



Mission Statement: Inspire individuals & enrich our community one student at a time.



Vision Statement: Be a national leader in academic excellence & partner of choice in the communities we serve.

KANSAS CITY KANSAS COMMUNITY COLLEGE
Board of Trustees Meeting
Tuesday, June 18, 2024 – 5:00 P.M.

CONSENT AGENDA – Item A
Meeting Minutes

1. **Call to Order & Pledge of Allegiance:** Chairman Brad Isnard called the Kansas City Kansas Community College (KCKCC) Board of Trustees Meeting to order at 5:11 p.m. at KCKCC-Main Campus Upper Jewell Lounge and in the KCKCC Zoom meeting platform on Tuesday, June 18, 2024. The Pledge of Allegiance was led by Trustee Ricketts.
2. **KCKCC Mission Statement:** Chair Isnard read the College mission statement.
3. **Roll Call:** Trustees present were Chairman Brad Isnard, Vice Chair Evelyn Criswell, Mr. Donald Ash, Mr. Mark S. Gilstrap, Ms. Linda Hoskins Sutton, Dr. Brenda Scruggs Andrieu and Ms. Mary Ricketts.
4. **Approval of Agenda:** Chair Isnard announced there would be one amendment to the agenda. Dr. Greg Mosier, President, asked to amend the agenda for the Presentations section to include the University of Kansas Health System’s Hall of Fame - Partner in Excellence Award Presentation to be presented by Dr. Mosier. Chair Isnard called for a motion to approve the agenda as amended. Trustee Ricketts made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**
5. **Audience to Patrons and Petitioners:** Chair Isnard invited patrons or petitioners to address the Board. There were no patrons or petitioners in the meeting room or online.
6. **Recognitions/Presentations:**
 - Chair Isnard invited Ms. Mary Spangler, Executive Director of the KCKCC Foundation, to present the KCKCC Foundation Biannual Update. Ms. Spangler presented the following –
 - The Foundation team’s fundraising efforts to date has generated almost \$12 million in gift revenue for the Annual and Capital campaigns, meaning 2,063 gifts have been

processed with the average gift size of about \$5,800. Of that total, the annual fund total was just under \$766,000 and capital cash collected was over \$11 million with another \$2 million in pledges. Foundation continued to meet with the Downtown Advisory Council to discuss fundraising progress, targets, marketing updates and development of the future center's programs and services. The original overall goal for the capital campaign almost four years ago was \$62 million which has been exceeded; fundraising continues to help support some pricing escalations.

- For the Family Fund, the College's employee giving program, Foundation received over \$20,000 in gifts which equaled about thirty \$750 scholarships.
- Foundation raised funds with a combination of in-person asks, direct mail appeals, e-mail and social media campaigns and events. These events recently attracted 350 individuals to the campus which allows people to experience our mission.
- Foundation hosted the Hall of Fame annual awards luncheon that generated \$116,000 for the general scholarship fund. Foundation hosted 110 alumni, student scholarship recipients, donors, retirees, and elected leaders for a co-naming dedication ceremony for the early childhood center for Dr. Marjorie Blank followed by an event for scholarship donors to meet with scholarship recipients.
- Katie Lindgren, Foundation Scholarship Coordinator, created a donor information guide on the Foundation website that detailed the available scholarships and how to establish new scholarships.
- Four new scholarship endowments were created with alumni leadership - Frank Gibbons and Nancy Wilson, Dave and Pat Hurrelbrink, the family of Mary Ann Flunder established a permanent endowment in her memory and legacy, and an anonymous donor.
- The alumni newsletter was mailed monthly to 30,000 alumni and Foundation continued to work collaboratively with Marketing to create material.
- A dedicated group of community leaders served as Foundation board members. KCKCC Trustee Mary Ricketts rotated off the Foundation board after a 6-year term, Ms. Spangler presented an appreciation plaque to Trustee Ricketts.

Trustee Ricketts congratulated Ms. Spangler for her and her team's hard work and for reaching 101% of the initial capital campaign funding goal. Chair Isnard gave appreciation for the work of the Foundation staff and the Foundation board.

- Chair Isnard invited Dr. Chris Meiers, Vice President of Student Affairs and Enrollment Management, to present the Strategic Enrollment Management Plan Annual Update. Dr. Meiers presented the following –
 - The state of the strategic enrollment management (SEM) plan was good. The enrollment goal for our enrollment management plan was 3,580 full-time equivalent (FTE) students by Fall 2028. This would be equivalent to the 2019 enrollment levels, which should be on track for this Fall. Dr. Meiers shared the Key Performance Indicators (KPIs) based on the Fall 2023 numbers; there has been an uptick in applications for admission and improvements in completion rates have been seen.

The application for admission was simplified and showed 4% more applications being processed compared to the same time last year. Summer enrollment numbers look great, specifically first-time student enrollment being up 26% for Summer. Fall applications were down, likely related to the Free Application for Federal Student Aid (FAFSA) complications; specific strategies will be implemented through the start of the Fall semester. The Archer Nurturing campaign was a guided tour during the prospective student phase to nudge students to the application standpoint that collects data and has automatic e-mail and text campaigns built into the program. Another key component of the SEM plan was to improve the orientation onboarding process for students with Admitted Student Days - year-round new student orientation process to share information about advising, financial aid and resources the students need to be successful.

