



Mission Statement: Inspire individuals & enrich our community one student at a time.



Vision Statement: Be a national leader in academic excellence & partner of choice in the communities we serve.

**KANSAS CITY KANSAS COMMUNITY COLLEGE
Board of Trustees Meeting
Tuesday, February 20, 2024 – 5:00 P.M.**

CONSENT AGENDA – Item A
Meeting Minutes

1. **Call to Order & Pledge of Allegiance:** Chairman Brad Isnard called the Kansas City Kansas Community College (KCKCC) Board of Trustees Meeting to order at 5:06 p.m. at KCKCC- Main Campus Upper Jewell Lounge and in the KCKCC Zoom meeting platform on Tuesday, February 20, 2024. The Pledge of Allegiance was led by Vice Chairwoman Evelyn Criswell.
2. **KCKCC Mission Statement:** Chair Isnard read the College mission statement.
3. **Roll Call:** Trustees present were Chairman Brad Isnard, Vice Chairwoman Evelyn Criswell, Mr. Donald Ash, Mr. Mark S. Gilstrap, Ms. Linda Hoskins Sutton and Dr. Scruggs Andrieu. There was one vacant Board Member seat.
4. **Moment of Silence:** Chair Isnard led a moment of silence to recognize the passing of one of KCKCC's newest trustees, Dr. Mary Ann Mosley, and in observance of the terrible events that happened at the Kansas City Chiefs' Super Bowl parade recently – the passing of Ms. Lisa Lopez-Galvan and 21 individuals wounded. Dr. Greg Mosier, KCKCC President, gave thanks to the first responders and to the KCKCC counselors, faculty and staff that worked with students and employees after the event. Dr. Mosier had sent an e-mail announcing some of the services available through Student and Employee Assistance Plans with a link to KCKCC's counseling services.
5. **Approval of Agenda:** Chair Isnard called for a motion to approve the agenda. Vice Chair Criswell made the motion. Trustee Gilstrap seconded the motion. **The Motion Carried.**
6. **Audience to Patrons and Petitioners:** Chair Isnard invited patrons or petitioners to address the Board. Mr. Michael Kelley (1106 E. 30th Street, Suite G, Kansas City, Missouri

64109), Policy Director for BikeWalkKC, was pointed in the Board's direction by Trustee Hoskins Sutton. He presented on a regional initiative - Transportation for All Coalition, explaining the transportation system does not work for the people who need it most. Regional development means there are opportunities to think more broadly about the walking, biking and transit opportunities that can be provided. This coalition being developed hopes to include nonprofits, social service agencies and geographic diversity to elevate the understanding around transportation issues and to bring about change. There are two key steps – 1) developing a policy platform that comes from understanding the challenges faced, exploring solutions from other communities, and then advocating for changes at the local, state and federal level; and 2) data analysis from organizational surveys, individual surveys and listening sessions.

The coalition's ask was for the Trustees, or anyone interested, to attend a virtual meeting on Thursday at 1:00 p.m., to participate in the surveys being organized or to join the coalition in future efforts. Mr. Kelley placed the coalition's link (<https://bikewalkkc.org/advocacy/transportationforall/>) in the Zoom chat and thanked the Board for the opportunity to present, explaining he was a 2013 KCKCC alumni that competed for the speech and debate team.

Vice Chair Criswell questioned how to access the survey. Mr. Kelley answered the coalition was working to finalize that with hopes to share the survey with partners after the first meeting. Trustee Scruggs Andrieu questioned how the public transportation system was not working. Mr. Kelley answered that was part of why this coalition was being organized - it was known there are challenges in accessing jobs and limited opportunities for individuals with disabilities or that have small children but there has never been an effort to gather a cohesive understanding of those challenges across the region. Trustee Hoskins Sutton thanked Mr. Kelley for contacting the Board. Dr. Mosier thanked Mr. Kelley for the information and would contact him directly.

7. **Executive Session:** Chair Isnard announced there would be one (1) executive session and called for a motion for the executive session to discuss personnel matters of nonelected personnel for a 3-minute duration with possible action to follow in open session. The open session would take place in Upper Jewell Lounge and in the virtual meeting room. Trustee Ash made the motion. Trustee Scruggs Andrieu seconded the motion. **The Motion Carried.**

The Board was allowed time to travel to the executive session meeting room at 5:19 p.m.

They were joined by Dr. Greg Mosier, President, Mr. Greg Goheen, College Attorney, and Dr. Scott Balog, Executive Vice President.

The Board entered the first executive session in Room 3397 and in the virtual meeting room at 5:22 p.m. The Board ended the executive session at 5:25 p.m.

The Board was allowed time to travel back to Upper Jewell Lounge.

Chair Isnard called for a motion to return the meeting to open session. Vice Chair Criswell made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

Chair Isnard called for a motion to accept the resignation of faculty member Bill Plum. Trustee Ash made the motion. Trustee Scruggs Andrieu seconded the motion. **The Motion Carried.**

8. **Recognitions/Presentations:**

- Chair Isnard invited Ms. Bronyal McFadden, Director of Nursing Education, to present the Academic Affairs Program Highlight: Nursing. Ms. McFadden presented the following –
 - An important aspect of the nursing program is the NCLEX pass rates and KCKCC has taken transformative measures to improve them. The NCLEX exam is a significant milestone for our students which makes their transition from students to licensed nurses. Fluctuations in pass rates prompted the nursing division to evaluate and improve strategies. Changes were implemented to support students and to ensure their success on the NCLEX exam. Ms. McFadden explained the goals of the nursing program, the NCLEX pass rates for Practical Nursing and Registered Nursing from 2018 through 2023, that both programs have received recognition from the Kansas State Board of Nursing for being above the national average in both 2022 and 2023 and shared highlights of improvement for both programs.

Trustee Ash gave congratulations on the test results and being above the national average the last couple of years. Dr. Mosier added kudos for the great results.

- Chair Isnard invited Mr. Michael Torres, Director of Center for Equity, Inclusion and Multicultural Engagement, to present the Annual Center for Equity, Inclusion and Multicultural Engagement Update. Mr. Torres presented the following –
 - A considerable amount of progress on what Diversity, Equity and Inclusion (DEI) looks like at KCKCC has been made. The team consists of Dr. Reem Rasheed, who is a former KCKCC faculty member, Mr. Alejandro Alvarez-Alonso, who is also a former KCKCC student and Ms. Gabby Barrientos-Sanchez. Mr. Torres explained the approach taken with the department's statement of support which outlines the direction the College is headed in this space. He continued with a listing and photos of the 2023 Programming of events, a list of the accomplishments for Community Outreach, the Equity and Inclusion Council and a Professional Development Series and plans for the future.

