and the wellness center at that location to activate the athletic component, and a proposed move of the softball field to be part of the athletic district.

On the TEC-1 site, there are proposed inviting exterior experiences and a future building on the north side with a covered canopy to allow students to access those programs on that wing of the building. For the fire science, TEC-2, -3 and -3A buildings, there are options to add on or manipulate the existing facilities. At fire science, possibly create a lobby and community space for the students and expand the offerings with a fire training tower and a pad for automotive fires to enhance the curriculum. At auto collision, a similar concept would create a lobby space and take down the existing building that is the conference room and incorporate that into the lobby so it becomes the arrival point of that location. For the auto technology side, add an addition to the south side for the new diesel and heavy electric vehicle (EV) building and enhance some additional bays for the auto facility with the opportunity for a future facility on the north for a future EV program which would be TEC-3A. An additional concept for this site would be to take down the existing auto collision and auto technology buildings and provide a whole new facility to consolidate those two programs as well as the future heavy diesel and heavy EV technology into one facility. TreanorHL asked for questions from the Board.

Trustee Hoskins Sutton commented KCKCC definitely needs to do some updates. Trustee Hoskins Sutton mentioned to Dr. Mosier that years ago a ramp could not be by the road near Continuing Education off College Parkway because of the historic oak tree in the nature trail. She questioned if the College will be able to make the on/off ramp without disturbing the nature path and tree. Dr. Mosier answered the tree has been looked at and no one has done anything with that tree, given the history of it, since it was taken

down. A separate decision needs to be made about the tree. Some rings could be cut from it to turn it into some furniture such as tabletops to preserve the tree. Trustee Hoskins Sutton thought some earlier conversation meant when a historic tree falls in nature it should not be moved, just let it take its course and maybe an expert should explain how that works. Dr. Mosier commented there are different trains of thought and a good portion of the tree could be historically saved. Trustee Ash questioned if the rendering was a little further south. The TreanorHL representative confirmed they were conscious in positioning the ramp to not disturb the wooded areas as best as could be done while working with landscape and civil engineers. Dr. Mosier continued the tree is far east from the trail entrance north of Flint so the de-wooding that would take place outside of the softball field would not go near the tree. Dr. Mosier commented something should be done with that tree besides letting it sit there.

Trustee Hoskins Sutton questioned which student services will be in the new student union. The TreanorHL representative explained much of student affairs will remain in Jewell - financial aid, registrar, admissions and enrollment. The new student center would be student activities, the dean of students, counseling and dining - it is a building for the students and all their activities. The core of student affairs with a one stop shop at the building entrance splits the fundamental components of enrollment and admissions in Jewell while providing space for the students in the student center. Trustee Hoskins Sutton commented there would be a need for a canopy or enclosed walkway to access that building.

Trustee Daniels questioned administration about the next steps for this 15- to 20-year project. Dr. Mosier answered administration will review the information to identify some quick wins, items that will really enhance the student experience that have a small budget component. Some items in mind are the covered canopy at TEC to walk to the outside buildings, the addition of physically connecting community education to the main buildings and the student union. President's Cabinet will review, prioritize and timeline some of the projects for presentation to the Board. Dr. Mosier requested the Board's perspective on their prioritized ideas on the projects. Trustee Daniels questioned if students have been part of the planning. Dr. Mosier answered yes, there have been a lot of open forums, open sessions, designs posted on walls, it has been an iterative process including all faculty, staff and students. It has been a really good process and commended TreanorHL on their work.

**6a. Return to Audience to Patrons and Petitioners:** Trustee Linda Hoskins Sutton requested the Board to return to the Audience to Patrons and Petitioners agenda item as a community member arrived to address the Board. Chair Criswell called for a motion to move back to the audience to patrons and partitioners for this specific purpose. Vice Chair Isnard made the motion. Trustee Brune seconded the motion. **The Motion Carried.**

Chair Criswell invited patrons or petitioners to address the Board. Ms. Connie Brown Collins (2223 North 64th Street, Kansas City, Kansas 66104), Founder and Director of

Voter Rights Network of Wyandotte County, gave a synopsis of her organization and expressed concerns about trying to schedule two recent events at KCKCC. The first was a College board candidate forum in conjunction with the Student Senate which was denied so the organization decided to go elsewhere. The second request was a Legislative Lunch and Learn recently hosted at the TEC Center. Ms. Brown Collins commented this was the most expensive venue the group explored in Wyandotte County and Johnson County and the organization settled on KCKCC because the other sites were booked on the chosen date. Ms. Brown Collins contrasted, the costs for a similar event held at Johnson County Community College. Ms. Brown Collins commented that Ms. Nela Bruner (Central Scheduling Office) did everything possible to keep the costs down and Ms. Bruner even attended the event to keep the organization from incurring the charges for an additional required security presence. The organization has additional community education events being explored with the College in collaboration with Mike Torres, Diversity, Equity and Inclusion Director, but them taking place will depend on whether the organization can afford the facilities.

Chair Criswell called for questions from the Board or Dr. Mosier. Trustee Brown questioned if the request had been submitted to the Board Community Engagement Committee (BCEC). Ms. Brown Collins did not know about the BCEC and it was not mentioned to her.

Dr. Mosier commented he would need to review the details of what was submitted and what was waived. He explained in general how the facilities are provided to external entities, whether it is an educational partner, an organization unrelated to the institution or a nonprofit organization, with some of the charges being paid by the requestor if the College would incur additional costs since those costs are not in the College's normal operating budgets that have been approved. There are multiple factors that go into making those decisions and the institution tries to work with community members as much as possible but being good stewards of the College's fiscal resources too. Ms. Brown Collins expressed understanding of additional costs incurred from having staff on a Saturday, however, at Johnson County Community College, their event was on a Saturday and no charges were incurred due to partnering with a student organization. Dr. Mosier noted it may be the availability of their resources as they have a lot more resources than KCKCC.

Trustee Hoskins Sutton commented the rates should be published as she could not find them online. Dr. Mosier and Trustee Brune confirmed the rates are published online and Dr. Mosier will share the link. Trustee Brune mentioned the BCEC has been working with Ms. Kris Green so that anyone that makes an inquiry receives a list of the requirements. In the interest of the community, Trustee Hoskins Sutton thinks the fee should be considered and probably lowered since the College is here to serve the community. Dr. Mosier explained discounts are given to nonprofits and employees.

Trustee Hoskins Sutton continued, since this is an election year and 11 candidates are running for the KCKCC Board of Trustees, there should be an evening nonpartisan

forum held on campus, in addition to the KCKCC forum. Trustee Daniels commented the Chamber of Commerce used to do a forum in the Performing Arts Center every year.

Trustee Daniels questioned the student group partnership process. Dr. Mosier explained the details would need to be reviewed and that sometimes people want to partner with the student club to use the facilities for free yet it is a one-time event. It is reviewed whether it is an organization that typically partners with the student clubs.

Trustee Brune commented more clarity is needed because requests can go to the BCEC for consideration after President's Cabinet makes a decision. The BCEC never heard about this request so there is a disconnect somewhere with the flow from President's Cabinet to the BCEC. Trustee Ash mentioned it may have been an incorrect decision and the institution can work to rectify or look at the policy.