- Retention numbers were trending upward for first-time students, Pell-eligible students, underrepresented students and female students. Part of the strategy between now and Fall was to continue to engage these students and the students that were not enrolled.
- Related to Title III programming efforts and guided pathways, course maps were built and were being integrated into the catalog and other areas to allow the same information to be presented to students in multiple fronts.
- The BlueConnect Student Engagement platform which would give students more information about how to connect with individuals on campus, about clubs and organizations would be online this Fall via Student Services and Student Engagement.
- Shared the ongoing SEM strategies being worked on including a SEM team retreat being held in July, artificial intelligence opportunities, how to automate tasks and processes, continued to look at alternative modalities, course starts and more flexible options for students. Dr. Meiers acknowledged the collective efforts and hard work of many people who were part of the first year of the SEM implementation team.

Trustee Hoskins Sutton questioned whether the student retention success course maps were for the employees internally or shared with the students. Dr. Meiers answered those are shared with the students as part of the advising process that indicate the courses students should take each semester to help be on track towards graduation and the course maps were being built into the catalog to be more visible.

- Chair Isnard invited Dr. Greg Mosier, President, to present the University of Kansas Health System's Hall of Fame - Partner in Excellence Award Presentation. Dr. Mosier presented the following –
 - KCKCC was recognized by the University of Kansas Health System (UKHS) for a program that was started shortly after Dr. Mosier began at the College. UKHS wanted to give their employees an opportunity to receive their General Education Diploma (GED) while on site without needing to leave work or lose work hours and would have assigned mentors. KCKCC began this partnership with UKHS and Pam Lefeber and Chris Bosserman, KCKCC GED Instructors, began teaching at UKHS. The

College received the Partner in Excellence Award which is a reflection of what our GED program and continuing education does for our community and how KCKCC offers education to our community. Dr. Mosier shared an inspirational video from the awards ceremony.

- Dr. Mosier shared that it was a great event, that he was a firm believer there are multiple roads to success and being able to open this pathway was very meaningful. He gave thanks to all - Chris Bosserman, Pam Lefeber, Assistant Director of Adult Education Stephanie Prichard, Administrative Assistant Jackie Batliner and everyone in continuing education. The award would be proudly displayed in the board room.

Chair Isnard shared he was excited to have attended the event and it made him proud to be part of an organization that continued to break down barriers to education and employment opportunity in the community. He congratulated Dr. Mosier, the faculty and staff.

7. **Communications:** Chair Isnard announced there were no communications scheduled.

8. **Board Committee Reports:** Chair Isnard invited the Board Committees to report.

- On behalf of the Board Finance Committee (BFC), Vice Chair Criswell, Chair of the BFC, reported the BFC met on June 11, the College's financial position remains strong and the College continues to effectively manage its financial resources. A budget workshop was conducted with full Board participation. The key content included planning for this coming budget cycle, looking at the College's financial options, community impacts based on KCKCC's financial decisions and driving factors of the budget. There was an education section built into the budget workshop to help the newer Board members understand budget items, what the Board does with the budget, how the budget was developed, what the driving factors for decisions are and to help reiterate for the non-new Board members some of the financial concepts and decision points. The workshop was well received and was excellently presented by Dr. Mosier, Ms. Lesley Strohschein, Interim Chief Financial Officer, and her staff. The BFC continued to monitor the unemployment rates and the effect on enrollment as lower unemployment rates typically trend with lower enrollment rates for community colleges because the potential students are employed in the workforce rather than in enrolling in college. The BFC continued to monitor the unemployment rates and high job availability toward the effect on hiring - related to the combination of low unemployment rates in Wyandotte County and the availability of well-paying jobs making it difficult for the College to attract quality candidates for position openings. A downtown campus update was given by Dr. Mosier during the BFC meeting.

Chair Isnard called for motion to accept the report. Trustee Ricketts made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

- On behalf of the Board Policy Committee (BPC), Trustee Hoskins Sutton, Chair of the BPC, reported the BPC would not meet until September when the Senates return.

There may be some internal work between Human Resources and the President's Office on policies.

- On behalf of the Board Community Engagement Committee (BCEC), Trustee Ash, Chair of the BCEC, reported there was not a meeting this month. Trustee Ash attended the Livable Neighborhoods Task Force meeting in May and the executive director would welcome the College giving a presentation. Trustee Ash would work with Dr. Mosier on who should present. Trustee Ash attended the Unified Government of Wyandotte County and Kansas City, Kansas (UG) Commission meeting last week. A well-deserved, long overdue special proclamation and recognition of Chester Owens was given as he would be moving to North Carolina at the end of the Summer to be with his daughters. Mayor Carolyn Caiharr of Edwardsville, Kansas gave a presentation about public listening sessions that were held around Wyandotte County regarding the Unified Government and if the form of government should be reviewed or if updates should be made - robust discussion ensued. As a KCKCC Board of Trustees member, Trustee Ash made his presence known and that the discussions were being heard.

