



Mission Statement: Inspire individuals & enrich our community one student at a time.



Vision Statement: Be a national leader in academic excellence & partner of choice in the communities we serve.

**KANSAS CITY KANSAS COMMUNITY COLLEGE
Board of Trustees Meeting
Tuesday, April 16, 2024 – 9:00 A.M.**

CONSENT AGENDA – Item A
Meeting Minutes

1. **Call to Order & Pledge of Allegiance:** Chairman Brad Isnard called the Kansas City Kansas Community College (KCKCC) Board of Trustees Meeting to order at 9:01 a.m. at KCKCC- Technical Education Center in Room AA101 and in the KCKCC Zoom meeting platform on Tuesday, April 16, 2024. The Pledge of Allegiance was led by Trustee Hoskins Sutton.
2. **KCKCC Mission Statement:** Chair Isnard read the College mission statement.
3. **Roll Call:** Trustees present were Chairman Brad Isnard, Vice Chairwoman Evelyn Criswell, Mr. Donald Ash, Mr. Mark S. Gilstrap, Ms. Linda Hoskins Sutton and Dr. Brenda Scruggs Andrieu. There was one vacant Board Member seat.
4. **Approval of Agenda:** Chair Isnard called for a motion to approve the agenda. Trustee Hoskins Sutton made the motion. Trustee Gilstrap seconded the motion. **The Motion Carried.**
5. **Audience to Patrons and Petitioners:** Chair Isnard invited patrons or petitioners to address the Board. There were no patrons or petitioners online or in the meeting room
6. **Recognitions/Presentations:**
 - Chair Isnard invited Dr. Fabiola Riobé, Vice President of Educational Innovation and Global Programming, to present the Educational Innovation and Global Programming Annual Update. Dr. Riobé presented the following –
 - The mission of the Office of Educational Innovation and Global Programming is to foster educational excellence, innovation, and global engagement within Kansas City Kansas Community College by providing transformative learning experiences and promoting cultural understanding and global awareness among students, faculty, and staff.

Dr. Riobé shared a video that highlighted the vibrant and transformative landscape that the Office of Educational Innovation and Global Programming has cultivated at KCKCC from Fall 2023 to the present day in the areas of Adult and Continuing Education, High School Partnerships, International Student Enrollment, Online Education Services and Workforce Innovation. This success has not happened in isolation as internal silos were torn down, leading sound integrations, and fostering dynamic collaborations between departments. The narrative is one of unyielding commitment to progress, inclusion and excellence, and it is a narrative that we will continue to right together. Together, we are not just equipping students for the future, we are shaping the future they will navigate.

Trustee Hoskins Sutton thanked Dr. Riobé for hitting the ground running as she has not been in her position for one year yet. Dr. Riobé thanked Dr. Mosier, the Board, President's Cabinet, faculty and staff for being innovative and collaborative.

- Chair Isnard invited Ms. Morgan Hall, KCKCC Student, to present the KCKCC Annual Student Research Symposium Presentation. Ms. Hall presented the following –
 - Gave acknowledgement to those who assisted her throughout the process – Dr. Stacy Tucker, Pat Kelly, Catherine Sutherlin and Victor Ammons.

This was a study over social media addiction or usage in college students through a group of psychology classes with about 47 participants. Age groups of 19- to 20-year-olds were 42.6% of the majority and 18-years-old and under at 19.1% with most being emerging adults. Apps used the most were TikTok followed by Instagram, YouTube, Snapchat and Facebook. Saturday, Sunday and Friday were the highest days of use and Wednesday was the lowest. Additional data was also collected from this study.

Regarding future research, Ms. Hall hoped to develop this exploratory study into something more robust hopefully for publication. She would receive assistance from Dr. Stacy Tucker, Dean Cleon Wiggins, Pat Kelly and Professor Catherine Sutherlin.

Trustee Scruggs Andrieu commented it was an excellent study. Chair Isnard agreed it was an interesting and timely topic. The Board thanked Ms. Hall for her presentation.

7. **Communications:** Chair Isnard reminded the Trustees that as the Board continued to do the work of the Board and support the College, it is important that the Board continued to self-check to ensure compliance with shared commitments to each other, the College as a whole and the president. Recent comments made, with no negative intent, may have been unintentionally confusing to staff, students or community members. As a reminder to the Board, Chair Isnard read sections from the KCKCC Board of Trustees Handbook to clarify shared commitments and a clear path for employee communication of complaints or grievances. Chair Isnard expressed he wanted to reinforce that the Board has a grievance policy as a college and it is the Board's responsibility to maintain compliance with the

shared commitments, to communication with staff and the president, and to support that policy as the standard way for any employee who has the issue of grievance to communicate that to their direct supervisor and then follow the steps to a higher level so that the Board would be the last step in that process. The Board may contact Chair Isnard with any questions or concerns for further discussion.

