



Mission Statement: Inspire individuals & enrich our community one student at a time.



Vision Statement: Be a national leader in academic excellence & partner of choice in the communities we serve.

KANSAS CITY KANSAS COMMUNITY COLLEGE
Board of Trustees Meeting
Tuesday, March 19, 2024 – 5:00 P.M.

CONSENT AGENDA – Item A
Meeting Minutes

1. **Call to Order & Pledge of Allegiance:** Chairman Brad Isnard called the Kansas City Kansas Community College (KCKCC) Board of Trustees Meeting to order at 5:17 p.m. at KCKCC-Main Campus Upper Jewell Lounge and in the KCKCC Zoom meeting platform on Tuesday, March 19, 2024. The Pledge of Allegiance was led by Trustee Mark S. Gilstrap.
2. **KCKCC Mission Statement:** Chair Isnard read the College mission statement.
3. **Roll Call:** Trustees present were Chairman Brad Isnard, Mr. Donald Ash, Mr. Mark S. Gilstrap, Ms. Linda Hoskins Sutton and Dr. Brenda Scruggs Andrieu. Vice Chairwoman Evelyn Criswell was not present. There was one vacant Board Member seat.
4. **Approval of Agenda:** Chair Isnard called for a motion to approve the agenda. Trustee Scruggs Andrieu made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**
5. **Audience to Patrons and Petitioners:** Chair Isnard invited patrons or petitioners to address the Board. There were no patrons or petitioners online or in the meeting room.
6. **Recognitions/Presentations:**
 - Chair Isnard invited Mr. Robert Putzke, Chief of College Police, to give the recognition of the Police Chief's Commendations to Sergeant John Anderson and Officer Cara Bordewick. Mr. Putzke presented the following –
 - Two commendations for outstanding performance in the College Police department from an incident on February 28. Sergeant John Anderson has been with KCKCC for 3-1/2 years and Officer Cara Bordewick was on the job for two weeks when the incident occurred. Chief Putzke described the incident noting the immediate danger to the community and that Anderson and Bordewick immediately conducted a

felony stop traffic stop. Anderson and Bordewick received letters of commendation from the department and letters of appreciation from the College signed by President Mosier and Chair Isnard. Chief Putzke thanked Anderson and Bordewick for their swift and decisive actions in apprehending the suspect and removing a significant danger from our community.

Chair Isnard thanked all of the College Police Department for all they do, but especially Sergeant Anderson and Officer Bordewick for their actions during that very serious event.

- Chair Isnard invited Dr. Chris Meiers, Vice President of Student Affairs and Enrollment Management, and Ms. Danielle Frideres, Career Services Coordinator, to present the Student Affairs Division Annual Update. Dr. Meiers and Ms. Frideres presented the following –
 - A defined purpose and mission for the Student Affairs and Enrollment Management divisions has been developed to support students coming to school and thriving in school with specific objectives related to meeting students where they are, reducing barriers and making sure they have access to opportunities and services that KCKCC provides to the community. The Student Success Center started a First-Generation Student Advisory Board to help galvanize resources towards first-generation students with holistic support services and in conjunction with the Title III grant. The Student Engagement platform, which will provide opportunities for students to get involved on campus will go live this Fall. The New Student Orientation format is being revised to onboarding and admitted student days which will be weekly in April. The Counseling and Advocacy Office launched a new program of 30-minute opportunities for students to join called Let's Talk via Zoom to introduce students to self-care. The expansion of the Basic Needs Center has been a tremendous asset. Also important are the hires done this year. There are only have six vacant positions compared to about 30 this time last year.

Ms. Danielle Frideres, Career Services Coordinator, and Mr. Brady Beckman, Director of Student Success and Retention, highlighted exciting items from the career services area such as building a campus culture career-connected learning; career-related resources and assistance: over 180 students for individual appointments, over 175 students attended workshops, over 500 students attended career fairs and launched our new PREP with Career Services program this spring which is an informal way for students to ask questions about career development and goals; partnering with faculty to bring career development into the classroom; collaboration with Residence Life, Student Engagement, Veterans Center and other groups; area employer relationships, collaborating with faculty program coordinators, local chambers in KCK and Lansing, Leavenworth; technology: Handshake platform, Career Services website and social media accounts, all services are available virtually and in person - PREP sessions, appointments, workshops. The department was excited about everything that is being worked on and building.

The team was thanked by Chair Isnard, Trustee Ash and Dr. Mosier for the progress in all the things starting to take place and for all the efforts.

