



**Mission Statement:** Inspire individuals & enrich our community one student at a time.



**Vision Statement:** Be a national leader in academic excellence & partner of choice in the communities we serve.

**KANSAS CITY KANSAS COMMUNITY COLLEGE  
Board of Trustees Meeting Minutes  
Tuesday, September 20, 2022 – 9:00 A.M.**

**CONSENT AGENDA – Item A**  
**Meeting Minutes**

1. **Call to Order & Pledge of Allegiance:** Chairwoman Evelyn Criswell called the meeting to order at 9:00 a.m. in the Upper Jewell Lounge at KCKCC-Main Campus and in the KCKCC Zoom meeting platform on Tuesday, September 20, 2022. The Pledge of Allegiance was led by Trustee Brown.
2. **KCKCC Mission Statement:** Chair Criswell read the College mission statement.
3. **Roll Call:** Trustees present were Chairwoman Evelyn Criswell, Vice Chair Pat Brune, Mr. Donald Ash, Ms. Rosalyn Brown, Dr. Ray Daniels, Ms. Linda Hoskins Sutton and Mr. Brad Isnard.
4. **Approval of Agenda:** Chair Criswell called for the approval of the agenda asking if there were any questions, comments or changes to the agenda.

Dr. Mosier requested one amendment to the Consent Agenda. Mr. Ryan Denk, College Attorney, advised to announce the change now rather than waiting until the Consent Agenda portion of the meeting. Dr. Mosier continued, Item A3 on the Consent Agenda from the August 30, 2022 Special Meeting Minutes, the topic of the college safety plan was not vocalized on the action of the third executive session. Those minutes need to be amended stating that there was a motion to approve purchases regarding the college safety plan so that there is full transparency with the public. Trustee Ash made a motion to approve the amended agenda. Trustee Daniels seconded the motion. **The Motion Carried.**

5. **Audience to Patrons and Petitioners:** Chair Criswell opened the floor for any patrons or petitioners to address the Board. There were no patrons or petitioners to address the Board.
6. **Recognitions/Presentations:** Chair Criswell invited Mr. Jerry Pope, Vice President of Academic Affairs to present the Annual Academic Program Review Report.
  - Mr. Pope announced there will be an annual report to the Board about the program review process in August/September and in October there will be an annual report on assessment. Mr. Pope reminded the Board that Criterion 4 in the College's HLC report, 4A is about program review and 4B is about student learning outcomes assessment. Core Component 4A was identified as Not Met by the 2020 HLC site visit team as KCKCC did not provide or have sufficient evidence that learning outcomes assessment was taking place at the program level; that program level assessment data was not being collected, analyzed and archived in the systematic manner in either curricular or co-curricular areas and that the data collected was not being employed to improve program and student learning. Over the past two years since then, these items were made a college-wide priority to make significant progress which includes the creation of sound plans, structures and processes have been made to ensure the College has a sustainable process going forward.
  - Mr. Pope proceeded to explain the structures and processes of program reviews, how the process summarizes each program's strengths, achievements and challenges, the assessment of programs' missions and objectives aligning with the College's mission and strategic plan, including a mid-cycle review and action plans. All certificate and associate degree programs undergo a review every four years. Outcomes of these reviews support requests in the zero-based budgeting (ZBB) process to ensure programs also execute responsible stewardship of College resources. The academic deans manage this process during the annual budgeting process. Mr. Pope shared examples of the changes.

Mr. Pope asked for questions from the Board. Trustee Hoskins Sutton remarked this should help the College tremendously with HLC and thanked Mr. Pope for his work. Mr. Pope responded the HLC probation review in March judged 4A to be met. Dr. Mosier remarked it is an incredible amount of work that has been done in a short amount of time and gave kudos to all for putting the pieces together. Chair Criswell agreed. Trustee Daniels agreed and questioned if the review includes the courses. Mr. Pope responded with multiple options of capturing assessment data for course level assessment. Trustee Ash questioned if having programs with multiple points of exit satisfies the Kansas Board of Regents completion rate. Dr. Mosier confirmed students can complete the credit hours to receive Certificate A return later and complete additional certificates including up to an Associates Degree. Chair Criswell thanked Mr. Pope for his report.