Chair Isnard called for a motion to accept the report. Vice Chair Criswell made the motion. Trustee Ricketts seconded the motion. **The Motion Carried.**

- As the Kansas Association of Community Colleges (KACC) Delegate, Trustee Ash reported the KACC quarterly meeting was held at Butler Community College's Andover, Kansas campus on May 31 and June 1. It was a good series of informative meetings. It was attended by Jee Hang Lee, President & Chief Executive Officer of the Association of Community College Trustees (ACCT), which is the Washington, DC organization that works tirelessly on public policy on behalf of community colleges and Trustees. A legislative brief was given, but today the Governor called the legislators into a special session for a tax bill and sports stadiums. There was no anticipation of today's session having an adverse impact on community colleges. The next quarterly meeting would be in September.
- As the Association of Community College Trustees (ACCT) Delegate, Trustee Ash reported the annual ACCT Congress would be in Seattle, Washington in October.

Trustee Hoskins Sutton added the ACCT Diversity, Equity and Inclusion Committee would meet virtually on July 22 at 3:00 p.m. and if there was information to report she would do so at the August KCKCC Board meeting.

Chair Isnard called for a motion to accept the report. Trustee Ricketts made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

9. Consent Agenda: Chair Isnard called for a motion to approve the Consent Agenda. Vice

Chair Criswell made the motion. Trustee Ricketts seconded the motion. Six Trustees were in favor of approving the Consent Agenda. Trustee Hoskins Sutton opposed due to questions about Item D - Personnel Items (H.R.). Trustee Hoskins Sutton was concerned about two of the 10 resignations having resignation dates of April 29 and April 26 and why those items were not listed on the May report. Trustee Hoskins Sutton also questioned the item where an officer withdrew their resignation dated October 30, 2023, whether that would be retroactive payment to the officer back to October and which date the officer returned. The Board needed to be clear on items before voting as the Board sets a precedent.

Dr. Mosier responded about the officer position - one of the officers resigned then decided to not resign. Dr. Mosier was not sure of the date and thought Chief of Police Robert Putzke or Interim Chief Human Resources Office Sam DeLeon may have additional information.

Chair Isnard gave a reminder to the Board to speak about nonelected personnel in executive sessions whenever possible when a specific employee was addressed. In this case, questions may be better addressed if sent to Dr. Mosier before the meeting, the Board could request an executive session for discussion or to pull an item from the consent agenda before voting to discuss in further detail was always an option. Trustee Hoskins Sutton agreed and gave appreciation for his thoughts, yet when items are in print for employees and the public, she wanted all to know that the Board addressed the items and were not approving everything that comes before the Board. Chair Isnard clarified that it was about privacy, not about transparency. Dr. Mosier thanked Chair Isnard for the clarification and reminder and added if there were questions about documents sent to the Board prior to the meeting, all Trustees were welcome to e-mail the Chair and Dr. Mosier for answers prior to the Board meeting if possible.

Regarding the separations mentioned and the approval of the Consent Agenda, Dr. Mosier continued that the Board may vote without those items or may take a roll call vote as it stands, and he could provide an update at a later point.

Trustee Hoskins Sutton commented that Instructional Designer Shaun Pate resigned and he would be missed as he offered much to the college, and congratulated longtime faculty member Barbara Stransky who retired.

Chair Isnard clarified there was a motion to approve the Consent Agenda, there was a second to that motion and a vote. The vote result was six aye votes and one nay vote.
The Motion Carried.

10. **Student Senate Report:** Chair Isnard announced there was no Student Senate report due to Summer break.

11. **President's Report:** Chair Isnard called for the President's report. Dr. Greg Mosier reported the following –

- The College was honored to receive the University of Kansas Health System – Hall of Fame Partner in Excellence award.
- On June 8, the inaugural Vanguard Awards ceremony was hosted on campus by Mr. Roger Suggs, Student Activities Specialist II, who recognized individuals within the Kansas City, Kansas community and Kansas City Kansas Community College. Dr. Mosier was grateful for the recognition of The KCKCC Innovation Award - with future Innovation Awards being named the Greg Mosier Innovation Award. Some other individuals recognized were Earl Watson, Sr., Earl Watson, Jr., Erica Coulter, Gary Washington, Christopher Williams, Mayor Tyrone Garner, Leho Green, Dr. Shawn Derritt, Dean of Student Services, Elizabeth Daniels, KCKCC Student Senate President, and Theresa Holliday, Registrar. It was a beautiful event with a great turnout which would become an annual event. Dr. Mosier thanked Roger Suggs and his team for their efforts.
- The College happily hosted the dedication ceremony of the Dr. Marge Blank Childcare Center.
- The Physical Therapy Assistant (PTA) program received full accreditation.
- KCKCC hosted the dedication of the Ella Fitzgerald Listening Library. The president and executive director of the Ella Fitzgerald Foundation attended and were impressed with the College; they would be awarding additional scholarships.
- On June 4, Governor Kelly announced the broadband adopt program for internet access across the state. KCKCC was awarded \$239,400.00 for the purchase of 350 laptops for Pell-eligible students to check-out a good quality laptop each semester.
- During the Kansas Association of Community Colleges (KACC) meeting, there was conversation about the new Fair Labor Standards Act (FLSA) requirements and guidelines in relationship to exempt employees. This is a two-step process in regard to the line drawn for the minimum salary compensation for an exempt employee - currently \$35,568.00, as of July 1 that rate would increase to \$43,888.00. KCKCC was reviewing employees who may be affected. There was a possibility that effective January 1, 2025, that dollar amount could increase almost \$20,000.00 from \$35,568.00 to \$58,656.00 which would be a significant financial impact to the institution.
- The Title III Strengthening Institutions virtual site visit recently took place, Dr. Meiers, Vice President of Student Affairs and Enrollment Management, may share information.
- Downtown Update
 - Another area of possible contaminated soil was found about 30 feet deep. Studies are being done on how to address it. The environmental engineering firm would bore six 30- to 35-foot-deep holes to identify a possible perimeter and the substance. The expedited lab results should be received by Tuesday. While that occurs, construction would be paused.
 - KCKCC was working with the 2024 congressional discretionary funds through Transportation, Housing and Urban Development (THUD) that have reporting requirements. The federal government has not presented those reporting requirements for the tracking of specialized groups, with their primary focus being

