



Mission Statement: Inspire individuals & enrich our community one student at a time.



Vision Statement: Be a national leader in academic excellence & partner of choice in the communities we serve.

**KANSAS CITY KANSAS COMMUNITY COLLEGE**  
**Board of Trustees Meeting**  
**Tuesday, March 21, 2023 – 5:00 P.M.**

**CONSENT AGENDA – Item A**

**Meeting Minutes**

1. **Call to Order & Pledge of Allegiance:** Chairwoman Evelyn Criswell called the meeting to order at 5:01 p.m. in Upper Jewell Lounge at KCKCC-Main Campus and in the KCKCC Zoom meeting platform on Tuesday, March 21, 2023. The Pledge of Allegiance was led by Trustee Ash.
2. **KCKCC Mission Statement:** Chair Criswell read the College mission statement.
3. **Roll Call:** Trustees present were Chairwoman Evelyn Criswell, Vice Chair Brad Isnard, Mr. Donald Ash, Ms. Rosalyn Brown, Ms. Pat Brune, Dr. Ray Daniels and Ms. Linda Hoskins Sutton.
4. **Approval of Agenda:** Chair Criswell called for a motion to amend the agenda for two items: 1) To include approval of the president's contract and 2) To enter into an executive session at the end of the regular board of trustees meeting to discuss personnel matters of nonelected personnel for an 8-minute duration. Vice Chair Isnard made the motion. Trustee Brown seconded the motion. **The Motion Carried.** Dr. Mosier asked if Chair Criswell would like the placement of the first agenda change to be after item #9 Consent Agenda. Chair Criswell agreed.
5. **Audience to Patrons and Petitioners:** Chair Criswell invited patrons or petitioners to address the Board. There were no patrons or petitioners online or in the meeting room.
6. **Recognitions/Presentations:** Chair Criswell invited Dr. Chris Meiers to present the Student Affairs Division Annual Update.
  - Dr. Meiers presented the annual update as shared in the Board meeting book.

Dr. Meiers asked for questions from the Board. The Board stated the report was great. Dr. Mosier gave thanks to all in the division. Chair Criswell called for a motion to accept the report. Trustee Brown made the motion. Trustee Ash seconded the motion. **The Motion Carried.**

7. **Communications:** Chair Criswell invited Dr. Mosier to communicate the Notice of Intent to Negotiate with Professional Employees. Dr. Mosier stated this is a reminder that this is the time of year that we exchange letters with our faculty group with our intent to negotiate for the coming year. Current negotiations hopefully will be finalized very soon or we will continue to negotiate from all the great work that has been done to date and then move forward. Negotiation letters will be exchanged by March 30th. Hearing no questions, Chair Criswell called for a motion to accept the communication. Vice Chair Isnard made the motion. Trustee Ash seconded the motion. The Motion Carried.

8. **Board Committee Reports:** Chair Criswell invited the Board Committees to report.

- On behalf of the Board Finance Committee (BFC), Vice Chair Isnard, Chair of the BFC, reported the College continues to manage its financial resources very well. We will notice a decrease in our overall net position this month due to expenses versus revenue. The burn rate is a little higher than average but it is still on track for our budget. There are a few changes in the financial reports that will help us better understand changes month to month. Questions were raised regarding the Design Mechanical payments on the recommendations list and there was discussion of the strategies that the College is employing to fill two vacant HVAC positions to help with that. Contacts were shared between USD 500 and the College for investment of idle funds to create better competition going forward and to have better rates on our investments in the future.

Hearing no questions, Chair Criswell called for a motion to accept the report. Trustee Ash made the motion. Trustee Hoskins Sutton seconded the motion. The Motion Carried.

- On behalf of the Board Policy Committee (BPC), Trustee Hoskins Sutton, Chair of the BPC, announced the committee will report later in the meeting.
- On behalf of the Board Community Engagement Committee (BCEC), Trustee Brown, Chair of the BCEC, reported the BCEC has been steadily working and meeting. The committee is excited about the opportunity to work with the school district. The BCEC plans to attend the Leadership 2000 meeting on May 10th where they will train individuals to serve on boards. The BCEC asked for Trustee members to submit items the BCEC should pursue as a committee and that can be used throughout the community. The BCEC is excited about the downtown center and is planning to work with Livable Neighborhoods to ensure people continue to be aware of what is going on downtown. This will help with recruitment and helping people benefit from the downtown activities. The Wyandotte County Ethnic Festival plans are going well. The BCEC wants to work with the Student Senate and will contact the leaders so they can be involved in our community.

