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Vision Statement: Be a national leader in academic excellence & partner of choice in the communities we serve.

**KANSAS CITY KANSAS COMMUNITY COLLEGE**  
**Board of Trustees Meeting**  
**Tuesday, July 18, 2023 – 5:00 P.M.**

**CONSENT AGENDA – Item A**  
**Meeting Minutes**

1. **Call to Order & Pledge of Allegiance:** Chairwoman Evelyn Criswell called the meeting to order at 5:06 p.m. in Upper Jewell Lounge at KCKCC-Main Campus and in the KCKCC Zoom meeting platform on Tuesday, July 18, 2023. The Pledge of Allegiance was led by Trustee Daniels.
2. **KCKCC Mission Statement:** Chair Criswell read the College mission statement.
3. **Roll Call:** Trustees present were Chairwoman Evelyn Criswell, Vice Chair Brad Isnard, Mr. Donald Ash, Ms. Rosalyn Brown, Ms. Pat Brune, Dr. Ray Daniels and Ms. Linda Hoskins Sutton.
4. **Approval of Agenda:** Chair Criswell announced the agenda will be amended to conduct additional discussion of the three executive session items during Unfinished Business. Dr. Mosier explained the amendments as 1) executive session number four will move to the end of the regular meeting and 2) under Unfinished Business action will be taken on executive sessions one, two and three. Trustee Ash motioned to amend the agenda as stated. Trustee Brune seconded the motion. **The Motion Carried.**
5. **Audience to Patrons and Petitioners:** Chair Criswell invited patrons or petitioners to address the Board. There were no patrons or petitioners online or in the meeting room.
6. **Recognitions/Presentations:**
  - Chair Criswell invited Ms. Kris Green, Chief Marketing and Institutional Image Officer, to present the Strategic Plan Biannual Update.
    - Ms. Green commented this is the last update of this current strategic plan and thanked the Board for the input into the next strategic plan that begins with this academic year. This report touches on the comprehensive work the College has

done in the strategic areas showing impressive work across the campus and across the community regarding the progress summarized. Ms. Green highlighted by priority area some of the key findings. In Priority 1 - Student Success, forward momentum was made in three of the four Key Performance Indicators (KPIs), 11 of the 16 initiatives are either complete or listed as ongoing because they were incorporated into institutional practices and there was very strong, ongoing success in Upward Bound, the Basic Needs Center and grant funding and Title III that will help transform the services that can be provided to the students. In Priority 2 - Quality Programs & Services, growth was seen in all four of the KPI measures this year. Fourteen of the 16 initiatives were either marked complete or ongoing as they were institutionalized and there was a lot of forward momentum in workforce partnerships, the learning spaces renovation that has continued and there was really good information this term on the Center for Teaching Excellence - the number of surveys and they touched over 200 faculty and staff. In Priority 3 - Employee Engagement, this area took more time to get started in because specialized questions had to be determined in the assessment. An understanding of employee engagement and communication has started, those measures will continue into the next strategic plan. Fourteen of those 16 initiatives were marked ongoing or complete. The College continues to delve deeper into professional development, looking at talent acquisition and adding another position there as well as enhanced consistent communication opportunities through all of the areas, including developing this next strategic plan. Priority 4 - Community Engagement saw growth in all four KPIs. Thirteen of 16 initiatives in this area have been completed or incorporated into ongoing practices. There were five new scholarships this year, the campus master plan is nearing completion, and the centennial anniversary has been planned - the first events will be launching with Convocation and in September with the College's birthday bash. Many great things happened this year and with the three years and culmination of these six reports, there has been a tremendous amount of work to bring the College forward.

Ms. Green shared that the strategic plan is being transitioned to Dr. Balog and going forward he will report on the progress and the initiatives. Ms. Green asked for questions from the Board.

The Board gave a huge thank you to Ms. Green for showing the work of three years and the work to be done in the next strategic plan and also a thank you for all the work and commended everyone across the College that helped as it is a total organization effort.

Dr. Mosier added everyone did a great job. He also commented the Kansas Board of Regents (KBOR) Board Chair, Cindy Lane, was on campus today and she commented on how beautiful the campus looks with the improvements that have been made just in this last year.

- Chair Criswell invited Ms. Christina McGee, Chief Human Resources Officer, to present the Applicant and Hires Data Biannual Update.

- Ms. McGee announced that fiscal year 2022 and fiscal year 2023 will be compared in terms of applicants and hiring. The applicant data is voluntary data from individuals that decided to provide that information. In fiscal year 2023, there was an increase in applications of 40% with a 46% increase in female applicants and a 34% increase in male applicants. Overall, there was an increase of female applicants in comparison to male applicants. The hiring data is very similar with a higher rate of female applicants that were hired. Between fiscal year 2022 and 2023 there was an increase in individuals that reported having a disability as well as being a veteran and there was an increase in the number of individuals that were hired that were disabled. There was a 40% decrease in individuals that were hired as veterans for those that were reported for all positions, all applicants.

Based upon race, in 2023 there was an increase in applicants for all races, and there was an increase in minority applicants relative to the whole percentage. In fiscal year 2022, there was a 34% increase and 47% increase in fiscal year 2023. Overall, there was an increase in terms of hired applicants of 3% increase from 2022 to 2023 in minority applicants.

In the interest of the Board, Dr. Mosier pointed out the percentage of applicants and the percentage of hired has good alignment based on race. Ms. McGee continued to breakdown the data into more granular information reviewing the administrative positions. There were a total of three that were available to hire for fiscal year 2022 and 2023. There was an increase in minority applicants for fiscal year 2023. Administration is defined as dean level and above. There was a decrease in the number of total applicants by a total of five. That data was further broken down into supervisors. There was an increase in all applicants and also in all minority applicants. Interestingly, there was a 536% increase in Black or African American applicants in the supervisor category for fiscal year 2023.

For faculty positions, the most significant change was in the applicants for Hispanic was 125% increase, next is African Americans at 88%. This is a trend being seen. For fiscal year 2023, KCKCC had more minority applicants applying for the position, but for faculty, the number of hired positions there is a slight disproportionate number in comparison to the applicants that applied for those positions so there is a little room for improvement. For adjunct positions, there was a decrease - which is different in terms of the applicants. For Black and Hispanic, there was a decrease in applications being completed and for Black or African American and Hispanic or Latino, there was an increase in American Asian and a 1% increase in the hired. Staff is the largest applicant group and continues to see an increase in minority applications. However, there was a decrease on the hiring side for Hispanics and individuals that are white.

In comparison, for Wyandotte County and the student population in the KC metro, the African American population, as well as two or more races are aligned with the College's student population. Areas identified that need a focus are Pacific Islander –

no Pacific Islanders were hired, having a student population of 0.2% on campus with a population in Wyandotte County as well as Kansas City Metro. With the Hispanic population, there is a slight disproportionate percentage in terms of the percentage hired of 10.1%, with a student population of 24.5% or Wyandotte County population of 33% in this demographic.

