



Mission Statement: Inspire individuals & enrich our community one student at a time.

KANSAS CITY KANSAS COMMUNITY COLLEGE
Board of Trustees Meeting
August 13, 2019 – 5:00 P.M.

Multipurpose Room 1,
Thomas R. Burke Technical Education Center

Budget Hearing Minutes

1. **Call to Order & Pledge of Allegiance** – Chairwoman Brown called the meeting to order at 5:00 p.m. The Pledge of Allegiance was led by Mr. Murrel Bland.
2. **Roll Call:** Indicated the following present – Trustees: Ash, Brown, Criswell, Daniels, Garner, McIntyre, and Sutton.
3. **Audience to Patrons and Petitioners:** Chair Brown called for anyone wishing to address the Board. Mr. Murrel Bland, Executive Director of Business West, thanked the Board for the opportunity to speak. He expressed his gratitude for working with the College over the years. Mr. Bland addressed the Board on behalf of the 75 members of Business West. He asked the College not to increase the property taxes. Ms. Andrica Wilcoxon, Director of Student Activities, expressed gratitude on behalf of students, faculty, and staff to the Buildings and Grounds department at KCKCC for their consistent, hard work in preparation of the college for the return of the students, staff, and faculty. She shared that they have given their time and attention to everything from stains, to delivering boxes, and moving furniture. Through all the major incidents and projects, she says that the Buildings and Grounds crew have worked cordially and with a smile always willing to help wherever they can, and they take care of business. Ms. Wilcoxon shared that everyone makes a difference and they are all much appreciated.
4. **Approval of the 2019-2020 Budget <Attachment A>**: Trustee Daniels offers a motion to approve the 2019-2020 Budget and is pleased to report that there is no tax increase. Trustee Ash seconded the motion. **The Motion Carried.**
5. **Adjournment:** Chair Brown called for a motion to adjourn the Budget Hearing. Trustee Ash moved to adjourn. Trustee McIntyre seconded the motion. The budget hearing adjourned at 5:07 p.m.

Board of Trustees Meeting
(Immediately Following Budget Hearing)

Meeting Minutes

1. **Call to Order:** Chair Brown called the board meeting to order at 5:08 p.m.
2. **Roll Call:** Indicated the following present – Trustees: Ash, Brown, Criswell, Daniels, Garner, McIntyre, and Sutton.
3. **Approval of Agenda:** Chair Brown called for a motion to accept the Agenda. Trustee McIntyre made the motion and Trustee Sutton seconded the motion. The Motion Carried.
4. **Audience to Patrons and Petitioners:** Chair Brown offered the opportunity again for anyone wishing to address the Board. Seeing and hearing none, she moved to the Communications section of the agenda.
5. **Recognitions/Presentations** (None scheduled)
6. **Communications:** Chair Brown recognized the resolution requested by the Catholic Students of KCKCC student organization. Dr. Mosier read the resolution for the consumption of alcoholic liquor in observance of Catholic Mass on the dates designated in accordance to K.S.A.41-719i for the Board. Trustee Ash made a motion to accept the resolution. Trustee Criswell seconded the motion. Motion Carried.
7. **Board Committee Reports:** Chair Brown called for reports from the Board Committees. Hearing none, she moved to the Consent Agenda.
8. **Consent Agenda:** Chair Brown called for a motion to accept the Consent Agenda. Trustee McIntyre moved to accept the Consent Agenda. Trustee Sutton seconded the motion. The Motion Carried.
9. **Student Senate Report** – Chair Brown called for the report from Student Senate. Mr. Jose Manuel “Manny” Paredes, Student President, addressed the Board. Student Senate is getting ready for the upcoming semester. The first school wide event will be the Back to School Bash. There is a lot of excitement for the school year to come. Mr. Paredes shared that last week, he attended the Demo Fest with the KCKCC Democrats Club along with other students across the state. He shared that he is looking forward to giving his best this year as Student Senate President. Trustee Sutton asked the date of the Back to School Bash. It will be held on Wednesday, September 4th from Noon – 2pm. Trustee Ash gave a compliment on the Student Senate polo shirts that the students were dressed in. Trustee Daniels asked to be introduced to the other Student Senate members presenting with Mr. Paredes. Daniel Zacapa, the Student Senate Chief Information Officer, and Nadia Vallecillo, the Student Senate Treasurer, introduced themselves. They shared of their experiences of their summer travels to their country, Honduras. Nadia thanked the Board for their support.
10. **President’s Report** – Chair Brown called for the President’s report. Dr. Mosier reported the following:
 - Getting ready for the beginning of the semester with the great energy and anticipation of students returning to our campuses. Classes begin on Monday.

