



Mission Statement: Inspire individuals & enrich our community one student at a time.



Vision Statement: Be a national leader in academic excellence & partner of choice in the communities we serve.

KANSAS CITY KANSAS COMMUNITY COLLEGE
Board of Trustees Meeting
Tuesday, June 20, 2023 – 5:00 P.M.

CONSENT AGENDA – Item A
Meeting Minutes

1. **Call to Order & Pledge of Allegiance:** Chairwoman Evelyn Criswell called the meeting to order at 5:02 p.m. in Upper Jewell Lounge at KCKCC-Main Campus and in the KCKCC Zoom meeting platform on Tuesday, June 20, 2023. The Pledge of Allegiance was led by Chair Criswell.
2. **KCKCC Mission Statement:** Chair Criswell read the College mission statement.
3. **Roll Call:** Trustees present were Chairwoman Evelyn Criswell, Vice Chair Brad Isnard, Mr. Donald Ash, Ms. Pat Brune, Dr. Ray Daniels and Ms. Linda Hoskins Sutton. Ms. Rosalyn Brown was not present.
4. **Approval of Agenda:** Chair Criswell called for a motion to approve the agenda. Trustee Brune made the motion. Trustee Daniels seconded the motion. **The Motion Carried.**
5. **Audience to Patrons and Petitioners:** Chair Criswell invited patrons or petitioners to address the Board. There were no patrons or petitioners online or in the meeting room.
6. **Recognitions/Presentations:**
 - Chair Criswell invited Ms. Mary Spangler, Executive Director of the KCKCC Foundation and Ms. Mary Ricketts, KCKCC Foundation Chairperson to present the KCKCC Foundation Biannual Update.
 - Ms. Mary Spangler introduced the Foundation Board Chair, Ms. Mary Ricketts, who has been a dedicated volunteer leader for the Foundation since 2018. Ms. Ricketts began with a big thank you to everyone in the community for the generous support of the student scholarship fund. Due to the donors, the Foundation scholarship program supported 952 students with scholarship aid for a total of almost \$500,000 over the past year. Ms. Ricketts shared a thank you message from one of the recipients. Ms. Ricketts gave a Hall of Fame 2023

update. The annual Hall of Fame was April 22nd and thanks was given to all who were able to come out and support this important and fabulous event. Six distinguished individuals were inducted into the Hall of Fame for class of 2023: Dr. Nelda Godfrey, Honorable Timothy Dupree Sr., Dr. Curtis Smith, Mr. Gerald Ulrich, Mr. Ramón Murguía and Mr. Henry Wash. Just over \$110,000 was raised for the scholarship fund. The beauty of this event, in addition to the induction ceremony and heartfelt student testimonials, was that the entire event was catered by the College's award-winning culinary arts program students in training and the gathering music was provided by the College's student jazz combo and they did a phenomenal job. Ms. Ricketts continued with an update of the board's giving. The Foundation board achieved a milestone recently by exceeding the fundraising goal of \$150,000 with 100% board participation. That is important as key potential funders review board giving as part of their vetting process. The board's financial support impacts students first and foremost, but it also helps build credibility with possible funders.

Ms. Spangler thanked the Board for supporting the Foundation program. The two specific areas that Foundation supports on a college level that tie directly to the strategic plan are the goals associated with community engagement. The first one being to develop a broad network of engaged alumni. The Foundation has implemented a regular, consistent communications program that includes a monthly newsletter called the Blue Devil Revel, with distribution to 35,000 alumni each month. The Foundation also regularly promotes the alumni association benefits that includes alumni access to the Handshake Forum for business networking, which is hosted by the Career Services Office. The Foundation also offers the Alumni Learning Consortium, which is a group of webinars for both personal and professional development. There is also a new benefit called Blues Benefits, which is like a Groupon for alumni to get discounted services and products. The Foundation also has community outreach events, such as a Kansas City Current soccer game and a Blue Devil men's and women's basketball doubleheader alumni night.

Ms. Spangler continued with an update on the Centennial Path campaign which is at \$46 million in total cash and in-kind commitments - that is 75% toward the \$62 million goal. The Foundation is working closely with one of the strategic partners, Swope Health, who has also initiated a capital campaign and is working diligently to raise capital funds for their portion of the project. The steering committee and Foundation staff are also involved and have helped support \$7.3 million in requests that are currently pending. Other capital requests in the next 30 days will be to the Hearst, Weinberg, Helzberg, and Kellogg Foundations with an estimated range of \$2 million to \$3 million. There are multiple requests on the calendar for later in the year with about 35 perspective funders identified. More qualification is needed meaning critical conversations with the gatekeepers to the Foundation and coffee meetings with the prospective individual donors, introducing them to the project and not just submitting requests – the requests

are qualified, well thought through, intentional and strategic to maximize time, energy and resources.