lower income groups. The College was working with the known 2023 THUD guidelines.

- The team of Amanda Franze, Institutional Grant Director in the Foundation, Dr. Scott Balog, Executive Vice President, and others were working on the 2025 earmark request through Senator Moran's office, for additional Automation Engineer Technology (AET) equipment. The equipment would not necessarily be downtown, but would be used as a second AET lab, given the demand by Panasonic.
- Primarily Lesley Strohschein, Controller and Interim Chief Financial Officer, and others, were working on the new market tax credits (NMTCs) which would result in approximately \$6 million for the project - \$3 million for KCKCC and \$3 million for Swope Health.
- The Juneteenth Celebration would be held on June 19 – all were invited to help celebrate the day the enslaved people in Texas learned about their emancipation. The keynote speaker would be Kelly Hams Pearson, Conciliation Specialist with the U.S. Department of Justice, music provided by KCKCC's jazz band and KCKCC graduates.
- The beautiful new jazz mural was being completed on the south side of the Humanities building.
- The President's Cabinet Retreat was scheduled for July 10 and 11. Focused topics would be divisional Strengths, Weaknesses, Opportunities, and Threats (SWOT) analyses (leading to an institutional SWOT that would be shared during the Board Retreat in August) and a *Four Disciplines of Execution* (4DX) program facilitator (which would be presented to the College at convocation).

Trustee Ash motioned to accept the report. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

12. Executive Vice President's Report: Chair Isnard called for the Executive Vice President's report. Dr. Scott Balog highlighted the following –

- Dr. Balog's work is centered on institutional strategy, partnerships and operations.
- The search process to identify our new Chief Human Resources Officer has concluded. Ms. Lorraine Mixon-Page would bring over 35 years of experience in higher education, private industry, state government and local government with a wealth of knowledge, expertise, experience and enthusiasm to the role. Dr. Balog thanked Mr. Sam DeLeon for his work and leadership serving as Director of Employee Relations and stepping in as Interim Chief Human Resources Officer.
- Negotiations began with our faculty negotiation team and a negotiations website has been created where all of the information related to faculty negotiations is found in one place - schedule of meetings, communications and the current master faculty contract.
- Worked collaboratively with the Office of Institutional Effectiveness to compile information that includes strategic plan updates and key performance indicator data. This would be summarized in the annual report, demonstrating progress towards accomplishing the strategic goals contained within the current strategic plan.
- Worked with Institutional Effectiveness on a 5-year longitudinal analysis of high

school student performance data to support our work in fostering relationships with local schools, to grow our capacity, to address their needs and to grow opportunities for dual and concurrent enrollment, particularly in career and technical education.

- Worked to foster relationships and partnership with business and industry, local government and other organizations that include the Unified Government, Kansas Department of Corrections and the Lansing Correctional Facility. Two dozen residents of the Lansing Correctional Facility recently completed the welding certificate program and were celebrated with a graduation. Dr. Balog gave thanks to Ms. Ashley Irvin, Associate Dean of Career and Technical Education, and to the faculty and support personnel for a tremendous job.
- Helped kickoff the reconvening of Women in Cybersecurity in Kansas City.
- Worked to grow KCKCC's relationship with The DeBruce Foundation.
- Concluded the search for the Chief Human Resources Officer and initiated the Vice President of Finance and Operations search through a recent pilot with LinkedIn Recruit. The position would be promoted to thousands of prospective candidates.

Chair Isnard called for a motion to accept the report. Trustee Ricketts made the motion. Trustee Ash seconded the motion. **The Motion Carried.**

13. **Vice President Academic Affairs Report:** Chair Isnard called for the Vice President of Academic Affairs report. Mr. Jerry Pope highlighted the following –

- The Kansas Board of Regents (KBOR) mandated a redesign of the general education core. Through the year the Faculty and Academic Affairs Committee, the Deans and Mr. Pope have been reviewing KCKCC's transfer degrees - Associate in Arts and Associate in Science - to make them conform to this new general education redesign. There were not many changes. This means all of the general education courses would transfer to any of the Regents' universities.
- KBOR's performance reports were typically data-driven but have been completely redesigned and for a few years would not have any data to report. There would be four tasks: 1) developmental English corequisite course (since Spring 2022 KCKCC has offered a developmental corequisite English course "Integrated Reading and Writing" - the latest numbers show that 100% of the students who passed the developmental corequisite course passed Composition I in the same semester); 2) developmental math corequisite (the College hoped to have that by Fall 2025); 3) math pathways (depending on the degree path, college algebra may not be required anymore, there may be a quantitative reasoning course, a college algebra course, and a statistics course – more information to come); and 4) degree maps (which were integrated with the college catalog, was completely electronic on the website and able to be kept updated on an immediate basis).
- Congratulated Dr. Stacy Tucker, Director of Honors Education/Phi Theta Kappa/Service Learning, for being the National Institute for Staff and Organizational Development (NISOD) Excellence Award recipient. Gave congratulations to Ms. Teri Huggins, Professor of Business, as Teacher of the Year earning the Henry Louis Award.