- Fall Convocation 2019 occurred yesterday which is the kick-off to Professional Development week. He expressed pride in the efforts and all that went into the preparation for the event.
- Celebrated faculty members who received the ACUE certification and awarded them with a pin and certificate.
- Discussed economic developments in the community and the needs for technically and generally educated people to fill the new jobs that are to come.
- Dean Cecelia Brewer and her team gave a presentation on assessment and shared about the processes and the means of creating a culture of assessment.
- Discussed the accreditation process - what it is about and what it means for the College. The chair of the accreditation committee, Ms. Kris Ball, and her team, put together the “Acredi-Dating Game” as a fun way to educate the College on the basics of accreditation.
- In addition to implementing the Strategic Plan that the College developed last year, the College will also be developing other plans. There will be an Academic Master Plan, which will address the future of our academic and technical programs, what they look like and the resources that they need. Dr. Beth Ann Krueger presented this at convocation and will be leading this initiative. There will be a College Facility Master Plan, which will address what KCKCC looks like in 2-years, 5-years, 10-years, and 20-years. It is a time to look at the technical aspects and it is a time to dream. This was presented and the effort will be led by Mr. Mike Beach. There will be a Strategic Enrollment Management Plan which will address not only how we get students enrolled, but also getting students from the first semester through graduation. Dr. Delfina Wilson offered a great presentation and will lead this initiative. To fund these efforts, the College will need resources. We will embark on a Capital Campaign, beginning first with a Feasibility Study, which will tell us about the feasibility of our community in being to help with the Capital Campaign.
- A presentation on diversity and the hidden gems we have among our faculty and staff here at the College.
- A discussion on becoming a healthy college and what that may look like for KCKCC was led by Mr. Rob Crane, Director of the Wellness Center, and Ms. Kim Leland, our College Nurse. They will be leading the Healthy College initiative this year.
- Today was Assessment Day with lots of great break-out sessions across the college.

Chair Brown asked for a motion to accept the President’s Report. Trustee Criswell moved to accept the President’s Report. Trustee McIntyre seconded the motion. **The Motion Carried.**

11. **Vice President Academic Affairs Report** – Chair Brown called for the Vice President of Academic Affairs report from Dr. Beth Ann Krueger. Dr. Krueger reported the following:

- Exciting things to report as there are many fun upcoming events hosted by Academic Assessment and Support department such as Snack and Learn at the Library, Maker Space “Painting with the President”. Trustee Sutton asked what exactly is “Painting with the President”? Dr. Krueger invited Dr. Mosier to explain. Dr. Mosier shared that he will demo the process of Acrylic Pour painting. It consists of a mixture of glue, acrylic paint, and water, combined in different layers of color in a cup that is poured on a canvas to create abstract art. Dr. Mosier invited the Board to his office where he has a few canvas on display. He shares that it is a lot of fun and anyone can do it. The College has purchased enough materials for 40 students to create their own acrylic pour painting. This event will occur on Sept. 12th at 2:30pm – 4:30pm on the outdoor patio of the Learning Commons. Dr. Krueger thanked Dr. Mosier for describing the process.