Dr. Mosier expressed Mr. Torres has done a great job, thanked him for all he has done and for the direction he has the College headed and KCKCC is sad he is leaving.

Trustee Hoskins Sutton agreed Mr. Torres would be missed and gave thanks for all he has done in a short period of time.

- Chair Isnard invited Ms. Christina McGee, Chief Human Resources Officer, to present the Applicant and Hires Data Biannual Update. Ms. McGee presented the following –
 - This highlight of the applicant and hiring data includes full-time and part-time information from July 1, 2023 to December 31, 2023. The information included data about gender, reported disability, veteran status, race and ethnicity for all positions plus positions for administration, supervisors, faculty, adjunct and staff. Ms. McGee also presented a race comparison for applicants, hires, Wyandotte County residents and KCKCC students. The College will continue to review and analyze the data.

Dr. Mosier added that, as mentioned in his six-month report, KCKCC is going to put more emphasis on hiring in the Hispanic media to try and attract more multilingual individuals so we can communicate well and represent what our student population looks like. Dr. Mosier thanked Ms. McGee for the tremendous amount of work.

9. **Communications:**

- Chair Isnard invited Dr. Greg Mosier, President, to present the 2024 Annual Calendar of Presentations to the Board of Trustees. Dr. Mosier presented the updated annual calendar for the Board's review and explained some presentations were rescheduled to different months due to certain months became heavy in reporting and some presentations were rescheduled in relationship to when reports are received from the Kansas Board of Regents (KBOR), etc.

Trustee Hoskins Sutton questioned why the Board of Trustees Election information was added as it is not a report and it listed as odd years does not tell the whole story, such as the new person the Board will appoint soon that will have to run next year for a two-year unexpired term. Some may think Trustees must run every two years. Trustee Hoskins Sutton expressed understanding of the president trying to be proactive, but did not think election information should be included because the Board was not concerned about the elections per se.

Dr. Mosier explained the calendar items have a regular cycle and the far-right hand columns are more informational for the Board with the second to the last column listing items the Board may take action on and the last column listing informational items for the Board. The normal elections are every other year, the four-year terms are every other year on the odd year and special elections may come up.

Trustee Hoskins Sutton explained the Trustees would remember but it could be confusing because it looked like the Board would turn over every two years with odd

years was listed - it gives the impression reelection would be next year. Especially since the person the Board will appoint will be on the ballot in 2025 separately to complete the two-year unexpired term. The timing was confusing and Trustee Hoskins Sutton thought it should be removed.

Vice Chair Criswell understood and explained whether it was removed or clarified it was an important point and suggested the information be included in the new Board Member orientation once the new Board Member was appointed.

Chair Isnard agreed and expressed whether or not it was vital to be on the document or not, this was informational for the Board to keep track of upcoming items.

- Chair Isnard announced the Board of Trustees Retreat - Quarter 1 would be held virtually on Saturday, February 24th, from 9:00 a.m. to about 12:00 p.m. The agenda and supporting materials would be finalized this week. There would be a presentation from Heather Morgan, Executive Director of Kansas Association of Community Colleges to help facilitate some discussion. Chair Isnard invited the public to join the meeting.
- Chair Isnard invited Dr. Greg Mosier, President, to present the Reminder of Board of Trustees & College Senate Annual Luncheon. Dr. Mosier communicated the luncheon would be on Thursday, May 2, 2024, at 2:00 p.m. at Lodge by the Lake with the regular College Senate Meeting immediately following.

10. **Board Committee Reports** Chair Isnard invited the Board Committees to report.

- On behalf of the Board Finance Committee (BFC), Chair Isnard, Chair of the BFC, reported the BFC, consisting of himself and Trustee Ash, met on Monday, February 12th. There is a vacancy on that committee until those committee positions are filled later this evening in Unfinished Business. The BFC reviewed several reports with many of those items coming to the full Board during New Business this evening. The BFC reviewed the proposed 2025 tuition and fees for housing and tuition, updates to special course fees (many fees were decreased due to not needing the same type of required materials or the College getting a better deal on the materials), the consent agenda items – with no questions or concerns, the monthly financial report and an update to the 2024 mileage reimbursement rate to keep KCKCC in line with the Internal Revenue Service rate and the State reimbursement.

Hearing no questions, Chair Isnard called for motion to accept the report. Trustee Hoskins Sutton made the motion. Vice Chair Criswell seconded the motion. **The Motion Carried.**

- Chair Isnard stated the Board Policy Committee (BPC) had not met since the last Board meeting. On behalf of the Board Policy Committee (BPC), Trustee Hoskins Sutton, Chair

of the BPC, reported, with the committee assignments, there would probably be a meeting on March 12th depending on if Dr. Mosier and Ms. McGee have policies for review. Trustee Hoskins Sutton thanked Chair Isnard for substituting on this committee until the new Trustee is on Board, as the BPC was short one Board Member.

Chair Isnard called for motion to accept the report. Vice Chair Criswell made the motion. Trustee Ash seconded the motion. **The Motion Carried.**

- Chair Isnard stated the Board Community Engagement Committee did not meet this month and Trustee Ash has two vacancies on the committee. On behalf of the Board Community Engagement Committee (BCEC), Trustee Ash, Chair of the BCEC, reported that Ms. Kris Green, Chief Marketing and Institutional Image Officer, has a schedule and Trustee Ash was hopeful one or two Trustees would serve on the committee. Trustee Ash reported he attend the Livable Neighborhoods Task Force meeting in January and intends to attend the February meeting. People are reengaging in that monthly meeting and it will give KCKCC an opportunity to make community contacts, to give presentations to neighborhood groups about updates as appropriate or notifications about special events, and to continue to make good connections.

Chair Isnard called for a motion to accept the report. Trustee Gilstrap made the motion. Trustee Scruggs Andrieu seconded the motion. **The Motion Carried.**

- As the Association of Community College Trustees (ACCT) Delegate, Trustee Ash reported the National Legislative Summit in Washington, D.C. was February 4th through 7th and was attended by four Trustees – Scruggs Andrieu, Isnard, Hoskins Sutton and Ash along with Dr. Mosier, President, and Dr. Balog, Executive Vice President. Trustee Hoskins Sutton and Trustee Ash went early to attend their committee meetings. Trustee Ash is a member of the Governance and Bylaws Committee. That committee discussed an issue regarding the M. Dale Ensign Trustee Leadership Award, had dinner as a group, attended the opening general session, reviewed the legislative priorities as determined by the joint Boards and committees of ACCT and the American Association of Community Colleges (AACC) and were briefed by the legislative representatives from ACCT. A highlight was the general session keynote speaker – Ms. Ann Coulter, a political pundit and analyst. Tuesday was with legislators on Capitol Hill where the group visited with all four of our legislators and some staffers. The meetings were good and insightful - they know about all the great things at the College, how they have helped and how KCKCC looks forward to their continued help. On Wednesday. Most of the KCKCC group had other meetings with some Washington, D.C. partners and a luncheon in the private Senate dining room.