Ms. Spangler gave recognition to the employees who participate in the internal giving program called the Family Fund reporting that the membership currently stands at 81 employees, which is 16 more than last year at this same time.

Ms. Spangler asked for questions from the Board.

Dr. Mosier gave appreciation to Ms. Mary Spangler, Ms. Mary Ricketts, the Foundation staff and the Foundation board members for the great work and success in fundraising for the capital campaign and for student scholarships.

7. **Communications:** Chair Criswell invited Dr. Greg Mosier to communicate the introduction of Dr. Fabiola Riobe, Vice President of Educational Innovation and Global Programming. Dr. Mosier introduced Dr. Fabiola Riobe as KCKCC's inaugural Vice President for Educational Innovation and Global Programming. Dr. Riobe has been working remotely from New York since the end of May and engaging with her multiple departments and divisions. KCKCC is fortunate to have her join as part of the team. Dr. Riobe oversees workforce development, customized training, adult and continuing education, online education, high school partnerships and international programming bringing areas that tend to act as silos into one reporting structure. Dr. Riobe most recently served as the Associate Provost for Academic Innovation, Online Education and Global Opportunities for Rockland Community College in New York. She has served as the President and Executive Director for the Community Colleges for International Development based out of Houston. Dr. Riobe is also the founding Director of the American Cultural Association American Language Center in Morocco and served as the international consultant for Wall Street Market Research covering the regions of the Middle East, North Africa and West Africa. With this extensive and varied background, the College is happy to have her as part of the team. It is also her birthday today.

Dr. Riobe thanked Dr. Mosier for the amazing introduction and the birthday wishes expressing excitement to join as the inaugural Vice President for Educational Innovation and Global Programming. Dr. Riobe looks forward to collaborating with all internal and external stakeholders to help pursue the mission of creating a one KCKCC type of mission, vision and voice and promoting not only innovation but amplifying all the diversity that is around KCKCC to make sure everyone feels appreciated, valued and are providing maximum return for the students.

The Board welcomed Dr. Riobe.

8. **Board Committee Reports** Chair Criswell invited the Board Committees to report.
 - On behalf of the Board Finance Committee (BFC), Vice Chair Isnard, Chair of the BFC, reported it was overall a light month for the Finance Committee in order to have the Board's first budget discussion of the year on Monday, June 12th. Revenue last

month versus expenses was lopsided with about \$923,000 in revenue versus \$6.3 million in expenses which was expected as it was a lighter month for income. A tax distribution is expected in June. The yearly approval of contracts for renewal, which are long-standing contracts that are typically approved every year, was discussed.

Hearing no questions, Chair Criswell called for a motion to accept the report. Trustee Hoskins Sutton made the motion. Trustee Brune seconded the motion. The Motion Carried.

- Chair Criswell announced the Board Policy Committee does not meet in June, July or August. The next report will come in September.
- On behalf of the Board Community Engagement Committee (BCEC), Trustee Brune, on behalf of Trustee Brown, Chair of the BCEC, reported there was not an official meeting this month. The BCEC has continued one-on-one outreach proposals, has met individually with over 100 people and have two additional outreach meetings scheduled in August. The committee was excited by community outreach numbers that Ms. Kris Green will share later.

Trustee Daniels motioned to accept the report. Vice Chair Isnard seconded the motion. The Motion Carried.

- As the Association of Community College Trustees (ACCT) Delegate and as the Kansas Association of Community College Trustees (KACCT) Delegate, Trustee Ash reported KACCT held its quarterly meeting in Dodge City a couple weeks ago. No one from KCKCC was able to attend, Trustee Ash attend part of it online, but had connectivity issues. Heather Morgan, KACCT Executive Director, sent a summary review of the meeting and Trustee Ash forwarded that to the Board members. For ACCT, some trustees are making plans to attend the annual Congress in Las Vegas in October.

Hearing no questions, Chair Criswell called for a motion to accept the report. Trustee Hoskins Sutton made the motion. Trustee Daniels seconded the motion. The Motion Carried.

9. **Consent Agenda:** Chair Criswell called for a motion to approve the Consent Agenda. Trustee Brune made the motion. Trustee Ash seconded the motion. All Trustees were in favor of the motion, however, Trustee Hoskins Sutton questioned Item D and why two individuals were listed referencing the master contract and completing a degree when the master contract was already approved. Dr. Mosier answered the master contract has been approved, but as standard practice, anytime someone earns an additional degree it is recognized with the salary increase and increase in the step with a financial component. Trustee Hoskins Sutton stated since it is built into the contract, she does not recall the Board doing this and agreed. The Motion Carried.