Dr. Mosier mentioned the institution is very consistent on how these requests are worked. He requested direction from the Board Community Engagement Committee whether they want to see every request that has a fee associated with it. Trustee Brown agreed the BCEC will discuss it. Dr. Mosier explained the College tries to send the requests to BCEC where it is believed they would want to see those. Trustee Brune would like to see every hard no. Dr. Mosier stated there are some standard procedures so research will be done more information will be provided to the BCEC.

- Chair Criswell invited Mr. Jerry Pope, Vice President of Academic Affairs, to present the Academic Program Review Annual Update.
  - Mr. Pope noted his originally scheduled presentation was an Higher Learning Commission (HLC) biannual update. The monitoring report is due the end of the year so he will give that report at the November Board meeting.

Program Review was one of the issues for which KCKCC was put on probation. Mr. Pope reported the College has a consistent process that is being followed regularly. KCKCC has 33 programs that are in this program review process and these are degree granting for the most part - Associate of Applied Science or certificate programs.

Year one: self-study, presentation and feedback. Year two: they complete an action plan and implement that action plan. Year three: there is a mid-cycle check in and they continue the implementation of their plan; based on the mid-year check-in, they may make some changes. Year four: the continued implementation of that action plan and a final report.

There are four cohorts and each cohort is either in year 1, 2, 3 or 4. Cohort 1 is in year two of the program review cycle so this is like the College's fifth year. These are eight programs - six are in Health Professions, two in Career and Technical Education. Action plans are being created and will be due to the Dean, the program

review committee chairs and Mr. Pope throughout Fall 2023 then the final review document will be reviewed by those stakeholders which is due to the Dean and the program chairs on December 15th. To complete this, cohorts utilize their self-study report which they completed last year in their year one. Then they had feedback from all those various stakeholders. In Spring 2024, they will begin implementation of that action plan, any needed resources and budget requests based upon this program review. They continue to track their assessment findings and identify any additional challenges that might be included in their mid-cycle report for next year.

Cohort 2 is in year one. There are 10 programs which are in all of the major academic divisions – Career and Technical Education, Arts, Communications and Humanities, Math, Science, Business and Technology and Social and Behavioral Science and Public Services. The self-study report is due to the Dean, the program review chairs and Mr. Pope throughout this term. The final report after all of those review processes is due back to the Dean on December 15th along with the items that they use to complete the self-study report - enrollment data from the Office of Institutional Effectiveness, budget data from the Finance Office and relevant assessment data and documents they collected over the past four years.

Each of the program chairs will do a presentation to the program review committee in Spring 2024. The final program, self-study and feedback, is reviewed by the program review committee, the Deans and Mr. Pope, and it is back to the program review faculty and the Dean in May 2024.

Cohort 3 is in year four. There are 10 programs across multiple divisions. This Fall they will continue the implementation of the action plan and the process.

Cohort 4 is in year three. There are five programs across three divisions and they are essentially doing the same thing as Cohort 3 except they are completing their mid-cycle report this year.

The program review committee is faculty-led, tracks all this information and are doing a great job of keeping track and making sure everyone is going through this process. There are mentors and they work on reviewing the forms and changing the forms based upon feedback received every year. It is a really nice robust process.

Since assessment was mentioned, Trustee Hoskins Sutton noticed in the Human Resources report that KCKCC is losing Dr. Cynthia Goudeau. She will truly be missed and thank her for her integral role in getting over that HLC hump for accreditation. Mr. Pope agreed, he was very saddened to see her go, but excited for her opportunity and she's moving out of state and she just got a really good opportunity.

Trustee Daniels questioned if this is an ongoing, continuous process. Mr. Pope confirmed and that they start over again. Cohort 1 is the only one that has been through all four years and they have started over this year. It is a four-year cycle that just keeps going. Some

institutions do three years, some do five years.

7. **Communications:** Chair Criswell announced no Communications were scheduled.

8. **Board Committee Reports:** Chair Criswell invited the Board Committees to report.

- On behalf of the Board Finance Committee (BFC), Vice Chair Isnard, Chair of the BFC, reported the Finance Committee met on Monday, September 11 and was joined by Trustees Ash and Brune. The College had a fairly light month for spending. The burn rate was at \$4.7 million this month versus the monthly average of \$7.6 million and we were told that was mostly supplies and startup costs for the new semesters which was expected. Some revenue of note, KCKCC received the first half of the State aid payment, which was a little over \$5 million and about \$500,000 of tuition in the month of August.

For student housing, on the items for payment - there was around \$24,000 in costs for some water mitigation. That is being dealt with along with the construction company on that issue and some condensation on the duct work. Also, regarding student housing, the locks are finally on order. There is a quite a long lead time but that is moving forward. It was about \$100,000 to finish out that piece of the project that we have been waiting on for quite some time.

The largest item on our agenda for this last meeting was a report on the issuance of the industrial revenue bonds, which will be reported in New Business. The BFC had lots of good questions for staff and the bond council that is helping with that. It was expected from the beginning of the project and we felt like it was worthy to move forward to the full Board. It was discussed at the Foundation meeting last week where they voted to move forward with their part of it so that is complete.

Chair Criswell called for a motion to accept the report. Trustee Brune motioned to approve the report. Trustee Brown seconded the report. **The Motion Carried.**

- On behalf of the Board Policy Committee (BPC), Trustee Hoskins Sutton, Chair of the BPC, announced a regulations policy will be presented later in the meeting.
- On behalf of the Board Community Engagement Committee (BCEC), Trustee Brown, Chair of the BCEC, reported the BCEC met this month and were excited about the great opportunity at the groundbreaking - we saw a lot of community people. During our meeting, we discussed there were some areas that we probably could have increased some attendance at the groundbreaking, because that is an important item for the College.

In listening to the things that are going to happen around campus, we certainly have to have some things happen here in order for the things to happen downtown to continue. We have to work together. We saw some areas that probably needed some attention in the community engagement committee and we intend to do that.

We are still meeting with the neighborhood groups and trying to hear from them. I hated to hear today there was someone that wanted to be on campus and was unable to. We will follow up on that to make sure those areas in the future are taken care of because we are a community operation and we want to be that. Trustee Brune and Trustee Ash are very committed to the community, we are going to stay engaged. We will keep doing what we are doing. Thank you and we appreciate the opportunity to serve.

Chair Criswell called for a motion to accept the report. Vice Chair Isnard made the motion. Trustee Daniels seconded the motion. **The Motion Carried.**

- As the Association of Community College Trustees (ACCT) Delegate, Trustee Ash reported the ACCT Annual Leadership Congress will meet in three weeks. Trustee Hoskin Sutton, Vice Chair Isnard and Trustee Ash will be attending. Sheryl has all of our final arrangements made.
- As the Kansas Association of Community Colleges (KACC) Delegate, Trustee Ash reported work continues to try to set a Legislative agenda for when the Kansas Legislature convenes again in January. The executive director and the presidents are working on coordinating being ready to assist the Legislative audit office that is conducting an audit for the community colleges around athletics - to be sure we are cooperating and trying to be as consistent as possible with the information that the Legislative post-audit is requesting. There is a lot of work going on there along with the weekly presidents' meetings and discussions. The next meeting is in Liberal, Kansas Seward County on December 1st and 2nd.