Hearing no questions, Chair Criswell called for a motion to accept the report. Trustee Hoskins Sutton made the motion. Trustee Brune seconded the motion. The Motion Carried.

- As the Association of Community College Trustees (ACCT) Delegate and as the Kansas Association of Community College Trustees (KACCT) Delegate, Trustee Ash reported legislature is in session. Dr. Mosier has been doing a good job funneling us to legislative

updates, please ask questions if you have any. It is an interesting session. The next event is the PTK celebration and quarterly meeting in Junction City on Friday, April 14th. There are no updates for ACCT.

Hearing no questions, Chair Criswell called for a motion to accept the report. Trustee Brown made the motion. Vice Chair Isnard seconded the motion. The Motion Carried.

9. **Consent Agenda:** Chair Criswell called for a motion to approve the Consent Agenda. Trustee Ash made the motion. Trustee Hoskins Sutton seconded the motion. The Motion Carried.

Chair Criswell continued with the additional agenda item of approving the president's contract. Hearing no questions or comments, Chair Criswell called for a motion to approve the president's contract. Trustee Daniels motioned for the approval of the president's contract July 1, 2023, through June 30, 2026. Trustee Brown seconded the motion. The Motion Carried. [The correction of the start date is mentioned later in this meeting in Item #18 Unfinished Business.]

Chair Criswell gave congratulations to Dr. Mosier. Dr. Mosier thanked everyone, gave appreciation and shared he loves the work.

10. **Student Senate Report:** Chair Criswell called for the Student Senate report. Mr. Andrew Guevara-Alatorre, Student Senate President reported the following –

- Budget proposal forms were sent to our clubs to propose a budget for potential speakers, travel opportunities and club hosted events. Clubs may attend one of two dates to defend those budgets. On Tuesday, April 11th, from 12:00 to 5:00 PM, the student center will review our notes and make budgets for those clubs for the upcoming school year.

Student Senate applications opened yesterday and will be sent to all students to sign up for Student Senate next year. Students will be able to campaign from April 1st through the 30th and we will host our elections electronically from May 1st to May 5th.

Upcoming events: we have two more Student Senate meetings this semester, one this Friday and then April 7th. Also, on April 7th we will have the Student Senate/President's Cabinet shadow day and an Easter celebration at TEC from 5:30 to 7:30 p.m., including crafts, games, activities, coloring contests and more.

The current school song was written in 1925. Due to so many great changes happening at the College, a new school song would complement the direction we are all going. Mr. Guevara-Alatorre shared a sample of a potential new school song. In April, Mr. Guevara-Alatorre will sing as tenor and bring choir members to sing along.

The Board enjoyed the song. Trustee Ash moved to accept the report. Trustee Hoskins Sutton seconded the motion. The Motion Carried.

11. **President's Report:** Chair Criswell called for the President's report. Dr. Greg Mosier reported the following –

- Happy Spring and we are really glad to have the students back on campus this week. Per the request of the Board Community Engagement Committee, Dr. Mosier shared a packet of information regarding the downtown project, and additionally included a draft update that includes the identified timeline. We have our owners' representative. This week the contract with the architectural firm will be finalized and we start programming next week on the interior space needs and physical feat to get all permits approved and working with the unified government start demolition in June and construction in November with a substantially complete date of June 15, 2025.

COVID update: We had a slight uptick in COVID cases, with the community and the country seeing that as well. In the last two weeks, we had a total of 13 incidents with employees, 11 positive and 2 close contacts. Those are groups that were working closely together. Reminder information was shared with the employees and students about precautions to take. The students returning from spring break, have reported 3 positive cases to the nurse's office.