- Dr. Ian Corbett, Professor or of Audio Engineering, was elected to Board of Governor for the Audio Engineering Society as Vice President for Central USA and Canada for a 2-year term. Dr. Krueger noted that it is very exciting to see KCKCC faculty members taking leadership positions in professional organizations.
- Music Department is continuing in amazing things – Mr. John Stafford, Associate Professor of Music, received notice from the Kansas Music Educator Association that the KCKCC jazz vocal ensemble, The Standard, has been invited to perform at the 2020 in-service workshop in Wichita, KS. This is the fifth year in a row that The Standard has been invited to perform at a state, regional, or national conference.
- Dr. Paul Hemmerla, Professor and Coordinator for Art Department, completed an art show featuring art of KCKCC students at the West Wyandotte and Schlagle High School libraries. The exhibits ran in May and June. A few examples are in the report.
- KCKCC New Century Jazz Orchestra, which is an elite group of musicians made up of KCKCC alumni, music educators, and past and present students debuted to a full house at the Mason Jar Restaurant on Thursday, August 1st. Mr. Marlon Cooper was the featured musician in honor of his legacy of being one of the first jazz music educators in Kansas City.
- In the Math, Science, Business and Technology department, Ms. Angela Consani, Biology Assistant Professor, attended a week-long conference at JCCC as part of the National Science Foundation Grant Program called “Fostering a Community of Scholarship Among Community College STEM Faculty through Support for Disciplined-Based Education Research.” As mention last month, Ms. Consani was also involved in leading a workshop teaching biotechnology to area high school and community college teachers. Dr. Krueger shared that this is helpful because this is an area that could lead to very good careers for students.
- Dr. Gena Ross, Assistant Business Professor, was induced into the National Society of Leadership and Success at Walden University on August 2nd.
- Mr. Cleon Wiggins, Dean of Social and Behavioral Sciences and Public Services, and Dr. Ewa Unoke, Professor and Political Science Coordinator, met with leadership at J.C. Harmon High School to discuss the development of a government and political science pathway for high school students. If successful, this project will expand into other high schools in the area. Trustee Sutton asked what the hope or goal of the government and political science pathway. Dr. Krueger replied that the goal of pathways guide students from high school through college so that they have focus and know which classes to take through school. Studies have shown that this method helps students to be successful in completing college instead of being left to choose classes on their own and getting lost in the process. The Complete College America website is a great resource of information on pathways. Trustee Sutton clarified that these pathways are means to getting students interested in the social and behavioral sciences. Dr. Krueger affirmed that this is the case in this instance.
- Update from Kids on Campus – The sponsoring partners were Kansas State University, The Learning Club, Fear-V, KC United, and AmeriCorps. Kids on Campus is a 6-week summer session that focuses on activities in science, technology, education, arts, and math. Each week there were different focuses in these areas. Enrollment was 236 kids.

- Physical Therapy Assistant program graduate had a 100% first-time pass rate on their state board exams.
- Noted that the mid-term grades due date in the 2019-2020 calendar has been updated from Sept. 9th to Sept. 16th, which is the 4th week of the first 8-week fall term.

Dr. Krueger thanked the Board for their interest in her report. Chair Brown asked if there were any additional questions. Hearing none, Chair Brown asked for a motion to accept Dr. Krueger's report. Trustee McIntyre moved to accept the Vice President of Academic Affairs Report. Trustee Sutton seconded the motion. **The Motion Carried.**

12. **Vice President Student Affairs Report** – Chair Brown called for the Vice President of Student Affairs report from Dr. Delfina Wilson. Dr. Wilson reported the following:

- Recent SOAR Orientation, which is the Student Orientation Advisement and Registration session hosted every semester for first time freshmen and families. The orientation is led by the Admission department with the support of many other departments on campus as an introduction to KCKCC for the new students and their families. It includes an introduction to many of the services and resources available at KCKCC. There were 3 sessions – one on August 6th with 54 students and their parents/guardians, another on August 7th with 38 students and their parents/guardians, and the last on August 8th with 52 students and their parents/guardians for a total 204 people having attended. There will be more to come in the spring.
- Enrollment still going on with the Student Success Advisors; as of 3pm today 104 new students were served with shows that students are interested. Dr. Wilson shared that she is hopeful that enrollment will continue to increase. She thanked the deans and program coordinators for their flexibility in providing additional seats in the classes to support the students.
- Student Enrollment Management Plan is an exciting opportunity to bring all areas across campus together to strategize regarding enrollment and retention efforts. The team will include members from every area on campus, from Buildings & Grounds, Campus Police, to staff and faculty to participate on the subcommittees. Data from Dr. Mihir and the Institutional Effectiveness team will support the efforts. This will be a long-term plan.
- Ms. Andrica Wilcoxon, Director of Student Activities, will invite students and instructors to participate with "Invite Your Professor to Lunch." This is for groups of students who would like to invite a shared instructor to lunch to in the KCKCC Deli and will be facilitated by the Student Activities office. This opportunity is designed to encourage students to get to know and asking questions of their professor that they may not have the opportunity to ask in class.
- Encouraging instructors if they are planning to be out of class to work with Ms. Wilcoxon to plan an outside activity in place of that class that is co-curricular to supplement the class.