Ms. McGee asked for questions from the Board.

Trustee Hoskins Sutton questioned the source of the data. Ms. McGee explained it is internal through Ellucian for the number of hires and the applicant tracking system for the applicant information. Trustee Hoskins Sutton questioned how up to date the employee directory is because there are not many minorities, especially black, in that list of employees' photos for students to see. Ms. McGee answered Information Technology (IT) would know how up to date the directory is. Human Resources shares the hires and changes information with IT. Trustee Hoskins Sutton thanked Ms. McGee for the report. Trustee Daniels commented it is good information the Board has wanted for several years and thanked Ms. McGee.

- Chair Criswell invited Mr. Peter Gabriel, Chief Information Officer, to present the Information Technology Master Plan Annual Update.
  - Mr. Gabriel answered Trustee Hoskins Sutton's question about the directory being updated – it is updated on a weekly basis.

Mr. Gabriel presented the background about how information was gathered for the IT master plan that is in the Board packet. Several separate in-person and virtual forums for student, staff, faculty were held on different times of the day and different days of the week. An IT representative met with the Student Senate, Staff Senate, Faculty Senate and Adjunct Faculty Senate to gather feedback. Feedback was requested directly from the deans. During that process, a short survey rating IT was sent. The first question was to rate IT overall. On a scale of one to five, a score of 4.28 was received. The other questions were regarding software or technology that should be investigated or implemented, what IT does best and what can be done better. That feedback was incorporated into the plan. Mr. Gabriel asked the Board to review the draft and to send questions or comments to Dr. Mosier and Sheryl. The final version of the plan will be ready for next month's Board meeting for review.

Mr. Gabriel asked for questions from the Board.

Chair Criswell confirmed with Mr. Gabriel the final IT plan will be included in the Board packet next month.

7. **Communications:** Chair Criswell announced no Communications were scheduled.

8. **Board Committee Reports:** Chair Criswell invited the Board Committees to report.
- On behalf of the Board Finance Committee (BFC), Vice Chair Isnard, Chair of the BFC, reported the Finance Committee met on Monday, July 10th, whereas joined by Trustees Ash and Brune, along with staff. The College continues to be good stewards of the financial resources. The College received \$19.5 million in revenue in the month of June, increasing the net assets by \$10.1 million and as reported last month that was expected due to the dates that tax distributions are made. There were some notable items discussed from the consent agenda. One was the replacement of the turf on the baseball field for about \$492,000; this was a planned expense. The field is past its expected lifespan. It was over 10 years old and the College did not want it to become a safety issue. Also, \$454,000 paid to Christie Development was the final payment for the student housing project, officially closing out that project. One item was added to Consent Item B, after the committee met for a safety related item for Santa Fe Glass. Although the committee approved the report to move on to the full board before that item was added, Dr. Kneuvean explained the situation for that purchase. Vice Chair Isnard asked that the Board continue to consider those items on the agenda tonight and approve them.

Trustee Ash motioned to approve the report. Trustee Daniels seconded the report. **The Motion Carried.**

- Chair Criswell announced the Board Policy Committee does not meet in June, July or August.
- On behalf of the Board Community Engagement Committee (BCEC), Trustee Brown, Chair of the BCEC, reported the BCEC did not meet in July. The plan is to meet next month and do a presentation for the Shepherd Center. The BCEC is continuing to meet with groups in the community to let them know the great job being done at KCKCC and want to continue to do by moving downtown.

Chair Criswell called for a motion to approve the report. Vice Chair Isnard made the motion. Trustee Brune seconded the motion. **The Motion Carried.**

- As the Association of Community College Trustees (ACCT) Delegate and as the Kansas Association of Community Colleges (KACC) Delegate, Trustee Ash reported one of the big updates for this month is the renaming and rebranding to Kansas Association of Community Colleges because it includes all of the college presidents. Kansas Association of Community Colleges better represented the entire group. Also, from KACC, the Kansas legislature had instructed the legislative post audit group to conduct an audit of athletic programs at community colleges. Not all programs are created equally and not all have the same athletic programs. They are not going to audit all 19 colleges. The audit is going to include Northwest Tech as one of six colleges that will be audited. If enrollment is a factor, KCKCC could be included in the audit but KCKCC does not have all of the athletic programs that some of the other colleges have. The rationale is unknown. Heather Morgan and the Presidents are

working diligently to help the auditors understand the data that will be requested exists in different places or formats amongst the 19 community colleges. There is a lot of effort and work being put into this to help guide the process to make it as easy on staff for the community colleges that will be audited.

Trustee Daniels questioned if the request has come from legislature or KBOR. Trustee Ash answered it is legislative post audit. Dr. Mosier clarified it does start in the legislature and they are working with and through KBOR for data, etc. and they will be reaching out to the community colleges and Northwest Tech for that data. As Trustee Ash mentioned, in many situations it is going to be comparing apples and oranges with the way the colleges operate and fund athletic programs, etc. Heather and representatives from KBOR are trying to make that so the data that is submitted will be as consistent as possible, even though it won't be 100% consistent. Trustee Daniels questioned if there is talk about auditing the Level 1 as compared to the Level 2 community colleges. Dr. Mosier answered KCKCC is a mix so there is the size of the institution, the number of athletic teams, number of athletic players and the different divisions. He does not think they have settled on anything. Trustee Ash agreed it is some sort of mix so they can try to be comprehensive with their audit so it reflects the different colleges and their varied athletic programs.

Trustee Ash continued with ACCT reporting the next event is the Annual Congress. Sheryl has been working with Trustee Hoskins Sutton, Vice Chair Isnard and himself on registrations and reservations.

There is a quarterly KACC meeting in August that Trustee Ash will attend with Dr. Mosier.

Trustee Daniels motioned to approve the report. Trustee Brown seconded the motion.  
**The Motion Carried.**

9. **Consent Agenda:** Chair Criswell commented that Vice Chair Isnard announced during the BFC presentation there was an item that was not included in the original data because it was a late submission. Vice Chair Isnard confirmed he was referring to Consent Agenda Item B number 9. Dr. Mosier confirmed the item was included in the board packet. Trustee Daniels motioned to approve the Consent Agenda. Trustee Brune seconded the motion. **The Motion Carried.**
10. **Student Senate Report:** Chair Criswell announced there is no Student Senate report due to summer break.
11. **President's Report:** Chair Criswell called for the President's report. Dr. Greg Mosier reported the following –
  - Hopefully everyone has their power restored. As of this morning, some power was still out due to the storm in the area. KCKCC had some flooding. Most of it was from the straight winds from the West blowing the water underneath the door seals and

then one area that needs some more inspection. That is not bad considering some of the other areas that were impacted in the region.