Yesterday we received terrific news about our emergency medical services and our paramedic program and the letter from the Commission on Accreditation of Allied Health Educational Programs (CAAHEP). Our program was visited earlier this year and yesterday we received notice of continuing accreditation through 2028. Great job by Jeff Smith and that whole area.

Notification was received from the Hispanic Development Fund, who we sponsor scholarships through. They had 417 applicants this year for high school seniors, and 33 of those applicants identified KCKCC as their number one choice. We're the 4th top choice for all the community colleges, colleges and universities within the Metro KC area – this is up from last year.

Upcoming is the PTK luncheon event and the KACCT meeting. Our PTK award recipients, are [Taylor] Cackler, Elizabeth Grosko and Cooper J. McWilliams and will be joined by family. Additional attendees are Dr. Tucker, Dr. Meiers, Mr. Pope, Dean Brewer and Dr. Mosier.

The President's Cabinet and Student Senate shadow day is on Friday, April 7th. The schedule includes a large group session, one-on-one sessions to discuss daily schedules and special projects throughout the year, a tour of the downtown site including discussions of the importance to the community, a group lunch, the policy review process and then join our Student Senate peers at their meeting.

The KCKCC Hall of Fame event is April 21st, 11:30 to 1:00 p.m. Our fundraising goal this year is \$125,000. It is our only fundraising event specifically for student scholarships. Please reach out to the Foundation office if interested in attending. We have reached a little over 50% of the goal at \$66,000.

Project Big House has been announced as Marvin Windows. Two weeks ago, Dr. Mosier

spoke on behalf of Marvin Windows at the Unified Government (UG) Economic Development and Finance Subcommittee regarding building the facility in the County. It was passed by the subcommittee; it will go to the full Commission on the 30th for a vote for industrial revenue bonds. It is a \$90 million project and, when it's fully operational, will employ 600 people. As soon as that first building is done, the plan is to start a second building - another \$90 million and another 600 jobs for Wyandotte County. There are plans for one more facility after that but a location has not been identified. This is a third-generation family-owned business that is really engaged with their communities. They are moving from northern Minnesota into Kansas City. We are working with them on curriculum development for their needs. We have a meeting tomorrow with the executives of the organizations and a meeting on the 30th where we will host the Marvin team for lunch and take a tour of TEC with Vice President Pope and interim Dean Ashley Irvin. We will then support them again at their UG meeting that evening.

Continuing with the topic of workforce and economic development, Dr. Mosier reminded all of the Governor's announcement of EMP Shield, a semiconductor company looking to expand south of Topeka. This is a \$2 billion project. Dr. Mosier made connections with the CEO of another company looking to start a semiconductor ecosystem in our area. This is a 10-company consortium, \$7 billion project and was announced under its project code name last week at the Economic Development Council. This will be up to 5,000 employees when it is fully running, not including the subsidiary companies that provide materials to this ecosystem. The technician jobs are averaging around \$80,000 per year. We are helping with their Chips Act proposal for workforce development on their application. KCKCC will be the lead for the semiconductor ecosystem or nanotechnologies. Along with the presidents of the other colleges we have created the Kansas City Metro Nanotechnology Manufacturing Collaborative. We are working with our three community colleges with Donnelly College and the high schools within the marked region, the nine counties of the KC Metro area to make a fully engulfed, vertically integrated workforce development plan for this company and its group of companies.

Downtown project: We have our owners' representative and our architects. With the timeline created, a draft monthly expenditure report has been created minus information we are still trying to gain on construction. We have \$12 million in the State higher education line item, need to determine the spending deadline of June 30, 2024, or December 30, 2024. On either date, an extension will need to be requested, in coordination with Heather Morgan (KACCT), legislators and Lieutenant Governor Toland, because we have to spend the \$24 million during that time. The State does not want us to lose out on the money that will be for such a great project. Met with a construction general contractor today to help build some demolition timing, cost, site work, footers and foundation work. Our 2024 community project funding request was submitted by Representative LaTurner on our behalf. We asked for \$2,998,470 for the equipment, technology, offices for support staff for dual enrollment for our high school students obtaining Gen Eds for construction and automation engineering, also for ESL, GED, administrative office professional, biomanufacturing and associate of science transfer degrees.

