



Mission Statement: Inspire individuals & enrich our community one student at a time.



Vision Statement: Be a national leader in academic excellence & partner of choice in the communities we serve.

**KANSAS CITY KANSAS COMMUNITY COLLEGE
Board of Trustees Meeting
Tuesday, May 16, 2023 – 5:00 P.M.**

Meeting Location: Hybrid – KCKCC-Main Campus Upper Jewell Lounge and Zoom Meeting

CONSENT AGENDA – Item A
Meeting Minutes

1. **Call to Order & Pledge of Allegiance:** Chairwoman Evelyn Criswell called the meeting to order at 5:10 p.m. in Upper Jewell Lounge at KCKCC-Main Campus and in the KCKCC Zoom meeting platform on Tuesday, May 16, 2023. The Pledge of Allegiance was led by Trustee Brune.
2. **KCKCC Mission Statement:** Chair Criswell read the College mission statement.
3. **Roll Call:** Trustees present were Chairwoman Evelyn Criswell, Vice Chair Brad Isnard, Mr. Donald Ash, Ms. Rosalyn Brown, Ms. Pat Brune, Dr. Ray Daniels and Ms. Linda Hoskins Sutton.
4. **Approval of Agenda:** Chair Criswell called for a motion to approve the agenda. Trustee Daniels made the motion. Trustee Brown seconded the motion. **The Motion Carried.**
5. **Audience to Patrons and Petitioners:** Chair Criswell invited patrons or petitioners to address the Board. There were no patrons or petitioners online or in the meeting room.
6. **Recognitions/Presentations:**
 - Chair Criswell invited Ms. Kris Green, Chief Marketing and Institutional Image Officer, to present the Strategic Plan 2024-2027 Final Draft.
 - Ms. Green explained the developmental process of the Strategic Plan. There were 16 listening sessions online and at each KCKCC location, the steering committee reviewed and prioritized the suggestions from those listening sessions and then President’s Cabinet reviewed and fine-tuned the plan. The shared governance process was followed and the plan was sent to faculty, staff, College Senate, Student Senate and was opened to comments with a form asking for feedback.

Ms. Green continued with the Strategic Plan priorities which remained constant from the current Strategic Plan: Student Success, Quality Programs & Services, Employee

Engagement and Community Engagement. The existing goals and initiatives were reviewed and updated if needed. The KPI's were rewritten to be stronger, easier to measure and baselines were included for easier understanding of where the College started and where the College is going by 2027. Ms. Green reviewed the plan structure and shared the plan will be reported on every six months.

Ms. Green mentioned action on the plan will be taken next month and asked for questions from the Board about the plan or the process.

Trustee Daniels questioned the priorities this time as compared to the last plan. Ms. Green answered they are the same. Trustee Daniels requested if there were particular items that needed to be focused on. Ms. Green explained there were a few items. One was Title III grant-related items for disadvantaged populations, improving retention and completion, persistence rates and graduation rates. Another item was the desire for more community engagement. Under employee engagement, there was a desire to move it to the next level and find ways to create employee engagement opportunities, to actively engage with employees and create dialogue. There was also a strong voice that this is a multicultural county and community of students and the College needed to continue to encourage that employees, engagement, and information all reflect the fact that KCKCC is an inclusive community and an inclusive campus.

Trustee Ash questioned how many of the four goals under the four priorities were revised. Ms. Green answered about 50% of the goals changed or evolved. Trustee Ash questioned how many of the initiatives changed. Ms. Green answered closer to 60% of the initiatives.

Trustee Brune mentioned the baseline comments will be very helpful to measure the progress as the starting line.

Dr. Mosier congratulated Ms. Green and the entire team giving appreciation to Ms. Green for a wonderful job leading this endeavor. Dr. Mosier commented the strategic plan the last three years was really good, but this one is stronger as the College learned what went well, what didn't go as well as was wanted and where things needed to tighten up. The Board has the month to provide feedback. Please email thoughts or suggestions to Sheryl to share with Ms. Green.

Ms. Green shared the strategic plan will transition to Dr. Balog who has been working through this final stage with Ms. Green for a smooth handoff.

Trustee Daniels requested specific next steps at the June meeting when the board approves the plan. Ms. Green answered the plan will be shared with the campus via e-mail when the semester begins and will be a focus of fall convocation. The plan will continue the twice a year reporting, which is one of the ways that increases accountability and makes it a living document to provide updates.

Chair Criswell thanked Ms. Green for the presentation.

- Chair Criswell invited Dr. Chris Meiers, Vice President of Student Affairs and Enrollment Management, to present the Strategic Enrollment Management Plan 2023-2028 Annual Update.
 - Dr. Meiers explained considerable effort has been spent revising a new 5-year Strategic Enrollment Management (SEM) plan that is aligned with the College's Strategic Plan and can maximize opportunity. To recap the process, a SEM council was created and Dr. Donna Bohm, Dean of Arts, Communications and Humanities was co-chair. Representation was important to the council which included every division, department and students that broke out into multiple committees that collaboratively worked towards specific role management initiatives with feedback opportunities.

One important factor of strategic enrollment management across the College is being in alignment with the fulfillment of KCKCC's mission. Student success and engagement are paramount, equity is everyone's work, SEM is part science and part art, being strategic requires making tough decisions and the SEM plan is never done.