10. **Student Senate Report:** Chair Criswell announced there is no Student Senate report due

to summer break.

11. **President's Report:** Chair Criswell called for the President's report. Dr. Greg Mosier reported the following –

- Yesterday KCKCC hosted a great Juneteenth celebration event. There were performances by the Gateway High Steppers drill team and the band LeShae and the Fellas, with good food and good camaraderie. Dr. Mosier thanked all that planned the event.

Since elections are coming up, this Thursday at 5:00 p.m., the president's office will host a new Board candidate orientation session for eight of the 10 new candidates that are interested in KCKCC, what the College is doing and in providing leadership.

KCKCC recently pulled together a report for the Kansas Board of Regents (KBOR) in relationship to professional certifications because KBOR will now reimburse for professional certifications that are embedded into programs at a rate of 125%. There are 42 general professional accreditations in the College's programs: automotive collision area (I-CAR), welding (I-CAR and several OSHA), computer specialist (CompTIA A+ part one and two), cosmetology (board licensing), firefighter science (certification test), culinary arts (hospitality restaurant management certification, inventory and purchasing certification, ServSafe), HVAC (EPA 608, OSHA, gas and electrical and the certification), nail technician (board licensing and OSHA), medical assistant (CMA test prep), nursing (KNAT test) and cybersecurity (Security+). Those professional certifications along with the programmatic credentials earned at KCKCC, gives students a huge step up in the employment market.

For the last several years, Dr. Mosier has discussed developing public/private partnerships with KCKCC's programs and program sponsorships. One year ago, a partnership was made with the Federation of Advanced Manufacturing Education (FAME) program. They purchase a certain number of seats each year and each semester. Whether those seats are filled or not, there is financial agreement with them to provide that funding. This helps the College protect resources and it provides a way that the classes can continue to be offered even if there are one or two that were low enrollment. KCKCC has entered into a new agreement with the Kansas Society of Land Surveyors. They will be working with KCKCC on a base level financial support and then a similar mechanism so it comes to a breakeven point with faculty expenses. These are the types of entrepreneurial partnerships the College is looking to continue, to grow, to expand and find other programs. It is good for the students, as it guarantees the classes will be offered if there is low enrollment and it is great for KCKCC's business partners.

KBOR reported the student housing rates for the University of Kansas (KU). KCKCC's rate is about \$6,000 per year per student. For 2024, KU's rates for a similar double shared bedroom, instead of individual bedrooms, is \$8,500; a single private bedroom, which is equivalent to KCKCC's setup, is \$10,300 per year. KCKCC also extends the

agreement for the full month of August and through May and the students are not required to move their belongings out during the winter breaks or other times. KCKCC is continuing to meet the students' needs and their affordability for obtaining higher education.

Downtown update - The land survey is almost complete. A Request for Proposal is in process to find a company to slowly deconstruct the church saving the historical elements. There has been a slight change in the layout of the building. It is a little premature to share illustrations but the educational stack will span north and south between State Avenue and Nebraska Avenue. The College is requesting the Unified Government to help with the road work and a traffic study. The partners at Copaken Brooks are working on that. Tomorrow Dr. Mosier will meet with the Mayor and representatives from Mount Carmel and St. Mary's who operate the food and other services within the Willa Gill Center to discuss this change in orientation and to help reassure them the College is very committed to the agreement made about three years ago to not interrupt their services during construction or thereafter.

Dr. Mosier asked for questions from the Board.

Trustee Daniels commented he met someone from a local construction firm that mentioned there is a huge shortage of land surveyors and due to this there are projects on hold. The gentleman gave positive comments that KCKCC had a land surveyor program to help develop those positions. Dr. Mosier commented the Kansas Society of Land Surveyors has been terrific to work with and because of the shortage they are willing to help make some additional financial commitments to get surveyors into the field. The program is mostly online with a few face-to-face times and some lab times. KCKCC has the only program in Kansas. The College could look to expand this and be a regional provider, given that the state statutes and the requirements for land surveyors are equivalent.

Hearing no additional questions, Chair Criswell called for a motion to accept the report. Vice Chair Isnard made the motion. Trustee Brune seconded the motion. **The Motion Carried.**

12. **Executive Vice President Report:** Chair Criswell called for the Executive Vice President report. Dr. Scott Balog reported the following –

- The partnership with the Kansas Society of Land Surveyors is a model for what the College intends to create with partnerships across a range of areas and a range of sectors. When partners are expressing a need and investing resources to stand up these programs for employers' needs and workforce demands, it is the ideal approach when a partner wants to work alongside you.