Dr. Scott Balog, KCKCC's new Executive Vice President starts April 12th with full schedule of the quarterly meeting for the Economic Development Council that night, some Chamber events on Thursday and on Friday attending the KACCT event in Junction City. He has a lot of experience in the workforce development and economic development realm, so he will be really helpful to help finish some of these projects.

Final reminder, if you need to order your regalia, it is due this week.

Dr. Mosier asked for questions from the Board.

Hearing none, Chair Criswell called for a motion to accept the report. Vice Chair Isnard made the motion. Trustee Ash seconded the motion. **The Motion Carried.**

**12. Vice President Academic Affairs Report:** Chair Criswell called for the Vice President of Academic Affairs report. Mr. Jerry Pope reported the following –

- On February 28th, the Writing Club hosted a Black History Month Read In. This is a groundbreaking effort to encourage communities to read together, centering around African American books and authors. Kudos to the Learning Commons and the Learning Center for their work during Black History Month.

The Office of Assessment is continuing our professional development for faculty with discussion of effective rubrics. There has been really good participation.

The virtual artist exhibition, “Holler If You See Me Black At Appalachia” runs through March 31<sup>st</sup> and will have a closing reception. There are new displays in the display cases in Lower Jewell across from Blue’s Cabinet.

In career and technical education, there was an open house for the automation engineering technology program attended by staff, faculty and community members. There was a good meeting today with K-State Olathe about a Bachelor of Science in engineering technology and creating a pathway between our new electronics program in Dr. Kremer's division and the automation engineering program.

The culinary arts team participated in the high school culinary competition and was a gold medal winner, congratulations to them.

The welding technology and HVAC students and instructors were invited to the pipe fitter’s local union to tour its training facility. It is good we are continuing to build those partnerships in the community.

The health professions division is hosting a recruitment event for nursing. A post-pandemic challenge is that the number of students wanting to enter the health professions field has declined, but we anticipate that is on an upward trend. There will be students and faculty at this open house to discuss health care professions.

We obtained Perkins funding to purchase Nurse Tim Clinical Judgment Simulation resources.

Congratulations to Frankie Davis who attained her Certified Academic Clinic Nurse Educator.

Congratulations to Dr. Deanne Yates, in Physical Therapists Assistants (PTA), she is participating on a national task force. In the PTA program, our applications are more than twice what they were last year and we are accepting applications for a few more weeks.

Biomanufacturing has new labs in the social behavioral science hallway. Biomanufacturing is now 100% located here. Students come from USD 500 to that program.

We received a grant for over \$700,000 which will be used for scholarships for biology students. Congratulations to those who worked on that grant.

An astronomy instructor is in Namibia, Africa and is at the Great Sand Sea. This is a “Dark-Sky” Heritage Site, gathering information for our online astronomy students.

Dr. Ishfaq Ahmed and the biomanufacturing program hosted a meeting with some industry partners.

Dr. Andres Cantillo, professor of economics, now has a term in the Dictionary of Ecological Economics. Congratulations to him.

Congratulations to Dr. Jelena Ozegovic, who is the recipient of the 2023 NISOD Excellence Award. Dr. Ozegovic is a professor in the psychology department and, most notably, has done extracurricular work in our Learning Spaces Task Force.

Mr. Pope asked for questions from the Board.

Trustee Hoskins Sutton noticed in the career technical education, student Perry Tilghman is completing the building engineering maintenance technology program and his GED at the same time and thought how encouraging that can be for students to realize they can do both. Congratulations to Perry Tilghman. Trustee Hoskins Sutton questioned if we are communicating this to students. Mr. Pope will communicate that information. Dr. Mosier explained that is part of our A-OK program with additional funding by the state that students can be eligible for to do their GED and a technical program at the same time.

Chair Criswell called for a motion to accept the report. Trustee Brown made the motion. Trustee Daniels seconded the motion. **The Motion Carried.**

13. **Vice President Student Affairs and Enrollment Management Report:** Chair Criswell called for the Vice President of Student Affairs and Enrollment Management report. Dr. Chris Meiers reported the following –

- Our Career and Transfer Fair is April 12th from 10:00 a.m. to 1:00 p.m. As of now we have 152 potential employers and colleges participating. We shifted this year, instead of having

the transfer fair with the graduation fair, to better align with starting the graduation activities and we moved to the field house. We are having a tremendous response. If you have businesses or groups that are interested in participating, please get that information to Sheryl.