8. **Board Committee Reports:** Chair Isnard invited the Board Committees to report.

- On behalf of the Board Finance Committee (BFC), Vice Chair Criswell, Chair of the BFC, reported the BFC met on April 9, 2024. KCKCC's financial position remains strong and the College continues to effectively manage its financial resources. The Board financial training is scheduled for June 2024; this training is targeted for new Board members and is open to non-new Board members as a refresher. At the meeting, Ms. Strohschein delivered an update on the status of the colleges Certificates of Deposit. As a technology update, KCKCC is moving to the cloud rather than hosting services on its premises and will be long-term considerably less expensive than hosting our own servers and processing equipment which is more closely aligned with the College's business continuity plan as it greatly reduces the risks involved in hosting on premises. The BFC continues to monitor the correlation between unemployment rates and the effect on enrollment along with unemployment rates and high job availability and its effect on hiring. The BFC will continue to monitor and encourage the College to move strategically in the appropriate direction. An update on the downtown campus update was also received from Dr. Mosier.

Trustee Ash motioned to accept the report. Trustee Hoskins Sutton seconded the motion.

The Motion Carried.

- On behalf of the Board Policy Committee (BPC), Trustee Hoskins Sutton, Chair of the BPC, reported the BPC would have policies to present later in the meeting.
- On behalf of the Board Community Engagement Committee (BCEC), Trustee Ash, Chair of the BCEC, reported the BCEC did not meet this month due to conflicting schedules and technical difficulties, will meet in May. Recomposition of the BCEC may be discussed once the new Trustee position is filled. Trustee Ash attended the Livable Neighborhoods Task Force Meeting in March and gave a brief report, had discussions with individuals after the meeting about the College and availed the BCEC to do a special presentation to standing groups that would be interested. It would be in our best interest to consider asking if the BCEC could do an abbreviated presentation from Dr. Mosier's presentation focused on the key determinants that drive the budget, an explanation of the mill levy, taxes and the economic impact.

Chair Isnard called for a motion to accept the report. Trustee Gilstrap made the motion.

Trustee Scruggs Andrieu seconded the motion. **The Motion Carried.**

- As the Kansas Association of Community Colleges (KACC) Delegate, Trustee Ash reported that last Friday Trustees Ash, Hoskins Sutton and Scruggs Andrieu plus others from the College traveled to Junction City, Kansas for the annual Phi Theta Kappa (PTK) awards program. The three KCKCC students that were recognized represented KCKCC extremely well. A brief KACC meeting followed the awards which was a legislative update from Ms. Heather Morgan, Executive Director of KACC, indicating that the colleges are looking pretty good and will come out of this legislative session well. The next KACC meeting is at Butler Community College’s campus in Andover, Kansas on May 31 and June 1. Mr. Jee Hang Lee, ACCT President & CEO, will visit from Washington, D.C. for the meeting.
- As Association of Community College Trustees (ACCT) Alternate Delegate, Trustee Hoskins Sutton reported she attended the regional meeting yesterday as she is a candidate for the Diversity, Equity and Inclusion (DEI) Committee and gave a presentation. Updates received from ACCT included 1) the ACCT Leadership Congress in October always recognized the M. Dale Ensign Trustee Leadership Award - he recently passed at 90 plus years old and he always attended the Leadership Congress; 2) a legislative update mentioned that the Pell Grant will remain at \$7,385.00 and the gainful employment financial value transparency deadline was July 1, but has been extended to October 1; 3) the FASFA delay has been marred with data errors and is still being worked on; and 4) April is Community College month with a theme of “Cultivating Skills for the Future” and some community colleges across the nation had their Governor issue a proclamation designating April as Community College Month which would bring more recognition. This could be a consideration for the 19 Kansas community colleges to consider doing next year with Governor Kelly. It was an interesting and good meeting.

Chair Isnard thanked both Trustees Ash and Hoskins Sutton for the updates as there continues to be a lot going on at the national level and in Topeka. Chair Isnard called for a motion to accept the reports. Vice Chair Criswell made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

9. **Consent Agenda:** Chair Isnard called for a motion to approve the Consent Agenda. Trustee Ash made the motion. Vice Chair Criswell seconded the motion. **The Motion Carried.**
10. **Student Senate Report:** Chair Isnard called for the Student Senate Report. Ms. Elizabeth Daniels, Student Senate President, and Ms. Eden Barnes, Student Senate Vice President, reported the following –
 - The Centennial Celebration occurred on Saturday, April 13 from 10:00 a.m. to 1:00 p.m. in the Jewell building and in the parking lot. Many community members came and had a great time celebrating the centennial of the College and how amazing that it has been 100 years. Student Senate worked various stations such as the bounce houses, face painting and various activities.
 - Outgoing members need to get upcoming leadership. The application form for Student Senate for the 2024-2025 academic year is open and will close April 23 at 5:00 p.m.