Trustee Criswell thanked Dr. Wilson for her excellent report and asked who would be paying for the lunches with the instructors. Dr. Wilson answers that the funds will come from the Student Activities department budget. Trustee Criswell followed with a second question asking what time of day the SOAR Orientations were offered and if there were evening meeting times available. Dr. Wilson answered that the orientations are an all-day event and there currently are no evening sessions planned. The students and families meet with Dr. Mosier and other campus leadership. Both student and parents/guardians attend sessions to support with education about KCKCC, getting ID cards, financial aid, etc.

Trustee Sutton shared that she is pleased to see that enrollment has increases with dual enrollment of high school students. Trustee Sutton asked about the data regarding the high school students continuing with KCKCC after graduating. Dr. Wilson says there is currently no way to track this matriculation. She is planning to work with Dr. Mihir, Director of Institutional Effectiveness, to create a way to track those students.

Trustee Sutton followed with a question about a pilot program for notetaking for students who require additional support to get their notes called Sonocent, as mentioned in Dr. Wilson's report. The software transcribes the lecture for students. Dr. Wilson desires to open it to all students.

Trustee Daniels offered gratitude for the Strategic Enrollment Management Plan. He believes that this will be a comprehensive plan will make a huge impact on enrollment for the College. Trustee Daniels thanks Dr. Wilson for her report and shared that he expects that this would be a great tool for students. Dr. Wilson agreed that this project will take the efforts of people from different departments at KCKCC. Trustee Daniels shared that this initiative should become a part of the culture at the College – where each person takes responsibility for what the College does.

Trustee McIntyre offered to learn more from high school students about their plans after graduation, to ask the students of their future intent. Dr. Wilson thanked Trustee McIntyre for the great idea and pointed out that this type of sharing of ideas is exactly the benefit of developing and having a strategic Student Enrollment Management Plan.

Trustee Ash shared that he noticed that the enrollment at the United States Disciplinary Barracks (USDB) has increased 174% in credit hours and asked what they may be a result of. Dr. Wilson shared that Dr. Mosier may have more detailed information regarding this topic. Dr. Mosier shared that last fall, not as many students could take classes and the students were limited to 6 credit hours. Those restrictions were lifted this year to allow more students to take classes and to be allowed to take more than 6 credit hours. The Board celebrated these efforts.

Chair Brown asked if there were any additional questions. Hearing none, Chair Brown asked for a motion to accept Dr. Wilson's report. Trustee Criswell moved to accept the Vice President of Student Affairs Report. Trustee McIntyre seconded the motion. **The Motion Carried.**

13. **Vice President Strategic Initiatives & Outreach Report** – Chair Brown called for the Vice President of Strategic Initiatives & Outreach report from Ms. Tami Bartunek. Ms. Bartunek reported the following:
- Distributed and shared copies of the Annual Report for 2018-2019. This was the first public viewing. The report includes many wonderful highlights of our faculty, students, and staff from the past academic year. Trustee Daniels asked what the College plans to use the Annual Report for and how it will be disseminated. Ms. Bartunek shared that the document would be available to share in an electronic for and a short run will be printed as an outreach tool. She offered kudos to the Print Shop for their beautiful work.
 - A video clip from the monthly program highlights with the President was shared where Dr. Mosier spent time with the EMT/Paramedic students was shown. The video showcased the scenario-based learning model used to KCKCC. Dr. Mosier shares that the College will use these short videos to showcase the programs offered at KCKCC. One program offered at KCKCC will be showcased each

month of the semester. Ms. Bartunek received enthusiastic response from the deans when inquiring about which programs Dr. Mosier should visit with.

- Stories of impact are still being built to reach 100. Ms. Bartunek shared a story of meeting a new student in the hallway who seemed to be lost. In speaking with her, Ms. Bartunek learned that the student was 76 years old and had recently returned to school to study what she had always wanted to study. The student shared that her daughter had graduated many years before from KCKCC and so, together, the student and her daughter will do a combined Impact Story for the College.
- The Back to School Fair served more than 2,100 children with well over 3,000 people, including the children, in attendance.
- From the front page of the Strategic Initiatives and Outreach report, the amount of Facebook post reach jumped to 156,000 in reach which is significantly more than the 60,000 that has been the norm. The Marketing team is conducting research to learn what caused the increase. Weekly the Marketing team is tweaking the algorithms and monitoring the analytics to expand the reach.
- In addition to the growth in enrollment at USDB and the Expungement Fairs offered over the summer months, KCKCC is looking to partner with DA Mark Dupree's Office to provide online courses to short-term stay inmates who are in the county facilities. Trustee Criswell asked who might be funding these efforts. Ms. Bartunek responded that the details are still in the works as the partnership is in the beginning stages. She will share more details with the Board as they become available. Trustee McIntyre suggested that the first course to be offered to the group be a career development class, which could lead to career ladders, career development, and recruitment to KCKCC.
- Relaunch of KCKCC Mobile Application will be launched in the next couple of weeks. This app will allow for student registration, course information and on the go information for students via their cell phones.