The Director of Athletics is now official. Dr. Meiers acknowledged Shawn Uhlenhake, Head Women's Soccer Coach, and Mary Bruno-Ballou, Head Women's Volleyball Coach, who have been helping out with the interim athletic duties and doing tremendous work.

In terms of improving our compliance and overall process in financial aid, we have secured our arrangement with NAFSA, which is the National Association for Student Financial Aid administrators, for them to come and do a peer review in September of compliance, operations, improvements and how it can support the enrollment management plans.

Enrollment begins April 1st. We are working diligently to complete all the activities. One thing we are doing this year is sending a postcard to all current students reminding them enrollment starts on April 1st, encouraging them to make an advising appointment and to enroll early. We will monitor this to see how it shifts our enrollment patterns.

The Department of Veterans Administration did their periodic review of our veterans' center and found no issues.

At Pioneer Career Center there is reference of a student who is part of the United States Disciplinary Barracks, one of our graduates, who has done some publications around math education. His name is purposely omitted from the report, but there is some tremendous work that is being done through the staff that works at the Pioneer Career Center with those disciplinary barracks.

We are feverishly working on graduation planning for May 18th. We are maintaining the RSVP ticketing process for students like last year. It is a good measure to track attendance regarding capacity issues. Also USD 500 has worked out an arrangement with the College to have their commencement ceremonies shortly after ours. We will be doing a lot of cleanup in the evening to turn that over. We will meet with USD 500 very soon to work through some of those logistics.

This Thursday we are having a student safety walk with Student Senate, staff from student housing, Dr. Kneuvean and the Chief of Police. We will be going out around dusk time to start looking at safety presence and working with our student senators more on helping develop a safe and welcoming environment.

Dr. Meiers asked for questions from the Board.

Trustee Daniels mentioned enrollment on main campus continues to go up but we have had four Springs in a row where those numbers have dropped at TEC. That must be a reflection of the job market. Dr. Meiers answered our low unemployment in the County does contribute to that. Dr.



Mosier has asked me to work with Jerry and others to determine where we are missing those opportunities and to determine if it is more of a demand or capacity issue. We want to prioritize how we can meet those needs in our enrollment management plan. Population growth and unemployment rates are opportunities for us to capitalize on. We fill good jobs from our programs. This relates to also making sure we show the value of getting your credentials, start working and you can keep getting micro credentials. We can do branding to show that the level of time you put into investing in education will pay off in the long run.

Dr. Mosier mentioned we are looking to expand our offerings through apprenticeship, a learn-and-earn model. This allows students to be at work and come to school - earn their degree and earn money at the same time. The State is investing in the apprenticeship model through the Department of Commerce. We are updating our paperwork as a school offered apprenticeship program and we will be looking to expand. Dr. Meiers added it is also an equity and inclusion measure as those type of programs better serve underrepresented populations because it gives individuals balance of sustaining themselves while they go to school.

Trustee Hoskins Sutton noticed processes being developed in the enrollment management information systems area and shared it is a good idea. At the ACCT National Congress conference, it was mentioned to collect as much information as possible from a student through the admissions process to put students in the right direction and to lessen stress on students. Trustee Hoskins Sutton also mentioned the registrar's no show, never attended activity of 283 no shows reported with final grades and 21 reinstated. Trustee Hoskins Sutton questioned if this was for the midterm that just ended and if so, it seems high. Dr. Meiers explained it is high and Registrar Theresa Holliday has mentioned this and some improvements in the instructions we give to instructors and how to enter midterm grades in this system. What gets measured, gets attention. It is critical that we collect as much information as we can so we can make informed decisions.