During that week, Student Senate will have candidate interviews then candidates will start campaigning. The first week of May the voting form will open and it will close at the end of that week.

- Student Senate is planning the end of the year bash for May 1 from 10:00 a.m. to 3:00 p.m. with hot dogs, chips, drinks and cookies. There will be several activities and carnival games with some more extraneous active events. Student Senate plans to reserve the field house parking lot to host most of the carnival games and activities, and the soccer field to host the more active events.
- Student Senate plans to host a campus wide study session night for all students going into finals week to make sure all students are prepared. The study session will be May 5 from 6:00 to 8:00 p.m. in Lower Jewell and will include nachos and music.
- The Student Senate meeting is this Friday from 2:15 to 3:15 p.m. on Microsoft Teams.

Trustee Ash recognized Ms. Elizabeth Daniels as one of the PTK students award recipients. Chair Isnard gave congratulations and thanks for all her work on the Senate. Dr. Mosier added that in addition to the PTK award, Ms. Daniels was also recognized as the Coca-Cola New Century Transfer Scholarship winner and that it has been 25 years since KCKCC had a student win that award.

Trustee Ash motioned to accept the report. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

11. **President's Report:** Chair Isnard called for the President's report. Dr. Greg Mosier reported the following –

- The Phi Theta Kappa (PTK) event last week was terrific with a wonderful turnout.
- Along with April being Community College Month, May is National Apprenticeship Month. With KCKCC's new Automation Engineering Technology program receiving state recognition and KCKCC becoming an apprenticeship site, the College was contacted by the state Office of Apprenticeship to have an event the first week of May for Apprenticeship Week. The event would possibly be attended by the Governor or Lieutenant Governor. The state level has highly emphasized how they want to focus on Kansas City and KCKCC - the things the College are doing are getting recognized and appreciated at the state level.
- The College is excited to have the new High Voltage program launching in the Fall. The Automation Engineering Technology lead instructor, Chuck Saunders, has moved all the equipment into the new room for the AET program so High Voltage can use AET's current space.
- The Request for Proposal (RFP) to demolish the Wash Barn has been done and won by Remco Demolition, who handled the downtown demolition. The Wash Barn will be taken down and will be flat with the rest of the parking lot to add more parking. In the future it may be a great location to build something new for the community.
- The Parade of Hearts is happening now with over 100 hearts that were created by artists and sponsored by companies. Panasonic sponsored a heart and asked KCKCC to be the

host, which means the heart sits on campus until the heart auction takes place in August. It is located on the corner near Centennial Hall and the Humanities Building, which will bring people to campus to find this beautiful heart. The College may try to win the bid for this heart to go with the other heart already on campus.

- The Centennial Dinner in March was wonderful and thanks was given to everyone that helped. About 30 additional people attended the dinner than were originally expected. The culinary group did a great job on that event along with this morning's breakfast and they will be catering the Hall of Fame luncheon this Friday.
- A new sign is outside the Humanities and Administration area. An additional piece has been added to it and it will be electrified next week. Drive by to take a look.
- The annual Employee Recognition & Retirement luncheon celebrating employees for their years of service will be on May 10.
- Commencement planning was continuing for Thursday, May 16 at 1:00 p.m. Dr. Meiers would provide more information.
- National Conferences - Last week was the American Association of Community College (AACC) conference with about nine KCKCC attendees; this week was the Higher Learning Commission (HLC) conference with about eight KCKCC attendees.
- For student safety, a sidewalk is being installed on the north side of the main road to help with walking from the Learning Commons, the ponds and the softball field to get to the main buildings and Centennial Hall.
- The Chief Human Resource Officer and the Vice President for Finance and Operations positions have been posted.
- The downtown project had a tremendous amount of great movement including presentations to the Unified Government (UG) for building permits for groundwork, footers and foundations; and the project received the Marion and Henry Bloch Foundation \$1 million gift since the contingencies were met.

Chair Isnard called for a motion to accept the report. Vice Chair Criswell made the motion. Hoskins Sutton seconded the motion. **The Motion Carried.**

12. **Executive Vice President's Report:** Chair Isnard called for the Executive Vice President's report. Dr. Scott Balog highlighted the following –

- Strategy
 - The College is preparing for our technology modernization that would include a move to the cloud and implementation of a new customizable portal experience for students and employees, advanced data analytics tools and a solution to advance our work in streamlining the development of prescribed education pathways for our students. The budget request includes the support necessary to ensure the successful implementation, change management and adoption of the technology that we procure. We will optimize our investment in technology.
 - This past week, Dr. Balog attended, with Chief Information Officer Peter Gabriel, the Ellucian Live in San Antonio, where the company presented their plans for the future for solution rollouts and advancements in recent strategic acquisitions.