Trustee Criswell asked about the targets for the hard-copy and soft-copy distribution of the annual report and asked whether there is a database of community member and other target audience information. Ms. Bartunek answered that there are multiple lists on campus that are being consolidated for sharing this information. Trustee Criswell adds that this is a great way to reach out to the neighborhood and citizen groups, as well as the legislatures, to boost enrollment, excitement and interest from the overall community. Ms. Bartunek invited Trustee Criswell to share the specific groups that she may have in mind for the College to reach out to via email. Trustee Criswell agreed to do so.

Trustee McIntyre congratulated Ms. Bartunek on the offering of the Expungement Fair and asked if there were varied in time of day of offering. Ms. Bartunek shared that the Expungement Fairs were offered at the same time each day but varied in the days of the week they were offered throughout the summer. Trustee McIntyre shared on behalf of some community members that they would like to have access to the resources offered at the Expungement Fair at later times in the day for people with families.

Trustee Garner shared that the Strategic Plan was presented very well and asked if it is being shared or marketed. Ms. Bartunek affirmed that the Strategic Plan is being shared digitally via the KCKCC website. Dr. Mosier added that with these documents KCKCC is telling our story and getting it out to the community. The beautifully printed documents show that KCKCC is a professional organization that companies can do business with. These tools will be used in the fundraising efforts of the College. Trustee Criswell recommended sending the electronic versions of these documents via email with links

to the KCKCC website to avoid spam filters. Chair Brown shared that this is exactly what is needed to get the story of KCKCC out into the community. She commended Ms. Bartunek on an excellent job.

Chair Brown asked for a motion to accept Ms. Bartunek's report. Trustee McIntyre moved to accept the Vice President of Strategic Initiatives & Outreach Report. Trustee Criswell seconded the motion. **The Motion Carried.**

14. **Chief Financial Officer Report** – Chair Brown called for the Chief Financial Officer's report from Mr. Michael Beach. Mr. Beach reported as follows:

- Expressed appreciation for Ms. Wilcoxon's acknowledgment and notice of the work of the Facility Services department.
- Classrooms nearing completion in Social Science building. Dr. Jelena Ozegovich, Assistant Professor of Psychology, has chaired the committee and been the driving force throughout the project. Mr. Beach expressed his appreciation to Dr. Ozegovich for being the heart, passion and drive for the Learning Spaces project.
- Shared about an opportunity to refinance college debt. Mr. Beach noted that the interest rates have decreases and may continue to do so. This would place the College in a good financial position in the future. The cost to refinance the College's debt would be between \$800,000 and \$1 million dollars. There will be more details to come in the September Finance Committee meeting with a proposal at the next Board of Trustees meeting.

Trustee Criswell offers appreciation for Mr. Beach's efforts with regards to the financial management of the College, particularly his persistence to look for options to place the College in great financial positions. Mr. Beach added as follow up on a request made at the last Board meeting, that the account has been opened at Liberty Bank and funds will be able to be transferred in the next few days.

Chair Brown asked if there were any additional comments or questions. Hearing none, Chair Brown asked for a motion to accept Mr. Beach's report. Trustee Criswell moved to accept the Chief Financial Officer's Report. Trustee McIntyre seconded the motion. **The Motion Carried.**

15. **Chief Human Resources Officer Report** – Chair Brown called for the Chief Human Resources Officer's report from Ms. Christina McGee. In Ms. McGee's absence, Mr. Sean Burkett, Employee Relations Business Partner, in the Human Resources department. Mr. Burkett shared the report as follows:

- The Employee Engagement Committee will begin meeting next month. This committee will be comprised of faculty, staff, and administration members and will address the College's strengths and areas of opportunity regarding the Strategic Plan Priority 3 - Employee Engagement.
- Our Staff Development Specialist, Ms. Nela Bruner, and her office are creating a training and development calendar which will showcase a variety of internal and external trainings available to staff and faculty. Training such as customer service and conflict management, as well as other external training offered by the Kansas City Professional Development Council (KCPDC) will be available. Signing up for training will be done electronically and all changes managed by the employees via the professional development system.