Gave thanks to the Board, President Mosier, colleagues of the Cabinet, colleagues across the College and new friends in the community for the warm welcome. Kansas City is feeling more and more like home, feeling even more so like home this week

with family visiting from Florida, their first time in Kansas City.

Dr. Balog's monthly reports will largely range in three areas - strategy, partnerships or continuity of operations and services across all of KCKCC's sites or a combination of those three areas. As it relates to strategy, supporting the work of the Chief Marketing Officer, developing this latest version of the strategic plan and working with the Board the strategic plan will transition to the Executive Vice President's office. In addition to working on the plan with colleagues on the Cabinet to make sure plans developed are aligned with the strategic plan and those priorities. The strategic enrollment management plan, the marketing plan and the technology plan will align directly with the strategic plan so all the work being done is moving to advance the priorities identified and positioning the College well for the future. Part of that includes working with the team on annual planning that includes spot analysis that each one of the Cabinet members produces. There will be work with them to inform the planning, again feeding the work towards accomplishing the priorities within the strategic plan. The College's approach to shared governance will be reviewed so the committee structure across the entire college, as well as the Extended Cabinet, assessing the role of the Extended Cabinet and making recommendations for its role moving into the future.

Partnerships is another area and Dr. Balog will be very visible in the community, developing and cultivating partnerships with friends across all sectors; that includes the business community, working with the local Chambers of Commerce, the economic development organizations, the United States Small Business Administration, the members of those chambers and also working with municipalities, local governments and the correctional facilities. There will be work with employers and working closely with Vice Presidents Riobe and Pope on developing and cultivating robust partnerships with local employers to ensure they have the high-demand talent needed.

Operations and execution - ensuring that the College has continuity of all operations across all sites that is not siloed, that it is connected work, growing the capacity of the president's office to drive college-wide initiatives, connect with the community and working with Cabinet as KCKCC plans for the future. Co-facilitating the Cabinet retreat will help the institution to become future ready, positioning the College for the future, raising the level of expectation for the institution, for Cabinet, for peers and driving change and impact across the organization in the community. Dr. Balog will be leading the plan of work that emanates from that retreat. Dr. Balog is excited to be at KCKCC, to work with the Board, with President Mosier, peers on the Cabinet and to work with friends in the community and serve the students in this area.

Chair Criswell called for questions from the Board. Trustee Daniels thanked Dr. Balog for the comments and for his ambitions. Trustee Brune expressed happiness that Dr. Balog's family has joined him. Chair Criswell expressed excitement for Dr. Balog's responsibilities and commented some of these items have either been discussions, partial plans or

unfulfilled plans and it is nice to have a dedicated person, especially someone who is immensely talented to be fulfilling that vision. Dr. Balog was welcomed and thanked for being at the College and the work about to be done. Chair Criswell called for a motion to accept the report. Trustee Hoskins Sutton made the motion. Trustee Brune seconded the motion. The Motion Carried.

13. **Vice President Academic Affairs Report:** Chair Criswell called for the Vice President of Academic Affairs report. Dr. Tiffany Bohm, Dean of Health Professions, on behalf of Mr. Jerry Pope, Vice President of Academic Affairs reported –

- One item added this semester was the Office of Assessment worked with the lead instructors and the coordinators. Nineteen individuals attended the drop-in sessions. This helps increase engagement, ensures things are done the right way and uses assessment how it should be used.

There is an art exhibition called “The Skin I’m In” developed by artists engaged with the LGBTQIA+ community. Shai Perry, Art Gallery Director, and art instructor Cindy Leung installed “Holler If You Can See Me - Black Appalachia” in Wichita, which will run through the end of September. The mural was a stop on a guided tour for some individuals from Colorado. Rita Blitt’s sculptures “Resilience” and “Perseverance” were installed on campus.

There were 21 students who graduated from the welding technology program at Lansing Correctional Facility in May and nine students who finished the Industrial Manufacturing Technology certification, which is the 7th class for that program.

The KCK Public Schools have partnered with KCKCC’s Continuing Education Driver’s Education program offering twenty 20 students a driver’s education class this summer through Washington High School.

One hundred and thirteen students are participating in Kids on Campus for all five weeks at the benefit of a local nonprofit called The Learning Club. Kids on Campus is now a qualified education service provider with the Kansas Education Enrichment Program that offers \$1,000 to qualifying family members whose students go through the program.

The nursing programs were recognized for excellence in nursing education for achieving National Council Licensure Examination (NCLEX) scores that were above the national average: Registered Nurse 82.86%, Nation 79.9%; Practical Nurse 93.55%, Nation 79.9%.

