



**Mission Statement: Inspire individuals & enrich our community one student at a time.**



**Vision Statement: Be a national leader in academic excellence & partner of choice in the communities we serve.**

**KANSAS CITY KANSAS COMMUNITY COLLEGE  
Board of Trustees Meeting Minutes  
May 18, 2021 – 5:00 P.M.**

**Meeting Location: Virtual - Zoom Meeting**

**CONSENT AGENDA – Item A  
Meeting Minutes**

1. **Call to Order & Pledge of Allegiance:** Chairman Ray Daniels called the meeting to order at 5:00 p.m. The Pledge of Allegiance was led by Trustee Rosalyn Brown.
2. **KCKCC Mission Statement:** Chair Daniels read the College mission statement.
3. **Roll Call:** Indicated the following trustees present – Ash, Brown, Brune, Criswell, Daniels, Hoskins Sutton and McIntyre. All members present.
4. **Approval of Agenda:** Chair Daniels shared that the agenda has been amended to accommodate the early departure of a few trustees. He requested a motion to approve the agenda as amended, moving forward and reordering of the New Business items on the agenda. Vice-Chair Criswell made the motion to approve the agenda. Trustee Brune seconded the motion. **The Motion Carried.**
5. **Audience to Patrons and Petitioners:** There were no patrons or petitioners to address the Board.
6. **Recognitions/Presentations:** There were no special recognitions or presentation scheduled.  
(Trustee McIntyre offered her heartfelt gratitude to everyone for the condolences sent in memoriam of her husband. Trustee McIntyre and her family were much appreciative of the love expressed for their beloved.)
7. **Communications:** There were no communications scheduled.
8. **Board Committee Reports:** Chair Daniels called for reports from the Board Committees.

- On behalf of the Board Finance Committee, Vice-Chair Criswell stated the following items were reviewed in their meeting on Tuesday, May 11<sup>th</sup> – the Committee discussed some hard financial decisions to be made while being fiscally responsible with taxpayer dollars. KCKCC’s burn rate and Year-To-Date cash position are both better this year than during the same time last year. The Board Finance Committee continues to monitor the following financial items for the College – COVID-19 financial impact, the College may need to implement additional cost saving measures if ongoing revenues from tuition and fees are slow in the recovery process; the College continues to monitor enrollment as some state funding is based on enrollment numbers while devising strategies to combat state budget cuts; there are more updates to come regarding the KCKCC Downtown project; regarding the Student Housing project, the concrete footings are being poured for the structural foundation and Dr. Mosier has posted time-lapse videos for the Student Housing building in progress on Twitter; On May 10<sup>th</sup>, the College learned that the COVID-19 HEERF III funds, approximately \$5.8 million for institutional and student relief, will be received in a few days; in order to receive an Economic Development Administration (EDA) grant the College must match 20% of the funding awarded; Lastly, the draft of the Board Finance Training Packet has been included in the Board Packet for review and will be finalized and approved in June or July.

Chair Daniels asked about the impact of the expected decreases in state funding. Mr. Beach answered that the numbers are not yet final, but the expectation is that possible cuts will not be as drastic as originally projected., per Beach we do not have exact numbers yet.

- On behalf of the Community Engagement Committee, Trustee McIntyre shared that Dr. Steve Collins from the Quindaro Historic Project gave a presentation at their meeting on Monday, May 17<sup>th</sup>. The Committee is planning to work with neighborhood groups and receive data from community survey conducted by Dr. Tami Bartunek regarding the Downtown project. Vice-Chair Criswell offered to share connections for Quindaro Project for Trustee McIntyre.

9. **Consent Agenda:** Chair Daniels called for a motion to accept the Consent Agenda. Trustee Brune made a motion. Trustee Ash seconded the motion. **The Motion Carried.**

10. **New Business:**

- Chair Daniels referenced the new contract for the College President running July 2021 through June 30, 2024. He called for a motion for approval of contract renewal for president.