This SEM plan, created for the Board's review and consideration, gives the College the flexibility to have key performance metrics but also be able to adapt and flex towards economic trends and enrollment trends and to be proactive, not reactive. The enrollment plan interacts with all of the different planning initiatives at the College with the mission at the center and working in tandem. This SEM plan allowed the College to focus specifically on enrollment, persistence and attracting new students.

Overall, it's a 5-year goal to achieve the high full-time student equivalency of 3,530 by fall 2028. That is approximately a 3.5% increase each year of a 15% growth, knowing there will be some recalibration with new campuses and other opportunities.

Dr. Meiers continued with examples of the KCKCC SEM Calls to Action, key performance indicators aligned with the KCKCC Strategic Plan with Goal 1: Student-Centered Processes, Goal 2: Retention and Persistence and Goal 3: 150% Completion Time and SEM Plan Strategies and Tactics and making SEM everyone's business.

Dr. Meiers reported the SEM council's work is not done but will transition to an implementation team to start working through these strategies. Dr. Meiers asked for questions from the Board.

Chair Criswell commented that she really likes this plan and is particularly moved by the use of data and technology which is one of the highest priority items when it comes to moving an organization forward and modernizing. It is nice to see evidence that the College is going in the right direction. Chair Criswell thanked Dr. Meiers for being mindful of closing equity gaps as that is always something that should be strived for. Dr. Meiers thanked Chair Criswell and shared the plan was a team effort.

Trustee Daniels noted how often advising was mentioned in the plan and was curious what that will look like on campus - if every active member becomes an advisor or if that is left to the professional advisors. Trustee Daniels' second point was the use of the word trauma in the plan. In Wyandotte County, trauma is one of the most critical health issues being faced. Trustee Daniels was struck that the group has recognized that and realized that affects students on this campus. Dr. Meiers thanked Dr. Daniels and reported the plan is about the continuum of care. Advising will be all hands on deck as a guided pathways approach is embraced where a student's major and career inspiration are the focus. The intent is to make sure that every employee is capable of helping support the students.

Dr. Mosier gave kudos to Dr. Meiers' team and added the College has become an institution that does activities based on implemented plans and strategies. The College has become more data informed and utilizes the available data. KCKCC has become an institution that is focused on developing and implementing strong plans to stay on track over the course of multiple years.

- Chair Criswell invited Mr. Andrew Guevara-Alatorre, Student Senate President, to present the Proposed New KCKCC Alma Mater.
 - Mr. Guevara-Alatorre played a recording of the new proposed KCKCC alma mater. Mr. Guevara-Alatorre also proposed the title of (All) with Pride as everyone should be proud to be part of KCKCC. Mr. Guevara-Alatorre discussed the timeline of the song and title going to the senates and to the Board to provide feedback and next steps of Board approval, official recordings and sharing it with the campus. Mr. Guevara-Alatorre gave thanks to the group that helped with the idea and the process.

Mr. Guevara-Alatorre asked for questions from the Board. The Board and Dr. Mosier all gave kudos to Mr. Guevara-Alatorre and all involved.

- Chair Criswell invited Mr. Jerry Pope, Vice President of Academic Affairs, to present the *DownBeat* Magazine's 2023 Student Music Awards.
 - Mr. Pope was joined by music professors Mr. John Stafford and Dr. Justin Binek and pointed out the banner behind the podium listing the awards won.

Mr. Stafford presented the 2022-23 music and audio engineering highlights.

Dr. Binek presented the 2023 *DownBeat* Magazine student music awards pointing out this is legitimate recognition from the highest circulation jazz magazine.

The Board and Dr. Mosier all gave kudos and appreciation to Mr. Stafford and Dr. Binek for their commitment and the music department's commitment to the students. Dr. Mosier reported he shared this information with a writer at the American Association of Community Colleges (AACC) so it will be published in the AACC journal soon. Dr. Mosier then presented a commemorative plaque to Mr. Pope, Mr. Stafford and Dr. Binek for the awards won and the hard work of the faculty and students.

7. **Communications:** Chair Criswell invited Dr. Greg Mosier to communicate the Rita Blitt Sculptures Unveiling event. Dr. Mosier shared there is a special event next Thursday, May 25th at noon for Rita Blitt, the world-renowned artist, who has donated a lot of the drawings and paintings on campus, as well as the design work of one of her drawings into the sculpture "Ascension" which is in front of Centennial Hall. She has turned two others of her drawings into sculptures that will be installed next week and will be unveiled on the 25th, weather permitting. Rita recently visited the campus with a biographer that is writing her life story. The event will be live streamed. The sculptures will be outside the Learning Commons and between the Jewell building and the pond.
8. **Board Committee Reports:** Chair Criswell invited the Board Committees to report.
 - On behalf of the Board Finance Committee (BFC), Vice Chair Isnard, Chair of the BFC, reported at this month's meeting he was joined by Trustees Ash and Brune. The financial statement reports show a decrease in the net position in April by about \$4.8 million. This was not a reflection on any of the great work done by the Board or the administration in managing those resources, it is the ups and downs throughout the year of revenues that happen in generally small windows, it was expected.

The College was able to make another investment during April in the form of a \$3.5 million CD with Security Bank. There is also another investment that is in process of \$3 million with Commerce Bank with the rate at over 5% compared to the rate this time last year being only .5%.

The BFC passed a few items for approval on the recommendations for payment - agreements and payments being finalized for Copaken Brooks and PGAV to the owners Rep and for architectural services for the downtown campus project.

Lastly, Dr. Kneuvean will be presenting an approval for Novak Birks to continue as the College's and the Foundation's financial auditor.