Chair Criswell invited Mr. Henry Hinkle, Director of Institutional Effectiveness to present the Annual Office of Institutional Effectiveness Update.

- Mr. Hinkle presented on the Office of Institutional Effectiveness (IE) as posted in the Board meeting packet explaining the 4 primary components of IE: 1) State, Federal and external reporting, 2) internal reporting, 3) ad hoc requests and project support and 4) data governance. Mr. Hinkle shared the current state of those 4 components and the priority goals for the future of IE.

Mr. Hinkle asked for questions from the Board. Chair Criswell commented all items are a step in the right direction, kudos to Mr. Hinkle. Trustee Daniels echoed Chair Criswell's comments and the Board would like to access more data and reports. The Board thanked Mr. Hinkle for his presentation.

Chair Criswell invited Mr. Robert Putzke, Chief of College Police to recognize College Police Officer, Yasmienne Nichols.

- Chief Robert Putzke shared the issuing of the Chief's Commendation for meritorious service noting the community expects extraordinary service. Officer Nichols is new to the College Police department, graduated from the Police Academy about 15 weeks ago.
- Chief Putzke read the letter of commendation about Ms. Nichols.

The Board all congratulated Officer Nichols. Dr. Mosier thanked Officer Nichols for going above and beyond and mentioned how appreciated she is by the College and the community.

7. **Communications:** There were no Communications.

8. **Board Committee Reports:** Chair Criswell invited the Board Committees to report.

- On behalf of the Board Finance Committee (BFC), Vice Chair Brune, reported the BFC met on September 12 with Trustee Ash and Trustee Isnard for a thorough review of the reports. Highlights include revenues were up \$8.53 million over July, received \$1.4 million from the Unified Government from an error they committed in January. The College is still operating in an extremely efficient manner. The overall cash position is up \$3.72 million over the last year to date. Enrollment is up. BFC discussed the health insurance plans. Vice Chair Brune thanked Ms. Lesley Strohschein for all her help during the Chief Financial Officer transition and welcomed the new Chief Financial Officer.
- As KACCT Delegate, Trustee Ash reported Trustees Ash, Brown, and Hoskins Sutton along with Dr. Mosier attended the KACCT Quarterly Meeting in person; Vice Chair Brune attended online. It was a good productive meeting in Fort Scott including a legislative brief and an informative report from Senator Molly Baumgardner. KACCT is moving forward to begin development of the 2023 Kansas legislative agenda for the colleges. The next KACCT meeting is in Coffeyville in December. Some Trustees are attending the ACCT National Congress in New York City in October. Trustee Hoskins Sutton is running for election in the Diversity and Inclusion Committee; the Trustees will be campaigning in New York for Trustee Hoskins Sutton. Trustees Ash, Hoskins

Sutton and Isnard are attending; will report out in November. Chair Criswell mentioned appreciation for Trustee Ash representing the College.

- On behalf of the Board Community Engagement Committee (BCEC), Trustee Brown announced the BCEC is moving forward. Trustee Brune monitors the email account. Trustee Brown shared the BCEC has plans for community engagement and requested from the Board to hear expectations of the BCEC. The BCEC attended a Livable Neighborhood Group meeting and a Greater Kansas City Chamber of Commerce meeting. The BCEC is ready to work and get involved. Trustee Brown invited the Trustees to join the BCEC monthly meeting. Chair Criswell will share ideas with the BCEC that may be viable options.
- On behalf of the Board Policy Committee (BPC), Trustee Hoskins Sutton reported the BPC is back in session after summer. Trustee Hoskins Sutton thanked everyone for the productive meeting yesterday; more information will be coming regarding the policies that are in review. Thank you to Dr. Mosier and Ms. Christina McGee for their work getting the policies ready for review. Chair Criswell thanked Trustee Hoskins Sutton and gave appreciation.

9. **Consent Agenda:** Chair Criswell called for a motion to approve the Consent Agenda. Trustee Daniels made the motion. Trustee Isnard seconded the motion. **The Motion Carried.**

- (Item A) - Approval of Minutes of the August 23, 2022 General Meeting
- (Item A1) - Approval of Minutes of the August 23, 2022 Special Meeting
- (Item A2) - Approval of Minutes of the August 18, 2022 Special Meeting
- (Item A3) - Approval of Minutes of the August 30, 2022 Special Meeting
- (Item B) - Approval of Recommendations for Payment
- (Item C) - Approval of Ratification Items
- (Item D) - Approval of Personnel Items (H.R.)