Trustee Brune gave a reminder that the Finance Committee and the Community Engagement Committee meetings are held online anyone can come be there with us. A lot of the work for the College gets done in committee.

Chair Criswell called for a motion to accept the report. Trustee Brown made the motion. Trustee Brune seconded the motion. **The Motion Carried.**

Chair Criswell thanked all the committees.

9. **Consent Agenda:** Chair Criswell called for a motion to approve the Consent Agenda. Vice Chair Isnard made the motion. Trustee Brown seconded the motion. **The Motion Carried.**
10. **Student Senate Report:** Chair Criswell called for the Student Senate report. Ms. Elizabeth Daniels, Student Senate President, reported the following –
  - Ms. Eden Barnes, Student Senate Vice President, could not attend as she had class.

Two weeks ago, we had our very first student senate meeting. Club expectations and club rules were reviewed. It was nice to see all the clubs for the first time since school



started and it was nice to see all the new and old returning club members. New members for student senate were also accepted. We filled some of our executive positions and also some of our secondary positions. That was a great opportunity and a great experience. Our next report is this upcoming Friday during our second student senate meeting over Microsoft Teams. We are meeting with all of our clubs and will review the expectations and rules again.

Chair Criswell called for a motion to accept the report. Trustee Ash made the motion. Trustee Brune seconded the motion. **The Motion Carried.**

11. **President's Report:** Chair Criswell called for the President's report. Dr. Greg Mosier reported the following –

- This is the first KCKCC Board of Trustees morning meeting for the year. There are three morning session meetings – this one, one at the Pioneer Career Center and one at the Technical Education Center. Help spread the word so students and Student Senate can attend, if they are not in class, to come see the Board take action on many projects being worked on across the institution and at multiple sites.

KCKCC had three Centennial birthday parties, which were a great turnout. A big thank you to Ms. Kris Green, her staff and others that planned and hosted those. They were great events.

The campus beautification is continuing. Facility Services is working on the ponds, they are really getting cleaned up and pretty with the blue dye which also helps keep the algae away. On the small pond, Facility Services raised the overflow by two feet. That will make the pond deeper, the water will be clearer and it will be larger. Take the opportunity to check those spaces out. The outdoor sculptures will be returned to campus soon with fine detail on the paint job. Picnic tables and benches will be installed in the shade and in some other places. Dr. Mosier complimented the grounds and maintenance crew on all they are doing.

The downtown project had a great groundbreaking ceremony. Ms. Kris Green, her team, Facility Services and the whole crew got that all set up. There were 120 chairs and still 40 to 45 people were still standing, so we had somewhere between 160 to 170 people show up for that event. It was a great event with some good media as well. Dr. Mosier expressed thankfulness for Bank of Labor, as they made a \$75,000 additional contribution to the project before the event, and CommunityAmerica Credit Union, for their surprise \$1,000,000 donation, which is going to be a tremendous help to KCKCC's fundraising that will go to the naming rights of the art gallery. Since that is college space, that \$1,000,000 will go directly to the College's portion of the project. Dr. Mosier could not have asked for a better day and was thankful for everyone's help to make that happen.

The downtown project's demolition contract was executed, that work should take place in the next few weeks. Work will start on the east side of the buildings on the

street then slowly deconstruct the church saving those elements. By the time they work their way west, they will be ready to demo all those buildings. There are still plans to save the blue building on the end, it appears sound. There will be more study on it to see if it can be kept, renovated and turned over at a reasonable rate so food services can be provided in that downtown area.

On Thursday, September 28th, Dr. Mosier and Chair Criswell will attend the Unified Government (UG) presentation about how the institution does the budgets, accomplishments and how the mill levy is looked at. Anyone is welcome to join at 5:00 PM in the special session.

Tomorrow is the KCKCC Board candidate forum with five candidates who are able to attend. It is from 3:00 PM to 4:30 PM to make it convenient for employees and students to attend, because, as Dr. Daniels mentioned, there will be other venues around the county for elected official candidates to present themselves.

Panasonic is looking to start production and testing mode in October 2024 would like to have as many trained members of the workforce that they can, especially around automation engineering technology and industrial maintenance technology. The College is working with them to build some extra cohorts that will be Panasonic-specific. Panasonic will be helping with those additional expenses that go with that. There is a meeting today with the KCKCC, Johnson County Community College, Kansas State University and University of Kansas and the representative from the State for Panasonic about some of the needs of these institutions for facilities, equipment or people. This is so the State can look at helping with some of the compensation.

Dr. Mosier has served on the KC Civic Council for a couple of years and they have a KC Rising group and then they have a steering committee for that group. Dr. Mosier has sat on the steering committee the last year. This year he has been asked to serve as the co-chair for the regional committee on workforce development. Dr. Scott Balog will be serving as the other co-chair.

Dr. Fabiola Riobé was contacted by the US Embassy in Lima, Peru. They were looking for two individuals from the United States, an administrator and a technical person, to do a "fab lab." Dr. Riobé shared Dr. Mosier's background of working with the World Bank, the ministries of education in Yemen, Asia and the Middle East. The two people chosen to go with this U.S. Embassy trip are Dr. Riobé and Dr. Mosier. That is a great win for the College. It will be a whirlwind trip. It is ten days – day one we fly into Lima, day two we fly to a college and present to a group in Pucallpa, giving faculty presentations, panel discussions regarding best practices with public and private technical college executives and administrators, and how we do community college education, technical training, workforce development in the U.S. We will repeat that cycle several times, going to about five different institutions, about five different flights in those ten days and then we wrap up with the Prime Minister for Public Higher and Technical Education Quality and Service Pertinence Programme. We will

also meet with another group associated with the Ministry of Education and the General Directorate of Technical - Productive and Higher Technological and Artistic Education. It should be a really good group, will meet with a lot of good institutions, a lot of the leadership, both in the Ministry of Education and the U.S. Embassy. We will put together packages on what KCKCC can do and help bring students to KCKCC to finish up. We will also look at work visas, instructor exchanges and administrator exchanges, to really delve into that international market. The U.S. Embassy is paying for the entire trip.

The Board, Student Senate and Cabinet lunch is after this meeting with a wonderful taco bar from the deli downstairs.

Dr. Mosier gave appreciation to everyone working so hard.

Chair Criswell commented the groundbreaking was such a tremendous event that later several people she did not know commented to her about how well it was done, how excited they were and excited for the community. Chair Criswell gave thanks to everyone who helped put the event together and to the Board members for getting to the point of groundbreaking for something as tremendous as this project.

Chair Criswell called for a motion to accept the report. Trustee Ash made the motion. Trustee Brune seconded the motion. **The Motion Carried.**

12. **Executive Vice President's Report:** Chair Criswell called for the Executive Vice President report. Dr. Scott Balog reported the following –

- It was nice to see Trustee Ash on Friday and thanked him for attending the KCK Chamber Congressional Forum where State Representative Sean Tarwater presented an update on work he is doing at the State level. It gave the College the opportunity to thank him for his work supporting community colleges and workforce education at the State level and a chance to connect with him.