- KCKCC aspires to outperform our IPEDS peer institutions and to be among the highest performing institutions in the country. Dr. Balog met with the Director of the Aspen Institute College Excellence Program to learn more about the program and their key performance metrics which include a focus on equity and retention, progression and completion rates among all students.
- Partnerships - focus on industry, education and community.
 - Within industry President Mosier and Dr. Balog met with executives from Marvin announcing the groundbreaking of their new production facility in Wyandotte County. Continuing to meet with leaders of Panasonic to learn more about their workforce needs and the best ways to support them. Dr. Balog met with area vendors and trade organizations to discuss the vision for the downtown center, program offerings and construction needs and timelines in an interest to engage a diverse array of vendors in support of the construction of the downtown center. We continue to refine the framework for a new workforce development system for the Kansas City Metro with KC Rising's Workforce Action Team.
 - In education, discussions continue with University of Saint Mary on articulation partnerships across several key program areas and hosted the university's President and Provost for a tour of Pioneer Career Center. Met with leaders at the Kansas City Art Institute and Donnelly College to discuss partnership and articulation opportunities. Leaders were engaged from Lansing, Leavenworth, and Tonganoxie high schools on career and technical education pathways.
 - For community, Dr. Balog met with leadership at El Centro, The Downtown Shareholders of Kansas City and Kansas City, KS and the KCK Chamber of Commerce to discuss issues challenging downtown. This is complementing work that Clean Wiggins, Dean of Social Behavioral Sciences, is doing with the Downtown Advisory Council to start leaning into some of the challenges the College is facing downtown and how best to resolve those.
- Operations and Execution
 - Dr. Balog continues to work with Dr. Steve Nettles, Director of Institutional Effectiveness, in inventory and charting work across divisions to optimize time and talent management to avoid piling on and to maximize the use of human resources. Developing a new process for grants planning, proposal development and management of grants.

Chair Isnard called for a motion to accept the report. Trustee Ash made the motion. Vice Chair Criswell seconded the motion. **The Motion Carried.**

13. Vice President Academic Affairs Report: Chair Isnard called for the Vice President of Academic Affairs report. Ms. Cecelia Brewer, Dean of Academic Support and Assessment, on behalf of Mr. Jerry Pope, Vice President of Academic Affairs, highlighted the following –

- To support the strategic plan's Priority 2: Quality Programs and Services, KCKCC's Phi Theta Kappa (PTK) chapter helped to organize a service project for the Heartland Regional PTK Convention, which was held in Kansas City. Teddy bears were collected and

donated to Sunflower House, an organization dedicated to protecting children in the community from abuse.

- The Fall 2023 Teaching Excellence and Colleague Honor (TEACH) Award recipients were honored on March 29 in the Center for Teaching Excellence. Full-time and adjunct faculty recipients were Dr. Justin Binek, Assistant Professor of Music, and Ms. Ann Elwell, Psychology Adjunct.
- Gave congratulations to two students in the post-secondary Heating, Ventilation and Air Conditioning (HVAC) program who received Malco's Head of the Class award for Spring 2024. Additional congratulations to the other students in that program who will enter the workforce in July.
- There are several upcoming events listed in the report. The theater production "Private Lives," which is completely student-produced, will run April 19 through April 22. Later today, sociology student Orlanda Alonso Herrera will give a presentation entitled "The Impact of Activism Abroad by Community College Students."

Chair Isnard called for a motion to accept the report. Trustee Hoskins Sutton made the motion. Vice Chair Criswell seconded the motion. The Motion Carried.

14. Vice President Student Affairs and Enrollment Management Report: Chair Isnard called for the Vice President of Student Affairs and Enrollment Management's report. Dr. Chris Meiers highlighted the following –

- The Spring 2024 enrollment 2.9% per student credit hours which is on track with the Strategic Enrollment Management (SEM) plan. Returning students for Spring are up 3.94%. For Summer/Fall enrollment, gains are attributed to our admissions application processing improvements. Advising appointments are up compared to the previous January, February and March. The College is being more proactive with data in determining reported no shows and the Title III team contacting those students about getting back on track.
- With the FAFSA complications, we are going to identify all returning students who have not submitted a FAFSA and contact them via the advising system making sure they have the needed information to complete that as soon as possible.
- KCKCC has only received about 53% of the FAFSA so far from the Department of Education compared to what we had this time last year. The financial team is working with Information Services on this. The Department of Education is providing 30 hours per week of consulting services with the National Association of Student Financial Aid Administrators. All the rules and set up involved in processing financial aid has to be rewritten for this new simplified FAFSA.
- For Commencement planning, we are doing walkthroughs for the transition to Children's Mercy Park. Students have been notified to start requesting tickets for their guests. There are 18,000 seats. We're excited to go to a new venue and have a great experience.