- Chair Isnard invited Mr. Sam DeLeon, Director of Employee Relations and Interim Chief Human Resources Officer, to present the Ruffalo Noel Levitz College Employee Satisfaction Survey. Mr. DeLeon presented the following –
 - The 2023 Employee Satisfaction Survey was conducted by Ruffalo Noel Levitz (RNL). Mr. DeLeon shared slides regarding the respondents for this College Employees Satisfaction Survey (CESS): 177 full-time employees and 20 part-time employees, 74 faculty, 114 staff and seven administrators with longevity identified from individuals that worked less than one year up to more than 20 years; from 2023 compared to 2021, respectively the percentage of respondents was 35% to 52% and dissemination dates were November 2, 2023 to April 19, 2021; the composition of those that responded were 89.8% were full-time, administrators 4%, staff 58% and faculty 38%. The survey consisted of four sections: campus culture and policies, work environment, institutional goals and involvement in planning.

The CESS used three scores of priority: importance, satisfaction and identifying the gap. Highlights were given of the top three and bottom three items, important goals and RNL suggestions that are possible next steps.

Trustee Ash requested an overview be provided.

7. **Communications:** Chair Isnard announced there were no Communications scheduled.

8. **Board Committee Reports:** Chair Isnard invited the Board Committees to report.

- On behalf of the Board Finance Committee (BFC), Trustee Ash on behalf of Vice Chair Criswell, Chair of the BFC, reported the BFC met on March 12 and reviewed the financials. The financial position remains strong and the College continues to effectively manage its financial resources. A special presentation, open to all Board members, was given by Mr. Matt Willard, Wyandotte County Appraiser, covering the 2024 Wyandotte County appraised value process. His best-informed guess was maybe a 10% increase in valuation next year. Proposed changes to the financial Board report format were discussed regarding the way grants received for students are reported; the College is the fiscal agent and disperses the funds to the students but have been reporting it as income. The format change would come forward to the full Board and would possibly begin in the next fiscal year. The committee agreed that Board financial training would be scheduled, is open to all Board members but especially for newer Board members. Dr. Mosier gave a downtown update – the project was well on the way.

Trustee Hoskins Sutton asked about the date for the financial training. Trustee Ash suggested waiting until the new Trustee was on board. Chair Isnard was glad to hear

about changing how the financial aid revenue shows in the financial statements since sometimes in accounting items are double counted and it makes the budget look bigger than it is. Trustee Ash commented that it will be a little more transparent, it will still be on the report but will be below the line instead of above the line - it will not be an artificial inflation of the revenue line. Chair Isnard called for a motion to accept the report. Trustee Hoskins Sutton made the motion. Trustee Gilstrap seconded the motion. **The Motion Carried.**

- On behalf of the Board Policy Committee (BPC), Trustee Hoskins Sutton, Chair of the BPC, reported the BPC would have policies to present later in the meeting. Chair Isnard called for a motion to accept the report. Trustee Ash made the motion. Trustee Scruggs Andrieu seconded the motion. **The Motion Carried.**

- On behalf of the Board Community Engagement Committee (BCEC), Trustee Ash, Chair of the BCEC, reported the BCEC had an initial meeting to get the new members enfolded into the committee with conversation regarding where the committee would like to focus - including reengaging with the Livable Neighborhoods Task Force and community groups. The BCEC plans to give presentations, particularly in the downtown area to keep the community well informed about the new campus. Ms. Kris Green, Chief Marketing and Institutional Image Officer, shared documents about the committee processes and goals. Chair Isnard called for a motion to accept the report. Trustee Gilstrap made the motion. Trustee Scruggs Andrieu seconded the motion. **The Motion Carried.**

- As the Kansas Association of Community Colleges (KACC) Delegate, Trustee Ash reported that legislature is in session in Topeka. KACC continues to monitor and Heather Morgan, KACC Executive Director, keeps the presidents and executive committee updated with weekly calls. The next event is the Phi Theta Kappa Awards and Honors Luncheon followed by a brief KACC meeting. This is a great program for the brightest students the state of Kansas has to offer and it is wonderful recognition for them and their parents. The event is Friday, April 12 at 11:30 a.m. in Junction City, Kansas.

Trustee Hoskins Sutton encouraged the Board to attend the event in Junction City for the Phi Theta Kappa celebration and the Trustees meeting as Board Members will get to see some Trustees from other community colleges.

As the Association of Community College Trustees (ACCT) Delegate, Trustee Ash reported there was nothing to report.

Chair Isnard called for a motion to accept the report. Trustee Hoskins Sutton made the motion. Trustee Scruggs Andrieu seconded the motion. **The Motion Carried.**

9. Consent Agenda: Chair Isnard called for a motion to approve the Consent Agenda. Trustee

Hoskins Sutton questioned the cities that Item #1 (\$96,000 vehicles in Leavenworth) and Item #9 (\$75,000 vehicle in Topeka) were purchased in. Dr. Mosier answered the \$75,000 are maintenance vehicles that needed replaced and are regular stock trucks. A Request for Purchase (RFP) was done and that company was the low bidder by several thousand dollars. Trustee Hoskins Sutton expressed she was not concerned about the price but for the places they were purchased. Dr. Kneuvean added additional clarification for the police vehicles. Trustee Ash questioned if KCKCC was able to tag on to a state contract to get a better per unit price. Dr. Kneuvean confirmed the police agencies go through a cooperative agreement. Trustee Hoskins Sutton was thankful for the good information about why the College purchased there.