Dr. Bohm recently defended her dissertation for her Ed.D. The Board congratulated Dr. Bohm.

Trustee Daniels gave congratulations on the nursing score results.

Dr. Bohm shared the College just got approved to be the first distance education cohort for Practical Nursing in the state, offering that in the spring. Trustee Hoskins Sutton questioned where the clinicals will be. Dr. Bohm explained it will be more of a hybrid distance program with a set two days, one will be a clinical day and one will be either lab or testing day. The hope is it works and then can start transitioning it to the articulation program and then potentially the Registered Nurse program. Dr. Mosier commented the didactic is online with the labs and clinicals face-to-face. It is a great model. Dr. Bohm continued it is the way students want it to be. This is a good combination between one start a year being fully on ground and then one start a year being the hybrid development. If students do not like what it is, the next semester they can do the other alternative option.

Trustee Daniels questioned if Task Stream was a program that would provide data on success or a program that looks at the operations of the assessment center to see what is working as the Board is trying to focus on using data to make decisions. Dr. Bohm explained Task Stream is about program level assessment. Each of the programs, the core faculty, adjuncts and others meet about the program learning outcomes, they develop a plan, put that plan into action, they collect data on it and then, based on that data for the graduate level outcomes they have, they develop an action plan for the next step. The program level outcomes are done every three years. The Board receives the annual assessment report that shows the number of programs that did engage or were not engaged. It was new last year. Dr. Mosier added he has used Task Stream for many years – it is a great product. It captures the class assessment and program level assessment so at the program level the faculty choose specific classes and specific assignments that will be used for assessment purposes. Task Stream captures all of that, processes it and outputs the data in multiple formats. Dr. Mosier suggested a demonstration could be offered.

Trustee Hoskins Sutton motioned to accept the report. Trustee Brune seconded the motion. **The Motion Carried.**

14. **Vice President Student Affairs and Enrollment Management Report:** Chair Criswell called for the Vice President of Student Affairs and Enrollment Management report. Dr. Chris Meiers reported the following –
- As a follow up on the Task Stream discussion, it is also used for co-curricular assessment processes of the non-academic programs for the accreditation report. It is a college-wide emphasis.

The end of the spring semester gives the College time to focus on summer and fall enrollment. The summer enrollment is very strong. This week, enrollment is up two students compared to last fall and enrollment is only down 2% in credit hour improvement. There are improvements in addressing some of the lagging enrollments that were in the TEC facility. Effort is being focused on some drops in online and off campus course offerings. Courses are being reviewed to see which one of those courses are shifting because of courses moving online versus adjustments

that could be made to build up that part for the fall semester.

Another highlight related to fall enrollment numbers is new student enrollment is up 13% compared to this time last year. The efforts and emphasis made into improving admissions and processing times is showing some dividends. It appears KCKCC will have a strong fall semester enrollment.

In terms of retention strategies, there is a group of individuals across the College, specifically the student services area, working on a back to school event on August 1. It is primarily an opportunity to invite returning students to visit to take care of all those little tidbits, like go to the bookstore, get registration and have opportunities to showcase services before the school year starts. There will be an assessment plan for the event to see the impact.

Commencement was one of the largest KCKCC has ever had. Capacity issues options are being evaluated, such as redistributing the programs or potentially seeking other venues. Overall, commencement was successful as it was the second one back from COVID. The capacity issues are being addressed, specifically with the 2:00 p.m. ceremony.

This spring semester, to improve grade collection, reports were created that the Deans were using to proactively track grades as they were being collected before the grading deadline. A baseline was created of 96.5% of all grades were submitted for the spring semester and it is broken down by division and course level for appropriate follow-ups. Related to that, there was some improvement in the no-show grading for the spring semester. The average since 2020 for spring grades was 3.8% were no show grades, there was a half point decrease to 3.3% for spring 2023 that netted out to 300 less credit hours that were no-shows. These reports that were developed for the deans were widely seen favorably and the reporting will continue with the partners in institutional effectiveness to make sure that there is more proactive tracking of grades. It is ultimately a retention tool as students need timely feedback.

The athletes had a 3.11 grade point average for the school year, so the College is very proud of their academic accomplishments in addition to what they are doing on the fields.

The Upward Bound Academy started their summer program so there are a lot of high school students on campus.

The residence hall, Centennial Hall, still has a very strong showing. There are eight students on the wait list. June 30th is a big deadline regarding students who have not made deposits or contracts. It appears there will be a full occupancy for the fall semester.

Dr. Meiers asked for questions from the Board.