Trustee Hoskins Sutton mentioned that ACCT commented how FAFSA is impacting the students and that often where students attend college is based on their financial aid. Trustee

Hoskins Sutton questioned that since the majority of KCKCC students need financial aid and it's being delayed what impact that will have on enrollment. Dr. Meiers answered the College is concerned for the students who are the most financially fragile and for when the FAFSA will be processed as it will take time. Since the four-year schools make decisions sooner, there is an advantage for community colleges that as students are not getting answers about affordability there may be a boomerang of students from our local community saying KCKCC is a good value and a good place to start.

Trustee Ash commented the FAFSA situation at the national level is a complete disaster and noticed at the PTK event how many students were undeclared. This seems to be a direct correlation to the financial aid. This is at a crisis level, but it's encouraging to hear that KCKCC is prepared to adjust and do what can be done. Dr. Meiers agreed that the College is here to help, is an affordable option.

Chair Isnard agreed it is encouraging to hear the College is getting some consulting help and questioned if there was any communication from the Department of Education that gives a timeline to be passed the roughest part of this transition. Dr. Meiers answered the Department of Education sends daily technical updates and documentation to our financial aid office which is a tremendous amount of time on the staff to keep up on the regulations and changes.

Dr. Mosier added as we look at the enrollment and the success data from the budget the most vulnerable is those who are financially insecure which is the group this is affecting. For years Dr. Mosier pushed for more automation and as we get there what our students need is more human touch – for our people to spend time with people. Dr. Meiers added the Title III grant increases our capacity to provide more support services and we want to put the student back in student affairs - where we can be most impactful.

Chair Isnard thanked Dr. Meiers and his staff for their work and the students who are having to work hard to navigate this difficult transition.

Chair Isnard called for a motion to accept the report. Vice Chair Criswell made the motion. Trustee Ash seconded the motion. **The Motion Carried.**

15. Vice President Educational Innovation and Global Programming Report: Chair Isnard called for the Educational Innovation and Global Programming Report. Dr. Fabiola Riobé highlighted the following –

- Adult and Continuing Education had a KBOR visit that gave positive feedback - kudos to the team. They have added new programs to the portfolio of services that we offer. The GED graduation is coming up.
- High School Partnerships have been attending the high school board meetings, speaking with the counselors, speaking with students and have launched our digital handbook. An automated interest form will be launched that could facilitate high school students expressing interest in the programs they would want to enroll in and dual/concurrent

information. Ms. Marcia Irvine, Director of Pioneer Career Center, has given much insight on how the College could best serve that area.

- Dr. Riobé was nominated and awarded the 2024 Educator of the Year in Kansas City by the Kauffman Foundation and Innovate Her. That award is based on the work the team has done to bring different students to the college fold.
- International Services and Global Programming - the numbers are increasing. There are about 54 active international students on campus and applications in queue to be processed, with a number of students transferring from other institutions. Dr. Candice Scott has created an international student orientation for navigating students through the process, working closely with the registrar's office and the athletic director.
- Online Education Services will be launching an instructor green room where instructors can come record their distance programs so the College could offer more asynchronous operations and course offerings. KCKCC is transitioning to a new learning management system and Ms. Susan Stuart and team have been working with Blackboard Ultra to make sure our team is ready to be in this new system.
- Workforce Innovation - Rich Piper has an amount of engagement in the community, the schools, working with career services, hiring fairs, working closely with FAME partners to promote all the opportunities and the new opportunities launching this Summer. Workforce Innovation created a new way to track all of these items, capturing the data and creating funnels and processes.

Trustee Ash gave congratulations on the award and recognition. Dr. Riobé gave kudos to her team. Dr. Mosier added that Dr. Riobé and the associate at the U.S. Embassy in Peru have been engaging in conversations and the embassy personnel are reaching out to those Institutos they visited and some private ones. It is encouraging that the conversation is continuing to take place. Dr. Riobé added that KCKCC has a program under review based on that partnership and exploration, and the College should hear early next month whether that program is supported or not.