Hearing no questions, Chair Criswell called for a motion to accept the report. Trustee Brune made the motion. Trustee Ash seconded the motion. **The Motion Carried.**

- On behalf of the Board Policy Committee (BPC), Trustee Hoskins Sutton, Chair of the BPC, announced the committee will report later in the meeting.
- On behalf of the Board Community Engagement Committee (BCEC), Trustee Brown, Chair of the BCEC, reported the BCEC has been working diligently to make sure the community knows what Kansas City Kansas Community College is doing. The BCEC has had a meeting with Livable Neighborhoods and Leadership 2000, with two other meetings scheduled with neighborhood groups. The intent is to make the rounds in the community to inform them the College is building downtown. Trustee Brune reported the BCEC has met with a little over 100 people in the last three weeks.

Chair Criswell asked if the presentation has been shared with the folks met with. Trustee

Brune answered yes and the BCEC also shares the one-page flyer with the community, which thanks to Ms. Green and staff the flyer is now available in Spanish.

Chair Criswell called for a motion to accept the report. Trustee Daniels made the motion. Vice Chair Isnard seconded the motion. **The Motion Carried.**

- As the Association of Community College Trustees (ACCT) Delegate and as the Kansas Association of Community College Trustees (KACCT) Delegate, Trustee Ash reported the Kansas legislature had an interesting session. It is good news for the community colleges and some dollars the College will get. Heather Morgan, KACCT Executive Director, sent a final report about that, Trustee Ash will forward it to the Board. The next KACCT meeting is in June in Dodge City, Kansas. Sheryl has been sharing information about the ACCT meeting later in the year. Board members that are considering that notify her to take advantage of early registrations.

Trustee Hoskins Sutton reported the ACCT Diversity, Equity and Inclusion committee is ready to have the meeting on October 7, 2023, so she is already registered for the conference.

Trustee Ash collaborated with Dr. Mosier regarding Heather Morgan's evaluation. Mr. Arlen Leiker has sent the combined final evaluation that went to Heather. She does an incredible job with a great ready-response team with the community college presidents and financial officers. Heather could use better IT support, a better website and social media presence. Dr. Mosier agreed she does an incredible job and she could use some additional support. If a financial support request came through for her support, Dr. Mosier would be in favor of that.

Chair Criswell called for a motion to accept the report. Trustee Brown made the motion. Vice Chair Isnard seconded the motion. **The Motion Carried.**

9. **Consent Agenda:** Chair Criswell called for a motion to approve the Consent Agenda. Trustee Brune made the motion. Trustee Ash seconded the motion. **The Motion Carried.**
10. **Student Senate Report:** Chair Criswell called for the Student Senate report. Mr. Andrew Guevara-Alatorre, Student Senate President, reported the following –
 - Introductions of the Student Senate representatives for next year. Ms. Elizabeth Daniels, President, Ms. Eden Barnes, Vice President, Mr. Tyler Luken, Secretary, and Mr. Z. Coffie, Treasurer. Online elections were May 1 – 5 and they went well with about 30 votes.

Ms. Elizabeth Daniels introduced herself as the future Student Senate President for next year and expressed excitement to work with everyone and keep the Board updated on everything with Student Senate next year. Ms. Daniels is a chapter officer of Phi Theta Kappa, the Honor Society on campus; a member of Fringe Benefits of Education, an organization on campus; and a resident assistant at the dorms.

Ms. Eden Barnes introduced herself as the future Vice President of Student Senate for next year and expressed excitement to meet the Board again and to work more closely with the Board and with Ms. Daniels.

Mr. Guevara-Alatorre reported the Easter event was on Friday, April 7th from 5:30 to 7:30 at the TEC center with 141 attendees, 75 children and 66 adults. Food was served and the community had fun.

The Student Senate/President's Cabinet Shadow day was fun. There was a lunch, a tour of the future downtown campus with a visit inside the church including explanations of what will be repurposed and a policy review meeting with Ms. Christina McGee.

Budgets for the clubs were distributed for the upcoming school year.

Mr. Guevara-Alatorre shared a nice photo Student Senate and expressed sadness that it is his last year. Every member is amazing and Mr. Guevara-Alatorre is happy for the next year's Student Senate.

Mr. Guevara-Alatorre asked for questions from the Board.

Chair Criswell thanked Mr. Guevara-Alatorre for the excellent report and congratulated the newly elected officers. Vice Chair Isnard gave congratulations to the new incoming leadership and thanked Mr. Guevara-Alatorre for everything he did for the Student Senate, his time and service. Trustee Ash expressed Mr. Guevara-Alatorre did an amazing job this school year.

Trustee Ash motioned to accept the report. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

11. **President's Report:** Chair Criswell called for the President's report. Dr. Greg Mosier reported the following –

- It is Commencement week - one of the most exciting weeks of the of the year. The College has a lot of events going on to celebrate student success. The two ceremonies are very full and will be held in the field house. The 2:00 p.m. ceremony is the Associate of Applied Science degrees and technical certificates. This ceremony is at max capacity. The 7:00 p.m. ceremony is the Associate of Arts, Associate of Science, Associate of General Studies, etc. There are a lot of students graduating this year.

The physical therapy assistant program started their pinning ceremony at the Technical Education Center a few minutes ago. Well wishes have been sent to them.