Last month, a very brief update was given on some workstreams that emanated from the President's Cabinet retreat earlier this year. A little more detail is provided this month. Three areas out of the retreat are focusing on reducing enrollment friction, that is not just the friction points that students may face as they approach the front door, but it is also students continue to stick with us, it is also taken into consideration a real change in enrollment trends among students. KCKCC is seeing more and more students that are interested in short term certificate programs. They want to come in, they want to acquire skills and they want to jump back out to work. So as their lifelong learning partner, how do we make those off ramps and on ramps seamless and easy to navigate so they can jump, come back to us, acquire the skills they need, oftentimes working at the same time and get back out into the workforce with more marketable skills? That is work that Vice President Meiers is continuing to push forward, advance and will continue to advance that work throughout this term and into the Spring

Rapid product development. How do we create a rinse and repeat approach in working with employer partners that are approaching us saying they need talent and they need it now? KCKCC must meet businesses where they are and must work at the speed that businesses operate. By creating these rinse and repeat models, the College is able to develop partnership agreements and stand up programs, moving from conversation to program start quicker than ever before. That is being worked on as a team.

Data innovation. How do we become more sophisticated in the ways in which we use data to inform our decision making and our operation? Dr. Balog was very excited to announce the hiring of Dr. Stephen Nettles, as the Director of Institutional Effectiveness. He will start on October 2nd. Dr. Nettles comes to KCKCC with over 25 years of experience, in various settings, K12, community colleges, public research, universities, most recently at Ashford University, then merged with the University of Arizona. They were their global campus where he was Vice President of Institutional Effectiveness. He is currently working with Florida State University - their Learning Systems Institute, working with the government of Lebanon to help stand up a community college system there and informing their work so very much in line with the College's approach to global programs and engaging global audiences all around the world.

Partnerships. KCKCC is one of 27 colleges that were invited by the University of Kansas and their Institute for Sustainable Engineering to support their environmental applied refrigerant technology hub. This is a \$100 million project over the next 10 years through investments from the university, their partners in industry and, hopefully, funding from the National Science Foundation (NSF). We are excited to be a part of this. This is a national initiative. They are collaborating with five universities but bringing on KCKCC as one of their training partners to support technicians in the use of these new refrigerant technologies. This is amazing work. Dr. Balog was at KU about two weeks ago participating in the NSF visit which gave him the opportunity to meet with Chancellor Girod to discuss ways in which we can develop more enhanced articulation agreements between KCKCC and the university.

KCKCC was one of five institutions that came together to support the graduates at the U.S. Disciplinary Barracks in Fort Leavenworth on August 31st. KCKCC, along with Upper Iowa University, Missouri Western State University, and Adams State, celebrated the graduates. The College had 10 that walked across the stage and also another 18 that were awarded degrees through KCKCC but chose not to walk - certainly proud of them.

The College is excited to partner with Joe Macklin and his DISTRKCT IS Foundation. They are developing a training institute and supporting the next generation of audio engineers and producers. He is working with young people all across the KC metro area and KCKCC will now be collaborating with him. Joe is a native of Wyandotte

County and is actually building a facility not far from the new downtown center so it is exciting to be able to partner with him.

Operations and Execution. We are working as a group to review the way in which we perform at the institution. We met briefly with President's Extended Cabinet, reviewing the function of that group, supporting innovation and driving performance at the institution. Cabinet, Dr. Balog and the committee and council chairs from across the College will be reviewing the work that we do, the productivity of these groups, to really drive performance as an institution.

Trustee Daniels motioned to accept the report. Trustee Ash seconded the motion. **The Motion Carried.**

13. **Vice President Academic Affairs Report:** Chair Criswell called for the Vice President Academic Affairs report. Mr. Jerry Pope reported the following –

- The assessment team held the biannual assessment day event that is during welcome week. Some of the sessions were about program review, comprehensive exams and common assignments. Academic and co-curricular coordinators participated. There is a pilot for course level assessment that is going on. Approximately 132 faculty, staff and administrators attended these events. The College is well on the way to getting a culture of assessment. As Trustee Hoskins Sutton mentioned, Mr. Pope is saddened that Dr. Cynthia Goudeau, Director of Assessment, who has helped KCKCC tremendously through the process of getting off probation, is leaving. It is to better things and Mr. Pope is really excited for her in this career opportunity. She has done great work for us at the College.

During welcome week, the Center for Teaching Excellence had a number of sessions scheduled or that happened during the breakout session. Kudos to Tom Grady, the Faculty Director for the Center for Teaching Excellence.

The music department performs jazz concerts at West Wyandotte Library. The department has grown so there are two nights of concerts now. September 27th and 28th at 6:00 PM - it is free but registration is required.

A new exhibit is coming to the Art Gallery - September 11th through October 27th titled *Lost and Found*. The Art Gallery has partnered with the Migrating Assembly for Stories and Art (MASA) to put on this exhibit during Hispanic Heritage Month. All were encouraged to attend.

The Physical Therapist Assistant Program hosted the Commission on Accreditation in Physical Therapy Education (CAPTE) for their reaccreditation site visit last week. It was an excellent visit and there are no expectations for issues with the report. It will take it a number of months to get through the whole process, but it was an excellent visit.

A Spring 2023 graduate earned a perfect score of 800 on their NPTE national board exam - only 0.6% who take that exam earn a perfect score. They consistently have 100% first time pass rate. Congratulations to that group.

In Dr. Kremer's division, three full-time instructors helped reorganize the adjunct office. It is a more inviting and useful space.

Kris Ball, who is in the administrative office professional program, attended a conference at Johnson County Community College. KCKCC was a sponsor of the event and she was on the steering committee for that event. Nice work, Ms. Ball.

The Social and Behavioral Sciences and Public Services division is doing a number of initiatives. They did a pet food initiative for a couple of years. They are partnering with the Blue's Kitchen Cabinet and are taking donations of food that may not be thought of like gluten free, lactose free, low sodium, high protein. Congratulations and thanks was given to Heidi for working on that.

On August 25th, Economics Professor Dr. Andres Cantillo received his nationalization certificate and he wrote, "This means I am now an American citizen and no more a green card holder." Congratulations to Dr. Cantillo.

Trustee Brune shared she got to give that oath of allegiance to over 4,500 new Americans. It is a two-part oath - a renunciation followed by an affirmation. Trustee Brune partially shared the renunciation and asked Mr. Pope to tell Dr. Cantillo she is very proud of him.

Trustee Ash motioned to accept the report. Trustee Daniels seconded the motion. **The Motion Carried.**

14. **Vice President Student Affairs and Enrollment Management Report** Chair Criswell called for the Vice President Student Affairs and Enrollment Management Report. Dr. Chris Meiers reported the following –

- Fall semester started. The beginning of Fall semester has a lot of welcome back activities. The back-to-school event on August 1<sup>st</sup> - feedback from that event indicated that almost everybody that participated said it should be an annual event, they found it very useful and informative. The student services team led by Dr. Derritt and his directors are working on a potential Spring event but also making sure that we have this type of activity as a core retention strategy.