Chair Isnard called for a motion to accept the report. Trustee Scruggs Andrieu made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

16. Chief Marketing and Institutional Image Officer Report: Chair Isnard called for the Chief Marketing and Institutional Image Officer Report. Ms. Kris Green highlighted the following –

- The last month has been a large Centennial Celebration period. The Centennial Celebration of the Century Dinner had a terrific turnout and was a great night. Student groups on showcase were culinary, volleyball and the jazz students. Ms. Green gave appreciation for all the support and gave a special thank you to Kim Lutgen, Print Shop Manager, who coordinated the event and to all of those who contributed to the event and celebrated with us.
- Last weekend KCKCC had a huge Blue Devil Block Party for about 600 to 800 people in a 3-hour window on campus. The party included 62 jazz students performing jazz concerts, children's activities, all academic programs had interactive activities, over 400

shirts were given out and there were free meals with bingo. It was a hugely successful event that took tremendous work from everyone on campus, including the marketing team, facility services and student engagement. Ms. Green gave a big thank you to everyone who worked the event - over 150 to 200 employees and students.

- The Centennial Magazine is the last significant piece being worked on for the Centennial celebration. It is being printed to share with our alumni, friends and community members in the next few days. Commencement will continue to celebrate the Centennial also.

Trustee Hoskins Sutton commented she was thrilled at the Blue Devil Block Party about seeing the community on campus with all the little kids and that they will remember going to the community college. She gave kudos to everyone who was involved in making that event a success. Dr. Mosier added major kudos to Ms. Green for all her work, leadership and guidance. The Centennial events - Centennial Dinner, Blue Devil Block Party and a 55-page Centennial magazine – has taken a tremendous amount of time by the marketing team but also by Ms. Green. Trustee Scruggs Andrieu gave thanks for the event being not just fun but informative and educational. Ms. Green commented it was informative and the target audience was families with elementary age students as those families had the most dated experience with the College. This gave them a chance to see the new KCKCC before it was time for them to make high school enrollment decisions.

Chair Isnard called for a motion to accept the report. Trustee Hoskins Sutton made the motion. Vice Chair Criswell seconded the motion. **The Motion Carried.**

17. Chief Financial Officer Report: Chair Isnard called for the Chief Financial Officer Report. Ms. Lesley Strohschein, Controller and Interim Chief Financial Officer, highlighted the following –

- The business office remodel is mostly done with a few little punch list items. A large KCKCC logo was ordered through the marketing team will go on the back wall. The office is much more inviting than it used to be. The staff are settled back in and handling Summer and Fall billing.
- The budget process continues to go through the steps. This month President’s Extended Cabinet reviewed the operational expenses and next month will review and prioritize the Strategic Asks – one-time larger items that specific funds are set aside for.
- For the gym floor, the boring and soil testing were done; the results should be in within two weeks.
- After the last large storm, there was some flooding at the Little Leaders Childcare Center. Environmental testing done and everything came back clean. A drain will be installed outside the front door to prevent future flooding.
- For March financials, it was an unremarkable month which means nothing major happened. Spending of \$7.9 million for the month was right on with our average burn rate and included a debt payment of about \$2.4 million. Tax revenue brought in \$2.3 million this month. Our net position decreased slightly by about \$4.5 million due to

- spending more than was brought in which is typical for March.
- An update on Certificates of Deposit (CDs) is in the finance packet. The College continues to reinvest those as they mature and we have seen a large return on those investments.
- Page four of the cash flow analysis for the year, the March inflow was \$3.8 million for this year, last year was \$11.6 for the same month. This was when the \$6 million in American Rescue Plan Act (ARPA) funds was drawn down for the downtown project.
- Trustee Ash asked about the gym floor test results. Dr. Meiers had the report from the engineers and responded the architect was surprised that the results indicated the ground was as dry as it reported. KCKCC has a meeting with the architect today to review the results and communicate to Dr. Mosier.

Chair Isnard called for a motion to accept the report. Trustee Gilstrap made the motion. Trustee Ash seconded the motion. **The Motion Carried.**

18. Chief Human Resources Officer Report: Chair Isnard called for the Chief Human Resources Officer Report. Mr. Sam DeLeon, Director of Employee Relations and Interim Chief Human Resources Officer, highlighted the following –

- The key terms for communicating and operating internally in Human Resources (HR) are energy, communication and compliance. The HR team is infusing a little additional energy in attending career fairs, taking a different look on how we represent ourselves, how we communicate and engage with applicants or potential applicants, communicating not only in written form but how we're presenting ourselves openly, and how we're engaging with social media.
- The HR team has attended three recent career fairs with more in the coming months.
- The HR team continues internal training programs and setting SMART goals - a training mechanism to set Specific, Measurable, Achievable, Realistic and Time-bound goals. The intent of this training mechanism is to help teams internally in preparation for the performance evaluation process.
- Training – Growth & Learning Opportunity Workshops (GLOW) is where internal subject matter experts help deliver trainings in multiple areas. Other continuing trainings include supervisor training and new employee training which can include functional day-to-day items, inclusion in communicating with colleagues and having conversations with direct reports, family medical leave, accommodation requests. Training is being enhanced and interactive process are being reviewed.
- The High Five internal recognition system is being brought back. That recognition information will be release and shared with the President's Cabinet to see how we can continue to recognize each other.
- Benefits and Equity & Inclusion – HR is identifying areas in which we can improve, HR staff is attending additional training in areas where laws are changing. The HR team is evaluating all of the compliance posters that are state and federal regulated at all KCKCC locations to make those upgrades.