Vice-Chair Criswell made a motion. Trustee Brune seconded the motion.  
**The Motion Carried.**

- Dr. Mosier presented to the Board a resolution to authorize matching funds for the Economic Development Administration (EDA) Grant. He shared that the College is looking at a multitude of sources to support the project downtown. The EDA grant is submitted for support with the construction portion of the build and requires the College's promise of support in the amount of \$620,000 or 20% of the requested grant.

Chair Daniels asked for any comments or questions. Hearing none, he called for a motion to approve the resolution. Trustee Ash made a motion. Vice-Chair Criswell seconded the motion. **The Motion Carried.**

- Chair Daniels presented the drafted dates for the Board of Trustees general meetings for FY2022.

Chair Daniels asked for any comments or questions. Hearing none, he called for a motion to approve the resolution. Vice-Chair Criswell made a motion. Trustee Ash seconded the motion. **The Motion Carried.**

- Mr. Jerry Pope presented the 2023-2024 Academic Calendar to the Board for approval. He shared that the calendar was a joint effort of the Vice President of Academic Affairs office and Faculty Senate and has been accepted by Faculty Senate.

Chair Daniels asked for any comments or questions. Hearing none, he called for a motion to approve the calendar. Trustee Brown made a motion. Vice-Chair Criswell seconded the motion. **The Motion Carried.**

- Dr. Mosier presented information pertaining to the Resolutions of Intent to Nonrenew the Contract for Employment for Ms. Latrisha Joyner, Mr. Joseph Mundt and Mr. Randy Rickermann. He began by sharing that of the many aspects of the jobs of college and community leaders, some may require difficult decisions that have the potential of a positive or negative impact on members of the team. The most difficult decision being those that affect individuals' employment. These types of decisions, in the end, are made in the best interest for the long-term sustainability of the institution so that the ever-changing needs of the community and our students can continue to be met. Dr. Mosier expressed it is the obligation of the College, as a public entity supported by taxpayers', students' and others' money to best serve the community's changing needs. He continued that after several years of declining enrollment and demand for services offered by KCKCC's Wellness Center and annually growing financial losses beginning at \$300K to now \$600K annually, the College must adjust to continue to meet the needs of the community and the College.

Dr. Mosier noted, with contractual language for a reduction in force as prescribed by KCKCC's Faculty Master Contract and Kansas Legislation, neither the College administration nor the Board of Trustees has input into whom may be affected in

these actions. These actions are purely defined by faculty seniority in a given area. He emphasized that KCKCC is not closing the Wellness Center and will continue to offer high quality services to our students and community members.

The resolution for Intent to Nonrenew Contract of Employment of Mr. Joseph Mundt was read.

Chair Daniels called for a motion to accept the resolution. Trustee Ash made the motion. Vice-Chair Criswell second the motion. **The Motion Carried.**

Chair Daniels asked for any further discussion regarding the resolution. Trustee McIntyre noted that the date for which Mr. Mundt became a faculty member was incorrectly stated as June 18, 2007. Dr. Mosier acknowledged the incorrect date and stated that the correct date that Mr. Mundt's status was converted to faculty member was 2018 with the Board's approval the resolution would be updated.

Chair Daniels announced that the Board would conduct a roll call vote. The Board's vote for the resolution was as follows:

- Aye – Ash, Brown, Brune, Criswell, Daniels (5 members)
- Nay – Hoskins Sutton, McIntyre (2 members).

Chair Daniels announced that the resolution passed with a vote of 5 to 2.

The resolution for Intent to Nonrenew Contract of Employment for Ms. Latricia Joyner was read.

Chair Daniels called for a motion to accept the resolution. Trustee Brune made the motion. Vice-Chair Criswell second the motion. **The Motion Carried.**

Chair Daniels asked for any further discussion regarding the resolution. Hearing none, he announced that the Board would conduct a roll call vote. The Board's vote for the resolution was as follows:

- Aye – Ash, Brown, Brune, Criswell, Daniels (5 members)
- Nay – Hoskins Sutton, McIntyre (2 members).