Tomorrow night is the 7th cohort for the Industrial Maintenance Technology short-term certificate that is offered as a customized training. Students also get college

credit for it, so they can continue beyond the certificate and get a longer certificate or go right into the automation engineering technology program. At the Leavenworth County Development Council Board meeting the end of last week it was mentioned Leavenworth County has a great need for mechanical technicians. They know about this program. The program is also 50% funded by Workforce AID through the Department of Commerce so it is a great opportunity for businesses.

The Nursing Pinning Ceremony is tomorrow at 7:00 p.m. in the field house.

The GED celebration will take place at 7:00 p.m. on Tuesday, May 23 in the Performing Arts Center.

Two weeks ago, the annual Employee Recognition Ceremony was held. It was a nice event, thanked all who put that together. One hundred eighteen faculty and staff members from the Blue Devil family were celebrated, totaling 2,510 years of service. Seven individuals retired.

Thursday is the Rita Blitt event.

Last week, the Economic Development and Finance (EDF) subcommittee of the Unified Government passed the proposal for the Unified Government to sell the parcels of land to KCKCC that are needed for the downtown project. That request will go to the full Commission on the May 25. The Home Field project presentation was given that night to the EDF. It is over a \$900 million project in an entertainment district, including a Margaritaville restaurant and hotel, Big Shot, which is similar to a Top Golf center that will have 60 bays - the largest in the Midwest. There will be an indoor amphitheater with 55,000 square feet, an outdoor amphitheater, all sorts of indoor and outdoor swimming activities, and eight baseball fields where recruiters can watch high schoolers. This is terrific new for Wyandotte County for another billion-dollar project in the next five years. It is located near the old Schlitterbahn water park and Camping World and builds far north towards the soccer practice fields.

This morning, Dr. Balog and I had the opportunity to join the Unified Government Vision Summit for Plan KC, which is a strategic planning venture by the Unified Government (UG) and brought in community members from across the County. The UG has good ideas in motion and the College will continue to work with that group.

The Federal Economic Development Administration released a notice of funding opportunity for the regional technology and innovation hubs. This is being worked on with the Kansas Department of Commerce for \$150 million grant application to have a hub in Kansas. The location is unknown but is being determined. That deadline is August 15th.

There are a lot of really wonderful things happening in KCKCC and around the College. Dr. Mosier gave thanks to everyone for the hard work this academic year stating it has

been a great success and shared he cannot express his gratitude enough to all the faculty, staff and to the Board for all the work and support that is given to the College all the time.

Trustee Daniels motioned to accept the report. Trustee Ash seconded the motion.

The Motion Carried.

12. **Vice President Academic Affairs Report:** Chair Criswell called for the Vice President of Academic Affairs report. Mr. Jerry Pope reported the following –
- The Writing Center celebrated National Poetry Month with a poetry contest, a poetry reading and a poem in your pocket celebration around the campfire area in the Learning Commons.

The Center for Teaching Excellence and Tom Grady, Director, hosted events for faculty. There were academic symposiums, the TEACH Award recipients were recognized (Todd Gordon, Biology, and Kristofer Paul-White, Health Professions), sessions approaching universal design for learning to support students with assignments, “First Fridays” were professional development sessions focused on hybrid and HyFlex teaching and the pedagogy “The Blue Devil Faculty Academy” which is a year-long academy orientation program for new full-time faculty. This academy was the result of negotiations two years ago that gives release time for faculty to attend the academy their first year. The College is working to support the faculty at all stages of their development and all stages of their tenure.

There were 73 ensembles participating in the Jazz Summit that was held over four days with high school and middle school groups from Seattle to Saint Louis to Tulsa. There were approximately 1,500 musical students from high schools on campus during those days. On April 25, Grammy-nominated guest artist, sāje gave a wonderful performance. A visiting performer, songwriter and arranger lead the students in the concert with singing her songs, her music or her arrangements. There were about 125 students on the stage.

The Adjunct Appreciation Expo was an exciting event. KCKCC is working on getting the adjunct instructors as engaged as possible in events at the College.

A dramatic mural by art student Justice Burris was completed in the art studio.

Students that won SkillsUSA state-level gold medals are going to Atlanta in June to participate.

The nursing department is doing some new things to recognize students and there were over 60 nominations for the “Nursing Superstar” award. Awards for an RN student, a PN student, an RN faculty and a PN faculty will be announced tomorrow at the nurse pinning.

Mr. Pope participated in meetings with the Commission on Accreditation for Respiratory Care. The program should be reaccredited fully for the next 10 years. Mr. Pope gave kudos to the faculty, students and the leadership in that area. Mr. Pope

gave congratulations to Tammie Jones, Respiratory Therapy faculty, on her upcoming retirement.

A biotechnology student and dual high school enrollee, Shayne McRae, was awarded a \$10,000 scholarship: the KC Royals Charities Scholarship, that was presented to only five students.

Mr. Pope gave congratulation on the upcoming retirements of early childhood professor Kathi McGowan and psychology professor Dr. Antonio Cutolo-Ring. They are retiring after 20 and 30 years of service respectively.

Mr. Pope asked for questions from the Board.

Trustee Hoskins Sutton gave congratulations to PTK on their awards, thanks to Online Education for the addition of the newsletter that gave faculty information about the online class and kudos to Professor Tom Grady for all he does.