During the last few weeks and in the upcoming weeks there were and are some great opportunities to continue to get out and tell KCKCC's story and talk about all the good work being done at the College. Working very closely with Lieutenant Governor Toland's office, Paul Hughes, and the Department of Commerce, they reached out to the Wall Street Journal to talk about how Kansas is attracting so many businesses and the billions of dollars in capital investment that is taking place in Kansas. The other half of that story is how Kansas comes up with the skilled workforce to fill these thousands and thousands of jobs. Kansas Commerce referred the Wall Street Journal to Dr. Mosier for a one-hour interview last week. That is a great acknowledgement for the College, the work being done and some of the new ways KCKCC is working in workforce development with consortium-sponsored programs and other items. Dr. Mosier is looking forward to that piece being published.

On Friday, after the announcement of McCownGordon Construction becoming the Construction Manager At Risk for the Downtown project, Marketing and Ms. Kris Green was contacted by Channel 4 News for an interview. Ms. Green and Dr. Mosier went downtown to the site and did an interview onsite about the project, everything being done and where the project is in that process. Hopefully, that piece will be on the morning show between 5:30 AM and 9:00 AM this week.

Last week, KCKCC hosted the Wyandotte Economic Development Council (WYEDC) quarterly meeting for about 100 people - business and industry and WYEDC investors - in Centennial Hall's game room.

Tomorrow, Dr. Mosier will do an interview with the *Wyandotte County Making It in the Dotte* magazine about workforce development, education, community colleges and how KCKCC helps meet the workforce needs of the region.

In two weeks, on Monday, July 31, KCKCC will host the Kansas Board of Regents for one day of their two-day summer retreat. Dr. Mosier will do a presentation to the Board. They are really interested in the projects the College has been doing, the success of Centennial Hall, the work being done with attracting and retaining first generation and underserved student populations, overall retention and completion rates, concurrent enrollment, work with Panasonic and other large companies with the new workforce development models and then the workforce needs for the downtown project and also Leavenworth. It will be a great time to share what KCKCC is doing with the Board of Regents. Dr. Mosier is looking forward to that and having KBOR onsite. The Board and anyone is welcome to attend. There will more information on timing and dinner in Centennial Hall. Per Regent Lane, after dinner there will be a panel on meeting the underserved student population. This will be with the Hispanic Development Fund, other organizations and Dr. Mosier.

With the Downtown project, we currently have out the request for proposals (RFPs) for selective demolition of the church and then the total demolition of the buildings on the South side of the alley. Responses will be received by July 27th. Dr. Kneuvean is leading that charge. Tomorrow morning is a required onsite visit for those companies looking to respond to that RFP. Legal counsel is working with Unified Government's (UG) Legal Counsel on the transfer of property that is remaining in the UG's ownership separate from the land bank property. That will be ready for the Economic Development and Finance (EDF) subcommittee on August 14th and then on August 17th for the full Commission. Sheryl is setting up some meetings for Dr. Mosier with the UG staff, BPU and area commissioners to help spread the word on what will be shared at the EDF and the Commission meeting.

Merchant McIntyre Associates was at KCKCC last week for a workshop. Dr. Balog has more information on that. They are doing the federal fundraising. They announced the College's \$2.9 million Congressional discretionary request through Representative Jake LaTurner's office passed the House Appropriations Committee. Next it needs to go forward and be passed by the full federal omnibus budget. Representative LaTurner called Dr. Mosier because he was coming into the area and wanted to have a tour of the College because he had not had that yet. Dr. Mosier and Dr. Balog took him and his staff around. That was a good time to continue to get to know Representative LaTurner better and for him to get to know KCKCC.

On July 1st, there was a notification that Wyandotte County is now the highest paid, highest median wage county in the State. The County was number three probably three years ago, then advanced to number two and now number one. It has been between Johnson County, Leavenworth County and Wyandotte County. Wyandotte County has surpassed the neighbors to the North and the South at \$47,577. Leavenworth County is now second at \$47,528 and Johnson County is at \$47,049. There is a big gap between the next county of Sedgwick at \$42,241 so a difference of \$5,333 from the top three counties to number four and then it drops off pretty dramatically from there. It is good for the County, but it also means the competition for good quality candidates will continue to be tougher.

Dr. Mosier received a call from Andy Bowne, President of Johnson County Community College, and the Panasonic Vice President (VP) for Operations. Operational Excellence and Training has been identified for the local site. Conversations will continue to get this VP and their Human Resources staff out as soon as they can to meet with KCKCC faculty and staff who can support their workforce development needs. They literally need hundreds of industrial maintenance technicians and triple that number on automation engineering technicians. KCKCC will be going full speed ahead to help get their workforce built up in their great paying positions.

Classes finished yesterday for the summer session. Plans are being made for convocation in three weeks on Monday, August 7th. Sheryl will send more information and the Board is invited to attend the morning session.



Notice was received from the State – the FY2024 adult education and literacy funding for next year is \$4,682,951, which is up a couple \$100,000 from last year.

There are a lot of things in the works and everyone is working very hard to keep all of these projects moving forward. Dr. Mosier is very grateful for all the work everyone is doing.

Chair Criswell thanked Dr. Mosier, the faculty and staff for their diligence and efforts. Trustee Ash motioned to accept the report. Vice Chair Isnard seconded the motion. **The Motion Carried.**

**12. Executive Vice President Report:** Chair Criswell called for the Executive Vice President report. Dr. Scott Balog reported the following –

- With all those moving parts, much of Dr. Balog’s focus is in ensuring all of those moving parts are working well together, keeping them synchronized and that all of the work is contributing to moving the College towards accomplishing the priorities that are contained within the strategic plan. This also includes moving KCKCC towards accomplishing the annual goals, working with each of the Cabinet members to align the annual SWOTs produced and the strategic enrollment management plan, marketing plan and technology plan - those should all be interconnected, they should all be aligned and supporting the accomplishment of the strategic plan.

President Mosier mentioned the College hosted Merchant McIntyre Associates last week for a Department of Labor grant application workshop. They were here to help the team in developing an application which will be an initial application to the Department of Labor with the hope of positioning for greater funds downstream. KCKCC hosted Julia Angelotti, Vice President of Legislative Strategy, and Stephen Solomon, Vice President and Director of Program and Grant Development. There have been extraordinary returns on the investment made in Merchant McIntyre and the College is benefiting from the relationship and growing the internal capacity to move after grant opportunities at the federal level and now also targeting foundations and other organizations to garner funding to support the work at the College.