10. **Student Senate Report:** Chair Criswell called for the Student Senate report. Mr. Andrew Guevara-Alatorre, Student Senate President, reported the following –

- Mr. Guevara-Alatorre introduced himself and Ms. Paige Daly, Vice President introduced herself. Mr. Guevara-Alatorre expressed excitement and relief of seeing familiar faces at the Board of Trustees Meeting. Mr. Guevara-Alatorre shared the overall energy of students coming out of the last 2 COVID years is great, enrollment is up and sporting events attendance is up. As Mr. Guevara-Alatorre invited the Trustees to attend some sporting events, Ms. Daly distributed volleyball keychains to the Trustees.

Mr. Guevara-Alatorre reported the last student senate meeting went well. Ms. Daly reported there were two guest speakers, Ms. Danielle Frideres from Career Services shared how they help students and community members make connections in their field of choice and Laura from TRIO shared opportunities with FAFSA help and financial literacy help.

Ms. Daly continued there were Student Senate Officer introductions; there is a full Senate and Board for the first time in a few years.

Ms. Daly reported the Student Senate updated all their club members about the updated COVID food restrictions being lifted.

Mr. Guevara-Alatorre shared about the hybrid meet & greet breakfast that was held yesterday for the Board, Dr. Mosier, President's Cabinet and Student Senate. Mr. Guevara-Alatorre mentioned Student Senate reviewed the committees and assigned clubs to committees. The Senate reviewed upcoming events - Halloween Bash on Saturday, October 22 and Breakfast with Santa on Saturday, December 3. The next Student Senate meeting is Friday, September 23, 2022. Many student clubs gave updates, there is good club involvement.

Mr. Guevara-Alatorre asked for questions from the Board. Vice Chair Brune commented she is absolutely reassured about our future, proud of his leadership. Trustee Ash echoed Vice Chair Brune's sentiments. Meeting the Student Senate yesterday there was interaction, feedback, enthusiasm and advocacy for the College and each other; we are in good hands with Student Leadership. Trustee Hoskins Sutton expressed hope the first annual breakfast meeting will continue, gave kudos to Andrica for thinking of the idea; welcomed all the Student Senate members and look forward to hearing the reports all year. Trustee Isnard commented it was a great opportunity to meet the students as a reminder that the students are why we are here; greeting them, receiving feedback on what is going well, what could be better. Trustee Isnard hopes to continue the breakfast in the future and possibly more meetings with the Student Senate.

Trustee Daniels moved for acceptance of the report. Trustee Ash seconded the motion.  
**The Motion Carried.**

11. **President's Report:** Chair Criswell called for the President's report. Dr. Mosier reported the following –

- Dr. Mosier thanked Mr. Guevara-Alatorre and Ms. Daly for the great, informative reports. It is amazing to see how much is happening.
- KCKCC holds three morning meetings with the Board of Trustees through the academic year, one at each of the major facilities – Main Campus, Technical Education Center and Pioneer Career Center. Student Senate encourage colleagues and friends to join the meetings.
- Dr. Mosier welcomed Dr. Shelley Kneuvean, new Chief Financial Officer, to KCKCC. Dr. Mosier thanked Ms. Lesley Strohschein for her great work as Interim Chief Financial Officer.
- As the Student Senate representatives stated, there was a terrific breakfast with the Board and Student Senate yesterday. Dr. Mosier gave special thanks to Andrica and her team for putting it together. Looking forward to a great year.