Fall 2023 enrollment is still trending fairly compared to Fall 2022. We are currently at 2.78% in terms of overall headcount. Very pleased with our efforts in terms of improving admissions processing, new student enrollment is up 8.5% compared to last Fall. We are still seeing some lows in the virtual courses, which some of that is the cycling off of COVID. The Strategic Enrollment Management (SEM) plan has a need to have more online, virtual and hybrid offerings. A lot of students like the flexibility that

do not want to be fully online. The opportunity for students to pick up a class or two and maintain a full schedule with the flexibility of those classes is something that we are really going to put a lot of effort into this strategic enrollment management plan.

A major SEM project that we have underway is the application for an admissions task force simplification project. We still have multiple processes manually done so we have a task force composed of a key staff member from my area, Information Services and across the College working to create a much more simplified application for admission to make it quicker for students and prospective students to fill out the application, and to process it faster - to take a lot of that manual entry out. This will help get students who are interested in coming to the College into the hands of academic advisors to help shape their goals. That is going to come in two phases with the first phase out in the first of December and the second phase out next Spring. A key component of this initiative is to integrate all prospective students and learners into one application to fully capture their information on the application side.

Student housing is still currently at full occupancy. There five on the wait list and they are all local students.

The Student Success Center efforts to encourage students to proactively schedule advising appointments is seeing results. In August compared to last year, they had a 23% increase in students signed into the Student Success Center and they had 44% more advising appointments compared to August last year. This is also an equity measure and work life balance. There are lots of students who might not be able to get to campus for a full advising appointment but getting on Microsoft Teams for 20 minutes with an advisor is really time well spent. They are really flexing to make sure they are available for students who are here that need that face-to-face interaction but also meeting the students' demands.

After considerable review and collection of feedback regarding the 2023 Commencement ceremony, Dr. Meiers was pleased to announce that KCKCC is in the process of finalizing terms to host the 2024 Commencement ceremony at Children's Mercy Park on May 16, 2024. Instead of two ceremonies, we are anticipating having a 1:00 PM ceremony. We cannot have a 2:00 PM ceremony because they have a graduation that evening. Moving to Children's Mercy Park will liberate the capacity issues we have been experienced in the field house so that graduates can ensure all their guests can attend. As part of the rental, Children's Mercy Park provides security, concessions, stage, setup, videography and other administrative details which we typically have to handle, which is a tremendous workload during the Spring semester and it will also be cost effective. The overall cost is about \$21,000 which is essentially the same price currently. The special event staff at Children's Mercy Park is also holding the evening dates for the 2025 and 2026 commencement ceremony for KCKCC so that we can move to one evening ceremony. That it is not official until the Major League Soccer schedule comes out - but as a Sporting Kansas City fan, they rarely play on Thursdays so there is confidence in getting those evening dates.

Trustee Hoskins Sutton had several questions but in the interest of time, she only questioned the Registrar and Records report. It said 46 students applied for summer graduation, but they were ineligible. What is the next step, what are we doing with these students? Dr. Meiers answered when we students apply for graduation that have not met the degree requirements, they are referred to the Student Success Center advisor who will make sure they are on track to get their degree or certificate in the Fall.

Chair Criswell called for a motion to accept the report. Vice Chair Isnard made the motion. Trustee Brune seconded the motion. The Motion Carried.

15. **Vice President Educational Innovation and Global Programming Report:** Chair Criswell called for the Vice President Educational Innovation and Global Programming report. Dr. Fabiola Riobé was not present but reported the following via a submitted video report –
- Educational Innovation and Global Programming seeks to foster excellence through five key areas: adult and continuing education, high school partnerships, online education services, global and international programs and workforce innovation. In our adult and continuing education programs, we have over 318 students enrolled across all programs. We are averaging about four GED tests administered per day, and we recently hired two new instructors.

Stephanie Prichard, Assistant Director of Adult Education, has been diligently working along with Ashley Irvin, Associate Dean of Career and Technical Education, and Dr. Riobé to lead a strategic partnership with Amazon where KCKCC will provide English as a Second Language instruction on their site to over 94 employees. Thanks was given to Stephanie.

In the continuing education program, Kids on Campus was a huge success with over 205 students registered. Since June we have had over 200 students in either driver's education or two-wheel and three-wheel education programs. Our Ed 2 Go platform is working phenomenally. In the fiscal year 2023, we have generated \$40,000 in income.

Congratulations to our KCKCC GED graduates. This August, 12 students graduated with GEDs with five coming from the University of Kansas Health System and seven coming from the Lansing Correctional Facility. We are so proud of them.

High school partnerships have 1,300 students enrolled from 18 high schools. There was a little decline during the last week of August but thanks to our strong visionary Julius Brownlee along with NaQari Harris, they kicked off a high school partnership collective efficacy tour where they are visiting all of the institutions and learning first hand from advisors and counselors what KCKCC could do to help support them as they provide information and register students to these high school programs. Great job to Julius.

Online Education Services (OES) has been hard at work supporting Board of Trustees Zoom Meetings. Also, in the month of August alone they have supported over 957



Zoom meetings across the College and resolved 382 faculty or student tickets along with IT issues. They have also noticed an enhance in the usage of lecture capture software such as Panopto where there have been 679 unique users engaging with the platform. The OES team is also hard at work in supporting our faculty and ensuring that our online classes are 508 compliant. The online education team Colin Immesoete, Susan Stuart and Shaun Pate tabled the Welcome Back Bash where they were engaging in students promoting online education software and giving out cool swag. Thanks to the OES team.

Global and International Programs. Over the last five years, KCKCC has enrolled 440 international students on campus and we aim to increase those numbers by exploring trends in countries of origin, enhancing the international student experience, cultivating relationships with local stakeholders as service international populations and by bridging connections with international partners. There is an international student who not only is on the soccer team, but most recently has been added as a student worker to the admissions team. Thanks were given to Teresa Hill for making that possible.

More about bridging international partnerships. Dr. Riobé and Dr. Mosier will be traveling to Peru late November in order to partner with the U.S. Embassy there and work with local colleges around opportunities surrounding international education, but particularly partnering with community colleges such as KCKCC. We are so excited.

In Workforce Innovation, in August KCKCC launched the lineman apprenticeship program where we have four students participating in that initiative. Dr. Riobé and Ashley Irvin are in Topeka working on an apprenticeship training for intermediaries that is going to help KCKCC promote and increase the number of apprenticeships we have registered from the College. In September, we have two strategic recruiting events in which we will participate, one at Leavenworth and the other one at Fort Riley, where we are looking to provide information to potential students about workforce innovation.

The Educational Innovation and Global Programming team believes that at Kansas City Kansas Community College, you can start here and go anywhere.