Dr. Balog is pushing to strengthen intelligence capabilities at the College. Henry Hinkle, Director of Institutional Effectiveness (IE), resigned last month. Dr. Balog has stepped in to lead that area until that role is filled. Dr. Balog is working closely with the president and cabinet to invest in intelligence tools that will inform the work being done, whether it is tools like Lightcast or other similar tools like Jobs EQ, to ensure the College is getting real time data and positioning to support those opportunities across the area to see what the workforce demand is and so the programs are aligned correctly with those demands. In working with IE, that will include increasing the capacity and data management and the use of systems and tools, driving modernization and optimizing return on investment (ROI) and the investments being made in those tools.

Dr. Balog thanked Human Resources for their work the President mentioned about the high average wage across Wyandotte County. Also, the low unemployment rate that is making it far more difficult to secure talent, especially in key roles. Dr. Balog thanked Human Resources for their work, support and aggressive, intentional efforts in filling the Director of Institutional Effectiveness role with top talent. The position was posted on Indeed, The Chronicle of Higher Education, Inside Higher Ed, Higher Ed Jobs Association for Institutional Research and LinkedIn. The College is aggressively pursuing the opportunity in placing a talented person in that position - so that was in the strategy area.

In partnerships, working very closely with the Wyandotte Economic Development Council, supporting them in their HR roundtable, working with area employers to support their workforce needs. Interestingly, the focus of the conversation this past month centered on childcare and the needs of childcare for employees within each of those organizations. It is also an area that KCKCC is focused on and supporting the needs of our students and those that are coming to the College that have that need.

Dr. Balog will be working with the community and Empower WyCo Fund, supporting the advancement of local entrepreneurial ecosystem.

Dr. Balog is proud and honored to represent KCKCC as a member of Class 45 of Kansas City Tomorrow, sponsored by the Civic Council of Greater Kansas City.

Dr. Balog is working in Leavenworth with Fort Leavenworth for their Career Education Fair on August 8th, really supporting their transition assistance program, working with correctional facilities in Leavenworth as well at Fort Leavenworth with the Disciplinary Barracks and the Lansing Correctional and growing a partnership there. This solidifies KCKCC's work in the welding program.

Working with area employers, last month the Kansas Society of Land Surveyors was mentioned. This will come back to the Board about an announcement and a signing ceremony with the society. This is all in telling KCKCC's story in the community, getting the College's story out there, developing the narrative with employers that KCKCC is here to support their needs and this is representative of the work in that area. There will be more on Orange EV as well.

This week the College will host Beyond Academics as part of the Cabinet Retreat. They will be helping cabinet to center on becoming a future ready institution, modernizing the work that is done here, raising the level of expectation that employees have for ourselves and each other and the performance of the institution and driving change and impact across the College and in the community.

Dr. Balog asked for questions from the Board.

Trustee Ash commented he interacted with some surveying folks at the chamber golf

tournament last week about their employee shortage. He shared with them the College is working on that and they could anticipate hearing more about it soon. Dr. Balog confirmed it will be soon and the Board is invited to participate in the signing ceremony. It is to help tell KCKCC's story and the greater KC community that the College is responding to the needs of area employers and workforce.

Trustee Daniels requested Dr. Balog to keep the Board informed on how the College is working on that childcare initiative because quality childcare is a huge issue in Wyandotte County. The Board will be interested in knowing how the College is going to support or be part of that initiative. Dr. Balog will bring that back to the Board. Merchant McIntyre and Associates alerted KCKCC about an opportunity through the US Department of Education for funding to support childcare needs for students. The College is positioning for that in this coming year, this next grant cycle. More information will be brought in future meetings. Trustee Daniels mentioned it would be nice if those high wages would translate over to childcare workers.

Trustee Ash motioned to accept the report. Trustee Brown seconded the motion. **The Motion Carried.**

**13. Vice President Academic Affairs Report:** Chair Criswell called for the Vice President Academic Affairs report. Mr. Jerry Pope reported the following –

- Mr. Pope had the privilege of traveling to Northbrook, Illinois for the HLC (Higher Learning Commission) Assessment Academy team graduation. That was a culmination of four years of work for the Assessment Academy.

The Office of Assessment conducted a mandatory training session, assessment one-on-one for newly hired co-curricular coordinators and leads.

The Library and Learning Services celebrated National Library Week. They hosted a study break on the patio, prepared a Pride book display for June.

One hundred and sixty full time teaching faculty and 134 adjunct faculty members attended at least one professional development event delivered by the Center for Teaching Excellence this past year with around 1,200 seats taken. That is one of the strategic goals.

The Spring 2023 Faculty Teaching Circle participants met and discussed various topics. The author of one of the books came and led a roundtable discussion.

Doctor Mario Ramos Reyes, professor and coordinator of philosophy, completed a second book in as many years. It is in Spanish.

In June, Dr. Ian Corbett, audio engineering program coordinator, was in South America - Argentina, Uruguay and Chile, and he presented 16 workshops, including live concert sound strategies for more effective mixing, Dolby Atmos immersive studios.

The Building engineering and maintenance technology students worked on their capstone projects here in the summer, congratulations to them. There was a pop-up capstone cafe in Pioneer Career Center. It was a student that the College was working to get through the program. Thanked Dr. Kneuvean helping do that.

Five KCKCC students and four advisors attended the National Leadership and Skills Conference in Atlanta, GA.

The PTA program submitted their report, their CAPTE Report on Accreditation. A visit is expected in September.

The Practical Nurse first time pass rate for the NCLEX is at 94%. Congratulations to all the work they are doing.

The Summer Science Academy continues through the end of the month. Thirty students are exploring health professions, STEM curriculum and taking college preparation programming.

There are a couple of TEACH Award recipients – adjunct psychology professor, Doug Sickle and the full-time faculty member is in culinary, Justin Williams.

Psychology professor, Victor Ammons, participated in the American Psychological Associations Introductory Psychology Initiative. The KCKCC Psi Beta Psychology Club is now a chartered member of the Community College National Honor Society in Psychology. The psychology symposiums have been happening over the years so it is exciting to extend that to membership in the National Honor Society.

Mr. Pope asked for questions from the Board.

Trustee Hoskins Sutton commented she noticed in the library and learning services they do a math and science center workshop series that sounded interesting and good for the students. She questioned if these math and science series workshops are offered during the school year. Mr. Pope sensed they do offer it during the school year but would like to check. Trustee Hoskins Sutton commented the information from Tom Grady was very impressive and thanked him for that in-depth report about all the teaching and learning that faculty are doing. Trustee Hoskins Sutton continued with an acknowledgement of the years of service for Jim Mair, what he has done for the College and the jazz has been amazing. He sent a group e-mail to Trustees Hoskins Sutton, Ash and Daniels, and wanted to let the rest of the Trustees know how much he enjoyed working at the College. Trustee Hoskins Sutton thought it was appropriate to recognize that. Mr. Pope agreed and commented his stamp is on the music department. The music department is creating a history and had an interview including Marlon Cooper, who had been here since 1972, Jim Mair and Dale Shetler. Trustee Hoskins Sutton commented KCKCC has been fortunate to have such good music faculty. Trustee Daniels echoed Trustee Hoskins Sutton's thoughts

about the Center for Teaching Excellence and that report they put out was impressive. They seem to have taken the next level asking the “so what” question and doing all that staff development. Trustee Daniels admired them for starting to take that next step and look into that. He looks forward to what that report shows. Mr. Pope stated Tom is going to do that consistently in the July Board reports annually.