- COVID numbers are still doing well, the numbers increased a little with more activity on campus. Employees reported 8 total incidents, 8 positive, 0 close contact. Students reported 21 incidents, 14 positive, 7 close contact.
- KCKCC activities include kicking off the college master facilities plan (15-year plan), led by Mr. Jerry Pope and Mr. Chris Gardner, Director of Facility Services.
- President's Cabinet members are identifying Wyandotte County organizations to become involved with. Dr. Mosier gave appreciation to President's Cabinet for the additional effort.
- This is a busy month for having special guests on campus and meeting with special individuals and business leaders off campus.
  - September 30, members of the Board and KCKCC along with Dr. Mosier attended and participated in the GED graduation ceremony at the University of Kansas Health System hospital. KCKCC is proud to be a part of that great program.
  - Ashley Irvin, Associate Dean of Career and Technical Education, Mr. Jerry Pope, Mr. Rich Piper and Dr. Mosier visited with the executive leadership team of a high-tech advanced manufacturing facility in Kansas City, MO. They have chosen KCKCC as their educator of choice. Looking forward to building a specialized curriculum with them.
  - September 2, Ms. Mary Spangler, Foundation Director, and Dr. Mosier met with 2 individuals as potential funders for the downtown project.
  - September 6, Ms. Mary Spangler and Dr. Mosier met with a different group of potential funders for the downtown project.
  - September 8, KCKCC hosted, and Dr. Mosier participated in a business and industry roundtable with Rep. Sharice Davids, presidents of the KC Greater Hispanic Chamber and African American Chamber and business leaders in Wyandotte County and a representative Wyandotte County Economic Development Council.
  - September 27, KCKCC is hosting the KCK Chamber of Commerce 3<sup>rd</sup> Quarter Chairman's breakfast as Dr. Mosier sits on their board the event will be held on main campus so they may see the recent additions, both inside and outside, including the beautiful new Centennial Hall.
  - October 6 & 7, KCKCC hosts the Kansas Community College Leadership Institute (KCCLI). Another great opportunity to show everything going on on campus and the many improvements made. Dr. Jackie Vietti, the previous KCKCC Interim President, runs KCCLI and does a great job. A tour of Centennial Hall will be given.
- On the south side of the Humanities building there is another art installation of "heart-work" instead of artwork. KCKCC received the winning bid of a KC Parade of Hearts piece, "We Are Better Together." Dr. Mosier shared a photo of the piece.
- There will be a new addition in the next week, the first Centennial mural on campus. Dr. Mosier shared a photo of the beautiful piece that speaks to the last 100 years by the same artists as the math and science hallway mural. Dr. Mosier expressed thanks

to Ms. Shai Perry, Art Gallery Curator, and the Art Committee for working with Wyandotte County artists for providing art to beautify the campus.

- The KBOR Technical Education Authority (TEA) is responsible for setting reimbursement amounts to community colleges that offer high-cost programs, such as health profession programs. In the latest round of credit hour edits to TEA extraordinary expenses, it would cost the College almost \$700,000 per year in funding. TEA has put out another call for data. Hoping to decrease this approximately \$700,000 per year loss to a smaller amount or regain it back.
- Downtown Project: Last month reported a \$400,000 commitment from Security Bank and the Morgan Family Foundation. Happy to announce with the hard work of Ms. Mary Spangler and the Foundation along with Byrne Pelofsky, KCKCC has received a \$1.0 million commitment from an undisclosed donor at this time.
- Grants: About 4-6 months ago, through work with Merchant McIntyre Associates, the College received a grant for over \$1.0 million for Upward Bound for a 5-year period; yesterday received a highly competitive grant award for \$1.762 million over the next 5 years for a Title III Strengthening Institution Programs grant. Dr. Meiers has identified 2 positions that will assist with student retention and success that perfectly align with this grant.

Dr. Mosier asked for questions from the Board. Chair Criswell expressed appreciation for Dr. Mosier. Trustee Ash moved for acceptance of the report. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

**12. Vice President of Academic Affairs Report:** Chair Criswell called for the Vice President of Academic Affairs Report. Mr. Jerry Pope reported the following items –

- Mr. Pope mentioned the work on a project that affects the entire functional unit of the College. Explorance software was purchased to help actualize what was negotiated in last year's contracts to obtain student surveys via email. Will do this every semester for every class for faculty to receive timely, useful information. The goal is Spring 2023. The other software purchased is for a digital catalog.
- Mr. Henry Hinkle previously mentioned the dashboards. Power B.I. in Microsoft will be used for this, the licenses are not very expensive.
- Negotiations are in process. The contract begins July 1, 2022, hopeful the contract will be signed this calendar year. Kudos to the faculty and administrative team and the facilitator as negotiations are focused on Interest Based Bargaining. The teams have a couple of tentative agreements. The teams realized the salary schedule as it currently exists causes issues, the index was created in the 1970s and has led to some difficulties. The negotiations team are having work group sessions today – salary schedule to meet our needs and to explore getting rid of the salary schedule.