Dr. Mosier added that Dr. Balog was able to set up meetings directly with D.C. staff from the Department of Labor, Department of Commerce and the Department of

Education which were good meetings in addition to the meetings with our legislators.

Trustee Hoskins Sutton reported the Diversity, Equity and Inclusion (DEI) committee met on Saturday. Much discussion was about a document titled “Diversity, Equity and Inclusion: A Checklist and Implementation Guide for Community College Boards” that Trustee Hoskins Sutton would like each Board members to have a copy to be used as a guideline, if direction is needed. One discussion topic, pertaining to the attack that DEI is under across the nation with individuals not embracing DEI, was how community colleges can move forward to serve the community and how to reach out to different students with different learning types and races. Everything done involves diversity, equity and inclusion.

On Sunday, Trustee Hoskins Sutton interviewed with the Western Regional Nominating Committee as she would be up for reelection for the DEI committee for two more years. This in person interaction was so different than when it was online previously - it reinforced that much is missed virtually. This group of five interviewees got to know her with the face-to-face contact.

Trustee Hoskins Sutton emphasized the ACCT has a list of legislative priorities and one that impacts our community is to support workforce Pell grants for students and short-term programs. She encouraged our constituents and students to contact legislators about the importance of supporting the workforce Pell grants. Overall, it was a very good summit.

Trustee Hoskins Sutton confirmed she received the nomination for the DEI committee. Trustee Ash reported that will be voted on at the ACCT Leadership Congress in Seattle in October so Board members will need to attend to support her.

Chair Isnard added he was excited to attend again as it is always a unique opportunity for Board members and the College to visit with our legislators or Federal departments and the help received from them for the downtown campus and other projects have made a huge difference. Those meetings are productive and help to keep the relationship two-directional. Chair Isnard appreciated all the assistance from the Senators and House Representatives and looked forward to next year.

Chair Isnard called for a motion to accept the report. Vice Chair Criswell made the motion. Chair Isnard seconded the motion. **The Motion Carried.**

- There was no report for the Kansas Association of Community Colleges (KACC).

11. Consent Agenda:

- Chair Isnard called for questions or a motion to approve the consent agenda. Trustee Hoskins Sutton requested a correction for the regular minutes of January 16, 2024,

under Board Committee Reports for bullet item #4 – Mr. Jee Hang Lee’s title should be corrected to President and CEO versus Executive Director. Chair Isnard called for a motion to approve the Consent Agenda with that amendment to the minutes. Trustee Hoskins Sutton made the motion. Vice Chair Criswell seconded the motion.
The Motion Carried.

12. **Student Senate Report** – Ms. Elizabeth Daniels, Student Senate President, and Ms. Eden Barnes, Student Senate Vice President, presented the following –

- Student Senate had their second meeting of the semester on Friday, February 16 virtually. The next meeting would be on Friday, March 1st at 2:15 p.m. in Lower Jewell in person or virtual. There have been exciting Student Senate role transitions – there is a new Secretary, a senator was promoted to Tournament Coordinator and Ms. Barnes will handle some responsibilities of Parliamentarian as well as Vice President.

The Student Senate Fee Committee would meet on Thursday, February 22 at 11:00 a.m. along with the Student Senate President, Treasurer and a senator. The Student Engagement Advisory Council is a new council created by the Director of Student Engagement and will consist of the Director of Student Engagement, the Vice President of Student Senate, two voting members each from Student Senate, two members each of Faculty Senate and Staff Senate and one club or organization advisor as a voting member.

Student Senate and the department of Student Engagement will be hosting the annual Easter celebration on Saturday, March 30 at the Technical Education Center from 10:00 a.m. to 1:00 p.m.

Trustee Ash motioned to accept the report. Vice Chair Criswell seconded the motion. **The Motion Carried.**

13. **President’s Report:** Chair Isnard called for the President’s report. Dr. Greg Mosier reported the following –

- For the last couple of years, KCKCC and President’s Cabinet has discussed the pursuit of excellence and how to implement that into action. Cabinet is reviewing “The Four Disciplines of Execution” – it’s about how to have higher levels of execution in one’s work life or personal life. Cabinet is working with this book to develop strategies and processes to implement actions across the entire college in the next couple of years, focusing on the execution of identified priorities. Many organizations create lagging measures which just tracks final outcomes related to goals. This book turns it around to look at leading indicators of what needs to be done on a quarterly or monthly basis. It focuses on leading indicators, building small teams that monitor actions on a weekly basis - how actions are being executed and analyzed, and having self-accountability. This process will likely be introduced to the College at Fall convocation

as it will help us keep on track and be able to accomplish even more than what we already are, which is significant.

Demolition for the downtown project is in progress with about a two-week delay. Once the computer store and the Housing Authority double set of buildings were down, it was discovered the basements under those buildings go further south than originally anticipated - all the way under the 20-foot sidewalk almost to where State Avenue starts. Temporary bracing of the southern wall of the basement is being done. The civil engineer surveyed the area and the structural engineer will put in 90-degree concrete buttresses to the wall and backfill from the top to ensure good support for State Avenue. The same holds true for the Firestone building and to the West - the basements get deeper because the road slopes. A plan is being implemented and the North half of Firestone is being demolished but leaving enough of the structure to have perpendicular braces to the South wall of the basements to protect State Avenue.

Additionally for downtown, good meetings are continuing. The PGAV Architects, the owners' representatives, Trustee Andrieu and Dr. Mosier attended the Unified Government (UG) City Planning meeting last Monday until 11:00 p.m. The preliminary development plan (PDP) passed; it goes to the UG Commission on February 29th and the team is working on an expedited plan with the UG staff offices to take input from the PDP from the UG to develop the final development plan – for submission in April to start construction in May. The project requires a new Certificate of Appropriateness through the Historical Landmark Commission to get approval to move forward with construction. PGAV Architects will have new imagery in a couple of weeks. Much simultaneous work is being done. The project has received support from the Mayor's office and other UG offices. The engineering and mechanical drawings are close to being done and will be submitted to the Board of Public Utilities, One Gas and the UG for in-kind donations of equipment and labor, which will be fairly significant.