Chair Daniels announced that the resolution passed with a vote of 5 to 2.

The resolution for Intent to Nonrenew Contract of Employment for Mr. Randy Rickermann was read. The contract for Mr. Rickermann is within the probationary period.

Chair Daniels called for a motion to accept the resolution. Trustee Brown made the motion. Trustee Brune second the motion. **The Motion Carried.**

Chair Daniels asked for any further discussion regarding the resolution. Hearing none, he announced that the Board would conduct a roll call vote. The Board's vote for the resolution was as follows:

Aye – Ash, Brown, Brune, Criswell, Daniels, Hoskins Sutton, McIntyre (7 members)  
Nay – (0 members).

Chair Daniels announced that the resolution passed with a vote of 7 to zero.

- Chair Daniels invited Trustee Hoskins Sutton to present the policies for approval. Trustee Hoskins Sutton shared that a resolution was sent to the Board from the Staff Senate asking the Board to revisit the Vacation Policy. The Board agreed to remove the Vacation Policy from the vote and to vote on the following policies for approval - Computer Administrative Privileges, Employee Nepotism, Hiring, Identity Theft Prevention (Red Flags), Title IX and Video Monitoring.

Trustee Hoskins Sutton shared that the Title IX policy did not go through the typical process and was, instead, reviewed by the College attorney as it is a compliance regulation with the state of Kansas. She called for a motion to approve the policies listed, except for the Vacation policy.

Vice-Chair Criswell made the motion. Trustee Brown seconded the motion.

**The Motion Carried.**

Trustee Hoskins Sutton read the Vacation Policy resolution from Staff Senate and the Board discussed the details of the policy and resolution. The Board decided to hold the vote at the June 2021 General Board meeting after reviewing the Financial Impact Statement that Ms. McGee would present to them. The Board Policy Committee will meet to discuss the resolution and data at their meeting in June and will invite someone from Staff Senate to share.

- Chair Daniels invited Ms. McGee to present the procedures for the Hiring and Title IX policies. She asked the Board if they had any questions regarding the procedures. There were no questions from the Board.
11. **Student Senate Report:** Chair Daniels announced that there would be no Student Senate report due to summer break.
  12. **President's Report:** Chair Daniels called for the President's report. Dr. Mosier began his report with an update of the recent COVID incidents. During the last form months, the student body had only 3 incidents – 2 COVID positive cases and 1 self-quarantine. The employees had a total of 5 incidents – 1 COVID positive case and 4 self-quarantine; all of which occurred within the first two weeks of the month. He added that President's Cabinet is reviewing the recent updates from the CDC and Wyandotte County Health Department to determine the next steps for the College's Comeback Plan as the county

and community transition out of the COVID-19 pandemic. The adjusted Comeback Plan will be updated in the coming weeks for Board feedback.

Dr. Mosier continued with the exciting year-end events that have occurred such as the Employee Recognition Ceremony; the 2<sup>nd</sup> Virtual Graduation, which he hopes will be the last one due to the pandemic; the Nursing Pinning Ceremony, which was held in-person in the Fieldhouse with limited attendance and livestreamed; the PTA Pinning Ceremony; and the Mid-America Hall of Fame, from which he was pleased to report raised over \$91K for student scholarships.

Dr. Mosier shared information about the Kansas Promise College Act, that passed and begins this fall. He announced that KCKCC has about 30 Promise eligible programs for students interested in following fields - Information Technology and Security; Mental and Physical Healthcare; Advanced Manufacturing and Building Trades; or Early Childhood Education and Development. The key eligibility requirements for students are they must be a Kansas resident; a high school graduate of Kansas public or private school in the last 12 months or have high school equivalency; be 21 years of age or older and, upon application for a scholarship, have been a resident of Kansas for three or more consecutive years; or be a dependent child of a military servicemember permanently stationed in another state and who, within the preceding 12 months, graduated from any out-of-state secondary school or obtained a high school equivalency certificate; and completers must reside and work in Kansas for two years or enroll in 4-year institution and then work 2 years.