Trustee Hoskins Sutton questioned the term HyFlex. Mr. Pope gave an example of HyFlex being when the faculty member is in the classroom with students, there are other students at the Pioneer Career Center taking that same class (that allows the College to offer low enrollment classes at Pioneer Career Center) and students can opt to attend the class from work. The instructor uses interactive technology, thanks to Dr. Jelena Ozegovic. KCKCC is identifying champions to help other faculty members get engaged in using HyFlex. Tom Grady is invested in offering the training and best practices so that faculty can utilize this pedagogy in their classrooms.

Trustee Hoskins Sutton also commented the number of Skills USA medals received by the students was impressive.

Chair Criswell called for a motion to accept the report. Trustee Daniels made the motion. Trustee Brown seconded the motion. The Motion Carried.

13. **Vice President Student Affairs and Enrollment Management Report:** Chair Criswell called for the Vice President of Student Affairs and Enrollment Management report. Dr. Chris Meiers reported the following –

- There are 511 students walking commencement at both ceremonies. Preparations for commencement have been a focus this month. Upper Jewell Lounge will be an overflow live viewing location, lunch will be downstairs in Lower Jewell.

Introduced new athletic director, Mr. Greg McVey, who started last week. Mr. McVey expressed gratefulness to be back in the state of Kansas and the opportunity to continue the positive things being done at KCKCC. Mr. McVey commented athletics is an extension of the learning process as students learn through participation in sport and a focus of developing the student physically, academically and socially. Mr. McVey expressed appreciation for being part of KCKCC and the Board welcomed him.

Summer enrollment is up 2.12% in headcount, credit hours are down 1.04%. It is anticipated with the semester winding down there will be some slides. There are timing lags in the fall enrollment, specifically last year there was a tremendous amount of work for high school enrollments for the Technical Education Center (TEC) locations in April which created a swing in the report; this report is on par with the previous years. With the SEM plan, a group of key stakeholders meets every Monday to review the reports. There has been progress for the fall enrollment and how a more proactive student enrollment management practice has been created.

Grade reporting instructions have been improved and a daily report is distributed to the deans showing specifically which grades are submitted and not submitted. Today is the grading deadline. This allows a baseline to be created to determine where to start making specific improvements related to missing grades and no-show grades. This has been favorably received by the deans.

Dr. Meiers mentioned there are many activities listed in the report and asked for questions from the Board.

Trustee Hoskins Sutton thanked Dr. Meiers and team for the improvements on the final grade submission - seeing that progress is being made.

Chair Criswell called for a motion to accept the report. Trustee Ash made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

14. Chief Marketing and Institutional Image Officer Report: Chair Criswell called for the Chief Marketing and Institutional Image Office report. Ms. Kris Green reported the following –

- This has been a busy and celebratory month for the marketing team.

Marketing spent several hours creating 1-minute videos for fire science, cosmetology, nail technician, computer support, cybersecurity and electrical technology to be used on social media and on the website. A video will be shared next month.

Marketing supported Perkins marketing funding with pull up banners for each of the programs.

There are two supply trailers that both Pioneer Career Center and Technical Education Center use for different onsite work. Those trailers are being vinyl wrapped so they are an advertisement wherever they go.

For the enrollment marketing plan, \$141,700 was invested in enrollment marketing for the summer and fall enrollment which is about 20% more than was invested last year. KCKCC is making the shift from brand advertising to a more enrollment-focused advertising to support the strategic enrollment plan.

The College is a sponsor of Rock the Dotte. One strategy for the Centennial

celebration is to own Wyandotte County celebrations. Rock the Dotte is a 3-part concert series at Azura Amphitheater. KCKCC was at the first concert and handed out over 1,000 handheld fans - it was a sea of red that said Horns Up. KCKCC will attend the Leavenworth and Wyandotte County Fairs this summer.

Ms. Green has worked with several steering committees to organize plans for the Centennial celebration year. The plan will be launched at Convocation. There will be an internal birthday celebration at all three sites around the date of September 10th, which is the official day classes started in 1923. There will be birthday cake and the opportunity to collect items for a time capsule. In April there will be an event on campus to showcase the different departments and ways that KCKCC is engaged with the Wyandotte County community. The College will be hosting events throughout the year to bring alumni, students and community members together as part of that Centennial celebration. There will also be a Centennial magazine.

Ms. Green gave kudos and thanks to the marketing team for the quality photography and videography for commencement, in publications and the board room photo wall.

Ms. Green asked for questions from the Board.

The Board thanked Ms. Green for the great job on marketing. Chair Criswell shared her impression and gave thanks for the concerted effort to move from a brand-focused advertising to enrollment-focused as a modern approach to the way potential students receive and respond to advertising.

Trustee Daniels motioned to accept the report. Trustee Ash seconded the motion.

The Motion Carried.

15. **Chief Financial Officer Report:** Chair Criswell called for the Chief Financial Officer report. Dr. Shelley Kneuvean reported the following –
- The highlights for the monthly financials are that things are on track as expected. There was an increase in revenues of about \$1.2 million due to tuition and fees for summer and fall enrollment and financial aid that was processed for Pell funds, work study funds and grant funds. Expenditures are on track with regard to the monthly burn. Next month there will be a slight uptick in personnel cost related to the retro pay for the faculty now that the contract is done. The retro pay will go back to July 1st. That was budgeted and is within the budget.

There has been progress on the Certificate of Deposits (CDs), the College closed on the Commerce Bank CD. Dr. Mosier and Dr. Kneuvean are determining if the College can make more investments that will allow KCKCC to have enough liquidity but also allow the institution to take advantage of this unusual market. Those recommendations would be presented to the Board Finance Committee and the full Board for direction.