KCKCC, in collaboration with Panasonic Energy North America (PENA), has a FY2025 congressional discretionary request for Senator Moran's office for additional equipment for automation engineering technology (AET) for about another \$3,000,000 in equipment so KCKCC can offer concurrent AET classes. Panasonic needs 450 individuals, so KCKCC will probably have an AET program staying at the Technical Education Center (TEC) and an AET program moving into the downtown facility. Dr. Balog, Dr. Kneuvean and Merchant McIntyre are working on a draft by the end of February which must be submitted in its entirety to Senator Moran's office by mid-March.

The Parade of Hearts and Panasonic would like KCKCC to host a heart for this year's auction. It would be delivered in April to the grassy area South of the administration area towards Centennial Hall overlooking the heart the College won last year. There will be signage to bring the community on property for viewing.

The Marvin Windows groundbreaking ceremony will be March 21st from 8:00 to 10:00 a.m. Dr. Mosier is working with Marvin Windows to ensure KCKCC as their workforce education provider of need.

On March 28th at 12:40 p.m., before the 1:00 p.m. baseball game, KCKCC is hosting a ribbon cutting ceremony for the baseball new turf dedication.

Also on March 28th, KCKCC will host the Celebration of the Century - our community thank you dinner. About 175 invitations were sent. Dinner will be provided by our culinary students and music provided by our jazz ensemble students and chorale students. It's no charge to our community partners – it's a thank you to them for our one-hundred years that we have been supported.

Dr. Mosier always wants to work on college public recognition. A full-page article in "Newsweek" magazine will reach over 250,000 people across the United States titled "How KCKCC is Revolutionizing Education, Community Wellness and Prosperity in Kansas City" and the snippet titled "Kansas City stands on the brink of a transformational era with Kansas City Kansas Community College with a trio of groundbreaking projects that are redefining the region's education and community landscape" which is about Centennial Hall, the Downtown Project, and the Leavenworth project.

Dr. Mosier also did an interview for "Ingrams" magazine with Dr. Kim Beatty from Metropolitan Community College on workforce development, the community college's role in workforce development and college's enrollment are continuing to trend up.

The music department has worked with the Ella Fitzgerald Foundation for the naming of the music listening library. The president and the vice president of the Ella Fitzgerald Foundation will visit on May 14th for the dedication ceremony.

Dr. Justin Binek, Associate Professor in Arts, Communications and Humanities, has been published in his second book "Experiencing Jazz." Dr. Edward Kremer, Dean of Math, Science and Computer Technology, was selected as a Higher Learning Commission (HLC) peer reviewer. Congratulations to Dr. Stacy Tucker, Director of Honors Education/Phi Theta Kappa/Service Learning, as this year's National Institute for Staff and Organizational Development (NISOD) Excellence Awards winner.

Chair Isnard called for a motion to accept the report. Trustee Hoskins Sutton made the motion. Vice Chair Criswell seconded the motion. **The Motion Carried.**

14. **Executive Vice President's Report:** Chair Isnard called for the Executive Vice President's report. Dr. Scott Balog highlighted the following items from the Board report –

- Strategy - Dr. Balog led and supported advocacy and governmental relations efforts at the State and Federal level. One event was in Topeka at Donuts with Legislators with a group representing the Kansas Association of Community Colleges that welcomed our legislators, teed up our issues and thanked them for their support of community colleges. The Washington, D.C. trip for the National Legislative Summit hosted by the Association for Community College Trustees. Dr. Balog thanked those that attended. Meetings were held with Federal agencies such as the Department of Education and our consultants at Merchant McIntyre that was primarily focused on modeling and simulation emerging Hispanic-Serving Institutions (HSI) and the Raise the Bar summit, which is an invitation only event. The KCKCC group met with the team from the Department of Labor that was focused primarily on registered apprenticeships and advanced manufacturing. The KCKCC team also met with the Deputy Assistant Secretary for Regional Affairs with the Economic Development Administration and the Department of Commerce. All of the meetings were productive.

Strategy efforts also focused on the future of the institution by attending the Higher Education Research and Development Institute's Innovate Convening, working with colleagues from across the country and community colleges engaging education technology companies to continue to be on the forefront and identifying technology solutions that can help in transforming the College.

Partnerships has included continued conversations with Panasonic and there are many partnership opportunities being explored with different organizations - nonprofits, the private sector and education partnerships. Conversations with workforce partnership began for Hilton Garden Inn Downtown, KC Imagine and the Kansas Health Foundation. KCKCC hosted Panasonic Energy's Director of Continuous Improvement and their Vice President for Operations Excellence in positioning for the earmark request, but to do what can be done to support their talent needs and ways in which the College can grow our capacity to support those needs.

A big focus is in aligning with regional efforts and economic development with a huge focus locally on biologics. KCKCC hosted about 36 stakeholders and leaders from across the KC Metro in entrepreneurship, innovation and biologics by manufacturing to identify some of their needs and how KCKCC can best support those needs with the space we have and our programs.

The College contributed to the phase two proposal for the Kansas City Metro Regional Technology and Innovation Hub initiative which focuses on biologics by manufacturing where KCKCC would, if awarded, leverage those dollars to support VR and AR training and biomanufacturing. Dr. Balog thanked Dr. Ed Kremer, Dean of Math, Science and Computer Technology, and former faculty member Angela Conani for their support in developing the proposal.

President Mosier recently rolled off the Board at the KCK Chamber, and Dr. Balog assumed that seat representing KCKCC with the Chamber.

Thinking about one college and our enterprise and growth in Leavenworth, Dr. Balog's focus on operations and execution is in tying in the activity being done in Leavenworth to ensure the students are supported, that employers are supported and to start laying the groundwork for a bigger campaign to lead up to the construction of our new center.

Chair Isnard thanked Dr. Balog for helping to set up many of the important meetings in D.C. as meeting with the department leaders of the Department of Education for grant opportunities and the nine staffers with the Department of Labor showed their interest in working with KCKCC because we're being proactive about meeting with them.

Chair Isnard called for a motion to accept the report. Trustee Ash made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

15. **Vice President Academic Affairs Report:** Chair Isnard called for the Vice President of Academic Affairs report. Mr. Jerry Pope highlighted the following items from the Board report –
- In late January, notice was received from the Higher Learning Commission (HLC) that KCKCC's interim monitoring report was accepted with comments on how well it was organized, written and clear.

KCKCC's Excel and CTE fees that were presented in October have still not been approved by the Kansas Board of Regents (KBOR). The College received another request for data – it is being collected by Mr. Pope and the Deans.

A redesign of the general education programs is happening at community colleges and the four-year institutions. The goal is that when a student completes the general education core at a community college, it transfers as a block to the four-year institutions. There were over 100 exceptions that Dr. Flanders at KBOR approved from the four-year institutions. April 1st it needs to be live so KCKCC students can enroll for Fall 2025.