As time was short, Mr. Pope skipped the highlights of his report and asked for questions from the Board. Chair Criswell commented the digital catalog is a step in the right direction and Power B.I. is a powerful tool that will help with time efficiency. Kudos to Mr. Pope to move to digitalizing the information. Trustee Daniels commented that was

an amazing report regarding all the items. Trustee Daniels shared acknowledgement of the Online Education Services classroom technology and the different ways for instructors and students to use the technology.

Trustee Daniels moved to accept the report. Trustee Brown seconded the motion. **The Motion Carried.**

13. **Vice President of Student Affairs and Enrollment Management Report:** Chair Criswell called for the Vice President of Student Affairs and Enrollment Management Report. Dr. Chris Meiers highlighted the following items –

- Fall 2022 enrollment is being monitored week to week - up 2.4%.
- To help remedy enrollment, providing emphasis on 8-week class marketing with Ms. Kris Green and Deans.
- Between the 3<sup>rd</sup> and 4<sup>th</sup> week of classes, there is typically a big drop activity. Dr. Meiers reported there did not drop as many courses as last year.
- Today there is a Sexual Violence Prevention speaker at 11:00 a.m. and an encore presentation for Centennial Hall residents this evening.
- The Military and Veterans Center is bringing awareness to veterans afflicted by suicide and depression. The statistic is 22 veterans per day lost so this week every day at 11:30 there is a 22-pushup challenge.
- Financial Aid news regarding loan forgiveness. This is beginning to be monitored on how it may impact KCKCC in relation to enrollment and unemployment, enrollment trends.
- Advising: Dr. Meiers reported this semester the Student Success Center and the Academic Advisors are beginning group advising and test preparation steps, will help students be more engaged.
- Recent New Hires: Starting on Monday the Director of Admissions, Teressa Hill from Donnelly College and MCC. Dr. Meiers acknowledged Ms. Emily Brattin, Interim Director of Admissions and International Students Coordinator. Next week will have the finalists for the Director of Athletics. Upward Bound Director, Ms. Veronica Knight has begun. Began the search for the Enrollment Management Information Systems Coordinator.
- Dr. Meiers acknowledged the Board's interest in working with Student Senate and thanked the Board for their support of the students and their learning and growth.

Dr. Meiers asked for questions from the Board. Trustee Hoskins Sutton questioned the Fall 2022 enrollment report, hoping the African American number is a typo. African American students in Fall semesters - 2019: 1139, 2020: 919, 2021: 870, 2022: 88. Dr. Meiers presumes that is a typo and will research the data.

Trustee Hoskins Sutton pointed out the Registration and Records report for the no show, never attended activity and questioned if there is follow up on these students. In the Fall there were 535 no shows. Dr. Meiers responded as part of the retention program there will be follow up and will bring the information to the next Board meeting. Dr. Mosier



explained that is likely a duplicative number, such as 1 student dropping 5 classes that would be 5 no shows. Chair Criswell mentioned Power B.I. will help with segmenting and tracking information once that software is implemented.

Dr. Mosier added on the second 8-week class push, the team includes Mr. Peter Gabriel and his Information Services staff and how to configure how the classes were in the system for easier identification. Mr. Jerry Pope along with the Deans and faculty, Dr. Meiers and Advising, and Ms. Kris Green with advertising and promotion, this is a large collaborate comprehensive effort to push the 8-week classes. This will show in the enrollment report. Kudos to everyone for making this happen.