Chair Criswell called for a motion to accept the report. Trustee Brown made the motion. Trustee Ash seconded the motion. **The Motion Carried.**

16. **Chief Marketing and Institutional Image Officer Report:** Chair Criswell called for the Chief Marketing and Institutional Image Officer report. Ms. Kris Green reported the following –
  - Marketing has finished the party season and it was a great success. Several Trustees attended the three 100<sup>th</sup> birthday celebrations and the downtown groundbreaking ceremony. It was a great season for celebrating the 100 years of success at KCKCC. Marketing has heard compliments and we have shared in the victories that KCKCC has accomplished over its 100 years. Ms. Green thanked all of her staff who helped

with the groundbreaking and gave a special thanks to Kim Lutgen and Joy Cicero in the print shop, because as Ms. Green was planning the groundbreaking, they took on the birthday celebrations all on their own, created the committee and had over 200 people at TEC, over 300 people on main campus and about 80 at PCC.

Marketing is not resting on the great 1.8% increase in enrollment that is being seen. KCKCC is also actively marketing 8-week classes with postcards that are going out now. Emails were sent this week encouraging individuals to join our second 8-week class cycle.

Keep an eye on your old-fashioned mailbox because about 3,000 community members will be receiving the annual report in the next week.

Marketing is gearing up for the second phase, third phase, fourth phase, all the phases of KCKCC's Centennial celebration and are actively underway for the Centennial Magazine - creating those stories and putting that together. The anticipated completion date is the beginning of this Spring semester.

Marketing staff have received some recognition for their work. Two awards were received from NCMPR. One award was on a diversity and multicultural advertising campaign that focused on our Hispanic marketing effort that helped us reach the needed 25%. The second award was for one of the Get Ready microsites that has all of the information which helps students who are getting ready to enroll at KCKCC.

Trustee Daniels and the Board complimented Ms. Green and her team for the good job and all the accomplishments.

Trustee Ash motioned to accept the report. Trustee Brune seconded the motion. **The Motion Carried.**

17. **Chief Financial Officer Report:** Chair Criswell called for the Chief Financial Officer report. Dr. Shelley Kneuvean reported the following –
- The FY2023-2024 budget was filed with the County, that concludes the process. The budget is being implemented. Thanked the Board for all the work on that as it is a difficult time for the community.

The annual audit is underway. The auditors are on site doing random testing of different files. It is expected that their audit will be completed in October, then they will schedule to get on the Finance Committee and then to the full Board for their audit report.

The Finance division has a new team member. The Director of Budget and Purchasing is Ms. Amiee Wenson. She will help focus on purchasing and bolstering the process to get good competitive bids and quote so the College is getting the best prices for all the items being purchased. She is also doing the grant financial support.

Phase five of learning spaces is done. There are wonderful enhancements to a variety of spaces throughout all different locations for the College. Dr. Jelena Ozegovic has chaired this committee for six years and has spearheaded this effort. The before and after comparisons are remarkable. A big thank you was given to Dr. Ozegovic for the leadership in improving these academic spaces for students.

On the recommendations and ratifications reports, there are a few items for the Automation Engineer Technology (AET) program that concludes the federal earmark or the strategic funding priority that the College received for the AET program. The institution has met the grant requirement of having all the funds encumbered by September 30 for about \$1.8 million in equipment. Items are starting to be received and faculty member Chuck Saunders, who has been instrumental in this, and the students are very excited about all of this modern technology.

Under New Business, our attorney will help lead us through the Industrial Revenue Bonds discussion, which is the closeout of Centennial Hall financing. This will help KCKCC get a sales tax exemption for that project saving the College over \$1,000,000 in sales tax.

Trustee Ash mentioned the general safety training for students and staff and questioned if individuals attend. Dr. Kneuvean answered yes, the College has those monthly and there has been a good showing of students and employees that attend those sessions. The sessions are rotated around and promoted. The College has had good participation and it is about a 2- to 2.5-hour training session. People are actively engaged and they appreciate the information.

Trustee Hoskins Sutton noticed the great information in the report about the elevator. Dr. Kneuvean agreed and reported the elevator is scheduled for repairs mid-October. Staff continue calling frequently to see if the repairs can be scheduled sooner. The College is actively working the contractor and is always looking for new contractors to help KCKCC in the future that can be a little quicker to respond.

Trustee Hoskins Sutton questioned if McCownGordon and the College's overall general contractors would know people. Dr. Kneuvean responded there are three or four companies that service the Kansas City metro area and it is a very large company that KCKCC is working with. It is just a lot of work, there is lead time on parts and there is a backlog still trickling from the pandemic - they had 46 elevators in front of the College's. KCKCC is trying to branch out but this company has our rebuilt cab so we cannot branch out on this exact project.

Chair Criswell called for a motion to accept the report. Trustee Brown made the motion. Trustee Brune seconded the motion. **The Motion Carried.**

18. **Chief Human Resources Officer Report:** Chair Criswell called for the Chief Human

Resources Officer report. Ms. Christina McGee reported the following –

- Ms. McGee will have a slight modification to the normal report as she has been asked to speak about how the Supreme Court decision on affirmative action impacts higher education and to give an update regarding the hybrid work pilot procedure.

On June 29, 2023, the Supreme Court overruled a previous decision that was made regarding affirmative action, particularly in the area of admission. Some universities and colleges were using race as what they call a plus factor in the admissions process, which this process allowed institutions to diversify their student body. On applications, universities and colleges use race as a sole factor - there are many factors, but race is a sole factor for a plus factor in terms of admissions and admissions on the application process. The Supreme Court overruled that decision so universities and colleges are banned from using a plus factor specifically geared towards race. The impact that has on universities and colleges is that they can no longer use that. It does not have a specific impact to KCKCC. We have an open admissions process. The College does not have criteria or factors that specifically are geared towards race. One thing that does need to be considered is, as this decision has occurred, there have been discussions about how does that affect and impact affirmative action programs, Diversity, Equity and Inclusion (DEI) programs, hiring. We will hear more as individuals continue to have discussions about the impact of this decision on colleges. As of right now it is okay to have specific scholarships that are specifically identified for individuals of a specific race, but we need to continue to look at that to see if the court's decision will impact scholarships, if it will impact DEI programs, right now it does not. Our DEI program's initiatives are not impacted because they do not specifically focus on race but the College will want to continue to look out for, in the future, if some of these decisions or lawsuits are going to impact the College in any way.

The other thing noted in the Supreme Court decision, was that it is okay to have discussions in the application process about race and how it has impacted a student's life or their mission, but universities and colleges that this impacts cannot use a plus factor. They can talk about their experiences and give points for leadership if there was a specific outcome related to their experiences but not specifically related to race.

It does not have much of an impact on community colleges, specifically KCKCC, but certainly those colleges and universities that use in their selective admissions process anything related to race.

The hybrid work pilot program has a total of 63 individuals that have been approved for working remotely. There are 20 departments that are impacted by the remote work procedure. Cabinet had identified in November or December that there are about 120 people in positions that would be eligible for remote work, but only about 52% are actively approved and working remotely.

Human Resources participated in a job career fair at Tonganoxie High School and the Center for Equity, Inclusion and Multicultural Engagement held an open house this month to introduce individuals to the team and share strategic initiatives that we have coming up in the upcoming year.

Trustee Daniels questioned if there is a set of criteria that determines whether a position is available for hybrid work. Ms. McGee answered that was identified prior to starting the program based upon the job functions, the nature of the position - Cabinet identified which position titles would be eligible based upon the function of their job.