Chair Isnard added when it comes to vehicle purchases sometimes the orders are months or a full year out. It was good luck for the College to be able to get these vehicles. Dr. Kneuvean explained that Chief Putzke has a replacement cycle plan for police vehicles based on the idle time for the engine that impacts the value to capture dollars in a fiscally responsible way.

Trustee Ash motioned to approve the Consent Agenda. Trustee Gilstrap seconded the motion. **The Motion Carried.**

10. **Student Senate Report:** Chair Isnard called for the Student Senate Report. Ms. Elizabeth Daniels, Student Senate President, and Ms. Eden Barnes, Student Senate Vice President, reported the following –

- Student Senate will meet this Friday at 2:15 p.m. on Microsoft Teams to discuss updates, developments and events being planned. The Student Engagement Advisory Council will meet tomorrow at 10:00 a.m. with Mark Nelson, Director of Student Engagement, and the Chairman of the committee, elected Student Senate officials and other Student Engagement representatives to discuss travel policies and how funds are allocated for those to prepare for the next academic years to come.

Student Senate plans to partner with a new club called Blue Unit to host our Easter Egg Hunt. The event will take place next week. Student Senate is planning the end of the year bash with a prospective date in late April or early May. Student Senate is planning activities for the Centennial Celebration on April 13.

Trustee Hoskins Sutton gave congratulation to Student Senate President Elizabeth Daniels for being a New Century Pathway Scholar with the highest score in the State of Kansas and mentioned she will be recognized at the Phi Theta Kappa event in Junction City, Kansas. No one from this college has ever had the highest score in the whole State of Kansas and that needs to be shared. The Board will be very proud to support her at the event. Dr. Mosier added Ms. Daniels will also travel to Louisville, Kentucky with Dr. Stacy Tucker, Director of Honors Education/Phi Theta Kappa/Service Learning, to be recognized.

Chair Isnard called for a motion to accept the report. Trustee Hoskins Sutton made the motion.

Trustee Scruggs Andrieu seconded the motion. The Motion Carried.

11. **President's Report:** Chair Isnard called for the President's report. Dr. Greg Mosier reported the following –

- Gave congratulations to Ms. Elizabeth Daniels, Student Senate President, for her New Century Pathway Scholar accomplishment and to KCKCC's music program students and faculty for another successful year in winning awards.

Multiple grant initiatives are in the works, one being through the American Association of Community Colleges' (AACC) workforce development division based on the work being done by KCKCC with Panasonic. AACC has \$1,000,000 in discretionary funds that they will award to five institutions of \$200,000 each. There is about 26 months left for that project to be developed. With the apprenticeship opportunities that are available, KCKCC will be working with AACC and Panasonic in redeveloping our Industrial Maintenance Technician (IMT) program from a commerce certificate into an apprenticeship model. Currently, the program is taught at the college campus Monday through Thursday night. The number of credit hours for those classes will be reworked to align with the first semester of the Automation Engineer Technology (AET) program. The College will also connect that with the Kansas Department of Commerce's apprenticeship office who has additional money available to put towards these efforts. Dr. Mosier was pleased with the work everyone has done to be picked for that discretionary funding opportunity.

It was announced at the state level this year that KCKCC received approximately \$900,000 to get apprenticeships going and the same \$900,000 will be coming next year. The following year is unsure because the Kansas Board of Regents (KBOR) and the Department of Commerce are deciding where that money should live, how it should be distributed and additional guidelines will be placed on being a registered apprentice institution - which KCKCC is. The College is expanding our registered apprenticeship programs and expanding even further to youth registered apprenticeships.

KCKCC was selected by the University of Kansas Health System Partner in Excellence Award which will be at their Hall of Fame event on June 5. Dr. Mosier had the honor to be videoed for that event. This is a great way for the College to be recognized in our community. KCKCC will have a table of 10 at the event.

Gave thanks and a big shout out to about 20 people that helped clean up the nature trail and the outdoor classroom area. Facility Services and the College Police worked together to cut down limbs to make the trail with that chipped wood. Thanked everyone who worked from 11:30 to 5:00 last Thursday to get a lot of great work done.

Downtown Updates:

The demolition continues. Estimates are needed for the buttresses for the basement walls that are going underneath the sidewalk towards State Avenue.

Engineers have reviewed it and completed the design to pour perpendicular concrete buttresses, remove the sidewalk and solidly pack the dirt. Some additional peering on the outside of those walls may be needed.