- The Office of Assessment successfully helped all 110 programs, disciplines and cocurricular programs submit everything on time.
- The number of visits to the Learning Commons Center increased.
- The music department had their final 4-hour jazz showcase at Soiree Steak and Oyster House at 18th and Vine - out in the community to make KCKCC's music department and the college known.
- The Chamber Choir was one of 13 national finalists for the American Prize in Choral Performance for Small Program, College and University Division which was one of the nation's most comprehensive series of performing arts contests - it's that next level beyond the *Downbeat* awards.

Trustee Ricketts congratulated Mr. Pope on all the hard work of the team and all the awards for the faculty. Chair Isnard echoed there were many things to be celebrated in the report and it was appreciated.

Dr. Mosier gave kudos for a good job as it was very rare to have all areas, departments, divisions to have all their assessments done.

Chair Isnard called for a motion to accept the report. Vice Chair Criswell made the motion. Trustee Ricketts seconded the motion. **The Motion Carried.**

14. Vice President Student Affairs and Enrollment Management Report: Chair Isnard called for the Vice President of Student Affairs and Enrollment Management's report. Dr. Chris Meiers highlighted the following –

- Children's Mercy Park reported KCKCC had approximately 6,000 guests attend the commencement ceremony. This helped with the capacity issue from the previous year and allowed the opportunity to celebrate all of our graduates and guests in one ceremony. Dr. Meiers acknowledged the team led by Ms. Theresa Holiday and An'Drienna Wilson from the Registrar's office.
- The graduation processing has improved - the Registrar's office processed about 200 more degrees and about 450 more transcripts in May compared to the previous year due to students being able to submit online through Colleague.
- Summe enrollment looked strong. Fall enrollment had about a 2% decrease this week. A team meets weekly now to review different student populations specifically around the financial aid application and does targeted reach outs through texting, emails and phone calls to provide needed help.
- KCKCC started awarding financial aid last week. Students were notified and provided information from financial aid about additional items needed for the Fall semester.
- Great additions have been made to the basic needs program. They partnered with the University of Kansas system's Integrated Referral and Intake System (IRIS), providing referral services for students for services not available on campus.
- The Upward Bound Summer Academies began with many students on campus.
- The Title III site visit was last week. The College was in the process of submitting

performance objectives modifications with developmental English and corequisite math to facilitate more corequisite education and to use some of the carryover money to build capacity at the College from year one as the grant was awarded late in the grant year. The carryover from the first-year money would be reinvested into infrastructure and to help continue growth of guided pathways advising and developmental education.

- Congratulated administrative assistant Ms. Tinalisa Turner for winning the staff member of the year award - very proud of her accomplishment. Congratulated women's basketball student-athlete Kaylyn Rogers, who won the Lea Plarski Award from the National Junior College Athletic Association (NJCAA) - one of three national awards for students. Ms. Teresa Hill Collier, Director of Admissions and Recruitment, has been appointed to the NASPA-Student Affairs Administrators in Higher Education region board where she would be the membership coordinator for Kansas - very proud of her accomplishment. Gave congratulations to the entire athletic department as they achieved a 3.24 grade point average (GPA) and had 45 students with a perfect grade point average for the Spring semester.

Trustee Ricketts questioned the reason Summer enrollment was up. Dr. Meiers answered one reason was the Free Application for Federal Student Aid (FAFSA) issues - the Summer aid for students had to be done earlier and was easier to get in. Another reason was the improvements to our online application for admission allowed students to make that decision and start sooner. Another item noted was two-thirds of Summer enrollment was online classes allowing flexibility and the ability to pick up a class during the Summer to stay on track.

Trustee Ash gave congratulations on the academic achievements of the athletes.

Trustee Hoskins Sutton commented on the student housing being already full and that four beds were being held for international students for their visa. She questioned if there was room for just international students or if they were all athletes. Dr. Meiers answered there was some room and the four students referenced had pending visa statuses that had expressed interest in KCKCC. Their spots were held as they worked through the immigration items.

Chair Isnard called for a motion to accept the report. Trustee Ricketts made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

15. Vice President Educational Innovation and Global Programming Report: Chair Isnard called for the Educational Innovation and Global Programming Report. Dr. Fabiola Riobé highlighted the following –

- KCKCC was inducted into the University of Kansas Health System Hall of Fame - it was a beautiful ceremony.
- The Kids on Campus summer program was revamped and launched this week.
- The High School Partnerships office has been dedicated to the mission of collaboration. Gave thanks to internal stakeholders – Dr. Chris Meiers and the Student Affairs team.