Trustee Brune motioned to accept the report. Vice Chair Isnard seconded the motion.

**The Motion Carried.**

19. **Chief Information Officer Report:** Chair Criswell called for the Chief Information Officer report. Mr. Peter Gabriel reported the following –

- The College has a security information and event management (SIEM) server. It is now fully deployed to all of our servers on campus with the agent that it uses and to a baseline workstation. We apply all of our policies equally across all of our computers and desktops. That is used as a baseline to compare and assess how our security configurations and settings are against the Center for Internet Security Controls and best practices. That is implemented and we have turned on the vulnerability scanner so we are able to get information from that also.

The Ethos integration project, which is the base for the College getting from the Ellucian Portal or myDotte to Experience, which is the new version of the portal. Mr. Gabriel thanked his team and those that contributed information to that project. Met with Ellucian yesterday and we were able to complete the first phase of the project ahead of schedule. We will be moving on to the second phase of the project as soon as we hear from their project manager.

The College is replacing the classroom monitors on the teaching stations. At Pioneer Christian Career Center, all of those monitors or the computers on the teaching stations have been replaced. At main campus, 33 of the Teaching Station monitors have been replaced and at TEC about six have been replaced. Information Services plans to finish replacing the rest of those monitors at main campus and TEC within the next two weeks. Once that portion is finished, we will move into replacing any of the leftover square monitors that are on the student classroom machines or replacing the computer as one.

Migrating automation for student accounts from an old server to the new offering has been finished. Friday afternoon, the groundwork was laid for being able to use that similar automation system to automate things with employees. Currently, the College uses a personnel action notice (PAN), which is basically our onboarding sheet, that is an Excel spreadsheet that has all their information that is manually input into Active Directory. With this groundwork on the automation system in place, the

institution will be able to eventually remove the need for that PAN. Some data cleanup or synchronization is needed between Active Directory and Ellucian Colleague but once done, Ellucian Colleague will be the primary source for information and the automation program will synchronize that information from Colleague into Active Directory. In general, if someone's title changes or another piece of information changes in Colleague, within an hour it will change in Active Directory and other processes that are connected to Active Directory will update for instance, the Outlook directory. That information recycles every night so the next day that would show up.

Another project being implemented is the ID badge numbers. When a student or employee goes to have their ID badge printed, Information Services records the number on the back of the badge. That is used for different things. One is for the paper cut printing system so they can swipe the badge to log into the printers. It will eventually be used for door access. That is where the data cleanup and synchronization is coming in. The College has information of what location and room number in Active Directory but it is not stored in Colleague. That will sync back over to Colleague to get that as the primary source of information. It will give us the ability to get rid of some of those daily tasks that individuals do and let them focus on other tasks. The College has not automated that, especially for employees and staff.

Trustee Criswell commented that is definitely a step in the right direction with the automation piece, it is important and gave thanks to Mr. Gabriel.

Trustee Daniels motioned to accept the report. Trustee Ash seconded the motion. **The Motion Carried.**

**20. Unfinished Business:**

- Chair Criswell invited Dr. Greg Mosier, President, to present the Childcare Center Naming Rights.
  - Dr. Mosier stated this conversation has been discussed over the last many months about adding a name to the childcare center. The proposal was brought forward from family and friends of Dr. Marjorie Blank about having her name on the outside of the childcare facility that is currently operated by Little Leaders of KCK under the ownership of Parkwood Day School. Different opportunities, configurations and possibilities for naming either on the building or on a plaque have been discussed. The College wants to make sure it does not interfere with the business name so there is no confusion. Working through this process with several different methods and placements of naming configurations, which is on page three of the building signage addendum in the packet, is the consensus of the Board of Trustees' desires and approval from the Little Leaders of KCK/Parkwood Day School. Dr. Mosier read the agreement as posted in the Board packet. This is a really nice way to recognize Dr. Blank yet with the names being separate - with the company name over the main entrance of the childcare center and the building name being the Marjorie Blank Childcare Building.

This comes to the Board for approval and then it would be presented to the owner of Parkwood who operates Little Leaders of KCK, who has agreed upon this layout in July 2023. Since the College is asking for this additional naming to go on to the building, it is appropriate that KCKCC pay for the letters and the installation to the building, which is about \$2,500.

Trustee Ash motioned to approve the Childcare Center Naming Rights as presented. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

- Chair Criswell invited Dr. Greg Mosier, President, to present the Relocation Assistance Standards.
  - In the Board packet is the KCKCC relocation reimbursement standards. This is not a policy, but it is a practice agreed upon with the Board in October 2022. A lot of things have changed since that time. It is definitely an employees' market and with the cost associated with moving, inflation, gas prices, vehicle rentals, etc., the amounts currently listed are not working with potential candidates that are looking to relocate from another location, especially if they are moving from multiple states away. The College requests the numbers be adjusted to what is listed below in blue. Directors would go from \$3,500 to \$5,000, Deans from \$7,500 to \$10,000, Vice Presidents and Chief Officers from \$15,000 to \$20,000 - there would not be a change to the President's relocation amount. These amounts are more standard with the numbers of other institutions.

There would still be the same agreement that if there is a request to go above that amount, it would be brought to the full Board for approval. As has been recognized to have full Board approval, sometimes a special meeting needs to be called. For purposes of the Open Meeting Act – the College is making this change and does the Board want to keep the practice the way it reads or would it be informational in nature if the College wants to make that change? Often, it is a very timely event when attracting personnel to come work at KCKCC and they want to know an answer on what their entire package would be with salary, benefits and relocation. The College requests the changed amounts and requests the Board's desire to still seek approval prior to going above those dollar amounts or if it becomes informational.

Trustee Hoskins Sutton thinks the Board still needs to have approval if it goes above those amounts and agrees with the increased amounts to remain competitive. Trustee Hoskins Sutton recommended this should begin today moving forward and not be retroactive.

Dr. Mosier mentioned there is a Director that KCKCC is attracting from multiple states away and requested that that individual be given the \$5,000 versus the \$3,500. Trustee Hoskins Sutton confirmed the individual is not already working for the College.

Trustee Daniels mentioned the policy reads eligible employees or newly hired

administrators typically from the Dean, Director level and up so it does limit it to four new employee levels. Dr. Mosier requested the Board to approve the increase to the dollar amounts in the second chart as of September 19, 2023.

Chair Criswell clarified the request is for the Board to approve the requested change to the relocation assistance standards. Dr. Mosier confirmed this and confirmed the Board would need to approve any amounts above each position. There is no change to the policy, simply a change of the amount that will be paid.

Trustee Daniels motioned to adopt the relocation assistance standards that were presented. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

#### 21. New Business:

- Chairwoman Criswell stated the Board had the opportunity to review the Board of Trustees Handbook FY 2024
  - Dr. Mosier reiterated the monthly calendar of events and presentations was updated as the College found that items may fit better in a different month depending upon what is going on in areas through the year.