Chair Criswell called for a motion to accept the report. Trustee Ash made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

14. **Chief Marketing and Institutional Image Officer Report:** Chair Criswell called for the Chief Marketing and Institutional Image Office report. On behalf of Ms. Kristy Green, Chief Marketing and Institutional Image Officer, Ms. Kelly Rogge, Public Information Manager, reported the following –

- Ms. Green continued with the strategic planning process. This month, she led the Strategic Plan Steering Committee to prioritize initiatives and facilitated a workshop with Cabinet to begin finalizing plan initiatives. She has one more session with Cabinet later this month and a final draft should be ready for college review in April.

Ms. Green worked with purchasing to create a new request for proposal for additional advertising service.

Ms. Green worked with Institutional Effectiveness to determine the success rate of the current digital advertising strategy. For spring 2023, KCKCC received 967 email leads. Of

those, 174 students applied and 69 students enrolled for Spring. This is about \$90,000 in revenue for this semester.

Marketing completed a campaign for the second 8-week enrollment by sending postcards to homes. Flyers and table tents are also now on campus promoting 8-week enrollments.

The marketing team helped Foundation with Hall of Fame marketing and creating award recognition videos.

Our team has completed a number of design, website and printing assignments over the last month and social media continues to perform well. February is traditionally a lower impact month for social media and website engagement as it is a lower enrollment focused month.

Chair Criswell mentioned it is interesting that Marketing is working with Institutional Effectiveness to determine the success rate of the digital marketing – this is a good idea and those numbers are important to understand. Chair Criswell would like to understand how much we spend for a campaign like this. Ms. Rogge answered Ms. Green can provide the information.

Trustee Hoskins Sutton is glad to see the tracking and would like a determination if we are getting additional benefit from that one campaign - additional students eventually applying for Summer or Fall. Ms. Rogge answered she will follow up with Ms. Green to get that information.

Dr. Mosier answered as we are doing newer strategies, and one of the things really pushed was the postcard mailings, there is a code on there so we know whether the student responded to the postcard or the email and it can be tracked by working with Institutional Effectiveness and Dr. Meiers and his area. Those student ID numbers can be tracked into future semesters. The answer is yes, and they are already working on it. It helps provide a picture, but it's not an exact science. Chair Criswell commented it is interesting because 3 or 4 years ago the same question was asked and now we are starting to get the statistics. It is good to see we are pushing forward on this and it is greatly appreciated as well.

Trustee Daniels motioned to accept the report. Trustee Ash seconded the motion. **The Motion Carried.**

15. **Chief Financial Officer Report:** Chair Criswell called for the Chief Financial Officer report. Dr. Shelley Kneuvean reported the following –
  - Vice Chair Isnard did an excellent job giving an update and it is appreciated; it is a very good collaboration we have with the Finance Committee. We have modified our financial summary to include a month-to-month comparison. This gives a direct comparison. The first part of that report, the table at the top is the summary of net position - all of our assets and all of our liabilities. The second table is a snapshot of our budget for the year and it is our revenue versus our expenses. The number is net revenue.

We had a little higher burn rate this month, there are a couple times a year where this happens where we get a big influx of financial aid and then we disperse that financial aid. Some of it's not exact dollar to dollar because there are timing issues. This higher burn rate is not from an operational perspective. The burn rate on our report is the average for all of the months.

We had implemented ACH and in the report is how that process works, how the money gets from the College to the vendor and to their bank account and what securities are in place for that. It is being really well received and is saving us an enormous amount of time printing checks, putting the checks in envelopes and paying postage. Information Services was a big help in that regard.

We are in the process of starting to spend some of the earmarks money. For the automated engineering technology program, our first two big pieces of equipment were bid out and we have the bids back. They are being reviewed by the department and will be on next month's report.

The budget process continues. We are in the internal process right now and had our budget hearings with our President's Extended Cabinet where the departments came and presented their operating budget request and any changes. From the shared governance perspective, it gave input opportunity, questions and answers and dialogue. Next month strategic asks, which are the one-time requests for something specific, will be reviewed and prioritized by Extended Cabinet, then Dr. Mosier and Cabinet and eventually presented to the Board. We are also working on revenue projections.

In facilities, two meaningful projects were highlighted in the report. Working with Dr. Kremer, a space that was used primarily for storage was turned into storage, eventually a biology lab and also the relocation of a classroom that was down the hall to provide adjacent space that will be utilized for the Police Department to store their weapons securely, their uniforms, their change of clothes. The room was done by our own staff and it is high quality work.