Trustee Hoskins Sutton motioned to accept the report. Trustee Ash seconded the motion.  
**The Motion Carried.**

**14. Chief Marketing and Institutional Image Officer Report** – Chair Criswell called for the Chief Marketing and Institutional Image Officer report. Ms. Kristy Green highlighted the following items from the report –

- Ms. Green does not have the 8-week classes marketing video to present but will share the video with the Board. For the 8-week classes, Marketing is doing a variety of strategies. Institutional Effectiveness pulled a list of students who have 12 hours or less, split the students between who dropped a class and those who had not – each of those students received a targeted email. There is a social media Facebook push for enrollment as this is the most effective way to reach students who are interested. There is a non-voiceover video ad for more engagement. With Mr. Peter Gabriel's help, created separation links on the Get Ready page – will filter courses that are not available. The 8-week classes information is posted on marquees, the website, social media accounts and email.
- Started the Strategic Planning process; have had 6 sessions on value development and purpose development. The steering committee meets this week. October will discuss goals and measures.
- Ms. Green shared exciting news that is not in the report. The National Council for Marketing and Public Relations – KCKCC won five awards this year. Full list of those in the report next month. Ms. Kelly Rogge, Mr. Rollie Skinner and Ms. Green will be attending the conference and Ms. Green will be presenting on digital marketing strategy at conference.
- The KC Current soccer event was August 28 with over 200 students, faculty, alumni and staff there. Hosted a free tailgate for the College attendees. The KCKCC women's soccer team received a shout out on TV and everybody received KCKCC sporting bags.
- With the fall semester start, the KCKCC Facebook has seen an uptick. Some of the most engaged posts included the Centennial Hall move in, first day of classes, the Welcome Back Bash and the KU GED graduation.

Ms. Green asked for questions from the Board. Trustee Ash commented that he, Vice Chair Brune and Trustee Brown appreciated Ms. Green's assistance in creating the slide presentation that the Board Community Engagement Committee presented at

the Livable Neighborhoods meeting. There was a lot of good feedback from the presentation.

Chair Criswell called for a motion to accept the report. Trustee Isnard made the motion. Trustee Brown seconded the motion. **The Motion Carried.**

15. **Chief Financial Officer Report:** Chair Criswell called for the Chief Financial Officer report and welcomed Dr. Shelley Kneuvean to the College. Dr. Shelley Kneuvean highlighted the following items from the Board report –

- It is a busy time of year for Finance. Students are returning, student accounts, students making payments and issuing financial aid refunds.
- The budget process is completed and uploaded to the financial system. Individuals are creating requisitions and efforts are underway.
- The bookstore has Centennial merchandise.
- The detailed financial reports are in a positive financial position. The \$1.4 million received from the County's oversight went to last fiscal year so it was already accounted for in the calculations.
- The Financial Report is a positive report.
- Enrollment numbers are being monitored for relation to what is budgeted throughout the year.
- Facility Services highlights include the fencing project around Royal Ridge has been completed. Reviewing the punch list for Centennial Hall, some items are delayed while waiting on parts. The parking lot should be finished soon. Once the parking lot, College Boulevard will be repaved in October without interfering with any activities.
- The use of technology helps improve Facility Management. There are 3 systems underway – a work order system, an asset inventory system and a project management system.
- College Police has been focused on training and also training the College community. The College Police participated in outreach efforts. In terms of interagency coordination, the College Police review the shootings throughout the community.
- Dr. Kneuvean recognized Ms. Lesley Strohschein for handling the Interim Chief Financial Officer duties.
- Dr. Mosier welcomed Dr. Kneuvean. And commented KCKCC is the host of the biweekly shooting meeting at TEC.
- Trustee Hoskins Sutton motioned to accept the report. Trustee Isnard seconded the motion. **The Motion Carried.**

16. **Chief Human Resources Officer Report:** Chair Criswell called for the Chief Human Resources Officer report. Ms. Christina McGee highlighted the following items from the Board report –

- Human Resources is in the process of scheduling open enrollment.
- October 13 will be a biometric screening and flu shots for employees that have Aetna insurance.

- New employee orientation is later in the month for 6 new employees. It is open to all supervisors as a refresher of the information.
- The KC Heart and mural, Ms. Shai Perry worked on these items.
- KCKCC will host KC Biz Fest in February 2023. Center for Equity, Inclusion and Multicultural Engagement team are on the planning committee.
- Human Resources is always looking for ways to be more creative, innovative and researching improvement of the onboarding experience. HR wants to ensure a good experience is being provided to new employees and taking action based on new employees' feedback. Focus groups will begin with new employees to gather feedback on their onboarding experience here and at other organizations that we can improve upon or replicate. In the beginning stages of discussion.