Trustee Hoskins Sutton recalled when the Board used to give back to employees with an event by the pond to recognize Nurses Week and Employee and Educators Appreciation Week which is the first week in May. She suggested that would be an event that could be brought back to give appreciation.

Chair Isnard called for a motion to accept the report. Trustee Scruggs Andrieu made the motion. Vice Chair Criswell seconded the motion. **The Motion Carried.**

19. Chief Information Officer Report: Chair Isnard called for the Chief Information Officer Report. Mr. Peter Gabriel highlighted the following –

- Network Services
 - The team has been cleaning up and organizing several network closets.
 - Working on updating the certificate for our applications. We use a wild card certificate on anything that ends in .kckcc.edu like MyDotte or the website for more than 60 servers and services.
 - Working with Media Services to install a new server cabinet in their area and enabling a direct fiber path back to our data center so Media Services has a better connection to our network.
- The Computing and Network Services teams have been working together to test the deployment of Windows 11. The plan is to start deploying it this Summer to desktops after work is done on our wireless to get ready for Windows 11. There is a better focus on security with Windows 11, need to move to a certificate-based authentication for our wireless. The Network Services team will engage with the vendor in the next few weeks to start that project to upgrade. We plan to start with the classroom desktops. There is a deadline of support for Windows 10 from Microsoft on October 14, 2025. All systems, desktops and laptops will be migrated to Windows 11 prior to that date.
- The Computing Services team has been putting back together our training room since the desks were loaned to the business office during their remodel. A schedule will be built for providing in-person trainings.
- The Database Services team built and completed the testing of the latest version of Colleague User Interface (UI). Key users from the user group will be picked to test that environment in a limited testing function.
- Mr. Gabriel attended the Ellucian conference last week. Several sessions focused on migrating Ellucian, Colleague or Banner from on-premises to the cloud - from Ellucian's point of view and from the end users' aspect. Other sessions were about user identity management, the Ellucian Experience (which will be the replacement for MyDotte), what's coming, what's new in Colleague, what's coming with Experience – there are a lot of good things coming and Mr. Gabriel received interesting information.
- Information Services is getting ready to start setting up the first part of Experience and setting up the authentication.

Chair Isnard commented the Ellucian project is a system that touches many different departments and noticed there are consulting hours and training hours associated with it.

Chair Isnard asked for clarification on if it is more of a whole system upgrade to a new version versus just making it cloud hosting.

Mr. Gabriel responded it will be a bit of an upgrade. The Colleague User Interface will look exactly the same as it does today once it is in the cloud. Some items in the back end will change, like where the data is contained. Self-Service, Recruit and CM Advisor will look the same. Experience will look different than MyDotte. It will be less of a change of how it looks to how we use it, how it functions and what it does for us. We will be reviewing every aspect of Colleague during the migration to look at what is there, what may not be set up yet, what may not be completed or how we're using it today, how we can use it differently when it gets migrated to improve things.

With the migration, we will get the Insights which is the database reporting tool dashboards, end user provisioning where we can provision users straight from Colleague to Microsoft Azure which will simplify things. The migration will be a college-wide effort with departments working through the process with Information Services. It will be very beneficial.

Chair Isnard called for a motion to accept the report. Vice Chair Criswell made the motion. Trustee Ash seconded the motion. **The Motion Carried.**

20. Unfinished Business: Chair Isnard announced there was no Unfinished Business scheduled.

21. New Business:

- Board of Trustees Vacancy Nomination Votes and Appointment. Chair Isnard explained the nomination process and the final election process as indicated in the Board of Trustees Handbook with the ballots for the five nominees being tabulated by the Board Secretary and Treasurer, Dr. Mosier and Interim Treasurer Ms. Strohschein, respectively.

Trustee Ash publicly thanked all of the candidates for their interest, their pursuit of the position and for their commitment. Chair Isnard added public service is a noble, selfless endeavor with a big time commitment given to the organization and the Board was thankful for anyone who showed interest.

Dr. Mosier explained the voting portion of the process. Chair Isnard distributed the final ballots.