The division is working hard putting together the budget. There is preliminary information on state aid which, for the tiered and non-tiered, decreases but KCKCC will get additional

one-time money assuming all things get approved. The funds will be \$250,000 for cybersecurity, a \$919,000 grant for apprenticeships and additional money towards capital improvements from the state based on a new formula they did. The property tax valuations will be in mid-June. On the expense side of the budget, trends are being reviewed and it is being determined where the College needs to spend money that aligns with the strategic plan and the strategic enrollment plan.

KCKCC invests in its employees and four employees participated in the Kansas Community Colleges Leadership Institute (KCCLI). Lesley Strohschein, Controller, was one participant. It is a remarkable program where participants learn a lot, learn leadership skills and visit all the community colleges throughout Kansas building networks of colleagues to work with, to get information from and to share information. Dr. Kneuvean expressed a sincere appreciation for the investment the College made in those employees.

The executive board room remodel was completed with a few small things to still fix. The room is more functional with the technology that was implemented.

Facility Services collaborated with Information Services to add several Wi-Fi drops at the field house before the graduation ceremonies.

The College Police staffing been successful in the last two months and is now down to two vacancies. The final process includes background checks, candidates that have post certification with an expedited process and three individuals that are at the police academy. Dr. Kneuvean gave appreciation for the work of Human Resources and the help of Marketing for creating a brochure about this career choice. The process has also been a success due to the leadership Chief Putzke.

Dr. Kneuvean asked for questions from the Board.

Hearing none, Chair Criswell called for a motion to accept the report. Vice Chair Isnard made the motion. Trustee Brune seconded the motion. **The Motion Carried.**

16. Chief Human Resources Officer Report: Chair Criswell called for the Chief Human Resources Officer report. Ms. Christina McGee reported the following –

- May is an exciting time for the Human Resources (HR) office. HR planned the Employee Recognition Ceremony to celebrate and acknowledge individuals' years of service milestones, retirements, Employee of the Year award and the Henry Louis teaching award. Several individuals were recognized during the ceremony. Ms. McGee recognized and thanked the HR team for the amount of effort that went into the event. Ms. McGee also thanked Media Services, Marketing and Facility Services for the work done for the event.

Ms. McGee announced the hiring of Michael Torres as the Director of Diversity, Equity and Inclusion. He started yesterday and is getting acclimated to the College, the culture and meeting individuals - and he volunteered to help with graduation.

In late April, a survey was sent to employees to gather data on types of professional development and days that work best for a professional development event HR is developing. Anyone can attend but the focus is on staff employees that do not have an opportunity during convocation week to participate in professional development. This will be a half- or full-day in the summer.

HR is updating the landing page for career services to be more inviting, streamlining the information and overall making it look more appealing. HR will work with the marketing team to enhance the look of the HR content provided.

Ms. McGee asked for questions from the Board.

Trustee Hoskins Sutton commented the benefits coordinator's scripts to answer benefits questions is a good idea. Ms. McGee commented that idea was based on feedback received from new employees. Depending upon when an employee starts, there may be a lag when that information is given in the monthly new hire orientation. Individuals can always contact the benefits coordinator anytime with questions, but these videos will provide on-demand information. The scripts are developed and the videos need to be shot.

Trustee Hoskins Sutton motioned to accept the report. Trustee Ash seconded the motion.
The Motion Carried.

17. Chief Information Officer Report: Chair Criswell called for the Chief Information Officer report. Mr. Peter Gabriel reported the following –

- Mr. Gabriel thanked Media Services for their work for this meeting and all the work they will do over the next couple of days for the commencement ceremonies.

Mr. Gabriel thanked Facility Services for all the work they did helping to get the Wi-Fi upgraded in the field house. The access points increased from seven to 19 based on the number of people that can be held in the field house. This project was pushed to be ready for the KCKCC commencement ceremonies and for the Kansas City, KS public schools' ceremonies on Friday and Sunday in the field house.

Microsoft licensing was acquired. It is a service that was announced over a year ago for enterprise. The licensing takes the burden off the Information Services staff about the patches, security updates and feature updates to all KCKCC devices. The burden is on Microsoft in the cloud, similar to a device that is not on a company network and receives the regular Windows updates. This will help the College update devices and help manage the devices when the devices leave the network. The service was turned on yesterday after classes ended.

Laptop checkouts were due back yesterday. Mr. Gabriel thanked the computer services staff for all the work they are doing, checking those laptops back in and all the work they will do over the next two weeks to turn those laptops around, refresh them, update them and get them ready for the laptop checkouts that will start on

May 30th for the summer semester.

Mr. Gabriel asked for questions from the Board.

Trustee Ash questioned how to watch graduation online. Mr. Gabriel answered there will be a link on the home page of the KCKCC website.

Trustee Hoskins Sutton mentioned during COVID there were a large number of computer checkouts and questioned if the number was still large. Mr. Gabriel answered in the fall and in the spring the average is about 250 to 300 computer checkouts. The summer is a much smaller number. Dr. Mosier mentioned it speaks to the needs of the students as they really do not have a high-quality computer or any computer at home. This gives them more opportunity. It is a lot of work on Information Services with the cleanup, turn around, check-in and check-out but it is very much needed by the students.