Trustee Daniels motioned to accept the report. Trustee Brown seconded the motion. **The Motion Carried.**

**14. Vice President Student Affairs and Enrollment Management Report:** Chair Criswell called for the Vice President Student Affairs and Enrollment Management Report. Dr. Chris Meiers reported the following –

- This is the busy time of getting ready for the fall semester. Related to the strategic enrollment management planning, Student Services has developed a new back to school forum on August 1st to create an environment where current students come and talk to advisors, financial aid and other resources as a proactive measure to encourage early enrollment. This is an opportunity to get students the classes they need, make sure they have the schedules built out and the resources to hit the ground running this fall semester.

The fall enrollments are looking much better than they have in previous reports. As of this Monday, there are greater gains. Student headcount for the fall is up 1.9%. Student credit hours are up 2.8%. There is good momentum.

Centennial Hall is at 100% occupancy with seven students on the wait list. In terms of growth within a one year, that is quite remarkable especially for a new facility.

This is the first time the College will an in-person orientation since the pandemic started. Through strong collaboration between the office of admissions and recruitment, the student success center, there is work being done on a new format which will persist throughout the academic year to have a more regular orientation process so as soon as students get admitted, they will have the opportunity to get advised and get the information resources to get going. It is every Thursday through the fall semester and then there will be more frequent opportunities. This will be refined for an ongoing process. This is part of the overall strategy to improve the onboarding environment. The faster students are admitted then enrolled and then advised, the more likely they will be successful.

Gehring Goldbeck, a baseball player, received the 2023 NGCAA Division One Defensive Baseball Player of the Year award – it is believed that is the first time that Blue Devils have had that recognition.

The Upward Bound Summer Academy just completed, they just returned from their merit trip from Orlando, Florida - congratulations to the Upward Bound Academy for launching this Summer Academy.

Mr. Roger Suggs and Fringe Benefits of Education (FBOE) received a Mayoral Proclamation – it is an honor to be part of that recognition.

Ms. Teresa Hill, Director of Admissions Recruitment, was appointed as the Kansas Association of Collegiate Registrar's Admissions Office's (KACRAO) executive committee, specifically to help co-chair their Kansas City metro college fair. As someone who was a former past president of KACRAO, Dr. Meiers has a soft spot for this. Kansas City has not had a Kansas side regional college fair for quite some time – it is great to have a Blue Devil being part of and helping shape that experience.

Dr. Meiers asked for questions from the Board.

Trustee Daniels expressed the enrollment was good news. Trustee Ash mentioned the new buses look great. Dr. Meiers commented there is a new lease on buses for the athletic department and the campus – they will be branded later. Trustee Hoskins Sutton noticed the buses are larger too. Dr. Meiers gave special thanks to Dr. Kneuvean and her team for their help. KCKCC used to have a small bus and a larger bus and went for two 35 size buses, which will cut down on charter costs.

Vice Chair Isnard motioned to accept the report. Trustee Ash seconded the motion. **The Motion Carried.**

15. **Vice President Educational Innovation and Global Programming Report:** Chair Criswell called for the Vice President Educational Innovation and Global Programming report. Dr. Fabiola Riobé reported the following –

- It is such a pleasure to be here in person and to see everyone. Dr. Riobé gave kudos to the online education team as they support this meeting, but they have also supported over 1,800 minutes of combined online Zoom meetings over the past month with over 2,000 participants.

KCKCC sees a huge impact and increase in the electric capture software. Digital literacy is a big push for the College so is accessibility, so having faculty, particularly in the summer, engage in software that could help students facilitate more easily this online environment is fantastic. KCKCC had over 13,800 minutes of accessibility recorded and viewed by over 217 unique participants. Accessibility has gone up from the spring term from 69.8% to over 74%. That puts the College above the goal, which is having an increase of 2% per year. Even better is that Shaun Pate in Online Education Services (OES) participated in a competition called Fix Your Content Day. The College had placed before in the past, this is the first time broken into the top ten. He placed at number 8 and fixed over 3,000 unique instances of content in the class within a 24-hour period.

In high school partnerships and programs, a new assistant director starts on Monday and they are going to be starting in a great space - this year summer enrollment has

been up 44% compared to last summer and there is an increase already of 12% for fall classes. High school partnerships is extremely excited for where the future is going, working collaboratively with all of the partners, but particularly with integration of the application process to help streamline students and make sure they are captured in a way that they are retained for longer through the KCKCC experience.

As Dr. Mosier and Dr. Balog mentioned the importance of community partners, particularly looking at industry, KCKCC has started enrollment for the Automation Engineering Technology (AET) Federation for Advanced Manufacturing Education (FAME) program and there are already 10 students enrolled in the program - four of them are women and that has not been seen before. There is excitement about the skills and the interest that is there. The College is building the capacity to be able to respond to those needs. Amstead Rail is using the (Industrial Maintenance Technician) IMT and AET programs for their apprenticeships at their maintenance department. The College is continuing to penetrate those areas, build partnerships and make sure that the KCKCC brand is being represented in the best way.

Dr. Riobé asked for questions from the Board.

The Board thanked Dr. Riobé for the excellent report and welcomed her.

Trustee Daniels motioned to accept the report. Vice Chair Isnard seconded the motion.

**The Motion Carried.**

**16. Chief Marketing and Institutional Image Officer Report:** Chair Criswell called for the Chief Marketing and Institutional Image Officer report. Ms. Kris Green reported the following –

- Marketing is always full of great news. As Dr. Mosier shared, there is a nice story in process with Fox 4 News and the link will be shared once it is known.

A lot of time has been spent recently working on Centennial planning. Several exciting events are underway with three birthday bashes, one at each site, and those are going to be a time of celebration with the faculty, staff and students to come together, realize what a great place KCKCC is and maybe collect items for the future, for a time capsule to look back on in 50 years.

For Perkins Grant funding, several marketing initiatives were done. Seven programs were marketed and for each of those programs how to reach on social media from 44,000 to 88,000 eyes. That is really important, especially as KCKCC gears up for this final push into a fall enrollment.