At the same time, a redesign at the State level of developmental education is happening for reading and math. The math pathways, based on the degree, instead of only accepting college algebra, they are also doing a quantitative reasoning, a statistics track and a college algebra track. This will be active in Fall 2025. The College also has a redesign of the reading and English so we have done a co-requisite so we are ahead of the curve.

The lineman program was approved at the Technical Education Authority (TEA) to go forward on the consent agenda to KBOR.

“The Mouse Trap” play by Agatha Christie will run February 29th through March 2nd. A former student, Cameron Hagerman, that graduation in our Lansing Correctional Facility welding certificate program presented to the students, the incarcerated citizens, the value of that program. In Health Professions, the Physical Therapy Assistant (PTA) program had 100% first-time pass rate.

Mr. Pope gave thanks to Ms. Ashley Irvin, Associate Dean, for a wonderful job representing KCKCC and presenting on the lineman program.

Chair Isnard called for a motion to accept the report. Vice Chair Criswell made the motion. Trustee Ash seconded the motion. The Motion Carried.

16. **Vice President Student Affairs and Enrollment Management Report:** Chair Isnard called for the Vice President of Student Affairs and Enrollment Management report. Dr. Chris Meiers highlighted the following items from the Board report –

- Enrollment for the Spring is still strong – up about 3.8% in credit hours, which keeps our enrollment management goals on pace. There is a good trend of returning students from Fall to Spring, which translates to better retention numbers in the Fall and also degree completion numbers. Emphasis was put on the second 8-week sessions in the Spring and enrollment is up 15% in credit hours compared to last Spring. The team has worked with Academic Affairs to identify potential courses that could be added for last-minute adjustments and worked on the stop out campaign for students who were enrolled previously encouraging them to enroll for Spring, Summer or Fall.

There have been a lot of challenges with the financial aid FAFSA application - a number of intermittent delays and confusion with submitting the application. Ms. Tamara Reese, Director of Financial Aid, and Dr. Meiers participated in a roundtable with Senator Roger Marshall and other higher education leaders on Friday and shared the experiences of families and financial aid professionals. Senator Marshall is working to have a congressional hearing related to it with the Department of Education, the Kansas Independent College Association and the State’s Financial Aid Administrator Association. The schools will help outline the issues and possible solutions. The College also is working on outreach efforts with FAFSA completion nights at Pioneer Career Center, utilizing webinars and training as they are available from the Department of Education and being a resources to families and high school partners trying to get through the FAFSA simplification.

The College has a new partnership with the Kansas Veterans Association - one of their staff members is working in the KCKCC military veteran center to connect military-affiliated students with services that might be beyond the Veterans Administration.

KCKCC is ramping up our career services programming and hosted the first session of

career prep, titled Life Skills 101 for 20 students last week.

Phase III of the efforts to improve our processes and our application for admissions will be in May. Attention has been put on artificial intelligence (AI) as we're starting to see more applications for admission being generated by AI, primarily to find places to enroll and get financial aid. A team has identified about 600 AI-generated applications. With Peter Gabriel, Chief Information Officer, and his team, we are ensuring protocols are in place and software is being updated. This is a concern that most higher education institutions have, especially those with a free application for admission as it makes it easy for individuals to do these types of submissions.

Basketball is wrapping up their season – the men's team is in first place at the conference in Division II, the women's team is in third place. Student Engagement and Athletics has partnered to have a spirit bus and food for students.

Trustee Hoskins Sutton mentioned one of the sessions she attended at the National Legislative Summit in D.C. was hosted by the Department of Education regarding FASFA. They wholly revamped FAFSA and admitted they are still in the challenges of trying figure it out. Trustee Hoskins Sutton gave appreciation for what the staff and Dr. Meiers are doing to assist with FAFSA.

Trustee Hoskins Sutton commented on the Student Health Center now having a lactation station and remembered when about 10 years ago, the student nursing association brought that request to the Student Senate. She thought it was fantastic that the former nursing faculty nurse has made her office available for that. Trustee Hoskins Sutton confirmed with Dr. Meiers that there will be a lactation station at the Leavenworth campus and the Technical Education Center (TEC). Dr. Meiers is actively working on that as it is part of the College's policy to have some form of lactation space at all locations.

Trustee Hoskins Sutton gave kudos for the name coach implementation - for learning how to pronounce students' names correctly as it would be beneficial at graduation.

Trustee Ash requested more information on the outreach to the stop outs, whether students are responding positively or what is being learned about what students need to return. Dr. Meiers answered that process has just started with about 1,300 students which is about 3.6% less than the previous year. The academic advisors contact students they directly work with to ask the reason, strategies will be made out of the collected information, Deans and faculty members reach out directly to students who have declared majors and slice and dice events will start next week from 4:00 to 7:00 in the advising center for individuals to call students on the list to collect data - pizza and scripts will be provided. More data is needed but the reason is usually finances and preferences in class schedules. Dr. Mosier added that the College just significantly increased the frequency at which we are contacting students that did not return - at least three times

more frequently than in the past - and are asking the questions to help us understand why students did not return then determining how to address that as an institution. Dr. Meiers explained more intentional questions were added to the admissions application to help shape how the students are contacted.

Trustee Ash motioned to accept the report. Vice Chair Criswell seconded the motion.

The Motion Carried.

17. **Vice President Educational Innovation and Global Programming Report:** Chair Isnard called for the Vice President Educational Innovation and Global Programming report. Dr. Fabiola Riobé highlighted the following items from the Board report via a recorded video –

- Adult and Continuing Education numbers are growing and are on pace to exceed last year's enrollment. KCKCC has new graduates from the General Education Degree (GED) program and offers new programs in continuing education for medical billing and coding and pharmacy technician. KCKCC has a new partnership with Great Jobs KC.

Our High School Partnerships hosted a counselor's appreciation breakfast. Dr. Riobé thanked President Mosier and Dr. Shawn Derritt, Dean of Student Affairs, for providing keynote addresses and thanked the students and internal stakeholders for their contribution to the meeting.

In International Services and Global Programming, there are 56 new F1 Visa student holders and are servicing students at a record speed with 41 student appointments. Enrollment has increased by 12% from Fall 2023 to Spring 2024 and the College hosted a new student orientation on January 10th.

Dr. Riobé gave kudos to Dr. Candice Scott, Assistant Director of International and Immigrant Student Services, for being admitted to the NAFSA Academy for International Education and kudos to Ms. Susan Stuart, Director of Online Education, Mr. Tom Grady, Faculty Director of Center for Teaching Excellence, and Dr. Candice Scott for being Dr. Riobé's co-chairs in our new awarded institutional grant by The Centers for International Business Education and Research (CIBER) and the Consortium for Education Abroad to help develop an internal study abroad strategy.