Trustee Sutton asked that the Human Resources Department keep the Board updated on the progress of the Employee Engagement Committee. Mr. Burkett agreed to keeping the Board informed.

Trustee McIntyre asked if the Human Resources Department has considered including the training offerings of other local colleges, as well as degree programs to support to the employees in their professional development. It would be a great way to continue to foster the relationships with the other colleges and universities in the area. Mr. Burkett said appreciated the idea and will share that with Ms. McGee and Ms. Bruner.

Chair Brown asked if there were any additional comments or questions. Hearing none, Chair Brown asked for a motion to accept Mr. Burkett's report. Trustee Sutton moved to accept the Chief Human Resource Officer's Report. Trustee Criswell seconded the motion. **The Motion Carried.**

16. **Chief Information Officer Report** – Chair Brown called for the Chief Information Officer's report from Mr. Peter Gabriel. Mr. Gabriel's report was as follows:

- Announced the relaunch of the KCKCC mobile app. It is being rebuilt and is expected to go live the second week of classes.
- Mr. Gabriel expressed gratitude for the efforts of the employees in Information Services for the successful delivery of laptops to the KCKCC Downtown site, Wyandotte High School on Friday, August 9, 2019.
- Introduced Pat Kelly, the Academic Support Coordinator, to share the information gathering process for the Back to School Fair. Mr. Gabriel asked the Board for questions before Mr. Kelly would present.

Chair Brown asked about where the KCKCC app disappeared to. Mr. Gabriel answered that the app had been available all along, but there were out of date factors that prevented optimal use of the app. Everything has been updated and rebuilt for optimal use.

- Mr. Kelly shared that he was asked to meet with the Back to School Fair Committee to increase the speed and ease by which the data of the children and families being served was gathered and available. Initially, all data gathering and input was done by hand and shared by hand. Mr. Kelly used SurveyMonkey and other resources already at hand, with the support and expertise of Mr. Chad Haynes, Computing Services Specialist, and other Information Services personnel, so there were no additional dollars spent on this process. With teams of two volunteers, one person to gather information and one person to place bracelets to guide the students through, the team ensured that the student received the right type of backpack for their grade and school. The last students entered and served at about 12:00 p.m. The data report of the students served was available by 12:30 p.m. The data was reported out both numerically and in bar graphs – how many students were served, what grade level, what school, the student's zip code and gender. Mr. Kelly will meet with Ms. Arlana Coleman, the organizer of the Back to School Fair, to support her with leveraging the data in support of reporting back for current grants and, perhaps, in the increase of the funds via new grants to come. Mr. Kelly noted that once the tools, people and process were in place, there was not much to do, so he was able to look around and observe the joy on the faces of the people the Back to School Fair were serving. He shared that he was inspired and looks forward to working with the group next year. Lastly, Mr. Kelly noted that all the data gathering occurred outside, instead of the students having to wait to come inside and register at a table. The team was able to go outside of the building, stay online and record data due to the upgraded Wi-Fi system. This all shows off the amazing skills and expertise of the Information Services Department in working with a widely varied group of people and come up with solutions to meet their needs. We served more than 3,000 people in four hours.

Trustee Criswell offered a job well done to Mr. Kelly and the Information Services Department. Chair Brown added that this goes to show what KCKCC can do.

Chair Brown asked if there were any additional comments or questions. Hearing none, Chair Brown asked for a motion to accept Mr. Gabriel's report. Trustee McIntyre moved to accept the Chief Information Officer's Report. Trustee Criswell seconded the motion. **The Motion Carried.**

Trustee McIntyre added that the media coverage of the event was excellent.

17. **Unfinished Business –**

- KCKCC Board-CEO Communication Protocol - Chair Brown shared that the Board of Trustees created the Board-CEO Communication Protocol at the 2019 Board Retreat on July 20th.