Ms. McGee asked for questions from the Board. Chief Criswell commented the focus groups are a key portion of the onboarding process and shared kudos for Ms. McGee.

Chair Criswell called for a motion to accept the report. Trustee Brown made the motion. Trustee Ash seconded the motion. **The Motion Carried.**

17. **Chief Information Officer Report:** Chair Criswell called for the Chief Information Officer report. Mr. Peter Gabriel highlighted the following items from the Board report –

- KRS Business Objects – did testing yesterday and will move to the next phase of that project to connect the colleague and the information system to that environment to start a daily refresh; then move to a second phase of testing. Once that is cleared, will shut down the old system.
- Changing internet service providers to move to 5G from 1G for speed. On the 29<sup>th</sup>, 6am will make the final move. Will communicate multiple emails to all regarding what will be working and not working during that time. Will be less than 30 minutes.
- Laptop checkouts – Information Services has checked out a record number of 260 laptops. Previously the record was 252 laptops. There are currently 3 students on the waiting list.
- Mr. Gabriel remarked that he appreciates everyone on his team and for all the other presenters today for pointing out the Information Services and Media Services projects.

Mr. Gabriel asked for questions from the Board. Trustee Hoskins Sutton shared she is glad to see the College is increasing the internet service to 5G, as the slow internet has been a complaint from students for a long time. Trustee Hoskins Sutton is also very pleased to see the collaboration across departments all working together to make things work, takes all systems together to make it a success for students. Kudos to all who are working together for the betterment of the students.

Chair Criswell asked for additional questions for Mr. Gabriel. Hearing none, Trustee Ash motioned to accept the report. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

18. **Unfinished Business:** There was no Unfinished Business.

19. **New Business:**

- Chair Criswell asked if there were any questions or comments regarding the Board of Trustees Handbook FY 2023. Hearing none, Trustee Daniels made a motion to approve the Board of Trustees Handbook FY 2023. Trustee Brown seconded the motion. **The Motion Carried.**
- Chair Criswell asked if there were any questions or comments regarding the Board of Trustees Goals for FY 2023. Hearing none, Chair Criswell called for a motion to approve the Board of Trustees Goals for FY 2023. Trustee Isnard made the motion. Trustee Brown seconded the motion. **The Motion Carried.**
- Chair Criswell called for the Medical and Dental Insurance Renewal presentation. Ms. Christina McGee shared the Board Finance Committee has reviewed the renewal information. The College has a renewal with Aetna, working with the broker Bukaty Companies, for the 2023 plan year in medical of \$5.2 million, an increase of 8.29%. Dental will have a small increase 0.71%. The annual total is a little over \$270,000 for the renewal for these two benefits. The percentage split for employee annual cost and the employer annual cost has increased. This is a result of the 50% reduction in the dependent plan premiums for employees, the College is absorbing the other share of that. For medical and dental there is an increase in the employer/employee split compared to the 2022 plan year.

The next document is the Basic Life and Accidental Death insurance which is a benefit that the college has committed to provide to employees. The College pays the full premium for that benefit and the rate stayed flat so there is no increase.

Ms. McGee asked for questions from the Board. Hearing none, Chair Criswell called for a motion to approve the Medical and Dental Insurance Renewal. Trustee Isnard made the motion. Trustee Brown seconded the motion. **The Motion Carried.**

- Chair Criswell called for the Alcohol Resolution for Purses with a Purpose presentation. Dr. Mosier read the resolution.

Chair Criswell called for a motion to approve the Resolution for Purses with a Purpose. Trustee Isnard made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

20. **Adjournment:** Chair Criswell thanked everyone involved including the faculty, staff and Board of Trustees for everyone's hard work and focus. Chair Criswell called for a motion

to adjourn the meeting. Trustee Brown made the motion. Trustee Ash seconded the motion. The Motion Carried.

The meeting adjourned at 11:00 a.m.

ATTEST:

DocuSigned by:

*Evelyn Criswell*

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Chairperson, Ms. Evelyn Criswell

*Mosier*

Secretary, Dr. Greg Mosier