In Online Education Services (OES), our new help desk software has been launched, which is allowing us to exceed expectations in the speed of resolving tickets. OES is transitioning to our new Learning Management System (LMS) in August. The OES website lists dates for training opportunities.

In Workforce Innovation, we are hosting open houses, welcoming new partner site visits and showcasing and giving our students the opportunity to showcase their personalized experiences, particularly in automation engineering technology programs. Our students are helping us welcome our industry partners, provide personal

testimonials and are in the mix when it comes to establishing new partnerships.

The College is celebrating Black History Month and the Black History Month Planning Committee has a calendar of showcased events.

Chair Isnard called for a motion to accept the report. Vice Chair Criswell made the motion. Chair Isnard seconded the motion. The Motion Carried.

18. Chief Marketing and Institutional Image Officer Report: Chair Isnard called for the Chief Marketing and Institutional Image Officer report. Ms. Kris Green highlighted the following items from the Board report –

- Marketing has been planning Centennial activities through the Spring semester.

The digital marketing report was included in the Board packet. KCKCC can now track enrollments from advertising. Ms. Green reported on digital marketing's return on investment (ROI) for new students and stop-out students who are most impacted by marketing messages as current students are most impacted by their experience with the College. A little over \$1,000,000 in revenue was generated from new students and stop-outs in the Fall - as a college outcome because it takes a community to enroll our students, retain our students and graduate them. Marketing leads the communication piece. The amount spent on the Fall campaign was \$82,000. For Spring, we had \$96,000 in revenue for new students and stop-outs with spending \$41,000 - a 233% return. Seventy percent of the new students who interacted with the marketing campaigns returned in the Spring.

Partners in Institutional Effectiveness were able to work with Ms. Green to create this model which will be continued and studied further. KCKCC works with Clarus Marketing Group and they are far outperforming the previous group. The Clarus professional and Ms. Green will present at a national conference as Ms. Green is her only client of over 300 community colleges. Enrollment takes a community working together every day - enrollment management, student affairs and academic affairs - to help promote the College in a variety of ways.

This is in its infancy. We look for models that will be able to tell us how those students go one, two and three years in the future and look at not only credit hours, but revenue that comes back. Measuring marketing reflects how those dollars return.

Vice Chair Criswell commented that about five years ago she questioned a few times what KCKCC was getting in return for the dollars being spent on advertising and marketing and did not get an answer. Vice Chair Criswell thought it was wonderful to see it was being measured, to see the real ROI and that Ms. Green was effective in her efforts. It's one thing to be able to measure, it's another thing to actually be effective in your efforts, especially when looking at community members' dollars.

Trustee Hoskins Sutton concurred recalling that Vice Chair Criswell had asked that question and thanked Ms. Green for following up and sharing the information.

Trustee Hoskins Sutton questioned when the Centennial Magazine will be available. Ms. Green answered the magazine is in the final stages of internal proofing and is anticipated to be printed and mailed at the end of March or early April – it will be available to the Board before it is mailed to homes. This is the first time the marketing team has created a magazine and it has been a learning process – the team loves it and loves the history learned through this process.

Trustee Ash highlighted the digital marketing report, agreed with his colleagues' thoughts and appreciated the report. KCKCC is a learning institution and one of Dr. Mosier's goals is to be a learning institution, not just an institution of higher learning for others.

Dr. Mosier added it takes a lot of work to separate which students the marketing efforts reached and how to make the data have value and commented Ms. Green and the team have done a great job.

Trustee Ash motioned to accept the report. Vice Chair Criswell seconded the motion. **The Motion Carried.**

19. Chief Financial Officer Report: Chair Isnard called for the Chief Financial Officer report.

Dr. Shelley Kneuvean highlighted the following items from the Board report –

- Property taxes in the amount of \$28.1 million and \$5.1 million of State funding were received. Two certificates of deposits were remitted and then renewed with about \$300,000 of investment return. Two certificates of deposit for \$3.77 million were renewed - one with Security Bank for 18 months at 4.44%, the second one with UMB Bank for nine months at 4.66%.

The budget process is underway with all departments creating requests for their operating funds, strategic initiatives and any personnel requests then there is an internal shared governance process. The Wyandotte County assessor will be scheduled to present information about forecasted reassessments - the final numbers will be received in June.

Student housing was 100% full in the Fall, 96% full in the Spring which is on target with our forecast. The electronic locks are in process with about 20% of the apartments done.

For the gym floor in the field house, we should receive a proposal tomorrow to proceed with the environmental work that must be done to bore through the rubber

matting which is an issue due to mercury in it.

The carpet in Lower Jewell and in the Performing Arts Center (PAC) was replaced.

A fourth Sergeant for the Police Department, Mr. Juan Acevedo, has 10 years of experience as a police officer in the state of Kansas and California. Having a fourth Sergeant gives supervisory coverage on all shifts.

Ms. Pam Tatum, support for the Board Finance Committee and the Executive Assistant to the Chief Financial Officer, is retiring after 25 years, having been in the same role the entire time. She will be hard to replace, but it's a retirement well deserved. There will be a small celebration for her on March 27th from 2:00 to 4:00 p.m.

The Jewell elevator is open. Well, we joked in the Finance Committee about having a ribbon cutting ceremony for after so long that we've been going through this. You know, I'll bring a cake next time and we'll celebrate somehow.

Trustee Hoskins Sutton gave congratulations to Ms. Pam Tatum as she was the steadfast that kept everything going.

Chair Isnard called for a motion to accept the report. Vice Chair Criswell made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

20. **Chief Human Resources Officer Report:** Chair Isnard called for the Chief Human Resources report. Ms. Christina McGee highlighted the following items from the Board report –

- Acknowledged new Director of Employee Relations, Samuel DeLeon who has over 25 years of human resources experience with diverse roles within human resources and working in various industries such as higher education and city government.

Human Resources (HR) launched a professional development assessment to understand the types of training and development employees would like and to get a better idea of sessions to offer where there may be skill gaps. About 95 individuals completed the survey. With that information, planning initiatives for this calendar year will begin.

The Talent Acquisition and Employment Coordinators are continuing to modify KCKCC's application by condensing the application so it takes a shorter amount of time to complete. It has been recognized that some individuals do not complete the application because it's comprehensive and takes too long to complete.

HR is updating our sourcing page to identify where our applicants are being found, making sure they are completing that page and adding to that page. HR has added opportunities to advertise and wants to ensure that is reflected in the application to

better understand the data of where to continue to post positions.

The Blue Cross Blue Shield insurance representatives are working on wellness initiatives for the year - called A Healthier You. With that data, the College's loss ratio with regards to the premiums received from employees and what Blue Cross Blue Shield pays in terms of medical expenses has an impact on renewals. Blue Cross Blue Shield has been supportive in making sure we are engaging in health initiatives that will help improve our loss ratio over time.