Lastly, Dr. Mosier shared that the Student Housing project continues to progress on schedule, even with all the rain. He added that he has made many presentations for the KCKCC Downtown project and had a great potential partner meeting today. This potential partner may fill the space originally identified for High Aspirations, who had to pull back from the project. Dr. Mosier ended with the formal announcement of an addition to the Downtown project, a new, third floor within the Community Health Center of the project to be run by Swope Health. The organization has served the Kansas City region since 1969, providing primary health care to people across the region. Swope is a Federally Qualified Health Center and provides care to many people who do not otherwise have financial resources to pay for their care. He concluded, "KCKCC is very happy to add Swope Health as a partner in this important project!"

Trustee Ash made the motion to accept the report. Vice-Chair Criswell seconded the motion. **The Motion Carried.**

- 13. Vice President Academic Affairs Report:** Chair Daniels called for the Vice President of Academic Affairs (VPAA) report. Mr. Jerry Pope, Interim VPAA, highlighted the following items from the Board report – Mr. Pope began with the Academic Support and Assessment department to congratulate Ms. Becky Giger for retiring after 14 years of service in the Online Education Services department. He also extended congratulations to

Dr. Amanda Williams for receiving her Ph.D. in Human Capital from Bellevue University and the faculty and staff who represented KCKCC at the 2021 Assessment Matters Regional Community College Assessment Conference. The KCKCC presenters may be found in the report.

For Arts, Communications and Humanities, Mr. Pope shared that the KC Jazz Summit occurred virtually this year and had people watching from as far away as Havana, Cuba and California. The event received a 2021 "Best of Kansas City" Award due to the phenomenal cross-campus collaboration which includes IT, Media Services, Audio Engineering, Theatre Department, Business Office, Campus Police, Buildings and Grounds, Blue Devil Deli, Administration and Admissions along with community partnerships from BAC Music and the Kansas City Jazz Alliance and national partnerships with the Herb Alpert Foundation, Conn Selmer musical instruments and the Jazz Education Network. He continued with the congratulations of the KCKCC Music students and faculty who received 4 awards from the prestigious *DownBeat* Magazine.

For Career and Technical Education, Mr. Pope congratulated Mr. Jacob Litewski, a student in the Construction Technology program at KCKCC – PCC, who received the gold medal in the SkillsUSA Kansas State Championship Masonry competition. Additionally, the KCKCC-TEC Culinary Arts senior culinarians hosted preordered cold Charcuterie trays for the Mid-America Education Hall of Fame Awards and Scholarship virtual event held April 23, and the KCKCC-PCC Culinary Arts program provided a Culinary Carry-out meal as part of a United Way event in April. Mr. Pope continued that the KCKCC-TEC Electrical Technology program students partnered with HopeBUILDERS Home Repair to help an elderly homeowner with an unsafe electrical issue in her laundry room. The KCKCC-TEC Evening HVAC students have been working at Calvary Missionary Baptist Church in Kansas City, KS installing air conditioning units replacing ones stolen last year. The church is paying for the supplies and KCKCC is providing the labor. The KCKCC Auto Collision Repair Program students painted a 1948 F1 truck for a former student. After 4 months of hard work, the truck was presented to the owner in April.

Mr. Pope was excited to announce this year, Kids on Campus will be offered on campus while observing COVID safety protocols.

For Health Professions, Mr. Pope extended congratulations to Dean Dr. Tiffany Bohm who has been selected as a co-chair for the Kansas Board of Regents (KBOR) Transfer and Articulation Council for 2021-2022. He shared that the Health Professions department and Campus Police are working with Harvesters to have a food truck on KCKCC campuses once per month to assist with food insecurity in our community. The Mortuary Science program is working towards moving some class offerings online. Mr. Pope congratulated Dr. Mathias Ngewa, a Nursing Education faculty member, for receiving a Ph.D. in Education from Capella University. He was happy to announce that University of Kansas Medical Center is orienting 400 new Nursing graduates this spring.

