



**Mission Statement:** Inspire individuals & enrich our community one student at a time.



**Vision Statement:** Be a national leader in academic excellence & partner of choice in the communities we serve.

**KANSAS CITY KANSAS COMMUNITY COLLEGE  
Board of Trustees Meeting Minutes  
February 16, 2021 – 5:00 P.M.**

**Meeting Location: Virtual - Zoom Webinar Meeting**

**CONSENT AGENDA – Item A  
Meeting Minutes**

1. **Call to Order & Pledge of Allegiance:** Chairman Ray Daniels called the meeting to order at 5:02 p.m. The Pledge of Allegiance was led by Trustee Don Ash.
2. **KCKCC Mission Statement:** Chair Daniels read the College mission statement.
3. **Roll Call:** Indicated the following present – Trustees: Ash, Brown, Brune, Criswell, Daniels, McIntyre, Sutton. All members present.
4. **Approval of Agenda:** Vice-Chair Criswell made the motion to accept the agenda. Trustee Brown seconded the motion. **The Motion Carried.**
5. **Audience to Patrons and Petitioners:** There were no patrons or petitioners to address the Board.
6. **Recognitions/Presentations:** There were no special recognitions or presentation scheduled.
7. **Communications:** There were no communications scheduled.
8. **Board Committee Reports:** Chair Daniels called for reports from the Board Committees.
  - On behalf of the Board Finance Committee, Vice-Chair Criswell stated the following items were discussed in their meeting on Tuesday, February 9<sup>th</sup> –
    - Reviewed and discussed the Kansas Homeland Security Region L Hazard Mitigation Plan.
    - Reviewed the Tuition, Fees and Special Course Fees for FY 2022 with Mr. Pope and Mr. Beach. Vice-Chair Criswell noted that senior citizens wishing to take courses at KCKCC will receive a discounted rate.

- Received an update regarding the Downtown Shareholders meeting presentation on the progress of the Downtown Community Education Center.
- Learned the revenue bonds for the Student Housing project closed at an impressive rate.
- Discussed COVID-19 updates and learned with HEERF II Funds the College would receive \$6.6 million, with \$1.48 million earmarked in initial giving for student support.
- Reiterated the Student Housing Groundbreaking event would be held on Friday, Feb. 19<sup>th</sup> at 10:00 a.m.

Trustee Brown made the motion to accept the report. Trustee Ash seconded the motion.

**The Motion Carried.**

- On behalf of the Board Policy Committee, Trustee Hoskins Sutton shared that the Committee met and reviewed policies that are in the policy review process. She thanked Trustee Ash for his support on the policy committee for so many years, thanked Trustee Brown for returning and welcomed Trustee McIntyre to the committee.

Trustee McIntyre made the motion to accept the report. Vice-Chair Criswell seconded the motion. **The Motion Carried.**

- As the KACCT Representative for the KCKCC Board, Trustee Ash shared the ACCT National Legislative Summit occurred Monday, February 8<sup>th</sup> – Wednesday, February 10<sup>th</sup>. He was pleased to report that most trustees attended the virtual conference. Trustee Ash, Chair Daniels, Dr. Mosier, Mr. Destin Williams, the Student Senate president, met with Rep. Sharice Davids and Sen. Jerry Moran’s assistant. They have a meeting scheduled to meet with Sen. Roger Marshall this week. Trustee Ash added that there was great participation by Mr. Destin Williams in meetings with legislators. He concluded by sharing that the PTK Meeting will be held virtually in March and that Quarterly KACCT Meeting would be coming up as well.
- On behalf of the Board Community Engagement Committee Trustee McIntyre shared that the Committee met on Monday, February 1<sup>st</sup> and Monday, February 15<sup>th</sup>. The Committee has plans to connect with the Livable Neighborhoods group and draft future goals relating to the strategic plan. Trustee McIntyre shared that the YMCA is having a town meeting and she planned to attend.

Trustee Hoskins Sutton made the motion to accept the report. Trustee Brown seconded the motion. **The Motion Carried.**

9. **Consent Agenda:** Chair Daniels called for a motion to accept the Consent Agenda. Trustee Brune made a motion to accept the Consent Agenda. Trustee Brown seconded the motion. **The Motion Carried.**

10. **Student Senate Report:** Chair Daniels called for the Student Senate report. Mr. Oscar Alvarez-Alonzo, Student Senate Vice-President, reported the following –
- Announced the Student Senate has selected a full Student Senate Leadership Roster. All positions for officers are filled.
  - Reviewed the policies submitted and had no feedback on them to date.
  - Announced the Student Suggestion Box has been instituted on Student Senate webpage with a \$25 gift card as reward for suggestions that are implemented.
  - Announced Student Senate would host a “Drive-Through Easter Celebration”. The tentative dates are Friday, April 2<sup>nd</sup> and Saturday, April 3<sup>rd</sup> from 6:00 p.m. - 8 p.m.
  - Shared that there is more activity occurring in the student clubs as everyone gets accustomed to the “new norm.”
  - Announced the next Student Senate meeting is scheduled for Friday, February 19<sup>th</sup>.