Chair Criswell called for a motion to accept the report. Trustee Brown made the motion. Trustee Ash seconded the motion. **The Motion Carried.**

18. **Unfinished Business:** Chair Criswell invited Dr. Greg Mosier to present the Downtown Project Biannual Update. Dr. Mosier reported the following –

- Both environmental studies have been completed. The environmental Phase Two study shows there is no additional soil contamination that needs to be cleaned up. Currently, the surveying of the entire block to the opposite side of the street is being done by BHC Engineering, a local company. Hopefully, by fall 2025 this beautiful building or something like it will be downtown.

To help share why this project is being built downtown, Dr. Mosier shared information about Poverty by Census Tract explaining the poverty level of Wyandotte County. In the east/northeast side, approximately 50% of the adults living in that part of the county live in poverty and a zip code should not determine one's level of success in life. Other socioeconomic indicators, repeat this exact same pattern. In the County, there are 10 zip codes, four on the west and six on the east. People who can speak English well enough to obtain and maintain a job, there are about 2,500 that do not speak English on the western side of the county but about 20,000 that do not speak English on the eastern side of the county indicating a huge ESL (English as a Second Language) need. There are about 4,000 age 25 plus people on the western side that work full-time and live in poverty and on the eastern side there are about 18,000 that work two or three part-time jobs making minimum wage and still cannot get out of poverty. That affects the children and the future of the County. Almost 250% to 300% more children live in poverty on the eastern side of the county than the western side. That is alarming. Regarding post-secondary education attainment, only about 9% to 10% of the people living in the eastern side of the County have a two-year degree or above. Education is one of the greatest economic indicators for success. On the eastern side, household median income is about 40% or half of what it is on the western side. Boosting college degrees decreases inequality and it lowers poverty but

it also increases health. Employers are still struggling to find skilled workers. Serving as the chair of the board for Wyandotte Economic Development Council, Dr. Mosier has knowledge of about 7,500 jobs per day, with an average salary of about \$44,000, are unfilled in Wyandotte County. There are a lot of high demand jobs in the area. There is a global talent shortage, 77% of companies have a skills gap meaning they cannot find skilled workers for the jobs. Fifty percent to 60% of jobs across Kansas require more than a high school education but less than a four-year degree – that is the community college's mission. In 2030, the talent shortage will cost the United States \$8.5 billion annually.

Dr. Mosier shared a photo of the current lot of the downtown site stating the buildings have been abandoned for about 20 to 30 years so there is a lot of work to be done and it is getting started. Dr. Mosier shared another photo of the breakdown of the different lots of the bottom half of the block and explained the status of each lot. The top right hand corner which is the dirt parking lot area and the bottom right hand corner which is also a dirt area is owned by the Unified Government (UG), it is not land bank. This is the land requested by Dr. Mosier last week at the Economic Development and Finance subcommittee of the Unified Government and will be taken to the full commission on May 25th. At the top, currently that northern half from the alley that travels east and west is all one lot. That section is being asked to be broken in half and the College would own the right side and will be requested first right of refusal from the Willa Gill Center to the left. The church and the old Firestone burnt out building is owned by the land bank. The UG owned land is in progress and hopefully that will be transferred to the College after May 25th. The College also has options in for the transition of the land bank property to KCKCC so then the College will own all of that bottom southern half of the block. Then with the parking lot on the top right, that will get all put into one lot so that the project can be built on it and get rid of all the easements in between.

After about six months into the project, it was learned the 7th Street Church was a local historical landmark. A lot of work was done with the Landmarks Commission and approval received November 2021 to pull down the church carefully, save the historical elements and put them back in the new building. This was at the point in time when a building permit was required to deconstruct the church. There will not be a building permit issued for about nine months, meaning the College would not open by August 2025, the project would be set back an entire year. A couple weeks before the UG meeting, Dr. Mosier presented to the Landmark Commission with a proposed new construction timeline so that the historical elements can be taken out, restored, readied and measured to be put into the new facility. Dr. Mosier shared renderings showing uses of the stained glass, the red brick that is salvageable, the foundation stones, possibly the wooden floor, the stanchions and the trusses from the sanctuary area.

Dr. Mosier continued with rendering photos explaining there will be a history wall based off the historical wall at the main campus of the College. Other salvageable

items will be an 18-inch inset doorway from the basement of the church, a cabinet for storage and utilization and key stained glass windows that will be backlit in the conference room. 3D scanning will begin in about a month. In August or September, the church will slowly be taken down.

Dr. Mosier showed Rita Blitt's "Destiny" sculpture that will be at the downtown site. This is an 8-foot tall, 6-foot wide, 14 inches deep sculpture with three discrete elements coming together as one. The project has ended up with three discrete partners coming together as one to serve the community. It is very symbolic as it is the destiny of the church and this location to serve the community for the next 100 years.

The project reached the fundraising milestone to move the project forward. Dr. Mosier shared the anticipated project timeline and outlined writing the Request For Proposal, doing the paperwork, the selective demolition, the full demolition of the property and the construction with substantial completion by mid-June 2025. Dr. Mosier shared financial information showing KCKCC's total funding goal of \$48 million, the College invested \$13 million, \$26.1 million has been raised with the capital campaign with a balance remaining of \$9 million. There is new \$3 million earmark requested with Dr. Mosier having a few \$1 million meetings coming up. Like the beautiful Centennial Hall that gives students pride and a living environment the students deserve, this project is an investment in downtown. From a taxpayer's perspective, at the current rate, the College is only paying \$0.33 on the dollar to build the new facility. For the mill levy and Wyandotte County, which is about 52% to 53% of the College's revenue, taxpayers are only paying about \$0.18 on the dollar to have this building and the services that will be provided in the heart of downtown where people need it the most.