In the Mathematics, Science, Business and Technology department, Dean Dr. Ed Kremer and Dr. Aaron Margolis, Interim Dean of Arts, Communications and Humanities, are working together with Merchant McIntyre & Associates on a Title III grant application.

Lastly, for Social and Behavioral Sciences and Public Services, Mr. Pope offered congratulations to Dr. Emily Morrow, Professor of Sociology, who completed a Ph.D. in Sociology from the University of Kansas. He also shared the success of Ms. Andrea Esquivel, a dual enrollment student at Turner High School, who received a \$10K scholarship from the Kansas City Royals Foundation. She competed with more than 200 students in the KC Metro area and is considering KCKCC to complete her associates degree in Criminal Justice before moving to a four-year college.

Trustee Hoskins Sutton asked about the resignation of the Early Childhood Program Coordinator. Mr. Pope answered that the position will be posted soon for candidates to apply.

Trustee Hoskins Sutton followed with a question about the management and location of Nursing students with clinicals in Wichita and Oklahoma. Mr. Pope answered that the clinicals are for KCKCC students living in those areas. Lastly, she expressed joy in the Kids on Campus program returning to campus.

Chair Daniels asked the number of students currently enrolled in the Kids on Campus program. Mr. Pope answered there were approximately 100 students to date.

Trustee Ash made the motion to accept the report. Trustee Hoskins Sutton seconded the motion. The Motion Carried.

14. **Vice President Student Affairs Report:** Chair Daniels called for the Vice President of Student Affairs report. Dr. Delfina Wilson highlighted the following items from the Board report – She first congratulated Dr. Tina Church Lewandowski on receiving her doctorate degree from the University of Missouri – Columbia. Dr. Wilson then continued with the COVID Relief Funds report that 944 students received \$759,206 for the spring 2021 semester. She added that the College is now accepting COVID Relief Fund applications for summer 2021. The Financial Aid office is currently working with students who receive the full Pell Grant benefits with their eligibility to receive food benefits as well. The KCKCC Counseling and Advocacy office will be supporting students through the process.

Dr. Wilson shared that there will be updates in correlation with the new guidelines from the CDC and Wyandotte County Health department. There will also be updates for the Athletic teams and events.

Dr. Wilson continued that the Financial Aid department is working on best practices for the Kansas Promise Act which will cover tuition, fees, books and other course materials after any other Pell grants or support funds have been used. The requirement is for the student to live and work in Kansas for 2 years after receiving a degree or certificate.



She shared that Blue's Kitchen Cabinet received a large donation of food and toiletries from the Academic Support and Assessment department. Dr. Wilson added that there have been 162 visits to Blue's Kitchen Cabinet this semester, which included 384 adults, 75 children and 16 elderly who were served. Additionally, the Church of Resurrection Mobile Food Unit will be on campus once at TEC and once Main Campus each month beginning June 8<sup>th</sup>. Coordination for visits to KCKCC – PCC are in progress.

Dr. Wilson commended the Health Services department for the enhanced services being offered at the College's clinic to include lab scripts, lab draws, prescriptions and providing COVID vaccines on campus for KCKCC students and staff. She shared that the MyMajors assessment is in progress. Lastly, regarding the Harvard CTC/CDE update, Dr. Wilson and Dr. Mihir are in the data equity phase and will have their capstone project due soon.

Trustee Ash made the motion to accept the report. Trustee Brune seconded the motion. **The Motion Carried.**

15. **Vice President Strategic Initiatives & Outreach Report:** Chair Daniels called for the Vice President of Strategic Initiatives & Outreach report. Dr. Tami Bartunek highlighted the following items from the Board report – Congratulations to Mr. Omar Brenes, Web Architect, for completing the Kansas Community College Leadership Institute this year. She shared that the Staff Senate Picnic would occur outdoors this year at semester's end and social distancing will be honored.