The project was approved with the plat submitted to the Unified Government's (UG) Planning Commission last Monday. The plat takes the multiple properties and combines it into one under the name of Kansas City Kansas Community College, it also vacates the alley so the College will own the entire city block. It will be on the consent agenda at the next UG Full Commission meeting as it was voted for unanimously by the Planning Commission.

The lease was finalized for the Willa Gill Center. College Attorney, Greg Goheen, and his group worked with the Unified Government to tie up loose ends related to snow removal and exterior maintenance.

PGAV Architects are wrapping up a final illustration on how the historical elements from the church will be reutilized in the community church conference room. Meetings are being scheduled with the Historical Design Preservation Board, a subset of the Historical Landmarks Commission, to share the new designs and receive their approval or edits. The Historical Landmark Commission meeting is on April 1 to get a release of the Certificate of Appropriateness which will allow the project to get the final building permit.

Teams are submitting the final development plan (FDP) to the Commission by the end of this month with a request to expedite construction. Usually, building permits are not given until the FDP is approved. We are asking to get a building permit for footers and foundations prior to the FDP approval then once the FDP is approved, get approval for vertical construction. The goal is to get occupancy of the building and start moving in furniture, fixtures and equipment (FF&E) by October 2025, soft launch in 2026 and move the heavy program equipment in Summer 2026.

The engineering and mechanical drawings were submitted to the Board of Public Utilities (BPU), ONE Gas and the UG for in-kind donations.

Through Merchant McIntyre Associates, Dr. Balog submitted the 2025 Congressional Discretionary Spending Request to Senator Moran's office for an additional set of AET equipment. This equipment will stay at the Technical Education Center (TEC) because two AET labs are needed to meet the community needs.

Marvin Windows will have a meet and greet on March 21. The baseball new turf dedication is on March 28 before the 1:00 game. March 28 is also the Celebration of the Century community dinner for about 120 attendees with culinary, jazz and choral

performances from our students.

KCKCC was notified that the College received the 2024 Congressional Discretionary Spending Request of \$2.987 million through Representative LaTurner's office for brick and mortar for the partner building for the dual enrollment classrooms and offices. That brings our total to approximately \$63,187,000 which is 105% of our total goal of \$60,000,000 - 102% from our updated goal of \$62,000,000. We have about \$7,000,000 in asks and pending items. The College's original goal was to raise \$48,000,000 and this brings us to approximately \$49,670,000.

Chair Isnard commented it was great news to hear about Representative LaTurner's success in getting the request passed and the College appreciated his support and the support of other Senators and Representatives. This shows the importance for the College to continue to visit, share the successes and needs of the College and develop those relationships.

Dr. Mosier added the "Newsweek" magazine was provided for the Board, the article was on page 49.

Chair Isnard called for a motion to accept the report. Trustee Scruggs Andrieu made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

12. Executive Vice President's Report: Chair Isnard called for the Executive Vice President's report. Dr. Scott Balog highlighted the following –

- Noted that Dr. Balog was approaching one year at KCKCC and thanked the Board for their support and the opportunity to work with them.

Strategy - Work is being done to consolidate, reorganize and restructure the President's Cabinet to operate more effectively and efficiently. The College continues to review data, tools and systems to identify the right solution to support data needs and to create a data layer that will democratize the use of data. KCKCC has been fortunate to have a great SIS ERP partner in Ellucian and their continued support was appreciated. The Congressional earmark request submitted last week to Senator Moran's office will support the doubling of the amount of equipment and the diversification of the types of equipment to support our Automation Engineer Technology program - for the needs of Panasonic. Cohorts will be running simultaneously at the Technical Education Center and downtown center. In diversifying the equipment, it positions KCKCC to support the needs of other advanced manufacturing companies that have needs similar to Panasonic. Currently working with about 14 partners via our relationship with the KC Chapter of the Federation for Advanced Manufacturing Education (FAME) – with the anticipation that number will double within the next year. For the \$2.9 million request to Senator Moran's office, letters of support were received for our program, for the center and the partnership with Panasonic from Lieutenant Governor David Toland, the Kansas City Area Development Council, the KC Chamber Wyandotte Economic Development Council, the KC Chapter of FAME and from Panasonic.

Partnerships - Met with the President and the Provost at the University of Saint Mary on articulation partnerships pathways between our institution and the university. Met with the superintendents from Leavenworth and Lansing school districts about their interest in working more closely with the College on career and technical education pathways. Serendipity presented an opportunity to continue conversations with Kansas State University at the Tech Hubs announcement developing articulation agreements. Panasonic is interested in moving students through advanced manufacturing curricula and on to degree programs that would position them for management opportunities and more sophisticated engineering opportunities.