The College's economic impact study showed for every dollar invested in KCKCC, the return per year was \$1.30, that is a 30% return. The stock market average return is 10% per year. Broken down by how much of the College's dollars are being invested at \$0.33, equals a 200% Return On Investment (ROI) and at the County taxpayers' level it is an immediate 300% return on investment for the community.

This project was a vision that is becoming a reality. Dr. Mosier thanked the staff and the people brought on to the project. There will be action taking place early fall and there will be a groundbreaking ceremony around the time KCKCC turns 100 years old. The groundbreaking date is September 8th at 2:00 p.m.

Dr. Mosier asked for questions from the Board.

Chair Criswell expressed these are exciting times. Hearing no questions, Chair Criswell called for a motion to accept the report. Trustee Ash made the motion. Trustee Brown seconded the motion. **The Motion Carried.**

19. **New Business:**

- Chair Criswell called for the presentation of KCKCC Policies. Trustee Linda Hoskins Sutton, Chair of the Board Policy Committee, presented the following –
 - The policies were provided in the Board packet. The Smoke and Tobacco-Free College (Policy: 1.11) is an update to the policy that was first approved in August of 2015 since so much has changed with the different versions of what is considered smoking and in conjunction with the Clean Air Act. The Consensual Relationships (Policy: 5.10) is a completely new policy.

Trustee Hoskins Sutton asked for questions or comments from the Board. Hearing none, Trustee Hoskins Sutton gave a reminder that the Board Policy Committee does not meet in the summer because the senates do not meet and the senates are a critical part of policy approval. The next Board Policy Committee meeting will be in September. Trustee Hoskins Sutton gave thanks to everyone on the committee for all of the work done to make sure there are policies to guide the College.

Chair Criswell expressed this was excellent work and expressed appreciation for Trustee Hoskins Sutton and the committee. Chair Criswell called for a motion to approve the KCKCC policies of Smoke and Tobacco-Free College (Policy: 1.11) and Consensual Relationships (Policy: 5.10). Trustee Daniels made the motion. Trustee Brune seconded the motion. **The Motion Carried.**

- Chair Criswell called for the presentation of the Approval of Employment of Auditor to Audit All Accounts. Dr. Shelley Kneuvean presented the following –
 - This is a recommendation to engage the services of Novak Birks who has been KCKCC's long-term auditor. Novak Birks has proposed a total cost of \$48,995, about 2.5% or \$1,195 more than last year. Given inflation, this is the normal cost of doing business increase. The same scope of services typically done will be done. The College was satisfied with the work done in the past and recommend that the College retain Novak Birks for this next year. This would be for the College and the Foundation. The Foundation Board has already accepted appointing Novak Birks.

Chair Criswell called for a motion to approve the employment of the auditor, Novak Birks. Trustee Ash made the motion. Hoskins Sutton seconded the motion. **The Motion Carried.**

- Chair Criswell called for the presentation of the Approval of Resolution(s) of Notice of Intent to Nonrenew Contract of Employment. Dr. Greg Mosier presented the following –
 - As a college offering classes to the community, the administration makes sure the classes and staffing meets the needs and the enrollment demands of the community. This is one of the more difficult times of the year for all but as there has been enrollment declines adjustments need to be made to match that and be able to also be good fiscal agents of the community. The College has positions that are recommended for an Intent to Nonrenew Contracts. This has nothing to do with

performance or any type of activity, it is purely based on declining enrollment of the College in specific areas.

Dr. Mosier continued, as a follow up from the executive sessions he called for a recommendation to nonrenew the contract of employment for faculty member Dr. Tamela Ice. Vice Chair Isnard made the motion. Trustee Daniels seconded the motion. Chair Criswell called for a roll call vote. All members voted yes. **The Motion Carried.**

Dr. Mosier continued, the second action, based purely on enrollment, and called for a recommendation to nonrenew the contract of employment for the faculty position and faculty member Dr. Teri Huggins. Trustee Ash made the motion. Trustee Brune seconded the motion. Chair Criswell called for a roll call vote. All members voted yes. **The Motion Carried.**

Dr. Mosier continued, the third item, again based on enrollment, and called for a recommendation to nonrenew the contract of employment for faculty member Dr. Gena Ross. Trustee Daniels made the motion. Trustee Brune seconded the motion. Chair Criswell called for a roll call vote. All members voted yes. **The Motion Carried.**

Dr. Mosier gave appreciation for the service these faculty members have given the College and mentioned the faculty members do have an opportunity to claim classes as classes become available. The College looks forward to every opportunity to try and make that happen for the faculty members.

- Chair Criswell called for the presentation of the Proposed Board of Trustees Meeting Schedule for FY2024. Dr. Greg Mosier presented the following –
 - In the Board packet, is the meeting schedule for fiscal year 2024. It follows the same pattern as this year. It is shared at this meeting to allow time for review. Please email Sheryl for corrections or questions. There are nine regular evening meetings and three morning meetings with those that have an asterisk being an exception to the third Tuesday of the month for various reasons. The Board will take action on this schedule at the next Board meeting.

20. **Adjournment:** Chair Criswell called for a motion to adjourn the meeting. Trustee Brown made the motion. Vice Chair Isnard seconded the motion. **The Motion Carried.**


The meeting adjourned at 7:30 p.m.

ATTEST:

DocuSigned by:

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 Chairperson, Ms. Evelyn Criswell



 Secretary, Dr. Greg Mosier