The final project to highlight was to improve accessibility to the trail as a tremendous amount of public that use our trail, use our facilities. There is now a curb cut for wheelchair access as an effort to make our campus more physically accessible. This is something we have an eye to at all of our locations, not just our main campus.

The Police Department is making headway on hiring folks. One hire is out of the Academy and we hired another that is off to Academy.

Trustee Hoskins Sutton gave appreciation for the curbs on campus.

Trustee Daniels motioned to accept the report. Trustee Brown seconded the motion. **The Motion Carried.**

16. **Chief Human Resources Officer Report:** Chair Criswell called for the Chief Human Resources Officer report. Ms. Christina McGee reported the following –

- We have hired our new Talent Acquisition and Employment Coordinator. We hired an internal candidate in HR, Yoel Tekle, He has experience of the full lifecycle of the recruitment process and also internal experience. We have started kicking off what our recruitment efforts are going to be, how we're going to divide out that work and working on what our plans are going forward, specifically focusing on recruitment for our open positions.

We have the Director of Diversity, Equity and Inclusion position and the search committee is in the second stage of interviews within the next week.

In our Center for Equity, Inclusion and Multicultural Engagement, this is the first year the College hosted KC Biz Fest, it was successful. We assisted in that with a total of 25 students participating, but 67 students graduated from their program.

We are in the process of planning the employee recognition luncheon on May 5th. We will send invites once we finalize additional information.

We continue to push out professional development trainings each month with two this month. Our Talent Development Manager is great about connecting with employees and utilizing the skills and expertise they have to bring some of these trainings and sessions to our employees. We have them scheduled for each month throughout the year.

Regarding remote work, in the packet it says 32 employees, but now we are up to 41 employees that have been approved for work from home. We continue to get good feedback about the procedure and have not received any complaints or concerns from supervisors regarding the procedure.

Trustee Daniels asked for confirmation that the positions have started the remote work. Ms. McGee confirmed employees are doing the remote work now. Dr. Mosier clarified it is for one or two days per week.

Trustee Daniels questioned if the Athletic Director position was hired too late to be reported on this month's report. Ms. McGee confirmed it was too late.

Trustee Hoskins Sutton gave congratulations to Yoel and thanked Ms. McGee for changing the report to a breakdown for the open positions.

Chair Criswell called for a motion to accept the report. Trustee Ash made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

17. **Chief Information Officer Report:** Chair Criswell called for the Chief Information Officer report. Mr. Peter Gabriel reported the following –

- On March 6th, we rolled out a new help desk/asset management system. Thanks to

everyone that worked to get it ready, those that continue to work on it to make some changes to it. The mobile app on this new system is much better than the old version. We provided a shortcut on desktops to every machine, every computer that we have on campus to make it easier for people to put in tickets.

We are making progress on replacing our wireless access points. Everything indoors has been replaced, we have a few outdoor ones that need to be replaced and the indoor ones that are above the gym floor. This process and moving to this new system provided visibility. We have roughly 300 access points and have noticed with this new dashboard system the health of the whole wireless infrastructure. Main campus, began with 13 access points that were connecting at 1/10th of the speed that they should due to the wire that connects to it, the connector that connects to that wire or the wire that runs through the building to get back to the switch. The network services team is working on that. We are down to under 10, making some changes and figuring out which ones we need to run a new drop to.

Mr. Gabriel and the Network Services team meet with our Cisco representative on a monthly basis now and to discuss the services and/or hardware we have with Cisco and to make sure that we're using them properly or effectively. We have a number of products from firewalls to other pieces of software. We have upgraded some pieces of our firewall. We have a new DNS security software that we are going to roll out to all of our machines that helps protect them even when they leave our network. We are also moving our Authentication of our VPN client over to our SAML authentication or our single sign-on that we use for all of our other products, which allows us to put in the two-factor authentication behind the connection of the VPN client. We have been introduced to Cisco's Secure X - a dashboard that you can tie in all of your system Cisco software and devices to for alerts or issues instead of logging into six or eight different software pieces. The meetings are scheduled every month for the next six months. Depending on the product, we have another meeting after that with subject matter experts to do a best practice or a health check on that environment and we come away with a list of things that we can change or do to improve our security.