Trustee Hoskins Sutton noticed the Campus Engagement Platform vendor and questioned what that would be for the campus. Dr. Meiers explained a campus engagement platform is essentially like a social networking platform for clubs and organization activities. It will give KCKCC an online presence where the College can showcase all the clubs, organizations, event management and registration. It is a standard product that most colleges use for extracurricular engagement. The bid process is in progress. It will streamline and showcase the activities to current students about how they can get involved on campus and manage things like Student Senate, but also showcase it to prospective students about all the great stuff they can do at KCKCC. Trustee Hoskins Sutton expressed concern to keep the face-to-face personal interactions, like club rush as they make a big impact versus something on the screen. She also questioned how students will know look for that service. Plus, professionals are saying the younger age group are suffering from loneliness due to the screens and need the in-person contact. Dr. Meiers answered, in many ways these platforms are a management tool so it does not supplement the in-person engagement activity.

Trustee Hoskins Sutton asked about the elevator being out in the Jewell Student Center and when it will be repaired as it is an inconvenience for the students. Dr. Mosier answered Dr. Kneuvean would have more information as she oversees facilities. The new elevator was installed and it did work for a while. More information can be gathered.

Trustee Hoskins Sutton asked about the Financial Aid disbursement on June 1, 2023, and if some zeros were missing from the \$175 amount compared to thousands of dollars on the others. It is on page 14 of Dr. Meiers' report, page 58 of the overall report. Dr. Meiers will update that as it is a typo.

Hearing no other questions or comments, Chair Criswell called for a motion to accept the report. Trustee Daniels made the motion. Trustee Brune seconded the motion. **The Motion Carried.**

15. **Vice President Educational Innovation and Global Programming Report:** Chair Criswell called for the Vice President of Educational Innovation and Global Programming report. Dr. Fabiola Riobe reported the following –
- To reiterate what Dr. Mosier and Dr. Balog discussed in creating the Office of Educational Innovation and Global Programming, has been to structure the innovation in a way of breaking down silos and fostering collaboration and engagement, both locally and globally for the College, in order to respond adequately not only to the changing dynamics of workforce needs, but to really get the students and the College in the position to be future state ready. One of the things about breaking down silos is about creating an innovation ecosystem, reimagining what school looks like and what are the things around the learning and teaching ecosystem that happens not only within the classroom, but integrating industry, looking at the campus environment, government and most importantly community with the huge focus on technological needs and the holistic global economy. In order to do that, over the past month, there has been an understanding of the college's mission and vision as set forth by the

College. A lot of the transition that has been going on, not only with the growth and the innovation, but also through the operations and assessment of those operations. It has been about conducting a strong needs analysis, looking at not only workforce, adult and continuing education and international student services and online education, but looking at them in a way that speaks to how do they fit into the trajectory of where the College is going. As Dr. Balog talked a lot about strategy, it is really looking at the team and aligning the team's strategy to best fit what is happening. There is a need to understand how the resources are being spent within these spaces to make sure the expectation of results is mapped to the allocation of resources. Creating opportunities to be extremely fiscally responsible and to operate and function not only when it comes to financial, but people resources – ensuring the right people are in the right places doing what the task is to get to the desired result. A lot of that requires a lot of collaboration between marketing and the strategy team to create strong stakeholder engagement opportunities. A clear level of consistent communication that has all the relevant stakeholders involved and engaged at the right time so there can be an understanding of where the College is going, so that the team can foster this open and consistent communication challenges. And also realizing that what is being undertaken, particularly when it comes to implementation, is not a one and done approach. It is an approach that it is more about implementing, then going back to evaluate to see what the results of the efforts are looking like. It is really exciting for KCKCC to have this division at this time because it is pulling all the resources in the College in a timely way to make sure that synergies and alignment are being created where things were particularly siloed before and breaking down those barriers in order to really promote, with that one KCKCC mission team and voice.

Dr. Mosier asked for questions from the Board.

Trustee Daniels welcomed Dr. Riobe to KCK and asked if how the new department will fit into the strategic plan. Dr. Riobe answered, yes, thanks to the efforts of sharing and communication by Ms. Kris Green, she has seen aspects of the plan. Educational Innovation and Global Programming speaks to the foundation of a lot of things being done. COVID-19 taught everyone the world is not siloed. KCKCC is talking about future state ready and real world ready - talking about exactly what the students need to be successful in life. That is what that response to the workforce innovation alignment looks like. Yes, the department aligns perfectly with the strategic plan and the department's role to strategically pull all the pieces together when and where appropriate to leverage ourselves to maximize effectiveness.