Operations and Execution - Developing the new structure and reorganization of President's Cabinet and reporting to the Board. Thanked Information Services for their support in helping to create a new tool to tighten up the reporting process each month that will be automated for future reports from each Cabinet member.

Chair Isnard called for a motion to accept the report. Trustee Hoskins Sutton made the motion. Trustee Scruggs Andrieu seconded the motion. **The Motion Carried.**

13. **Vice President Academic Affairs Report:** Chair Isnard called for the Vice President of Academic Affairs report. Mr. Jerry Pope highlighted the following –

- Dr. Todd Miles, Fire Science Program Coordinator, gave a presentation and academic symposium titled “Balancing Students’ Cognitive Load in Instruction Design to Ignite Academic Achievement in the Fire Academy.” Mr. Tom Grady, Faculty Director Center for Teaching Excellence, presented at the Kansas City Professional Development Council.
- Gave congratulations to Ms. Elizabeth Daniels, Student Senate President, for her honor as the highest scorer in the State.
- The Chamber Choir, directed by Mr. John Stafford, Professor of Music, went to the Kansas Music Education In-Service Workshop in Wichita and performed - a really good accolade for them and a really strong presence in Kansas. Two instrumental music students performed in the band.
- Ms. Traci Dillavou, Professor of Speech Communications, presented at the Kansas City Professional Development Council. The high school culinary team participated at the Johnson County Community College Culinary Competition and won the gold medal.
- About 50 high school students attended the 20/20 Leadership tour at the Technical Education Center.
- Ms. Tina Belt, Mortuary Science Instructor, went to model institutions to see what they're doing and what can be brought back to KCKCC.
- A videographer visited the Administrative Office Professionals classrooms to create a video to highlight that program.
- Mr. Pope introduced the Psi Beta induction ceremony - this is the first year for a Psychology Honor Society.
- Darren Elliott, Debate Coach, was in the Parliamentary Debate National Championships

in Salt Lake City. They won the Community College National Championship for sweepstakes, took 5th overall with all wins being against four-year universities and the only losses were to the national champion who was in the final four. Mr. Elliott was selected to be one of the seven judges for the national championship final round. Congratulations to the debate team.

Trustee Hoskins Sutton gave condolences to the family of adjunct faculty member Mr. Earnest Evans and gave congratulations and thanks to Mr. Wiley Wright, Professor and Mortuary Science Coordinator, on his retirement and for all he did with the program. Trustee Hoskins Sutton wondered what a green burial was. Mr. Pope thought when a person was shrouded in an item that would decay into the Earth.

Trustee Ash motioned to accept the report. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

14. Vice President Student Affairs and Enrollment Management Report: Chair Isnard called for the Vice President of Student Affairs and Enrollment Management's report. Dr. Chris Meiers highlighted the following –

- The second eight-week Spring session has started and overall headcount is up 3.68% or 161 additional students compared to last Spring with credit hours holding steady. The College had been more intentional with recruitment through marketing efforts with Ms. Kris Green and others. Over 400 applications for admission for the Spring semester were received after the first week of school - it has been proven that KCKCC is more than a three-point entry of a Summer, Spring and Fall start. In May, the full strategic enrollment management plan update will be presented to the Board.

Additional efforts are being made to address the financial aid crisis of the federal government and the FAFSA process. KCKCC had still not received records for the upcoming academic year – they are on target for the end of this month and are starting to receive test records to test the system. Workshops for financial aid staff at all locations are going well. The federal government provided, through the Department of Education, an opportunity for schools to ask for additional resources for technical resources to get our system programmed. They had over 500 requests from institutions.

The next Student Success Workshop - part of Title III programming of strengthening institutional programs, guided pathways and developmental education - will be Thursday and is the continuation of the workshop from the Spring. The theme is "It Takes a Village" - about how to create that holistic student success framework across the College.

More collaborations are happening between the Department of Athletics and Student Engagement with activities such as hosting bus trips for about 70 students to go to the first round of conference games at Metropolitan Community College. KCKCC was really proud of the men's and women's basketball teams - they had 21 wins despite obstacles with the field house. Spring sports are underway. The baseball field turf ribbon cutting is soon.

Commencement planning is underway. The team had a walkthrough at Children's Mercy Park last week. More information will be posted on the website through April for students. Hoping to announce the commencement speaker this week.

Upward Bound partnered with a group that spent two days working with a music producer to develop a rap music video with the Upward Bound Academy students. The video is available on YouTube.

Trustee Hoskins Sutton mentioned the graduation application numbers from February 2023 were 270 applications and February 2024 were 12 applications and commented that since commencement will be in that big, nice facility, we need our students to be there to celebrate them. Dr. Meiers clarified the graduation application was out a little late compared to last year - it used to be a paper process and now is set up with Ellucian; the numbers will increase in next month's report.

Chair Isnard called for a motion to accept the report. Trustee Hoskins Sutton made the motion. Trustee Gilstrap seconded the motion. The Motion Carried.