To focus on the strategic plan, Ms. McGee, Ms. Kris Green and Dr. Fabiola Riobé met to identify a plan of action on the initiative creating a mixed modal communication plan. A draft of an assessment tool has been developed to better understand how best to communicate with employees and how to improve communication

Chair Isnard called for a motion to accept the report. Trustee Hoskins Sutton made the motion. Trustee Ash seconded the motion. **The Motion Carried.**

21. **Chief Information Officer Report:** Chair Isnard called for the Chief Information Officer report. Mr. Peter Gabriel highlighted the following items from the Board report –

- The team's main focus over the last month has been assisting students, from password resets to checking out laptops.

The phone statistics reported that 620 phone calls came to the help desk and 95% of those were answered by a live person, they did not roll to voicemail or ring long enough to receive voicemail.

Thanked the Media Services team for their work and efforts to live stream the women's and men's basketball games from the Penn Valley location.

Thanked the Network Services team as they completed the public key infrastructure (PKI) project and deployed the new environment, which increases our certificate security, gives us the ability for our servers to auto enroll which takes manual work off of us every time they need to enroll and decommissioned the old environment from 2009 - all of that with little interruption.

The Computing Services team checked out 175 laptops to students for this semester. That number is down from the Fall semester, which is usually around 225 to 250 but is on average for Spring semesters - thanks to Computing Services.

Chair Isnard called for a motion to accept the report. Vice Chair Criswell made the motion. Trustee Ash seconded the motion. **The Motion Carried.**

Chair Isnard called for a 7-minute recess. The meeting resumed at 7:42 p.m.

22. **Unfinished Business:** Chair Isnard presented the 2024 KCKCC Board and College Committees, and Delegate Assignments as follows –

- For the **Board Audit, Finance and Facilities Committee**, Chair Isnard nominated **Ms. Evelyn Criswell as Chair**, as this committee is traditionally chaired by the Board's Vice Chair, with **Mr. Don Ash and Mr. Mark Gilstrap as members**. Chair Isnard called for motion to approve the Board Audit, Finance and Facilities Committee assignments as nominated. Vice Chair Criswell made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

- For the **Board Community Engagement Committee**, Chair Isnard nominated **Mr. Don Ash as Chair with Ms. Linda Hoskins Sutton and Dr. Brenda Scruggs Andrieu as members**. Chair Isnard called for a motion to approve the Board Community Engagement Committee assignments as nominated. Vice Chair Criswell made the motion. Trustee Ash seconded the motion. **The Motion Carried.**

- For the **Board Policy Committee**, Chair Isnard nominated **Ms. Linda Hoskins Sutton as Chair with Dr. Brenda Scruggs Andrieu as a member and Mr. Brad Isnard to fill the vacancy temporarily** until the Board fills the overall Board vacancy. Chair Isnard called for a motion to approve the Board Policy Committee assignments as nominated. Trustee Ash made the motion. Vice Chair Criswell seconded the motion. **The Motion Carried.**

- For the **Board Representatives of the Executive Committee of the Foundation** - with the bylaws of that position typically being three-year terms and Trustee Hoskins Sutton and Chair Isnard have filled that role for two years - Chair Isnard nominated **Ms. Linda Hoskins Sutton and Mr. Brad Isnard** to continue that role for another year on that committee. Chair Isnard called for a motion to approve the Representatives of the Executive Committee of the Foundation assignments as nominated. Trustee Scruggs Andrieu made the motion. Vice Chair Criswell seconded the motion. **The Motion Carried.**

- For the delegates of the **Association of Community College Trustees (ACCT)**, Chair Isnard nominated **Mr. Don Ash** to continue his role as the delegate and **Ms. Linda Hoskins Sutton** to continue her role as the alternate. Chair Isnard called for a motion to approve the delegates to the Association of Community College Trustee assignments as nominated. Trustee Gilstrap made the motion. Vice Chair Criswell seconded the motion. **The Motion Carried.**

- For the delegates of the **Kansas Association of Community Colleges (KACC)**, Chair Isnard nominated **Mr. Don Ash** to continue his role as the delegate and **Ms. Linda Hoskins Sutton** to continue her role as the alternate. Chair Isnard called for a motion to approve the assignments as nominated. Trustee Scruggs Andrieu made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

- For the **Representative of the College Senate**, Chair Isnard nominated **Mr. Brad Isnard to fill the vacancy temporarily** until the Board fills the overall Board vacancy. Chair Isnard called for a motion to approve the assignment as nominated. Vice Chair Criswell made the motion. Trustee Ash seconded the motion. **The Motion Carried.**

23. New Business:

- Chair Isnard presented the Resolution for Board Vacancy Notice: To Fill Trustee Vacancy – Public Notice as printed in the Board meeting book and explained, if approved, the notice would be published in “The Wyandotte Echo” newspaper and posted on the KCKCC website, beginning the process of filling the vacancy. Chair Isnard also acknowledged that Trustee Linda Hoskins Sutton’s misspelled name would be corrected.

Trustee Ash motioned to approve the resolution. Vice Chair Criswell seconded the motion. **The Motion Carried.**

- Chair Isnard invited Dr. Shelley Kneuvean, Chief Financial Officer, and Dr. Greg Mosier, President, to present the Proposed FY 2025 Tuition, General Fees and Student Housing Fees. Dr. Kneuvean presented the following –
 - In the Board packet was historical information and several recommendations for changes which were presented to and supported by the Board Finance Committee. There were recommendations for:
 - The in-district rate to increase by \$1.00 per credit hour - KCKCC has not increased that tuition rate for more than six years.
 - The in-state rate to increase from \$91.00 to \$95.50 per credit hour – which is in line with what the other colleges in the metropolitan area charge.
 - The metro rate to increase from \$116.50 to \$120.50 per credit hour - this is a rate for the three area community colleges (KCKCC, Johnson County Community College (JCCC) and Metropolitan Community College), which is still quite a bit lower than JCCC who is charging \$127.00. This comparison data is current year compared to KCKCC’s proposed, both of those institutions are looking at their rates and will likely increase as well. KCKCC always surveys all the other Kansas community colleges and every college that has reported (which has been more than half of them) are doing increases as well.
 - The out-of-state rate to increase from \$201.00 to \$207.50.
 - The international rate to increase from \$201.00 to \$208.50 due to additional services and processing related to international students. The College used to charge out-of-state and international the same and is now differentiating that as to the other colleges.
 - The technology fee to increase from \$8.00 to \$9.00 per credit hour - which is representative of all the investment that education is making in technology as the advances continue.