Chair Criswell welcomed Dr. Riobe to KCKCC and looking forward to all the great work. Trustee Hoskins Sutton motioned to accept the report. Vice Chair Isnard seconded the motion. **The Motion Carried.**

16. **Chief Marketing and Institutional Image Officer Report:** Chair Criswell called for the Chief Marketing and Institutional Image Officer report. Ms. Kris Green reported the following –
- Marketing created several videos for programs at the end of this semester. Ms. Green

shared two videos. Marketing has created five video and are on track to create another eight as the fall semester starts. The videos can be used on social media, on web pages and beyond. The first videos created were for the Perkins programs.

Marketing completed the community engagement survey and the results are in the marketing section of the Board packet. The individuals that completed the survey have an impressive record of community service. Of those who replied, 1,380 hours per month equaling 16,560 hours of service a year which translates, according to the Points of Light Foundation, with a little over \$31 per hour to \$526,608 in service to our communities. About one-third of that service was in Wyandotte and Leavenworth Counties. On average, those who responded to the survey had been doing volunteer service for 17 years. This is not a new trend for the College and it is not something that will get any smaller. There is a dedicated core of volunteers who responded the second time and the goal next time is to have more employees reply to the survey.

Ms. Green asked for questions from the Board.

Dr. Mosier pointed out the new marketing being done is program-directed versus branding. The College is working really hard to get the message out about the programs offered and what individuals can do with those programs. Ms. Green and her team have done an incredible job.

Trustee Daniels motioned to accept the report. Trustee Hoskins Sutton seconded the motion. The Motion Carried.

17. **Chief Financial Officer Report:** Chair Criswell called for the Chief Financial Officer report. Ms. Lesley Strohschein, Controller, on behalf of Dr. Shelley Kneuvean, Chief Financial Officer, reported the following –

- The net position decreased by a little over \$1,000,000 this month. That is expected because not as much revenue is coming in as the expenses. The revenue was just over \$900,000, consisting of summer and fall tuition, some late spring financial aid and a little over \$100,000 in auxiliary revenue - summer housing and bookstore purchases. There was \$225,000 this month in investment income because of the new certificate of deposit (CD) investments. The expenses for May were slightly lower than average. The largest expense was the retroactive pay to faculty. That was budgeted for and expected once the contract was approved in May. Net revenue for the month decreased by \$5.4 million. That will turn around this month as earlier in June, a large tax distribution of just over \$19 million was received.

The fiscal year end is on June 30th then there will be better numbers of where the College is going into the year, which will of course fluctuate over the next few months as the College prepares for the audit.

There is a new \$3 million investment CD for six months with Commerce Bank at a rate of 5.05%.

Ms. Strohschein asked for questions from the Board.

Trustee Daniels questioned the bookstore numbers in May having a 94% increase in sales and 17% increase in customers over the last year. Ms. Strohschein answered it could partly be due to the retail merchandising. Dr. Mosier added there are more students on campus this year than last year so there is a higher percentage that would be going to buy books, materials, etc. Ms. Strohschein mentioned the large commencement ceremony and a lot of the students purchase graduation materials and other items.

Trustee Daniels motioned to accept the report. Trustee Brune seconded the motion. **The Motion Carried.**

18. **Chief Human Resources Officer Report:** Chair Criswell called for the Chief Human Resources Officer report. Ms. Christina McGee reported the following –

- The training and development area is continuing to promote a monthly professional development series. There were a couple of sessions this month with 8 participants. Human Resources (HR) is working on ways to improve participation in those sessions. Ms. McGee attended a time management session. It is great information and is important for employees to participate. The new supervisor training had about 10 to 16 participants in that session. That is heavily focused on compliance and HR is researching building in more soft skill training for those sessions.

The Center for Equity, Inclusion and Multicultural Engagement is working on partnering with the art gallery and working with Community Education to volunteer for various Kids on Campus events, Juneteenth and other cultural events coming up. The department and new director is focused on connecting and meeting with individuals on campus to get a better understanding of the desires of individuals as it relates to Diversity, Equity and Inclusion (DE&I) and allowing individuals to understand how that department can serve as a resource.

HR is working with the marketing and institutional image department on developing strategies and a proposal for review how to promote positions through various channels of communication such as social media, radio and television. This will help advertise the information that the College has open positions and is looking for good, qualified candidates. The College has 54 openings and has recognized that even within the part-time positions there is a struggle to get applicants. Something different needs to be done. KCKCC needs to be more forward facing to capitalize on getting the College's name out there and having individuals recognize that there are available positions. The benefits coordinator is working hard to provide some resources for new employees as it relates to benefits. She spent a lot of time this week recording videos, working with the Information Technology team to edit videos for benefits. From previously received feedback, about wanting more resources for benefits, this will be helpful.

Ms. McGee asked for questions from the Board.