Gave thanks to Mr. Victor Ammons and the psychology department for helping support a matriculation mixer and a Connect and Converge Dual/Concurrent Instructor Symposium to solidify our network and relationship with our school programs. They were both well attended and fantastic events.

- International Scholar Services had robust numbers for student visas and saw more international students transfer to 4-year institutions. Dr. Candice Scott, Assistant Director of International and Immigrant Student Services, diligently showed the pathway of what it means to start at community college, what the benefits are and where students can go from there. Her work was recognized across the state as she was elected as the Board Chair for the Kansas International Education Unit. Kudos to Dr. Scott.
- Ms. Susan Stuart, Director of Online Education, and her team successfully transferred into the first iteration of the new Learning Management System (LMS) and continued to increase training modules for our instructors for this Fall. Gave congratulations to Ms. Stuart as she completed the Kansas Community College Leadership Institute (KCCLI) and kudos to Dr. Mosier that recognized her project proposal could be implemented on campus.
- There would be a faculty teaching studio for instructors to prerecord their classes and get familiar with technology prior to being in an online environment.
- Mr. Rich Piper, Director of Workforce Innovation, reinforced and solidified partnerships and led initiatives across the community representing the College, representing our partnership with Federation for Advanced Manufacturing Education (FAME), ensuring students are aware of available opportunities, not only in apprenticeships, but what it means to be a student that could earn and learn and be successful at a community college. He strategically partnered with Foundation, creating opportunities for relationship building and enhancement.
- A ProX Intern Expo would be held on July 9 at 9:00 a.m. Five interns in the division would present their final projects about their intern experience at KCKCC.

Trustee Ricketts questioned if the faculty teaching studio would be open to the public for a fee as Wyandotte County is missing shared space such as podcast studios and looked forward to exploring that further. Dr. Mosier answered further discussion would need to be had.

Trustee Hoskins Sutton commented she was happy to see Kids On Campus was back and that many of the staff were rehires that would provide continuity even with the revamping. Dr. Riobé explained the revamping was more around the program schedule, the strategy of the weekly offerings and a reinvestment in the counselors as they were hired two weeks in advance to focus on giving them essential skills to get them professionally ready - familiarizing them with the college campus, making sure they were CPR certified, working with youth and creating an ecosystem of support. Dr. Mosier added some of the counselors in the program used to be the students of Kids On Campus. Dr. Riobé confirmed just under 200 students were in the program. Dr. Riobé gave a shout out to Ms. Andrea Kolkmeier in Adult and Continuing Education for her vision for the summer youth program. Trustee Ricketts gave kudos to Dr. Riobé for being appreciative of our diverse community and opening up cultural heritage experiences for the

students. Chair Isnard agreed there were many great programs and work going on in the division, thanked Dr. Riobé for driving it.

Chair Isnard called for a motion to accept the report. Trustee Ricketts made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

16. Chief Marketing and Institutional Image Officer Report: Chair Isnard called for the Chief Marketing and Institutional Image Officer Report. Ms. Kris Green highlighted the following –

- Welcomed two departments to the division - Media Services and Central Scheduling - as they are focused on institutional image and branding and work with marketing often.
- Marketing did much networking including visiting Sporting KC as part of the Wyandotte Economic Development Council group and meeting with other marketing partners in our community.
- Marketing was recognized in *Community College Daily* for our marketing return on investment (ROI) strategy and asked Ms. Green to write an article outlining how the College's approach as it is something of confusion across the nation.
- The 100 Stories series was completed and are online. They are wonderful for our social media reach. The story about our volleyball coach reached 10,956 people who interacted with that story.
- Marketing would continue to feature stories about how KCKCC impacts lives.
- The Athletics and Activities Media Specialist, Charlie Martin, created many reaches and interactions of accomplishments through his photography.
- Media Services online streams the athletics games to over 150 people as the College had invested in some technology and would continue to invest in technology over the next year. Ms. Green gave thanks to Media Services for handling the busy home game schedule and for making an impact.
- Marketing was moving forward with the KCKCC website redesign after spending the Fall and Spring researching. The exploration stage on how we organize and dissect our website so it is student enrollment focused would continue through the Fall to hopefully launch the site in early Spring between enrollment periods.

Chair Isnard called for a motion to accept the report. Trustee Ash made the motion. Vice Chair Criswell seconded the motion. **The Motion Carried.**

17. Chief Financial Officer Report: Chair Isnard called for the Chief Financial Officer Report. Ms. Lesley Strohschein, Controller and Interim Chief Financial Officer, highlighted the following –

- The Finance department was wrapping up the fiscal year. One big initiative this year was that the College received over \$900,000 from the State for apprenticeship funding and between Automation Engineer Technology (AET) program and the Educational Innovation and Global Programming Division, those funds were spent to support apprenticeship efforts. The College would be receiving that amount of funding again next year.