Trustee Hoskins Sutton questioned what the credit hours fee goes towards in the

Registrar's office. Dr. Kneuvean answered it helps offset the cost of the Registrar's department which handles the transcripts. It's \$0.50 of the \$15.00 student fee and student fees required the students to approve those fees for student activities, scholarships and the Registrar's Office. The \$20.00 graduation fee goes into a different account and those dollars are very direct.

Trustee Ash added there was robust discussion in the Board Finance Committee meeting and the committee felt the recommendations were reasonable concerning the rest of the colleges in the State.

Chair Isnard added it's always a balancing act between the services we provide and the money that's necessary to pay for those and the last two years Chair Isnard asked to not increase the in-service area amount as it's important KCKCC keeps that affordable for the community that we serve but that cannot be done forever as the costs increase. A \$1.00 increase will leave KCKCC competitive and was reasonable as proposed.

Dr. Mosier added these rates keep KCKCC as the most affordable community college in the metropolitan KC area.

Chair Isnard called for a motion to approve the proposed FY2025 Tuition, General Fees and Student Housing Fees. Vice Chair Criswell made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

For the record, Dr. Kneuvean added the proposed recommendation to increase the student housing fees by 3.2%. The memo in the Board packet that explained the methodology. There were no questions or concerns about the student housing rate.

- Chair Isnard invited Mr. Jerry Pope, Vice President of Academic Affairs, to present the Proposed FY 2025 Special Course Fees. Mr. Pope presented the following –
 - In the Board packet was the course fees for the non-high school courses. The changes are in red with some decreases and some increases with explanations.

Trustee Hoskins Sutton questioned the effective start date of Fall or Spring. Mr. Pope answered in the fall and the tuition tables will be uploaded for when students start enrolling on April 1st. Trustee Ash explained the Board Finance Committee covered the fees extensively and more were lowered than raised.

Chair Isnard called for a motion to approve the Proposed FY 2025 Special Course Fees. Trustee Ash made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

- Chair Isnard invited Mr. Jerry Pope, Vice President of Academic Affairs, to present the Revised and New Academic Programs for Biomanufacturing Certificate A Modification –

17 Credit Hours and Biomanufacturing Certificate B New Certificate – 32 Credit Hours. Mr. Pope presented the following –

- In the Board packet was the revised and new program information for the Biomanufacturing Certificates. The Biomanufacturing Certificate A modification was a change of one of the courses from two (2) to three (3) credit hours to more accurately reflect the time that is needed in class. The Biomanufacturing Certificate B is a new certificate. This request was from Advisory Board Members as it was remarked that students needed some extra math and extra English skills.

Chair Isnard called for a motion to approve the Biomanufacturing Certificate A Modification and the Biomanufacturing Certificate B New Certificate. Vice Chair Criswell made the motion. Trustee Ash seconded the motion. **The Motion Carried.**

- Chair Isnard invited Dr. Shelley Kneuvean, Chief Financial Officer, to present the Budget Mid-Year Adjustment. Dr. Kneuvean presented the following –
 - This information was presented to the Board Finance Committee. Each year a mid-year adjustment is brought to the Board as throughout the year there are revenues that are increased and expenses that may modify from what was originally adopted. This adjustment keeps a good accounting of that. The details were in the Board packet. KCKCC has about \$619,000 additional revenue with the majority of that due to additional State aid, investment income and an additional transfer from reserve. Some expenses have increased for insurance costs, audit expenses and moving expenses for several employees - that's the majority of that \$176,000 change. There are additional costs that are captured under contingency which are expenses that are unexpected - we budgeted \$350,000 with actual costs expected to be more around \$700,000.

Hearing no questions, Chair Isnard called for a motion to approve the Budget Mid-Year Adjustment. Trustee Ash explained these adjustments are fairly typical and is why the College has reserves and makes contingencies. The Board Finance Committee had no concerns. Chair Isnard added it's always a good problem when extra money is received. Trustee Ash motioned to approve the Budget Mid-Year Adjustment. Vice Chair Criswell seconded the motion. **The Motion Carried.**

- Chair Isnard invited Dr. Shelley Kneuvean, Chief Financial Officer, to present the 2024 Mileage Reimbursement Rate. Dr. Kneuvean presented the following –
 - The College typically follows the Internal Revenue Service (IRS) mileage reimbursement rate and they changed from \$0.65 per mile to \$0.67 per mile effective January 1st. If the Board approves this rate, KCKCC would implement the rate starting tomorrow – February 21, 2024. The IRS rate uses analytics to calculate the rate using gas, wear and tear on a vehicle and insurance. The College felt it's a best practice to use the IRS rate, which most organizations do.

Chair Isnard called for a motion to approve the 2024 Mileage Reimbursement Rate. Trustee Hoskins Sutton made the motion. Vice Chair Criswell seconded the motion. **The Motion Carried.**

- Chair Isnard invited Dr. Greg Mosier, President, to present the Alcohol Resolution for the “Art In America” Exhibition Reception. Dr. Mosier presented the following –
 - Kansas Statute prohibits the consumption of alcoholic liquor on public property with community colleges being exempt from that under the control of the KCKCC Board of Trustees and which property is not used for classroom use. Dr. Mosier read the resolution for the “Art in America” Exhibition Reception as published in the Board packet.

Chair Isnard called for a motion to approve the Alcohol Resolution for the “Art In America” Exhibition Reception. Vice Chair Criswell made the motion. Trustee Ash seconded the motion. The motion was opposed by Trustee Scruggs Andrieu. **The Motion Carried.**

- Chair Isnard invited Dr. Greg Mosier, President, to present the Alcohol Resolution for the Kansas City Kansas Community College Centennial Dinner Celebration. Dr. Mosier presented the following –
 - This second resolution under the same statute (referenced above in the Alcohol Resolution for the “Art In America” Exhibition Reception) was for KCKCC’s Celebration of the Century, our 100-year community dinner. Dr. Mosier read the resolution for the Kansas City Kansas Community College Centennial Dinner Celebration as published in the Board packet.

Chair Isnard called for a motion to approve the Alcohol Resolution for the Kansas City Kansas Community College Centennial Dinner Celebration. Trustee Hoskins Sutton made the motion. Vice Chair Criswell seconded the motion. **The Motion Carried.**

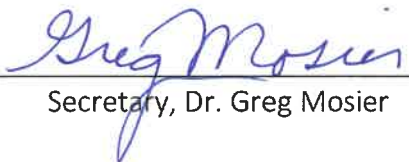
24. **Adjournment:** Chair Isnard called for a motion to adjourn the meeting. Vice Chair Criswell made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

The meeting adjourned at 8:18 p.m.

ATTEST:



Chairperson, Mr. Brad Isnard



Secretary, Dr. Greg Mosier