15. Vice President Educational Innovation and Global Programming Report: Chair Isnard called for the Educational Innovation and Global Programming Report. Dr. Fabiola Riobé highlighted the following –

- The Governor claimed that February 28 was Adult and Continuing Education Day in Kansas. Ms. Stephanie Prichard, Assistant Director of Adult Education, was in Topeka during that time and a great presentation was given by ESL instructor Patricia Weaver.

KCKCC will be acknowledged into the University of Kansas Healthcare System's Hall of Fame for the work with them in General Education Degree (GED). That partnership just expanded to include English as Second Language (ESL) programming.

High School Partnership - A student from Turner High School received a scholarship to help get her cosmetology tools. The High School Partnership team has been attending regional and local conferences and having a strong virtual presence to understand how to start integrating more technology into our offerings to have a greater and expanded reach.

In International Services and Global Programming, we are looking to expeditiously process applications. There is more interest with students from all over the globe. About 25 students on our campus are from Kenya. International scholar student workers stress the fact that housing and athletics are big proponents as to why they choose KCKCC. Global Programming attended the Association of International Education Administrators conference in Washington, DC, where the keynote speaker, Dr. Chavez, stressed that if we're not leveraging international education to bridge barriers so that we could have a world that has less war, has less damage to the climate, brings more cooperation, more

cultural competence then what is education. Dr. Riobé thanked Dr. Mosier for having the vision to bring her to KCKCC and that global competency is the skill needed to get our students real-world ready.

Online Education Services (OES) is transitioning to Blackboard Ultra. Faculty are excited about the Artificial Intelligence (AI) generative type of support it has. Tom Grady, Faculty Director of Center for Teaching Excellence, presented on AI and is partnering with OES to start thinking about what KCKCC's AI policy is going to be and leveraging that to inform pedagogy and to make sure students are real-world ready.

Workforce Innovation and the Educational Innovation and Global Programming team partnered with Kauffman to have five interns this summer through the Kauffman ProX Summer Internship Program ranging from ages 16 to 18. The Automation Engineering Technology Federation for Advanced Manufacturing Education (AET/FAME) Open House was a success with over 125 attendees.

Trustee Hoskins Sutton questioned if AI and online education would help decrease plagiarism. Dr. Riobé explained we are looking to include AI more as a thought partner for our students because AI is based on human intelligence. We are looking at ways of how to inform instructors to help use and leverage that as a tool for students.

Chair Isnard looked forward to hearing more information and maybe a future report on the AI issue as we look for ways to leverage and protect against misuse. It is interesting as developments continue what we will form policy around.

Chair Isnard called for a motion to accept the report. Trustee Hoskins Sutton made the motion. Trustee Scruggs Andrieu seconded the motion. **The Motion Carried.**

16. **Chief Marketing and Institutional Image Officer Report:** Chair Isnard called for the Chief Marketing and Institutional Image Officer Report. Ms. Kris Green highlighted the following –
- Shared a video of the biomanufacturing program. This is the ninth program video that has been systematically created to help support enrollment.

We have partnered with Archer and their product called Onward. That product asks students who they are and what their journey is in education then gives them curated content that Archer and KCKCC created together. The product takes students through a process, addresses issues that may be barriers or areas of lack of knowledge, gives needed information, captures their information in the pre-application window of time when they have inquiries. If the prospective student does not apply then that program tracks them and prompts them with questions based on pulled content from their experience into those emails and texts. This is one of the first times that Archer has approached a community college and we're collaborating together to define this process for community college partners across the nation. This product went live on March 13 on the KCKCC website home page – the Learn More button.

Marketing has been party planning for the centennial parties. March 28 is the Celebration of the Century dinner and will showcase our students as they help us thank the community for their support of KCKCC over the last century - volleyball students will be serving, culinary students preparing the food and jazz students entertaining. On April 13 from 10:00 a.m. to 1:00 p.m., all community members are invited to the Blue Devil Block Party that will have a carnival, jazz concert, health screenings, free food, tours and art walks.

Alumni Jada Johnson, who was part of KCKCC's national winning team in 2016, was one of our 100 stories series. The story of her experience at KCKCC was recently put on social media and there were over 10,000 interactions.

Chair Isnard called for a motion to accept the report. Trustee Scruggs Andrieu made the motion. Trustee Gilstrap seconded the motion. **The Motion Carried.**

17. Chief Financial Officer Report: Chair Isnard called for the Chief Financial Officer Report. Dr. Shelley Kneuvean highlighted the following –

- At the Finance Committee meeting, the auditor presented information and forecasted that assessed values will go up 13% to 14%, but after appeals would be about 10%. That gives a good budget number. The final number will be provided in June.