Dr. Bartunek was pleased to announce that the Wyandotte County Back to School Fair would happen this fall at the old Kmart building. COVID vaccinations, childhood immunizations, dental checks, vision checks, book bags and a food box will be provided for attendees. The planning for the event is still in progress. The date for this drive-thru event is Saturday, August 7<sup>th</sup>. She also shared that she is a member of the Marketing team for KACCT's Kansas Promise Act Committee. Dr. Bartunek invited Mr. Matt Fowler, KCKCC's Web Designer, to create the beta website for the committee.

Dr. Bartunek also announced that "Where is Flat Blue Devil?" social media campaign with swag item will be back this summer. She added that Flat Blue Devil may be at a KC Monarchs or Sporting KC game and encouraged everyone to be on the lookout so they may win some cool KCKCC swag. Lastly, Dr. Bartunek shared a radio ad that is currently running.

Trustee Brown made the motion to accept the report. Trustee McIntyre seconded the motion. **The Motion Carried.**

16. **Chief Financial Officer Report:** Chair Daniels called for the Chief Financial Officer report. Mr. Michael Beach highlighted the following items from the Board report – Welcomed the new Director of Facility Services, Mr. Chris Gardner. Mr. Beach shared that the Finance department continues the annual budget process; the agenda and plans for the

Board's upcoming Annual Budget Retreat next month are in progress; the Student Housing project is going smoothly; the Finance department is also wrapping up the year and preparing for the annual audit while also working on an automation project for the Visa reconciliation process. He continued that the Payroll department is working with HR for time reporting.

Mr. Beach pointed the Board's attention to the draft of the Finance Training Packet included in their materials. He asked the Board to review the draft and provide feedback.

Mr. Beach announced that the Director of the Bookstore, Mr. Kasey Mayer resigned. He thanked Mr. Joseph Starkey for filling in as interim director.

Lastly, Mr. Beach shared that Facility Services continues to work on projects across the campus locations and the College Police department received 2 new officers from the academy at the end of the month.

Trustee Brune made the motion to accept the report. Trustee Brown seconded the motion. **The Motion Carried.**

17. **Chief Human Resources Officer Report:** Chair Daniels called for the Chief Human Resources Officer report. Ms. Christina McGee highlighted the following items from the Board report – there were no significant updates from the Human Resources department this month. Ms. McGee shared that the Employee Recognition Ceremony was launched on Wednesday, May 12<sup>th</sup>. She thanked everyone who helped to make the event a success.

Trustee McIntyre made the motion to accept the report. Trustee Brown seconded the motion. **The Motion Carried.**

18. **Chief Information Officer Report:** Chair Daniels called for the Chief Information Officer report. Mr. Peter Gabriel highlighted the following items from the Board report – the Information Services department is busy receiving laptops returns from spring 2021 semester and preparing them for summer 2021 check out. Mr. Gabriel shared that an email was sent to all students and employees to inform every one of the Federal Communications Commission (FCC) Emergency Broadband Benefit. This program provides a discount of up to a \$50 per month toward broadband service for eligible households and up to \$75 per month for qualifying households on qualifying Tribal lands. The benefit also provides up to a \$100 per household discount toward a one-time purchase of a computer, laptop, or tablet if the household contributes more than \$10 and less than \$50 toward the purchase through a participating broadband provider. Mr. Gabriel invited everyone to check their email for more details. Lastly, Mr. Gabriel mentioned that the College would be undergoing some vulnerability studies for data security. The project will be under way soon.

Trustee Hoskins Sutton made the motion to accept the report. Trustee McIntyre seconded the motion. The Motion Carried.

19. **Unfinished Business:** There was no unfinished business scheduled.

20. **Executive Session(s):** Chair Daniels acknowledged that there were no actions to be taken from the executive sessions for the general meeting.

21. **Adjournment:** Chair Daniels thanked everyone for their contributions to the meeting and called for a motion to adjourn the meeting. Trustee Brown made the motion. Trustee Brune seconded the motion. The Motion Carried.

The meeting of the Board of Trustees adjourned at 6:53 p.m.

ATTEST:



Chairperson, Dr. Ray Daniels



Secretary, Dr. Greg Mosier