Trustee Brown made the motion to accept the report. Trustee McIntyre seconded the motion. **The Motion Carried.**

11. **President’s Report:** Chair Daniels called for the President’s report. Dr. Mosier reported the following –
- Shared that rolling blackouts may impact the meeting and invited those watching to rejoin the meeting by calling.
  - Thanked Byrne Pelofsky & Associates for their presentation on the capital campaign at the 4:00 p.m. Special Board Meeting.
  - Acknowledged cold weather and thanked everyone for their continued work through this time to keep critical college projects moving forward.
  - Announced that the Student Housing Groundbreaking would be held on Friday, February 19<sup>th</sup> at 10:00 a.m. Dr. Mosier shared that this project will be the first new build construction since the expansion of the Jewell Building in 1996. He added that the Jewell expansion created the east side of the upper and lower Jewell meeting spaces and hallways where Enrollment Services, Advising, Financial Aid, Registrar’s Office, as well as where Student Support Services, Counseling and Advocacy, College Nurse, and Dean of Student Services office are located. Dr. Mosier reminded everyone that the new Student Housing facility does not yet have a name and plans are being drafted for great naming opportunities. Lastly regarding the Student Housing event, he shared that the event would be live streamed for those who are unable to attend in person.
  - Shared regarding COVID, the College continues to see positive cases and close contacts on campus. Since the last Board meeting, for the employees, there have been two COVID positive cases and ten identified as close contacts; for the students, there have been nine COVID positive cases and twenty-eight identified as close contacts. Dr. Mosier reminded everyone while these numbers are decreasing, the College must still maintain vigilant adhering to all safety precautions identified in the Blue Devil Comeback Plan.
  - In relation to the Capital Campaign, Dr. Mosier made the following presentations to intrigued parties –

- Downtown Shareholders Group
- Civic Council, KC Rising – Human Capital and Workforce Committee and the People Driving Committee
- Kansas City Kansas Housing Authority
- Board of Public Utilities (Wednesday, Feb. 17<sup>th</sup>)
- Upcoming, there will be the following - Livable neighborhoods, Historical Landmarks Commission, and other philanthropic foundations
- Saluted the significant pursuit of federal and other grants in partnership with Merchant McIntyre to include –
  - Dr. Shawn Derritt, Dr. Delfina Wilson and others preparing to submit a \$1.38 million grant (\$277,000/year for 5 years) for the Title III TRIO Talent Search, which would fund activities and personnel to provide direct student support to at risk and underserved populations of students at Schlage and Washington high schools. The current target is 500 students per year.
  - Dr. Ed Kremer and Science faculty for a \$750,000 NSF STEM grant in the Bio-Lifesciences
  - Department of Labor Economic Development Administration construction grant for the downtown facility in the amount of \$3 million to be used for the Automation Engineering and Construction Technology lab areas.
  - Researching a \$2 million, 5-year, Title III, Strengthening Institutions Program grant designed to help higher education institutions expand their capacity to serve at risk students’ fiscal stability. KCKCC is just barely out of parameters to be eligible for this grant, however, because of the overall student population we serve, we can write a proposal to be eligible to apply for the Title III grant and then proceed applying for the grant. Merchant McIntyre believes that the College would be competitive in this grant.
  - Emphasized that the approximate total of grants pursued is \$7 million.
  - Reminded everyone that Merchant McIntyre does not take a percentage or charge the institution a percentage of grants awarded they are providing these services to the college at a very reasonable annual contract rate.
  - Concluded by sharing these and other initiatives currently at hand are going to greatly improve the opportunities for student success for all students that attend KCKCC.

Trustee Ash made the motion to accept the report. Vice-Chair Criswell seconded the motion. **The Motion Carried.**

12. **Vice President Academic Affairs Report:** Chair Daniels called for the Vice President of Academic Affairs report. Mr. Jerry Pope, Interim VPAA, highlighted the following items from the Board report –
- Black History Month at KCKCC Library – Library and Learning Services will host several virtual activities in celebration of Black History Month.
  - Office of Assessment – Hosted the Spring 2021 Assessment Day on Tuesday, January 12<sup>th</sup> with great faculty participation.