Marketing has been collaborating with the Foundation. One of the goals is to take the Centennial Path campaign to the public. A strategy is being created with the Foundation to send out email, social media, and then later in the fall the traditional print asking for campaign support. That can be done on an ongoing basis moving forward.

Marketing worked on creating the strategic plan update and are busily designing and finalizing the annual report. Summer is never a quiet time for the marketing team because there are big publications in the works that this time of year.

Marketing also marketed and collaborated with Student Success to help market their blueprint and the new in-person orientation through social media, banner web pages and through a blast email.

There has been an uptick, which there had been a downtick each year in comparison to the previous year, in website visits and that usually goes with an uptick in enrollment.

Ms. Green asked for questions from the Board.

Trustee Ash commented the Board Community Engagement Committee appreciates her immensely. Trustee Ash motioned to accept the report. Vice Chair Isnard seconded the motion. **The Motion Carried.**

17. **Chief Financial Officer Report:** Chair Criswell called for the Chief Financial Officer report. Dr. Shelley Kneuvean reported the following –

- The College had a good month. The final property tax receipts came in over \$19 million. It is an important month for the College as it is a soft close of the fiscal year. Nothing has been audited, journal entries are still being done, finishing up the books - it gives a good indication as to how the year is going to end financially for the College. KCKCC will be able to put about \$6.7 million over to reserves. The College will have about \$4.2 million in net revenue so in total it will be about \$10 million in net revenue. It is always positive when it is a positive number at the bottom line, particularly for a public entity it shows the College has been good stewards of the resources given and have provided some awesome experiences for students and education for the community.

The College has been working to close out the bookstore for the year. The bookstore had about \$1.7 million in total sales, which was up over last year and they served almost 63,000 customers. A lot of students get their books and course materials through the bookstore. It is connected with financial aid so it is convenient for student. They also buy apparel, food and drinks so it is an important service provided. The net revenue out of the bookstore was about \$51,000 it is not a profit center for the College - it covers the cost to operate it, the expenses of the employees and all the resale items. It is not an exorbitant amount, which means the College is not overcharging the students for books and course materials. It is basically a revenue neutral cost center, it is not costing the institution to subsidize it.

Facility Services is almost finished with the turnover of Centennial Hall. This was the first year. Facility Services finished cleaning, deep cleaning, and repainting almost the



entire building because the paint that had been used was kind of a flat paint that is hard to clean; a better paint was used so that will not have to be done every year. Facility Services handled 252 bedrooms. They also made repairs to nicks in the walls, painting, bathroom fans that did not work. They are doing a complete review of each of the rooms to make sure they are in tip top shape for when the students come back.

The Police Department has done all of their Angel training which is required to continue having post certification for officers. That was a big focus of this last year because it is hard to work that into the schedule. Dr. Kneuvean gave a big compliment to the police chief and deputy chief for making sure the officers are well trained and well prepared to do their service.

Dr. Kneuvean asked for questions from the Board.

Trustee Hoskins Sutton noticed the elevator is still not working and it is a critical spot for all the students that go downstairs to the bookstore, food pantry or deli. The elevator repair has to become a priority. Dr. Kneuvean replied it is a huge priority and has been for months. There has been difficulty getting parts and then the Unified Government required a few additional things to be done before it could be put back into commission. They required basically a sump pump in the bottom of the shaft be installed - so that was ordered and is getting installed. It has been almost a year. Dr. Kneuvean assured that she is constantly pushing, looking for information, and asking other elevator companies what needs to be done. The other elevator companies are having the same challenges. Dr. Kneuvean agreed with Trustee Hoskins Sutton, it is very frustrating. There are other elevators but they are not convenient. Trustee Hoskins Sutton continued if someone has a disability issue the other elevators are a long way. Trustee Ash commented the expense has been approved. Dr. Mosier added it is a supply chain issue that cannot be controlled - like the door locks for student housing, it was a 14-month delay. Dr. Mosier can guarantee the College is doing the best that can be done to get the elevator running but when parts are not available the issue is stuck. Dr. Kneuvean and her staff have been searching all different types of vendors all over the country - it is a supply chain issue. Trustee Hoskins Sutton understands yet this needs to be kept at the forefront for the community. Until it is repaired, Trustee Hoskins Sutton will probably ask about it every month because it is critical that the elevator is working. Especially when Dr. Meiers discusses the student accessibility center bringing more students on campus to see about attending the College – they need to feel welcome at the College. Dr. Mosier guaranteed staff is doing everything they can to get it fixed, it is a high priority and understand that it is a concern.

Vice Chair Isnard motioned to accept the report. Trustee Brown seconded the motion.

**The Motion Carried.**

18. **Chief Human Resources Officer Report:** Chair Criswell called for the Chief Human Resources Officer report. Ms. Christina McGee reported the following –
  - Human Resources (HR) is still in the process of filling the HR specialist front desk

position, final interviews are this week.

The Growth and Learning Opportunity Workshops are a summer event for professional development on next Tuesday. This is the first event out of Human Resources where there is an actual workshop with breakout sessions and professional development opportunities for employees. The final stages of planning are being done and HR is hoping to have a good turnout and to continue to expand this event, whether it continues to stay over the summer or throughout the year. HR is looking forward to it and getting some good feedback from employees.

The Center for Equity Inclusion and Multicultural Engagement (CEIM) department is working closely with the Equity and Inclusion Council. The new director, Mike Torres, is identifying the mission and purpose of the Equity Inclusion Council and some of the work that should be done going forward. That committee continues to meet monthly and CEIM is making sure it is staying on focus with action items that can come out of that committee. Mr. Torres recently relaunched the CEIM social media accounts, there have been some increases in new followers for Twitter, Instagram and Facebook. There were some recent posts related to Juneteenth, Pride Month and Disability Pride Month. There is good traction on those social media posts and hope to continue those going forward.

The new employee surveys demonstrate there is a significant increase in the overall satisfaction for communication between quarter one and quarter two. Ms. McGee is unsure what is different but is happy to see there is an increase for this new group of individuals that have started. Also, between quarter one and quarter two, there is an increase in the overall experience that employees have engaging with their supervisors, their colleagues and having a full understanding of their position and the work they are doing. There were some areas that decreased and that was around the expectations of the new position. HR will continue to work with supervisors with their new employees to make sure that information is being shared to help increase employee engagement. There has been good feedback about the professional development offerings and the financial commitment the College places on professional development. Areas identified to increase are connectedness around the College. These are being worked on in the next strategic plan through communication, collaboration, initiatives and focusing on engagement.

The top three reasons individuals are leaving the institution, which are not uncommon with other institutions as well, is retirement, personal reasons or career advancement. The College is working in the strategic plan on succession planning and how to continue to prepare individuals to move up to the next level. Overall, generally, individuals have identified they enjoyed working at KCKCC during their tenure.

Ms. McGee asked for questions from the Board.