With all ballots counted, Chair Isnard announced the person with the most votes was Ms. Mary Ricketts. Chair Isnard called for a motion to appoint and elect Ms. Mary Ricketts to fill the unexpired term of Dr. Mary Ann Mosley, Trustee of the Board of KCKCC. Vice Chair Criswell made the motion. Trustee Ash seconded the motion. Chair Isnard called for any discussion. Hearing none, Chair Isnard called for a roll call vote. All six Trustees voted yes. **The Motion Carried.**

Chair Isnard announced that Ms. Mary Ricketts will be sworn in at the next regular meeting on Tuesday, May 21, 2024, at the KCKCC-Main Campus in Upper Jewel Lounge. The Board

and President Mosier gave congratulations and looked forward to working with the new Trustee.

- Chair Isnard invited the presentation of College Policies. Trustee Linda Hoskins Sutton, Chair of the Board Policy Committee, presented the following policies:
 - College Emergency Communication (Policy: 1.08)
 - Employee Conduct and Work Rules (Policy: 5.41)

Trustee Hoskins Sutton explained that the Board Policy Committee reviewed the policies and asked the Board for questions, concerns or discussions about the policies.

Trustee Ash motioned to approved Policy 1.08 then amended his motion to approve both policies that were presented - College Emergency Communication (Policy 1.08) and Employee Conduct and Work Rules (Policy 5.41). Vice Chair Criswell seconded the motion.

The Motion Carried.

- Chair Isnard invited the presentation of Affidavit for United States Disciplinary Barracks and Midwest Joint Regional Correctional Facility as Additional KCKCC Educational Locations. On behalf of Mr. Jerry Pope, Vice President of Academic Affairs, Dr. Greg Mosier, President, presented the following –
 - KCKCC had been offering classes at Fort Leavenworth at the Disciplinary Barracks and the Regional Correctional Facility for about 20 years. The College just realized that at that time the locations were not registered with the Higher Learning Commission (HLC) as a site for KCKCC. Mr. Jerry Pope contacted the College’s HLC liaison with the liaison understanding that these things happen all the time. Dr. Mosier presented the Affidavit as in the Board packet.

Chair Isnard called for questions. Hearing none, Trustee Ash motioned to approve the Affidavit for United States Disciplinary Barracks and Midwest Joint Regional Correctional Facility as Additional KCKCC Educational Locations as presented. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

- Chair Isnard invited the presentation of Academic Calendar 2025-2026. On behalf of Mr. Jerry Pope, Vice President of Academic Affairs, Dr. Greg Mosier, President, presented the following –
 - The academic calendar usually comes to the board a little bit earlier, there were several discussion points that prolonged this calendar. One item was for the College to be open or closed on Juneteenth. After much conversation, it was decided that the College would be open - due to a lot of faculty members are not at the College during the Summer so it would affect a number of people and the College could host Juneteenth celebrations on that day. The second item that delayed the written calendar was regarding the 182 faculty, who work 182 days a year, and the 212 faculty, who work 212 days per year. On the calendar, the 182 faculty are typically scheduled

for 177 days so there is a need to identify those five days on paper instead of being floating days as they have been treated in the past. There was still some miscommunication so this calendar does not include those additional five days as identified on paper – there was no change in relationship to that.

Chair Isnard called for a motion to approve the Academic Calendar 2025-2026. Trustee Gilstrap made the motion. Vice Chair Criswell seconded the motion. **The Motion Carried.**

- Chair Isnard invited the presentation of Banking/Signatories Resolution. Ms. Lesley Strohschein, Controller and Interim Chief Financial Officer, presented the following –
 - KCKCC has historically included three authorized signers on all bank accounts - President, Vice President of Academic Affairs and Chief Financial Officer (CFO). The proposed action was to replace the Vice President of Academic Affairs with the Executive Vice President permanently and to replace the former CFO with the Interim CFO to allow for actions to be taken on the bank accounts until the new Vice President of Finance and Operations position was filled.

Trustee Ash motioned to approve the Banking/Signatories Resolution. Vice Chair Criswell seconded the motion. **The Motion Carried.**

- Chair Isnard invited the presentation of Alcohol Resolution for the “Made/Making” Art Gallery Exhibition Reception. Dr. Greg Mosier, President, presented the following –
 - Dr. Mosier read the resolution as posted in the Board packet.

Chair Isnard called for a motion to approve the resolution. Vice Chair Criswell made the motion. Trustee Gilstrap seconded the motion. **The Motion Carried.**

22. **Adjournment:** Chair Isnard called for a motion to adjourn the meeting. Trustee Ash made the motion. Vice Chair Criswell seconded the motion. **The Motion Carried.**

The meeting adjourned at 11:02 a.m.

ATTEST:



Chairperson, Mr. Brad Isnard



Secretary, Dr. Greg Mosier