- The Auto Collision Program has a new Car Body Rotisserie machine, which enhances students' ability to inspect and analyze construction techniques.
- Health Professions shared pass rates for the programs.
- Saturday Academy received six additional grants from Kansas Beats COVID.
- Introduced Mr. Jonathan Taylor, Assistant Professor of Mathematics, Ms. Cathy Sutherlin, Adjunct Instructor of Mathematics, to make a special presentation on the Developmental Math Program. Mr. Taylor and Ms. Sutherlin shared a PowerPoint presentation. In it, they shared success rates of developmental math at KCKCC, which are currently above the national percentage of 30% for developmental math pass rates. Discussed the redesigned the Developmental Math in Fall 2012 to a computer-assisted, more student-centered approach and a Mastery Learning approach was incorporated in which students must achieve in order to move to the next section.

Chair Daniels thanked them for the update and asked the Board if there were any questions. Trustee Hoskins Sutton asked about the success of the older, non-traditional students on the computer-assisted classes. Ms. Sutherland answered that there are both paper and computer-assisted classes available for students.

Trustee Hoskins Sutton made the motion to accept the report. Trustee McIntyre seconded the motion. **The Motion Carried.**

13. **Vice President Student Affairs Report:** Chair Daniels called for the Vice President of Student Affairs report. Dr. Shawn Derritt, Dean of Student Services, highlighted the following items on behalf of Dr. Delfina Wilson from the Board report –

- TRIO Educational Talent Search Grant - Ms. Tina Church Lewandowski is working to provide data to submit the grant. The grant application will be submitted next week. This TRIO grant is awarded for the purpose of educational organizations to work with all the high schools within the community and with adults who may have some college to complete college. The College has received many community-support letters from many community organizations.
- KJCCC has approved fan attendance at athletic events. The College is offering a limited number of seats to students, faculty, and staff who want to attend. To request admission, send an email to [athletics@kckcc.edu](mailto:athletics@kckcc.edu).
- Athletics continues to excel in academics with a department-wide overall GPA of 3.09.
- Counseling and Advocacy – received a Kansas Leadership Conference COVID Relief Grant in the amount of \$3,000. With these funds the department purchased 2 refrigerators and a freezer for Blue's Kitchen Cabinet food pantry for students. A total of 418 people have been served from Blue's Kitchen in partnership with Harvesters.
- Art gallery exhibit – Showing, "Becoming: Womyn Bodies of Trauma, Displacement and Persistence."

Chair Daniels asked how one might tour the exhibit at the art gallery. Dr. Mosier invited the Board to contact Ms. Risala Allen to make the arrangements for interested parties.

Chair Daniels asked for any final questions or comments. Hearing none, Vice-Chair Criswell made a motion to accept the report. Trustee Brown seconded the motion.  
**The Motion Carried.**

14. **Vice President Strategic Initiatives & Outreach Report:** Chair Daniels called for the Vice President of Strategic Initiatives & Outreach report. Dr. Tami Bartunek highlighted the following items from the Board report –
- Announced that Friday, February 19<sup>th</sup> is KCKCC’s Student Housing Groundbreaking Ceremony. She extended a big thanks to Media Services and College Police for their support. The event will start at 10:00 a.m. and will be both live and live-streamed. The links are available on the KCKCC website.
  - Launched a community digital survey, in both English and Spanish. The survey is hosted by a live person to collect community feedback for the Downtown Community Education Center.
  - Presented at the Fairfax Industrial Association’s monthly meeting last week sharing updates concerning the Downtown project, student housing, our efforts with Second Chance Pell Grants and returning citizens. From that presentation, Dr. Bartunek has been invited to present at the County Health Improvement Plan (CHIP) meeting.
  - Social media is doing very well! Received 9,992 Facebook likes on the way to breaking our 10,000 likes mark as a college. KCKCC social media presence has come a long way from 1,800 likes when we first began using social media.
  - Launched new KCKCC Foundation website.
  - OTT – Over the Top TV, Internet TV has been added to the marketing rotation and looks very promising.
  - Shared video of Chiefs Superbowl Promotional ad for community engagement.

Trustee Hoskins Sutton made a motion to accept the report. Trustee Brown seconded the motion. **The Motion Carried.**

15. **Chief Financial Officer Report:** Chair Daniels called for the Chief Financial Officer report. Mr. Michael Beach highlighted the following items from the Board report –
- **Issuance** of the revenue bonds has been closed and the funds deposited for use on the Student Housing project
  - The Unified Government approved the issuance of the Letter of Intent to issue industrial revenue bonds and the Sales Tax Exemption Certificate is complete.
  - Received all reports from annual audit and the required filings for bond compliance have been completed.
  - Combined the budget review and budget request process with no departmental issues at this stage.
  - Made evident the connection between assessment efforts, program review, and strategic priorities and goals, with the budget request and evaluation process as required to meet accreditation standards.
  - Bookstore doing great job in keeping students safely and supporting their needs. The bookstore donated over \$15,000 worth of books to students.