Trustee Hoskins Sutton asked about blank page number seven. Ms. McGee clarified it was a blank extra page.

Trustee Brown motioned to accept the report. Trustee Brune seconded the motion. The Motion Carried.

19. **Chief Information Officer Report:** Chair Criswell called for the Chief Information Officer report. Mr. Peter Gabriel reported the following –

- The Colleague Resident Life module installed that will help us get information out of the E-RezLife, which is the software that's used by Centennial Hall to get students into their rooms and takes payments. The resident life module in Colleague will be able to pull that data in from that system and store it into Colleague. That will give the ability to, with some other fields in resident life, automate some items like give access to doors with the student ID cards.

The domain migration will be a long process but the change needs to be made. The domain structure the College has now, KCKCC has had for the longest time. The reason they made it is understandable. In the beginning it was security reasons, but over the years they made changes to it that defeat the purpose of the security. Recently there have been some issues. The way it is set up, it causes the College issues with other applications and integration, so that process has begun. The least impact-causing servers are starting to be rolled up. It will take a while, and many things tie into it - the active directory, Colleague, different applications, all the user accounts, computers, servers and everything.

Today laptop computer returns from the summer students began then on the 7th the laptops will start to be checked out for the fall students.

A new lock screen and background was put on all the KCKCC devices. The lock screen could only reach those devices that were still on campus in the building on the network. The new tool, thanks to Kris Green and her team, created a point that all the machines can be pointed to on the website. When devices come on, they get this new policy and they point to a URL on the website to pull the pictures.

Mr. Gabriel asked for questions from the Board.

Trustee Brune shared she is reading a book called "When Fancy Bear Went Fishing." The author is an attorney by trade, but also a philosopher that taught himself how to hack so that he could understand fancy bear and fishing. This book teaches the steps for hacking so look out.

Trustee Hoskins Sutton mentioned vaguely remembering when the domain was done and that the students' emails were separate from the employees' because there was concern about hacking. She asked if there is now sophistication, progression and it is safe on one domain. Mr. Gabriel answered yes, just having the separate email addresses for

staff and students was not a reason to have the child domains and set up the way they are. Trustee Hoskins Sutton continued to question about having a difficult time getting students to use their college email and if Mr. Gabriel knows if students are using it more. Mr. Gabriel reported prior to the pandemic, the average use of student email was about 30% and believes it has increased. When it was 30%, email was on campus, on premise, not in the cloud – now it is in Microsoft in the cloud, things are more interconnected and students are probably accessing it more since it is easier to access.

Trustee Hoskins Sutton motioned to accept the report. Trustee Daniels seconded the motion. **The Motion Carried.**

## 20. Unfinished Business:

- Chair Criswell announced there was no unfinished business scheduled but as a result of the Special Meeting, the Board will take action on executive sessions one, two and three individually. Chair Criswell asked for questions or comments.

Hearing none, Chair Criswell asked for legal counsel to guide the motion for item one. Trustee Daniels motions to approve the grievance response by the administration at level 4. Trustee Brune seconded the motion. A roll call was not required. The Board had five ayes and two nays. **The Motion Carried.**

Chair Criswell advanced to the action for executive session item three and will return to executive session item two next. Dr. Mosier was given the opportunity to provide additional background information on the executive session three discussion. Dr. Mosier explained for executive session three, the downtown project and the escalation that has happened in construction costs was discussed. The request was to move the total dollar amount allocated to the project from no more than \$50 million to no more than \$55 million. Chair Criswell called for questions for Dr. Mosier. Hearing none, Chair Criswell called for a motion to approve the requested motion. Vice Chair Isnard made the motion. Trustee Brown seconded the motion. **The Motion Carried.**

Chair Criswell continued to the action for executive session number two and gave Dr. Mosier the opportunity to provide the background information on executive session item number two. Dr. Mosier requested that the Board approve the resignation of Christopher Cox at this time. Trustee Hoskins Sutton commented the Board approved it and Trustee Hoskins Sutton thought the Board would vote on releasing Christopher Cox from his contract and that he still has to pay the fee. Dr. Mosier explained if the Board does not take action on the waiving of the liquidated damages, then it is irrelevant. The Board is voting on releasing him from his contract. Trustee Hoskins Sutton clarified he still has to pay the fee. Dr. Mosier confirmed that is correct. Trustee Hoskins Sutton confirmed the Board is not waiving the fee and he will have to pay the \$500 fee. Dr. Mosier confirmed that is correct. Dr. Mosier stated when these votes are done, if it is the Board's decision to not waive the fee, it is not part of the motion. If the Board decides to waive the liquidated damages, it is included in the motion. Chair Criswell called for a motion to approve the resignation of Christopher Cox. Trustee

Brown made the motion. Trustee Daniels seconded the motion. **The Motion Carried.**

## 21. New Business:

- Chair Criswell invited Dr. Shelley Kneuvean, Chief Financial Officer to present the Notice of Hearing to Exceed the Revenue Neutral Rate and Budget Hearing for FY 2023-2024 Budget. Dr. Kneuvean presented the following –
  - There are a variety of documents in the packet that require actions as the Board. First is the notice of a hearing to exceed the revenue neutral rate. Last month a variety of options were presented and information proposed as the items included in the budget and the consensus was direction from the Board to do a 1 mill decrease in the tax levy. A notice is provided to the College by the State of Kansas that is published in the newspaper. This states the College has direction from the Board an intent to exceed the revenue neutral rate and having a hearing next month about that and also a budget hearing. This gives authorization for the College to put this in the newspaper. It will show that KCKCC is doing a 1 mill levy reduction. Dr. Kneuvean pointed out this form is from the State of Kansas and most of it is filled out in terms of the prior years. It states the adopted tax rate was 27.382. The County updates that based on getting to the same revenue number after appeals are done so it always varies a little. What people were actually taxed on their tax bill was 27.375. Last year at the same time, what was on this notice is what is required to put in the publication.

Dr. Kneuvean stated it might be helpful to take action on each item as they are presented. Dr. Kneuvean stated if the Board took action on this notice, tomorrow the College will send the notice to the County and the College will then put the notices in the newspaper as required. Thursday of this week the County is sending the letters based on all of the taxing districts and what they submit to the County in terms of their tax levy. KCKCC will talk about this internally and put some information together to educate the public a little more about this. Trustee Ash clarified what the Board is approving is to publish that notice as required by law. Dr. Kneuvean confirmed that is correct, the tax levy is not being adopted yet. Dr. Kneuvean stated the College will build a proposed budget based on this tax levy.

Dr. Mosier explained there are two actions on this item - one action is to vote to approve the notice of intent to exceed the revenue neutral rate and the second action is to vote on the motion for the notice of hearing to exceed the revenue neutral rate, to be clear in the minutes.