Chair Criswell called for a motion to approve the Board of Trustees Handbook for FY2024. Trustee Brown made the motion. Vice Chair Isnard seconded the motion. **The Motion Carried.**

Chair Criswell called for questions or comments regarding the Board of Trustees Goals FY 2024.

Hearing none, Chair Criswell called for a motion to approve the Board of Trustees Goals for FY2024. Trustee Ash made the motion. Trustee Brune seconded the motion. **The Motion Carried.**

- Chair Criswell invited Trustee Linda Hoskins Sutton to present the Fairness in Women's Sports Policy (Policy: 3.11).
  - This Policy 3.11, Fairness in Women's Sports, did not go through the full senates and process because this is a State statute from Topeka that was originally vetoed by the Governor and then overthrown. This needs to go through so the College is in compliance. House Bill 2238 and the synopsis is from the statue.

Chair Criswell called for a motion to approve the policy. Trustee Brune made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

- Chair Criswell invited Dr. Shelley Kneuvean, Chief Financial Officer, to present the Industrial Revenue Bonds Resolution.
  - Dr. Kneuvean introduced Mr. Kevin Cowan of Gilmore and Bell who is serving as Bond Council to the College who joined the meeting online.



Dr. Kneuvean explained this is the approval of a resolution that would allow the College to work with the Unified Government (UG) to issue industrial revenue bonds, which will then allow the project, post-construction, to be sales tax exempt. It is the process that has been identified and used in other cases. The information has been presented to the Board Finance Committee and to the Foundation Board. It also authorizes the College to execute the lease and the sublease because once the bonds are issued then the property, Centennial Hall, actually transfers through the UG and then to Foundation and the College. It is all just paper, so the College never loses control of Centennial Hall, then in a few months the College will retire the bonds that are issued for the Industrial Development Authority bonds and no payments will be made. It is a legal process that has been laid out.

There is a graphic on page 187 of the full Board report. Mr. Cowan explained this process starts on the left. The College would lease the completed facility to the Unified Government. Under our State law, the Unified Government has to have an interest in property to be able to issue new bonds in connection with it, this lease will satisfy that. The Unified Government then issues the bonds and delivers those to the College. The consideration for that is Unified Government has received a completed Centennial Hall project. There is value there so they deliver bonds back to the College in an amount equal to the project costs on Centennial Hall, and that is the goal. We want to have bonds issued to cover all the project costs because in connection with the bonds, the College has received a sales tax project exemption certificate. The want is for every item to be exempt from sales tax and to support that with the issuance of bonds.

Under our State law and a couple of court decisions rendered in connection with some Board of Tax Appeals disputes, it has been found that college and university Foundations have a commercial purpose, whereas educational institutions do not. A commercial purpose is needed in connection with industrial revenue bonds, this involves the Foundation. The Foundation leases the project under the Industrial Revenue Bonds (IRB) lease. The UG leases to the Foundation, the Foundation is then a beneficiary of this process and this transaction to satisfy the commercial aspect. Then the Foundation subleases back to the College. The goal is not only to satisfy the requirement that the bonds be issued so we can have the sales tax project exemption, but also to make sure the College never loses control of Centennial Hall and can operate it day-to-day. All of these things happen at the same time, are signed, delivered, and become effective. Since the College is the bondholder, it can have the bonds cancelled at virtually any time a couple of months later - by the end of this calendar year. Nothing is due and owing under the bonds and all the bond documents should terminate. When that happens, everything seen in the graphic terminates. The leases terminate and the College will own and operate Centennial Hall as it has been owning and operating it.

It is complicated, but some may recall three years ago we spent quite a bit of time

working through this to determine and be comfortable with the way a sales tax project exemption could be achieved because there is a statutory prohibition against a community college having a sales tax exemption on a facility that is primarily for human habitation. Everything else the community college does and pays for is exempt from sales tax but there is a specific exemption to the human habitation projects. It may be something that was bargained for by a commercial landlord lobby at the Legislature because their projects have to have sales tax paid on them or at least they are not subject to a blanket exemption. They could have industrial revenue bonds issued for their projects as well.

Chair Criswell asked for clarification on the timing of the bond cancellation process and if there are any risks in waiting. Mr. Cowan did not believe so because the College controls the process. It is more practical as it may appear a little bit too cute if we go through all this trouble and the very next day this happens like it is a transaction but it is sort of not a transaction. There is not an answer in terms of the right amount of time other than a shorter amount of time is a little uncomfortable, but it is not unusual for it to be a number of months. This sort of thing is, is done fairly frequently on other commercial projects where the bonds are solely being issued for a sales tax exemption and there is a requirement that they be issued but no requirement that they remain outstanding for a long period of time. Mr. Cowan does not think there is a risk. The Foundation had asked about how will this be noted on financial statements and that is important to consider. The College has a fiscal year that ends June 30 so all of this is taking place within a fiscal year and will presumably end before June 30 where an auditor is examining the current circumstances at that time. It may be noted that it occurred, but it is no longer an outstanding obligation. It is an obligation of the College to itself, so while it legally exists, financially there is not much there in terms of a real obligation to pay because the College would be paying itself.

Vice Chair Isnard questioned the documents provided by Gilmore and Bell titled "Excerpt of Minutes of a Meeting" references our meeting being held today at 5:00 PM instead of 9:00 AM. Mr. Cowan will make that change for the bond document, bond transcript purposes.

Trustee Daniels motioned to approve the resolution with the 9:00 AM amendment. Vice Chair Isnard seconded the motion. **The Motion Carried.**

Trustee Ash asked for clarification if there were two resolutions for approval. Dr. Kneuvean confirmed only one resolution which authorizes the Chairwoman to sign the base lease and the sublease which will not be done until the Unified Government acts at the end of this month. If there are any substantial changes to those documents, those would be brought back to the Board. The UG may have small changes, like the meeting time for example. The Foundation approved a separate resolution.

- Chair Criswell invited Dr. Greg Mosier, President, to present the Alcohol Resolution for the Kansas City, Kansas Public Schools - Reason to Believe Celebration.

- o The Kansas City, Kansas Public Schools requests a resolution regarding the consumption of alcohol in accordance with the State statute. The reason for this is the connection with the holding of the Kansas City, Kansas Public Schools - Reason to Believe Celebration, which the College is glad to support.

Dr. Mosier read the resolution as presented in the Board packet for the event on Thursday, November 2, 2023, from 5:00 PM to 8:00 PM in the large multi-purpose room at the Technical Education Center.

Chair Criswell called for a motion to approve the resolution as presented by Dr. Mosier. Trustee Hoskins Sutton made the motion. Trustee Brune seconded the motion. **The Motion Carried.**

22. **Adjournment:** Chair Criswell called for a motion to adjourn the meeting. vice Chair Isnard made the motion. Trustee Brown seconded the motion. **The Motion Carried.**

The meeting adjourned at 11:34 a.m.

ATTEST:

DocuSigned by:  
*Evelyn Criswell*  
278BC4DA9C3342F...  
\_\_\_\_\_  
Chairperson, Ms. Evelyn Criswell

DocuSigned by:  
*Greg Mosier*  
79691E93F98F48B...  
\_\_\_\_\_  
Secretary, Dr. Greg Mosier