- Facilities Services continues to make great progress on projects.
- College Police department graduated Officer Cameron Roland to the position of Sergeant.
- Almost 90% of KCKCC College Police officers opted in to receive the COVID-19 vaccine. New officers, Jonathan Berry and Christopher Allison departed to attend Police training at the State Academy on January 25, 2021.
- Financial statements – January is big revenue month for the College. Awaiting the distribution of SB 154 funds from KBOR. Reviewed the monthly report in the Board Packet.
- As of end of January, the year-to-date operating expenses 48.43% of budget which is almost 10% ahead of the budget at this same time last year.
- Federal Grants Revenue include the \$663,300 of additional COVID funds received. A budget amendment is not needed unless we will need to expend of them in an official way. The Board may discuss further when necessary.

Chair Daniels called for a motion to accept the Chief Financial Officer’s report. Vice-Chair Criswell made a motion to accept the report. Trustee Brune seconded the motion.

**The Motion Carried.**

16. **Chief Human Resources Officer Report:** Chair Daniels called for the Chief Human Resources Officer report. Ms. Christina McGee highlighted the following items from the Board report –

- The Human Resources Office continues to work on updates with self-service system, most recently adding the functionality for employees to update personal information in the system.
- Facilitating supervisor training at the end of February 2021. All new supervisors are required to attend the training.
- Announced new employee engagement initiative to acknowledge peers who have helped them or gone above and beyond to offer support called the “KCKCC High-Five”. Within the first 48 hours of implementation, there were 15 submissions. Eight awards were mentioned in the HR newsletter.

Chair Daniels called for a motion to accept the Chief Human Resources Officer’s report. Trustee Hoskins Sutton made a motion to accept the report. Trustee Brown seconded the motion. **The Motion Carried.**

17. **Chief Information Officer Report:** Chair Daniels called for the Chief Information Officer report. Mr. Peter Gabriel highlighted the following items from the Board report –

- Thanked Media Services for their support with KCKCC athletic events and the Board meetings and Mr. Pat Kelly, Academic Support Coordinator, for his support with the Board Finance Committee meetings.
- Computing Services currently supporting students with laptop checkouts for classes.
- Supporting HR in the final testing stages to move the employee leave system from WebAdvisor to the new self-service system for employees.

- Media Services will be present on Friday, Feb. 11<sup>th</sup> to live-stream the KCKCC Student Housing Groundbreaking event.
- Offered condolences to Media Services for the loss of Ms. Hellene Moore, Secretary in Media Services. He extended sympathy and prayers to her family and to the KCKCC family. The Board echoed the sentiment.

Chair Daniels called for a motion to accept the Chief Information Officer's report. Trustee Ash made a motion to accept the report. Trustee McIntyre seconded the motion.

**The Motion Carried.**

**18. Unfinished Business:**

- Chair Daniels called for the presentation of the 2022-23 Academic Calendar. Mr. Jerry Pope informed the Board that the 2022 – 2023 Academic Calendar would be available in March 2021. Dr. Mosier reminded the Board that academic calendars were previously created and reviewed on an annual basis and the College has now moved to a multi-year process. In the year to come, the College will have 3-years of planning available for the academic calendars.

**19. New Business:**

- The presentation for the proposed adoption of Kansas Homeland Security Region L Hazard Mitigation Plan was made by Mr. Michael Beach. The plan, sent to the Board for review, showcased two projects identified for KCKCC – one is the ongoing mitigation of storm water on campus; the other is by adopting the agreement allows the College to receive federal awards if granted in the event of a natural disaster. Dr. Mosier read the abridged resolution. Vice-Chair Criswell made the motion to adopt the plan. Trustee Brune seconded the motion. **The Motion Carried.**
- The proposed Tuition and Fees for academic year 2021-2022 were presented to the Board for approval by Mr. Michael Beach. The College proposed that there be no increase or decrease in tuition for students. Trustee McIntyre made a motion to approve the proposed tuition and fees. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**
- The proposed Special Course Fees for academic year 2021-2022 (Non-High School) were presented to the Board for approval by Mr. Jerry Pope. Mr. Pope shared that any changes in fees were due to program realignments or increased costs for program materials. The College has looked to decrease course fees for the students and the College. Vice-Chair Criswell made the motion to approve the proposed special course fees. Trustee Brown seconded the motion. **The Motion Carried.**

**20. Executive Session(s):** Chair Daniels acknowledged that there were no actions to be taken from the executive sessions for the general meeting.

Dr. Ed Kremer, Dean of Math Science, and Business Technology invited the Board to the



Saturday Academy Parent breakfast on Saturday, February 20<sup>th</sup>.

21. **Adjournment:** Vice-Chair Criswell made a motion to adjourn the meeting. Trustee Ash seconded the motion. The Motion Carried.

The meeting of the Board of Trustees adjourned at **6:54 p.m.**

ATTEST:



Chairperson, Dr. Ray Daniels



Secretary, Dr. Greg Mosier