Chair Criswell commented that the monthly meeting with Cisco is a good idea, because Information Services are going the extra mile and it will pay off in the long run.

Trustee Daniels motioned to accept the report. Trustee Ash seconded the motion. **The Motion Carried.**

18. **Unfinished Business:** Chair Criswell called for the 2023 Annual Calendar of Presentations to the Board. Chair Criswell commented how wonderful this document is because it provides everything all in one picture. Dr. Greg Mosier presented the following –
- This document was presented at the previous meeting as a draft, received some very good comments about shifting months of some of the items. We have made those adjustments and this is the final calendar. These items will be transferred into the Board handbook in the calendar list form. We have a full calendar for the year.

Trustee Ash mentioned the PTK meeting is listed in March yet this year it is in April. Dr. Mosier will clarify the date.

Chair Criswell called for a motion to approve the 2023 Annual Calendar of Presentations to the Board. Trustee Brown made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

Trustee Daniels announced the earlier motion to approve Dr. Mosier's contract date was wrong in Item #9 Consent Agenda. Mr. Greg Goheen advised the correct date may be corrected in the minutes, a motion is not needed.

**19. New Business:**

- Chair Criswell called for the presentation of KCKCC Policies. Trustee Linda Hoskins Sutton presented the following policies for approval –
  - We have two policies for approval: College Investments (Policy: 1.19) and Student Records Hold (Policy: 3.10). Trustee Hoskins Sutton asked for discussions or questions.

On behalf of the Board Finance Committee, Vice Chair Isnard gave appreciation for the opportunity to review the process and is happy with what was presented.

Trustee Hoskins Sutton commented on the Student Records Hold having some amounts listed and proposed, with credit to Dr. Daniels, possibly adding this to the reports presented to the Board starting in December of next year as an annual report. We want to make sure we stay in compliance with the veterans 85/15 rule.

Chair Criswell agreed that is a great idea to have an understanding if this policy is effective or not. Trustee Daniels motioned to approve the policies. Trustee Brown seconded the motion. **The Motion Carried.**

- Chair Criswell invited Dr. Mosier to present the Alcohol Resolution for The Military Affairs Council Social with the Leavenworth Lansing Chamber of Commerce.
  - Dr. Mosier read the resolution as posted in the Board meeting packet.

Trustee Ash motioned to approve the resolution. Vice Chair Isnard seconded the motion. **The Motion Carried.**

- Chair Criswell invited Dr. Mosier to present the Alcohol Resolution for KCK Women's Chamber Foundation.
  - Dr. Mosier read the resolution as posted in the Board meeting packet.

Trustee Hoskins Sutton motioned to approve the resolution. Trustee Brown seconded the motion. **The Motion Carried.**

Chair Criswell called for a motion to enter a fifth executive session to discuss personnel matters of nonelected personnel with possible action to follow in open session for an 8-minute duration. All action would take place in Upper Jewell Lounge and in the virtual meeting room. Vice Chair Isnard made the motion. Trustee Ash seconded the motion. **The Motion Carried.**

The Board was allowed time to travel to the special meeting room. The Board entered the fifth executive session in Room 3397 and in the virtual meeting room at 6:49 p.m. The Board returned to open session at 6:57 p.m.


The Board was allowed time to travel to Upper Jewell Lounge.

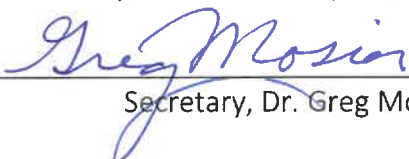
At 7:02 p.m., Chair Criswell returned the meeting to open session. No action was taken for the executive session.

20. **Adjournment:** Chair Criswell called for a motion to adjourn the meeting. Vice Chair Isnard made the motion. Trustee Brown seconded the motion. **The Motion Carried.**

The meeting adjourned at 7:02 p.m.

ATTEST:

DocuSigned by:  
  
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Chairperson, Ms. Evelyn Criswell

  
\_\_\_\_\_  
Secretary, Dr. Greg Mosier