Chair Brown asked for a motion to accept the Board-CEO Communication Protocol. Trustee McIntyre moved to accept the protocol. Trustee Sutton seconded the motion. **The Motion Carried.**

18. **New Business –**

- Action for continuance of contract for president of KCKCC – Chair Brown shared that, in addition to the protocol, the Board had an action for the continuance of the contract for the president of KCKCC.

Chair Brown asked for a motion to accept the continuance of contract for president of KCKCC. Trustee McIntyre moved to accept the action for continuance. Trustee Criswell seconded the motion. **The Motion Carried.**

Daniels shares that the goals will be posted on the website.

- KCKCC Board of Trustees FY2020 Goals

Chair Brown asked for a motion to accept the KCKCC Board of Trustees FY2020 Goals as presented and stated that, although they are lofty, the Board expects to accomplish them. Trustee Criswell moved to accept the Board goals. Trustee McIntyre seconded the motion. **The Motion Carried.**

Trustee Daniels asked whether the Board Goals will be posted to the website. Dr. Mosier affirmed that the goals will be posted on the website.

Trustee Garner shared that during his interview, Dr. Mosier shared that he wanted to be out in the community making an impact and he is doing exactly what he said he wanted to do. Trustee Garner expressed his appreciation for the positive feedback he has received from the community in seeing Dr. Mosier out in the community and seeking to make a difference by become a great partner with the people of Wyandotte County. Trustee Garner shared that KCKCC should be proud. He thanked Dr. Mosier for the leadership that it took to motivate the Board and the College in getting the childcare center reinstated as well. Dr. Mosier expressed his gratitude and shared the celebration with the President's Cabinet.

19. Executive Sessions –

1. Chair Brown announced that the Board and the College Attorney would recess into Executive Session for a period of 5 minutes under the personnel exception with action to follow. Executive Session began at 6:35 p.m.

At 6:40 p.m., Chair Brown called the open session to order. Chair Brown called for a motion to accept the resignation of Larry Schmitendorf. Trustee Ash asked if there was a need to specify details or terms of the resignation. Dr. Mosier shared that it was not necessary per the request. Trustee Criswell made a motion to accept. Trustee McIntyre seconded the motion. **The Motion Carried.**

Chair Brown announced that the Board and the College Attorney would recess into Executive Session for a period of 15 minutes for the purpose of consultation with legal counsel which would be deemed privileged pursuant of the attorney client relationship with no action to follow. The second Executive Session began at 6:40 p.m. to return at 6:55 p.m. Trustee Ash made a motion to accept. Trustee Criswell seconded the motion. **The Motion Carried.**

At 6:55 p.m., Chair Brown called the open session to order. She, then, shared that there would be no action to follow the Executive Session. Chair Brown called for a motion to go into Executive Session.

2. Chair Brown announced that the Board and the College Attorney would recess into Executive Session for a period of 10 minutes for the purpose of consultation with legal counsel which would be deemed privileged pursuant of the attorney client relationship with no action to follow. The third Executive Session began at 6:55 p.m. to return at 7:05 p.m. Chair Brown called for a motion to go into Executive Session. Trustee McIntyre made a motion to accept. Trustee Criswell seconded the motion. **The Motion Carried.**

At 7:05 p.m., Chair Brown called the open session to order. She, then, shared that there would be no action to follow the Executive Session. Chair Brown called for a motion to amend the agenda to call an Executive Session for non-elective personnel action with no action to follow and to delete the fifth Executive Session. Chair Brown called for a motion to accept the amended agenda. Trustee McIntyre made a motion to accept. Trustee Criswell seconded the motion. **The Motion Carried.**

3. Chair Brown announced that the Board and the College Attorney would recess into Executive Session for a period of 10 minutes for the purpose of protecting the interests of non-elective personnel with no action to follow. The fourth Executive Session began at 7:10 p.m. to return at 7:20 p.m. Chair Brown called for a motion to go into Executive Session. Trustee Ash made a motion to accept. Trustee Daniels seconded the motion. **The Motion Carried.**

At 7:20 p.m., Chair Brown called the open session to order.

20. **Adjournment:** Chair Brown called for a motion to adjourn. Trustee Ash made a motion and Trustee Criswell seconded the motion.

The meeting of the Board of Trustees adjourned at 7:21p.m.

ATTEST:



Chairperson, Rosalyn Brown



Secretary, Dr. Greg Mosier