Financial Aid is a revenue received in September and February that is applied to the student accounts and refunds are given for the difference. A memo in the packet explains a proposed revision to the financial reports to reflect this information.

The Business Office, as a student facing office, is being updated from 20 plus years ago. Next on the list is the Financial Aid Office. The Jewell elevator is still open.

The subsurface below the gym floor is being tested as it has moved a lot over the years and has been leveled a couple of times with different methodologies. It's a very complicated environmental abatement process. Information will be provided soon that will inform the engineers of what options they can provide as to how to permanently fix this problem.

The baseball turf ribbon cutting is March 28 at 12:30. It is a beautiful improvement and is safer for our athletes.

The machining space at TEC has been cleared out to expand the AET program. That is a new temporary home for the next couple of years until downtown is done, then it will be great space for the expanded second space for AET.

Dr. Kneuvean's last day is Friday and she thanked the Board for all they do and for the opportunity to be KCKCC's CFO.

Trustee Hoskins Sutton thanked Dr. Kneuvean for working tirelessly on issues. Trustee Hoskins Sutton questioned if the auditors had an opinion on the proposed revision of the Board report format. Dr. Kneuvean answered they are perfectly comfortable with the proposed format as a separate audit is done which is why it should be in a separate fund.

Trustee Ash gave appreciation to the commitment Dr. Kneuvean showed the College. Chair Isnard echoed those sentiments, thanked Dr. Kneuvean and looked forward to collaborations in the future.

Chair Isnard called for a motion to accept the report. Trustee Hoskins Sutton made the motion. Trustee Ash seconded the motion. **The Motion Carried.**

18. Chief Human Resources Officer Report: Chair Isnard called for the Chief Human Resources Officer Report. Mr. Sam DeLeon, Director of Employee Relations and Interim Chief Human Resources Officer, highlighted the following –

- Human Resources (HR) underwent some transition and it was an amazing opportunity for him to work with Ms. Christina McGee, former Chief Human Resources Officer. HR presented a great deal of internal training with new employee orientation. HR performed a review evaluating how KCKCC trains new employees as part of the onboarding process such as communication to new employees, how new employees are brought in and how to make new employees feel welcomed with the onboarding process. HR is reviewing the modules that are in place, looking at training the trainer and updating how presentations are delivered to remain compliant and present an onboarding experience.

The training and development group led by Ms. Sheila Joseph has continued with SMART goals training, new leaders training, and others through April. HR is looking at updating how to deliver those trainings and how to communicate those.

HR is moving forward with additional Title IX training by meeting with a third party on documenting, organizing and remaining compliant.

Recruit and Hire - In the upcoming weeks, the HR team will attend two recruiting fairs. One through TEC that is being advertised on radio station 103.3 and one at Fort Leavenworth. HR has over 40 positions to fill.

The Center for Equity, Inclusion and Multicultural Engagement had transition also. Mr. DeLeon and Dr. Reem Rasheed, Diversity, Equity and Inclusion Coordinator, are meeting to ensure access to systems, internal communications and outside parties. HR is also working closely with Dr. Rasheed, who has done a great job organizing events such as the New Americans Open House, Women's History Month, the AIDS Walk and other events.

Chair Isnard called for a motion to accept the report. Trustee Scruggs Andrieu made the motion.

Trustee Hoskins Sutton seconded the motion. The Motion Carried.

19. **Chief Information Officer Report:** Chair Isnard called for the Chief Information Officer Report. Mr. Peter Gabriel highlighted the following –

- Information Services has been working on eRezLife, our student housing management software, being integrated with Colleague. Some issues were resolved by engaging Ellucian’s support. Once testing and changes are finished, it will be integrated in the production environment. One of the benefits of integrating into the Colleague environment is to automate items such as door access controls.

Work with the Business Office to configure and move data out of Excel spreadsheets into the Fixed Assets module of the Colleague system has started. Getting data out of spreadsheets and into Colleague or a database is a good step in the right direction. Work with the Business Office is also being done to move over from our current student payment plan processor to a new vendor.

The database team is working with Student Affairs to configure or reconfigure the advisor assignments to assign advisors to students based on their major.

Gave thanks to the Information Services team and Facility Services for coming together for the Business Office move during their remodel. The group came together to move tables, the network team added a switch to enable the staff to use their computers, docking stations, monitors, printers and receipt printers, the full setup to temporarily recreate the Business Office environment without reconfiguring everything.

Chair Isnard called for a motion to accept the report. Trustee Ash made the motion. Trustee Gilstrap seconded the motion. The Motion Carried.

20. **Unfinished Business:** Chair Isnard announced there was no Unfinished Business scheduled.