- The business office promoted the new payment plans with an event with popcorn encouraging students to pop-in to self-service and take care of their payment plan.
- The Facility Services department built a new bridge from the Continuing Education Building (CEB) to the Math/Science building, did water line replacement in the Humanities area, was cleaning and resetting Centennial Hall for next Fall and working on some of the strategic asks such as soundproofing the audio engineering areas.
- College Police - Mr. Kenneth Brown and Mr. Elijah Jameson attended the Kansas Law Enforcement Training Center, would graduate later this month and join our force.
- Financial Report - Net position for this month was \$119,000,000, slightly less than last month. The burn rate was down \$2 million from the average. Revenue for the month was \$929,000 - mostly tuition and fees for Summer, grants and bookstore auxiliary sales of graduation items and course materials for Summer. Investment income from our Certificates of Deposit was \$145,000. May expenses were about \$2 million lower than average but we have a little over \$1,000,000 in outstanding purchase orders where the funds have been encumbered for services or ordered items that are delayed or not quite done - those funds would be spent against this year once those items were done.

Trustee Ash questioned the status of the field house floor. Ms. Strohschein explained the Request for Proposal (RFP) closed last week, a selection was made and need to finalize the contract.

Trustee Hoskins Sutton commented regarding the consent agenda items and the Officers, anyone that wants to return to work at KCKCC was great because the news reported last night the starting rate on the Missouri side for a police officer was \$69,000 and she was not sure the College could match a base pay starting at \$69,000. Trustee Hoskins Sutton wanted the record to be clear that she was not against someone coming back, she was just questioning the process.

Chair Isnard questioned the outstanding student debt and if there are trends that cause that outstanding debt such as payment plans that fail midyear. Ms. Strohschein answered it was a combination of things - few students set up payment plans and did not know if caused by unawareness, not wanting to lock themselves into a plan or waiting on financial aid. The College went back to a different system because the system that was being used for payment plans did not allow alterations as a lot of students are on scholarship and in student housing and did not want to set up the payment plan for the whole amount. Students can now be signed up for past due payment plans, which we did not have previously. Students can have up to \$1,000 balance and still enroll. The Business Offices hoped more students would set up a payment plan where it eventually would get cleared off.

Chair Isnard confirmed the College provided extra flexibility and was not dropping a student if they were not paid on the first day of classes. Ms. Strohschein confirmed there was discussion about requiring students to have payment arrangements made, not to be paid in full on the first day but to set up an option to pay their bill.

Trustee Ash questioned the student loan default rate. Dr. Mosier answered it was very low compared to institutional peers. The College allowed greater expansion in opportunities for payment and some extensions to see how that affected the retention and persistence rate without putting the College in any major significant financial risk. The students need to be signed up for a payment plan. The College gave more flexibility and worked to find a happy medium by reviewing year to year comparisons.

Chair Isnard called for a motion to accept the report. Trustee Gilstrap made the motion. Vice Chair Criswell seconded the motion. **The Motion Carried.**

18. **Chief Human Resources Officer Report:** Chair Isnard called for the Chief Human Resources Officer Report. Mr. Sam DeLeon, Director of Employee Relations and Interim Chief Human Resources Officer, highlighted the following –

- The talent acquisition area continued to take steps locally in leveraging personal contacts, attending local career affairs and beyond our local area. The Human Resources (HR) team began to develop an annual plan for recruiting in talent acquisition and career fairs working with Dr. Steve Nettles, Director of Institutional Effectiveness, to ensure internal organization and to have additional activity in the community.
- The HR team attended a career fair titled “Better Together” which since 2015 has served over 42,000 job seekers. The intent and approach were to ensure continued engagement with local individuals.
- Through LinkedIn, the HR initiative engaged differently than in the past. KCKCC was one of four Kansas higher education entities engaged with LinkedIn on the approach. The College’s LinkedIn liaison provided guidance and advisement to strategically utilize the LinkedIn tool with artificial intelligence and algorithms on who and what KCKCC is - our story in Kansas City, Kansas.
- The HR team is being more educated on social media platforms - their value, reviewed strategies and their advice on how to better utilize the LinkedIn tool in the next six months, to provide more specific details and updates with metric driven recommendations to help make more determinations and decisions. Identified hard to fill jobs would be slotted higher on the pedestal on the LinkedIn platform to find the right candidates faster. HR supports the KCKCC marketing leadership that was in place through LinkedIn.
- HR would focus on three specific areas: goals, strategies and measures. A wider net would be casted. HR would meeting biweekly with the LinkedIn advisor and support to post a large group of jobs on a daily basis.
- Mr. DeLeon thanked the Board, President's Office and KCKCC leaders for the recognition for his recent personal item and that he felt truly valued at the College.

Dr. Mosier thanked Mr. DeLeon for all the work done and efforts put in as interim. Chair Isnard echoed the sentiments for the work as interim.

Chair Isnard questioned the LinkedIn program and was glad that KCKCC was working with

them. Chair Isnard expressed that sometimes the recruiting aspect of LinkedIn was frustrating because the contacts included much lower salary expectations or the incorrect job field. He hoped the College was working with LinkedIn to make sure the right people were being recruited and giving the College a good image. Mr. DeLeon answered it was incumbent upon human resources and KCKCC leaders to create job descriptions with specific titles to successfully reach qualified candidates. Chair Isnard agreed it would take that continued human touch and appreciated keeping the focus there as the algorithm cannot do it all.

Trustee Ricketts congratulated the use of LinkedIn as it makes it so much easier to share information and was glad to hear that HR worked closely with Ms. Kris Green in marketing because how KCKCC looked as an organization on LinkedIn was just as critical as the candidates being looked for. The College's image on LinkedIn was looking good, including Foundation's posts and the Athletics department's posts. Mr. DeLeon confirmed that HR was consistent with Ms. Kris Green and her team and what the College communication should be.