Vice Chair Isnard motioned to accept the report. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

19. **Chief Information Officer Report:** Chair Criswell called for the Chief Information Officer report. Mr. Peter Gabriel reported the following –

- Thanked Media Services for their work last month for commencement and all the activities that week.

Thanked Mr. Pat Kelly for his help with updating the website directory with photos and information for the employees. He is working with Matthew Fowler in web services to get those items updated in a timely manner.

Thanked computing services for receiving most of the laptops that were checked out to students during the spring semester, turning those around and ready for students to check out for the summer semester.

For security, Tableau, one of the new applications used in Institutional Effectiveness for data, was moved to single sign-on capabilities and the multifactor capabilities.

The Blackbaud software for Foundation's gift processing and financial reporting will be moving to single sign-on, Security Assertion Markup Language (SAML) and the benefit of two-factor authentication.

Facility Services' environmental controls older software will be updated and will have the single sign-on enabled.

Mr. Gabriel asked for questions from the Board.

Chair Criswell commented in the past five years she has called the Kansas City Kansas Community College Help Desk a total of three times and every single time has received better service than expected. It was outstanding. They always solved the problem and they seemed like they really knew what they were doing from a professional and technical perspective. Chair Criswell gave thanks to Mr. Gabriel and his staff because her experience with help desks in general is a bad experience, not respectful and the problem goes unsolved. Every single time, KCKCC's help desk gets it done. It makes a huge difference especially when a person is trying to get something done.

Chair Criswell called for a motion to accept the report. Vice Chair Isnard made the motion. Trustee Brune seconded the motion. **The Motion Carried.**

20. **Unfinished Business:**

- Chair Criswell called for the presentation of the Strategic Plan 2024-2027. Ms. Kris Green, Chief Marketing and Institutional Image Officer presented the following –
 - Last month the strategic plan was presented and discussed. Ms. Green asked for questions or comments from the Board. The Board gave kudos to Ms.

Green and the team. Ms. Green expressed it was a very collaborative effort. Trustee Daniels made the motion to approve the strategic plan. Trustee Brune seconded the motion. **The Motion Carried.**

- Chair Criswell called for the presentation of the Board of Trustees Meeting Schedule for FY2024. Dr. Greg Mosier presented the following –
 - Last month the draft Board of Trustees Meeting Schedule was presented. Those same dates are identified in the attachment for this month. No adjustments have been indicated. If there are no further changes or edits, Dr. Mosier requested a motion to approve the Board of Trustees Meeting Schedule. Trustee Daniels made the motion. Trustee Brune seconded the motion. **The Motion Carried.**

21. New Business:

- Chair Criswell called for the presentation of the Preapproved Contracts List FY2024. On behalf of Dr. Shelley Kneuvean, Ms. Lesley Strohschein, Controller, presented the following –
 - In the Board packet, is a memo regarding the preapproved contracts for FY24. These contracts are for the year to purchase textbooks for resale in the bookstore, pay insurance providers, utility providers, software vendors and several facility service vendors. These have all been competitive bid, are in a multiyear agreement, they fall under a sole source provider or they are contracted under a cooperative purchasing agreement with the state. All of these purchases comply with the College's purchasing policy. The dollar value represented for most cases is an actual cost if it is a known contract, but for some of the services it is an estimate and actual amounts will be based on use and invoicing. The amounts will be in the monthly bill listings. Ms. Strohschein asked for questions from the Board.

Trustee Daniels questioned if this memo was approved by the Board Finance Committee. Vice Chair Isnard confirmed it was approved. Trustee Daniels motioned to approve the preapproved contracts list. Trustee Brune seconded the motion. **The Motion Carried.**

- Chair Criswell called for the presentation of the Alcohol Resolution for the Celebration of Mass for the Catholic Students of Kansas City Kansas Community College for FY2024 (multiple dates). Dr. Greg Mosier presented the following –
 - Dr. Mosier presented the resolution and requested approval of the resolution as posted in the Board packet. Trustee Brune motioned to approve the resolution. Vice Chair Isnard seconded the motion. **The Motion Carried.**

- 22. Adjournment:** Chair Criswell gave a reminder that the next Board meeting is Tuesday, July 18th at 5:00 PM. Chair Criswell called for a motion to adjourn the meeting. Trustee Hoskins Sutton made the motion. Trustee Ash seconded the motion. **The Motion Carried.**

Chair Criswell gave thanks to everyone that helped make the meeting possible - KCKCC employees, students and the community.

The meeting adjourned at 6:23 p.m.

ATTEST:

DocuSigned by:
Evelyn Criswell

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Chairperson, Ms. Evelyn Criswell

Greg Mosier

Secretary, Dr. Greg Mosier