21. **New Business:**

- Chair Isnard invited the presentation of College Policies. Trustee Linda Hoskins Sutton, Chair of the Board Policy Committee, presented the following policies:
 - College Email Signature (Policy: 1.15)
 - Free Speech, Advocacy and Public Assembly on College Property (Policy: 1.20)
 - College Student Relief Fund (Policy: 3.14)
 - Fringe Benefits for Part-Time Non-Instructional Employees (Policy: 5.35)

Trustee Hoskins Sutton explained that the Board Policy Committee reviewed the policies. As an employee for 30 years, she understood the impact these policies have and that the tone for the College is set with the Board policies.

The College Email Signature policy passed not long ago but the administration, in the interest of looking more professional, wanted to streamline it. On behalf of Vice Chair

Criswell, Chair Isnard asked for clarification if professional accreditations included professional certifications and suggested increasing the maximum number that could be listed from two to three. Dr. Mosier agreed that a professional certification or accreditation are the same item. Chair Isnard commented that takes care of that issue.

Trustee Hoskins Sutton explained the Free Speech, Advocacy and Public Assembly on College Property is a new policy and added Student Activities needs to be changed to Student Engagement before the policy is posted. Trustee Hoskins Sutton made clear that students, faculty and staff know this is not intended to try to limit their free speech. The Board is not saying that any political party, any political candidate, any politician cannot be criticized. On behalf of the Board, notify the Board if someone experiences that problem or experiences retaliation. Trustee Hoskins Sutton reiterated that the Board sets the tone.

Regarding the College Student Relief Fund, the committee discussed dollar amounts and the process. The Board's intent was for student relief requests to be simple.

For the Fringe Benefits for Part-Time Non-Instructional Employees, Trustee Hoskins Sutton recommended to table the policy. She could not find information regarding Emergency Sick Leave, she vaguely remembered that KCKCC was incorrectly doing something with part time employees' time so that should not be taken out of the policy right now and more research needed to be done - Trustee Hoskins Sutton would call Kansas Public Employees Retirement System (KPERs). Trustee Hoskins Sutton mentioned another institution had a benefits matrix, which laid out what was paid and what was covered.

Trustee Hoskins Sutton motioned to approve the College Email Signature (Policy: 1.15), Free Speech, Advocacy and Public Assembly on College Property (Policy: 1.20) and College Student Relief Fund (Policy: 3.14) and to hold the Fringe Benefits for Part-Time Non-Instructional Employees (Policy: 5.35) for more research.

Dr. Mosier commented the Fringe Benefits for Part-Time Non-Instructional Employees policy was looked into rather extensively. Ms. Christina McGee, former Chief of Human Resources, was not available to respond to the items and the administration does not rush anything through so the policy may be pulled back if the Board desired.

Chair Isnard added the Fringe Benefits conversation did not happen during the committee meeting and in the interest of not surprising the Board or the president wished the information was shared sooner to get questions answered. Chair Isnard called for a second to Trustee Hoskins Sutton's motion, and if not had a replacement motion.

Trustee Hoskins Sutton added that it was not intended to be a surprise, in reviewing the policy over the weekend, she does not like sidebar conversations, the policy was not written in stone at the committee meeting and any Board member could suggest holding the policy. As the Board Policy Committee Chair, Trustee Hoskins Sutton was afforded the

same right to have additional information.

Trustee Ash confirmed the motion was to approve the policies: College Email Signature (Policy: 1.15), Free Speech, Advocacy and Public Assembly on College Property (Policy: 1.20) amending Student Activities to Student Engagement, and College Student Relief Fund (Policy: 3.14) and hold Fringe Benefits for Part-Time Non-Instructional Employees (Policy: 5.35). Once confirmed, Trustee Ash seconded the motion. Chair Isnard opposed the motion. **The Motion Carried.**

- Chair Isnard invited Dr. Greg Mosier, President, to present the Alcohol Resolution for the Leadership 2000 Graduation Celebration. Dr. Mosier presented the resolution as posted in the Board packet. Chair Isnard called for a motion to approve the resolution. Trustee Ash made the motion. Chair Isnard seconded the motion. Trustee Scruggs Andrieu opposed the motion. **The Motion Carried.**

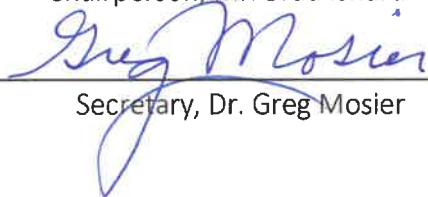
22. **Adjournment:** Chair Isnard called for a motion to adjourn. Trustee Ash commented that the basketball teams had a successful season, even more remarkably that they played away in multiple venues and gave congratulations to the athletes, coaches, Athletic Director and everybody that helped. Trustee Gilstrap made the motion. Trustee Ash seconded the motion. **The Motion Carried.**

The meeting adjourned at 7:33 p.m.

ATTEST:



Chairperson, Mr. Brad Isnard



Secretary, Dr. Greg Mosier