Chair Isnard called for a motion to accept the report. Trustee Hoskins Sutton made the motion. Trustee Ricketts seconded the motion. **The Motion Carried.**

19. Chief Information Officer Report: Chair Isnard called for the Chief Information Officer Report. Mr. Peter Gabriel highlighted the following –

- The database services team upgraded the Colleague user interface from version five to version six. The team has worked with Brady Beckman, Director of Student Success and Retention, along with Ellucian's action line support to resolve issues with the automated advisor assignments - they were updating in Colleague but not transferring over to customer relationship management (CRM) advised which is the viewing tool. The team has been anticipating the migration of Colleague Student Information System (SIS) to the cloud and have began a complete list of third party integrations so the information would be ready for the migration.
- At the upcoming back to school fair on August 9, the computing services team would have a staff member present with computers to check out to students and to answer students' technology questions.
- Information Services kicked off a project with Logicalis for a full year of projects around Microsoft 365 focusing on security and device management.
- The team partnered with Tandem Cyber to monitor, respond to threats and advise KCKCC on changes to improve security posture, mostly through Microsoft 365 and server patches.
- Mr. Gabriel thanked Ms. Amanda Franze, Institutional Grant Director, for her efforts and work on the laptop funds project. Those laptops would be great for the students and give the College more laptops to check out every semester.

Trustee Ash mentioned the recent well publicized cyber hacks among government agencies in the greater metropolitan Kansas City area and questioned if attempts have led to KCKCC. Mr. Gabriel responded not yet and it has turned to more of a when not if it could happen to

everyone. The College was trying to do what we can with the help of Logicalis and Tandem Cyber to prevent this. Trustee Ash appreciated that the College had been fortunate due to the efforts of Mr. Gabriel's team and cooperation of all employees and system users. Mr. Gabriel mentioned with Logicalis and Tandem there would be many changes with as minimal impact on staff, faculty, students as possible. Dr. Mosier added the expansion to the cloud would add additional live updates for security features.

Chair Isnard shared he attended a session at an Association of Community College Trustees event that explained security issues that colleges are seeing and would appreciate an executive session to get a good report about where KCKCC stands. Chair Isnard thanked Mr. Gabriel for his work. Mr. Gabriel explained that Tandem would provide sessions and the College should be fully up to speed in about three months.

Chair Isnard called for a motion to accept the report. Vice Chair Criswell made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

20. **Unfinished Business:** Chairman Isnard presented the proposed Board of Trustees Meeting Schedule 2024-2025 indicating that the document was in the Board packet and there were e-mail communication updates as he received feedback from all Trustees and administration. The proposal included one morning meeting on Tuesday, October 15, 2024, at the Pioneer Career Center. The other two previously morning meetings would move to the evening. One meeting on Tuesday, April 15, 2025, would be at the Technical Education Center (TEC). The rest of the meetings for the 2024-2025 year would continue to be a 4:00 p.m. special meeting, if necessary, with the regular meeting at 5:00 p.m.

Chair Isnard called for a motion to approve the proposed 2024-2025 Board of Trustees Meeting Schedule. Trustee Ricketts made the motion. Trustee Ash seconded the motion. **The Motion Carried.**

21. **New Business:** Chair Isnard invited the presentation of the proposed Preapproved Contracts List FY2025. Ms. Lesley Stroschein, Controller and Interim Chief Financial Officer, presented the following –

- The proposed preapproved contract list for next fiscal year was in the Board packet. These were contracts that were \$25,000 or more that would usually require Board approval as they were incurred. The items have been vetted for vendors, prices and some have been bid out recently. They covered areas of Facility Services, Administration, Information Technology, Athletics, Academics and Marketing.

Trustee Ash questioned if there were significant increases or if the items were consistent from year to year. Ms. Stroschein confirmed the consistency and that the Board would still see each of the purchases as they come through, whether it was the whole contract or in pieces on the bill listing. Dr. Mosier added that he and Ms. Stroschein reviewed the items thoroughly to ensure the competitiveness compared to other recent work or any type of variable prior to


placing them on this list for the Board's consideration. Ms. Strohschein pointed out that the College's insurance on the list, would be about \$1.2 million and the premium went up less than 1% this year compared to some of the other 19 community colleges that increased 20% to 40%. Chair Isnard commented the list looked very standard.

Chair Isnard called for a motion to approve the Preapproved Contracts List for Fiscal Year 2025. Trustee Ash made the motion. Vice Chair Criswell seconded the motion. **The Motion Carried.**

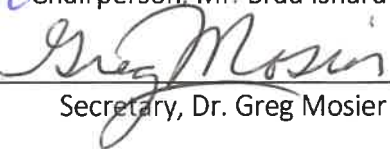
22. **Adjournment:** Chair Isnard called for a motion to adjourn the meeting. Vice Chair Criswell made the motion. Trustee Ricketts seconded the motion. **The Motion Carried.**

The meeting adjourned at 7:01 p.m.

ATTEST:



Chairperson, Mr. Brad Isnard



Secretary, Dr. Greg Mosier