Trustee Daniels motioned to approve the notice of intent to exceed the revenue neutral rate. Trustee Brune seconded the motion. **The Motion Carried.**

Dr. Kneuvean called for a motion to approve the notice of hearing to exceed the revenue neutral rate and budget hearing. Trustee Ash clarified the number being approved is what the Board is intending to set the mill levy at. Dr. Kneuvean confirmed at this point for the budget hearing it is 26.375. Vice Chair Isnard added

that the Board is just setting the ceiling of the highest number, it can still go lower before approving the actual budget. Trustee Brune motioned to approve the notice of hearing to exceed the revenue neutral rate and budget hearing. Trustee Brown seconded the motion. **The Motion Carried.**

- Approval of Proposed FY 2023-2024 Budget for Publishing. Presented by Dr. Shelley Kneuvean, Chief Financial Officer.
  - Dr. Kneuvean continued to the approval of the proposed budget for publication at this point in the process this is the intended budget. This is not formally adopting the budget, that will be next month with three specific actions. This proposed budget is essentially the budget from last month with some changes such as the final update from the County on the assessed value - closer to 16% versus 14%, the scenario with the 1 mill levy reduction and refinement of a few contracts that needed to be included as well as Perkins being corrected to the federal grants list. This will tie into the projected year end budget, reserves and the net revenue. Also a proposed budget scenario with the one mill reduction. There are detailed notes and footnotes for each one of those revenues and expenses. Also updated was the capital outlay budget, it is a subset of the total budget that outlines the capital expenses.

Dr. Kneuvean asked for an approval of the proposed budget for publishing in the newspaper that is built around the intended tax rate (mill levy) and explained next month will be the hearing when final decisions are made.

Trustee Hoskins Sutton asked where this information will be published due to the lack of many newspapers and if it will be published online. Dr. Mosier answered the Wyandotte Echo newspaper. Trustee Hoskins Sutton mentioned that is an online publication. She also suggested "The Call" and "Dos Mundos," the Latino paper, to reach all audiences - those two tax-paying populations would be pleasantly surprised to get that information. Dr. Kneuvean stated that can be done and the information will be on the KCKCC website. Dr. Kneuvean wants people to be aware of what is being proposed and the fact that the Board is making a decision to lower the tax levy. Trustee Daniels motioned to approve the publication of the proposed budget. Trustee Brune seconded the motion. **The Motion Carried.**

Dr. Kneuvean pointed out a reference document depicting the buckets of designated and reserved funds. In doing a soft close of the fiscal year just completed and expecting to have about \$6.7 million contribution to reserves and an additional net revenue of \$4.2 million, highlighted in yellow is the proposal of where to put those funds. The exact dollar amount will not be known until an audit is finalized, but the proposal was to set aside some additional funds for early college renovation which relates a lot to the facilities master plan, to set aside funds for the downtown center, also have some funds set aside for unknown capital projects that might come up and the rest goes into undesignated. Any of these things could be designated for other purposes if there was a need, but this is a way to be



transparent and account for what is proposed in terms of where those dollars are being held.

Dr. Mosier mentioned as the additional investment in downtown was discussed, because of the fundraising efforts being done the last couple years and the others in the pipeline, the money designated in the reserve buckets on the green side, that is the reserved capital expenditures going to \$19 million would cover all of the cost for the downtown project out of KCKCC funds. Dr. Mosier made it known that the College does have the money to cover that with the cash on hand.

Dr. Kneuvean summarized that next month the College will have a public hearing on the tax rate and the revenue neutral rate hearing, which is required. Those items - setting the mill levy rate and the revenue neutral rate - require approval of a resolution. The College will have a public hearing on the budget, after the mill levy is set, that is a vote that will be done on a certification that sets the mill levy. Then there will be a motion to adopt the FY24 budget. It is three steps. The first step is to exceed revenue neutral - this is what is intended. The next step is to certify the mill levy - and it is to do this proposed budget. The final step is to approve adopting the budget. The College wants it to be clear for people and make sure the College is compliant with the law.

Dr Kneuvean asked for questions from the Board.

- Chair Criswell invited Dr. Shelley Kneuvean, Chief Financial Officer, to present the Designation of Official Depositories. Dr. Kneuvean presented the following –
  - KCKCC has a procedure where the Board adopts the different entities that the College currently has deposits with. The document in the Board packet lists the four banks that the majority of funds run through and which sub funds those banks are managing for the College. There are also four different entities that the College has investments with. Dr. Kneuvean provided an update on Liberty Bank. They will allow KCKCC to close out the CD that is really low. Additional information is to follow about their rate if the College stayed with them. They are willing to convert up to the higher rate. The CD is \$500,000.

Dr. Kneuvean requested a motion to approve the bank depositories.

Vice Chair Isnard commented the four banks under the investment section does not include some of the banks that are listed above that section, like UMB or Country Club. He questioned if approving this document limits the College to not be able to collect bids on investments from other banks. Dr. Kneuvean answered this document is like a disclosure of the bank depositories. When the College started the new process, the College contacted all of these banks and others and gave them the opportunity to bid which we would continue to do so this does not limit the College to these four banks. Trustee Hoskins Sutton thanked Dr. Kneuvean for the follow up on Liberty Bank.

Vice Chair Isnard motioned to approve the bank depositories. Trustee Ash seconded the motion. The Motion Carried.

22. **Unfinished Business (continued):** Chair Criswell returned to Unfinished Business to discuss executive session number four from the Special Meeting. Chair Criswell announced that the Board will go into executive session for consultation with an attorney for the public body or agency which would be deemed privileged in the attorney-client relationship with possible action to follow in open session for a 7-minute duration. The Board members will be allowed time to travel to and from the Upper Jewel Lounge. Trustee Ash made the motion to return to executive session. Trustee Hoskins Sutton seconded the motion. The Motion Carried.

The Board was allowed time to travel to the executive session meeting room at 7:07 p.m.

They were joined by Dr. Greg Mosier, President, Mr. Chase Pumford, College Attorney, and Dr. Scott Balog, Executive Vice President.

The Board entered the fourth executive session in Room 3397 and in the virtual meeting room at 7:10 p.m. The Board ended the fourth executive session at 7:17 p.m.

The Board was allowed time to travel to Upper Jewell Lounge.

At 7:24 p.m., Chair Criswell returned the meeting to open session.

No action was taken on the fourth executive session.

23. **Adjournment:** Chair Criswell called for a motion to adjourn the meeting. Trustee Brown made the motion. Vice Chair Isnard seconded the motion. The Motion Carried.

The meeting adjourned at 7:24 p.m.

ATTEST:

DocuSigned by:

*Evelyn Criswell*

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Chairperson, Ms. Evelyn Criswell

*Greg Mosier*

Secretary, Dr. Greg Mosier